



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

WEDNESDAY, MAY 2, 2007
(10:00 A.M.)

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; William Tully, Esq., Solicitor; Scott Burford, Deputy Chief Clerk; Gary Serhan, Controller's Office; Mike Yohe, Budget & Finance Director; Randy Baratucci, Director of Purchasing; Tom Guenther, Director of IT; Garry Esworthy, Risk Manager; Elke Moyer, Human Services Director's Office; Kay Sinner, Personnel; Leila McAdoo, Solicitor's Office; Diane McNaughton, Commissioners' Office; Dave Schreiber, Personnel; Dan Robinson, Director of Community & Economic Development; Lena Martinez-Fure, Commissioners' Office; Jena Wolgemuth, Commissioners' Office; Brenda Hoffer, Commissioners' Office; Richie-Ann Martz, Commissioners' Office.

GUESTS PRESENT

Garry Lenton; Rev. Alvin Q. Taylor.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: Is there a motion to approve the April 11 workshop meeting minutes?

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco to approve the April 11, 2007 Workshop Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, as you know, we met once in Executive Session on April 20, 2007, to discuss litigation.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

Mr. Haste: Any directors or guests? I see none.

SALARY BOARD

(A complete set of Salary Board Minutes is on file in the Commissioners' Office.)

PERSONNEL

Ms. Sinner: I have an addendum. Are there any questions on the addendum? (There were none.) And there were no changes to the previous packet.

Mr. Haste: Is there a motion to approve the Personnel Packet?

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick to approve the Personnel Packet; motion carried.

PURCHASE ORDERS

Mr. Baratucci: There are no changes from the Purchase Order packet from last week, except for the fact that the budget items were corrected. If you'd like to vote on that; and also on the BlackBerry requests from last week.

Mr. Hartwick: Just for clarification, BlackBerry requests are all at no County expense?

Mr. Baratucci: No. There are three for Victim Witness which are all personal/no County dollars. There is one for Steve Libhart from the District Attorney's office where he is asking for the County to pick-up the \$50 license fee. There is a note on here that it will be paid for out of the criminal justice grant. So that is a \$50 expenditure there for the County.

Mr. Hartwick: If we could just separate those; that would be great.

Mr. Haste: Is there a motion to approve the Purchase Orders?

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco to approve the Purchase Order Packet; motion carried.

Mr. Haste: The BlackBerry devices. Let's do the three for Victim Witness first. Is there a motion?

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco to approve the purchase of three BlackBerry devices for Victim Witness; motion carried.

Mr. Haste: Now for the one for the District Attorney's office, for Mr. Libhart. Is there a motion to approve?

Mr. DiFrancesco: Before we get to a motion. The funding would ultimately be coming out of...I know it's a grant...but ultimately will be coming out of his budget, correct? The District Attorney's budget.

Mr. Baratucci: It would be the grant money for 107 fund, which is one of the grants so it would be coming out of that.

Mr. DiFrancesco: I'd like to ask that we put this off for another week. It's my fault. I called Ed this morning and just didn't hook up with him. I had some questions about this particular one, but I'm concerned that this one wouldn't meet the standard that I kind of set for myself in that I don't think Steve's job is one that he's out in the field as much as some other employees. So I just kind of have a couple of questions I'd like to get answered before we pass this.

Mr. Hartwick: Is that a motion to table? Do we need one?

Mr. DiFrancesco: Put it on for next week and consider it at the Workshop.

Mr. Baratucci: All right. Thanks.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe reported the following:

Report from the Office of Budget & Finance May 2, 2007

- **April 20, 2007** transferred **\$295,339.79** to the **Payables** account from the County's Concentration account for checks issued that week.
- **April 27, 2007** transferred **\$12,674,998.62** to the **Payables** account and **\$1,629,433.40** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$134,662.21 rate 5.140%**
- **Balance today in Community Banks investment account \$79,100,554.65 rate 5.340%** (This rate equals today's Community Banks 90-day TBill rate of 5.020% plus 32 basis points)
- **Balance today in Sovereign Bank investment account \$18,800,829.99 rate 5.200%** (This rate equals today's 1-month LIBOR rate of 5.320% minus 12 basis points)
- **Balance today in PNC Bank investment account \$110,646.36 rate 5.100%** (This rate equals today's Fed Funds rate of 5.250% minus 15 basis points)
- **Balance today in Graystone Bank investment account \$101,294.40 rate 4.910%** (This rate equals last month's average 1-month LIBOR rate of 5.310% minus 40 basis points)
- **Balance today in Commerce Bank investment account \$101,231.68 rate 4.585%** (This rate equals today's 90-day T-Bill rate of 4.835% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2007.

Mr. Yohe: As you may or may not be aware, Community Banks was sold. I talked to Howard this morning. He said nothing's gonna change. The takeover won't even take effect until late this year, maybe early next year. He said not to worry. Our rates are good. They are still going to be Community Banks, same people, everything. At least through the term of this RFP, nothing should change. Sovereign – we'll slowly build them up for May. They should be at about \$22.5 million would be what we put out in the RFP so we'll slowly bump them up to \$22.5 million and keep all the excess at Community then for the rest of the month.

Mr. Yohe: Any questions? (There were none.)

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: Commissioners, I have nothing unless you have any questions of me.

SOLICITOR’S REPORT—BILL TULLY, ESQ., SOLICITOR

Mr. Tully: Nothing to add to the formal report.

MATTERS REQUIRING BOARD ACTION

Mr. Haste: We have items listed for Board action – Items A through X. Are there any items that need to be pulled out separately? (There were none.)

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the following items – A through X – from the Agenda under Matters Requiring Board Action; motion carried.

- A. Training Packet.
- B. Approval of per diem rates for FY 2006/07 between Dauphin County Children & Youth/Juvenile Probation and Best Nest, Inc.
- C. Approval of per diem rates for FY 2007/08 between Dauphin County Children & Youth/Juvenile Probation and:
 - 1. Associated Marine Institute t/d/b/a Wing's for Life
 - 2. Common Sense Adoption Services
 - 3. Southwood Psychiatric Hospital
 - 4. Three Rivers Adoption Council
 - 5. ViaQuest Behavioral Health of Pennsylvania d/b/a Seven Mountains Academy
- D. Authorization for the Tax Assessment Office to exonerate the current and outstanding taxes on the following Brookside Mobile Home Park, Inc. properties:
 - 1. Parcel #36-007-018-028-0051, (28 George Dr.), owner Wilbur Robinson.
 - 2. Parcel #36-007-018-030-0037, (30 George Dr.), owner Russell Gritman.
 - 3. Parcel #36-007-018-228-0178, (228 Brookside Dr.), owner Andrew and Kristen Burwegen.
Total \$1,898.20
- E. Approval to sell the following parcels from the Repository List:
 - 1. Parcel #7-99-1, 923 N. 18th St., to Dwayne M. Crawford for \$300.00.
 - 2. Parcel #2-29-48, 1314 Berryhill St., to Daniel Vedder for \$300.00.
 - 3. Parcel #9-14-21, 66 N. 14th St., to Trina Hardison for \$300.00.
 - 4. Parcel #11-3-46, 2009 Logan St., to William Robinson for \$500.00.
 - 5. Parcel #15-6-5, 1923 Herr St., to William Robinson for \$400.00.

- F. Satisfaction Piece for Ramon and Lydia Rivera, 519 S. 23rd St., Harrisburg, PA 17104. (This 1996 mortgage carries a 10-year forgiveness clause.)
- G. Purchase of Service Agreements for FY 2006/07 between Dauphin County Children & Youth and:
 - 1. Best Nest, Inc.
 - 2. Pride of the Neighborhood Day Care, Inc.
 - 3. Wordsworth Academy, Inc.
- H. Amendment #1 to Purchase of Service Agreement for FY 2006/07 between Dauphin County Children & Youth and Silver Springs/Martin Luther School.
- I. Purchase of Service Agreement between the Dauphin County Human Services Director's Office and Greg Rothman.
- J. Amendment #1 to Human Services Development Fund Agreement between the Dauphin County Human Services Director's Office and the United Cerebral Palsy of Central PA, Inc.
- K. Resolution #13-2007 – Adoption of a form of license agreement for the release of Dauphin County GIS Data.
- L. Contract between Dauphin County and Otis Elevator Company for elevator maintenance of the Veterans Memorial Building. Term 1/1/2007 – 12/31/07 for \$1,312.64 per month bill quarterly.
- M. Service Agreement to provide Property Insurance Appraisal Services between Dauphin County and Maximus.
- N. Service Agreement for Administration of Self-Insurance Program between Dauphin County and Inservco Insurance Services, Inc. Term: 6/1/07 to 4/30/08.
- O. Title IV-E Independent Living Program Grant Application.
- P. Agreement for Janitorial Services between Dauphin County and Sandra B. Mader. Services provided for Magisterial District Judge Roy C. Bridges, 7810 Allentown Blvd., Harrisburg.
- Q. Agreements for State Offender Supervision Fund and Grant-in-Aid Funds.
- R. Settlement for Theodore C. Deibler land for Bridge #42, Washington Township, at appraised fair market value of \$6,667.00, authorization of execution of documents therefore, and funding thereof.
- S. Amendment to Agreement for Municipal Waste Collection, Transportation and Disposal Services.
- T. Radiation Emergency Response Fund Grant Guidance for EMA.
- U. Sales Contract between Dauphin County and Triple Crown for County's purchase of 2125 Paxton Church Road, Susquehanna Township for \$390,000.00, Tax Parcel #62-064-154. (Magisterial District Judge Ray Shugars)
- V. Amendment to Contract between Dauphin County and Zelenkofske Axelrod LLC to perform an audit of Central Dauphin Tax Collector as of December 31, 2006.

- W. Pennsylvania Department of Community and Economic Development Housing and Redevelopment Assistance Contract for \$586,110 with a term of 7/1/07-6/30/09 for Harristown Development Corporation – infrastructure improvements along Dewberry Street in the City of Harrisburg and to develop student housing on behalf of Messiah College.
- X. Amendment to Agreement between Dauphin County and Feldman Lubert Adler Harrisburg LP pertaining to parking at Harrisburg Mall.

FORMER BUSINESS

Mr. Haste: Any former business to be brought up at this time? (There was none.)

NEW BUSINESS

Mr. Haste: Any new business? (There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Haste: Comments from the Board?

Mr. DiFrancesco: No comments.

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda – Items A through I – that have been received and will be handled by the staff appropriately.

- A. Notification from Dave Horchler that he is applying for a General Permit for the installation of agricultural stream crossings located at 2514 State Route 25 in Upper Paxton Township.
- B. Notification from Rettew that Eldorado Properties Corporation intends to submit a Storage Tank Site Specific Installation permit Application to DEP for facilities located in Lower Swatara Township.
- C. Notification from Norfolk Southern Corporation of their annual notification of Upstream Regulated Substances, Lucknow Yard, 3322 Industrial Road, Harrisburg.
- D. Notification from CEC that Dauphin Meadows Landfill, Inc. located on Route 209 intends to make application to DEP for renewal of its NPDES Permit for the discharge of industrial waste water in a manner which meets the Department's requirements from its facility located in Upper Paxton Township and Washington Township, Dauphin County.
- E. Notification from Norfolk Southern Corporation of their annual notification of Upstream Regulated Substances, Enola Yard, 218 Enola Rd., Enola.
- F. Notification from the United States Board on Geographic Names advising that they received a proposal to change officially the name of Asylum Run, a stream in Dauphin County, to Recovery Run.

- G. Notification from Buchart Horn, Inc. advising that Conewago Township Municipal Authority is applying to DEP for a GP-5 Utility line Stream Crossing General Permit for the construction of a sanitary sewer main along the roadway of S.R. 743 in the Township.
- H. Notification from Iscdesign that Greater Zion Missionary Baptist Church is applying to DEP for a permit to remove and replace a storm drain pipe and to stabilize the surrounding slope.
- I. Receipt of a letter from the PA Board of Probation and Parole advising that an invoice for the second and final payment of \$370,222, regarding the 2006-07 Grant-in-Aid Continuing Program Application, has been submitted.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Brenda Hoffer