



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MAY 23, 2012

10:00 A.M.

MEMBERS PRESENT

Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

Jeff Haste, Chairman (ABSENT)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Human Services Director's Office; Dave Schreiber, Human Resources; Faye Fisher, Director of Human Resources; Diane Thomas, Human Resources; Steve Libhart, Director of EMA; August Memmi, Director of Community & Economic Development; Amy Richards-Harinath, Press Secretary; Gary Serhan, Deputy Controller; Carl Dickson, Director of Parks & Recreation; Larry Moore, Parks & Recreation; Mario Mellinger, Commissioners' Office; Nicole Corbo, Commissioners' Office; Michelle Hornberger, Parks & Recreation; Donna S. Miller, Risk Management; Leila Brown, Solicitor's Office; George Connor, Community & Economic Development; Abby Gabner, Commissioners' Office; Julie Mackey, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matt Miller, Jim Creason, Christian Barber, Jenna Reitz, Gary Holtzapple, Robert Bobincheck, Marcus Hite, Barbara Terry, Michael Murchie, Mike Grossert, Shari Sarianni, Lindsey Holtzman, Christine Brindle, Amma Johnson, Kristen Ritchey, Miranda Metz, Paul Scott, Jim Ligons, Jr., Mary Smith, Robin Scaer, Rick Dunlap, Andrea Rudolph, Steve Rudolph, Lori Alderman, Chris Rockey, Sean McShane, Nick Finkelman, Margaret Abel, Vera Cornish, Melissa Snyder, Barry Dively, Kelly Summerford, Gary Rothrock, Nikki Stone and Jessica Hylan

MINUTES

CALL TO ORDER

Mr. Pries, Vice Chairman of the Board, called the meeting to order at 10:13 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the May 2, 2012 Workshop Meeting Minutes and the May 9, 2012 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. Hartwick that the Board approve the May 9, 2012 Salary Board Meeting Minutes; motion carried.

It was moved by Ms. Creason and seconded by Mr. Hartwick that the Board approve the May 2, 2012 and the May 9, 2012 Election Board Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were none.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Carl Dickson and Larry Moore of Parks & Recreation

1. Music Festival Sponsors

Mr. Dickson and Mr. Moore announced the 2012 Dauphin County Summer Performing Arts Schedule.

The Dauphin County Music & Wine Festival will take place on June 9-10, 2012 at Fort Hunter Park. Saturday will be a Blues Day with eight acts featuring headliner "Jimmy Thackery & The Drives". Sunday is Funk Day with five acts featuring "Urban Guerilla Orchestra" with special guest Angela Johnson.

The first Dauphin County Brew Fest will be held on July 21, 2012 on the river side of Fort Hunter Park and will include entertainment by "Shea Quinn & Swish" and others.

The Cultural Festival will be held on August 3, 2012 featuring "SOS Band" and "Orquesta A-CHE."

The 6th Annual Jazz & Festival will be held on September 8-9, 2012 at Fort Hunter Park with four acts on both days. Headliners are "Nick Colionne" on Saturday and "Sax Pack" on Sunday.

The 53rd Annual Fort Hunter Day will be held on September 18, 2012 featuring the Susquehanna Folk Music Society.

The free 2012 Sunset Music & Movie Series begins on June 23 with the following entertainment/movies:

- June 23 – "Puss and Boots" movie – Swope Park in Lower Swatara Township
- July 11 – "Giovanni and the 5th Element" at Lykens Boro Park
- July 15 – "Lindsay and the Lonely Hearts" at Fort Hunter Park
- July 22 – "All Jacked Up" at Fort Hunter Park
- July 29 – "Gordon Chambers" at Fort Hunter Park
- August 5 – "The Muppets" movie at Fort Hunter Park
- August 14 – "Happy Feet Two" movie at Fort Halifax Park

The following sponsors were acknowledged:

Title Sponsors

1. Highmark Blue Shield – Gary Holtzapple & Debbie Lambert – Black History Month Living History Program
2. M&T Banks – President Michael Murchie & Mike Grossert – Music & Wine Festival
3. Comcast – Frank Lynch & Kristen Ritchey – Cultural Festival
4. Capital BlueCross – Rhond Laing – Fitness Festival & Wildwood Family Triathlon
5. BA Sound & Light Company – Frank & Shari Sarianni – Fitness Festival
6. PA Housing Finance Agency – Robert Bobincheck – Jazz & Wine Festival
7. PNC Bank – Marcus Hite, Lori Alderman & Chris Rockey – Jazz & Wine Festival

Major Corporate Sponsor

1. The Hershey Company – Diane Crawford – All Music Festivas

2. Hershey Entertainment – Frank Miles – All Music Festivals
3. Pinnacle Health – Barbara Terry – Cultural Festival
4. Hershey Harrisburg Chamber of Commerce – Amma Johnson, Lindsey Holtzman & Christine Brindle
5. Sam’s Club

State Arts Grants

1. Pennsylvania Council on the Arts – Charon Battles & Brian Rodgers
2. Pennsylvania Partners in Arts, Jump Street – Bod Welsch & Melissa Snyder

Media Sponsors & Trades

1. Hershey Harrisburg Regional Visitors Bureau – Mary Smith, Robin Scaer & Rick Dunlap
2. 92.7 Classic Rock – Paul Scott
3. Cumulus, WINK 104 – Karen Richards & Jessica Hylan
4. 98.9 WQLV – Ric Cooper
5. ABC 27 – Betty Bryan
6. Showcase PA – Kelly Summerford & George Sheetz
7. Urban Connection – Vera Cornish & James Ligon
8. Lamar Advertising – Andy Rebeck – 16 billboards
9. Women-Connect – Marsha Blessing & Pat Gadsen
10. WXPB – Wes Bower
11. WITF – Darren Smith Sr. & Miranda Mertz

Hotel Trades

1. Hilton – Barry Dively
2. Crowne Plaza – Margaret Able
3. Days Inn – Darwin Chilcote, Nikki Stone & Barbara Finch
4. Staybridge – Michael Lund

Community Partners

1. Blues Society of Central PA – Gary Rothrock – Music Festival
2. Demin Inc. – Chadd Scott – Jazz Festival
3. Hershey Harrisburg Wine Country – Doug Gellatly
4. Susquehanna Folk Society – Jess Hayden
5. PA Friends of Jazz – Steve & Andrea Rudolph

Mary Smith from the Hershey Harrisburg Regional Visitors Bureau indicated that these events bring many visitors to the area and promotes tourism for the local businesses. The Hershey Harrisburg Regional Visitors Bureau appreciates being a part of these festivals.

(Applause was given and pictures were taken.)

The Commissioners thanked the sponsors for their support. The festivals, each year, continue to get bigger and better. These festivals provide fun entertainment to the residents which makes Dauphin County a great place to live and play.

B. Bob Bamberger, Executive Vice President and Chris Weir of Rutherford

1. Insurance Renewal Presentation for Dauphin County – Auto Liability, Excess General Liability, Crime & Excess Crime

Mr. Bamberger reported on the insurance program. In June 2005 States RRG provided Excess Liability. The County made a decision to increase the deductible from \$50k to \$250k. The limits increased from \$3m to \$5m. In 2008 the Excess Liability limit was increased to \$7m. In 2009 Auto coverage was placed with Travelers at \$1m limit and the States deductible increased to \$350k. A level of stability was achieved and during that period of time the insurance had a nominal increase.

The proposed program for 2012-2013 is: Automobile Liability & Physical Damage (Travelers) - \$61,481 premium (+\$1,278); Excess Liability (States) - \$417,439 (-\$6,774); Crime @ \$600,000 limit (Travelers) - \$5,893 (+\$1,429) and Excess Crime (Great American) – \$5,647 (+\$1,047); which totals to be \$3,020 less than the 2011-2012 premiums.

Mr. Bamberger introduced Chris Weir who will be taking over Dauphin County's account going forward.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Fisher indicated that there were a few changes from the Packet that was presented at the Workshop Meeting. Some of the changes were a reduction in the pay rate.

Commissioner Hartwick questioned the personnel actions for the Prison. The reason why it was done this way was because of the hiring window. He is aware of their reasoning, but he would prefer having them done when they actually have an individual even if that is after the hiring window.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as amended.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci advised the Commissioners that there was one addition to the Purchase Order Packet. It is listed on Page 27 for emergency repairs at the Schaffner Center.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

The Blackberry Request from last week will be brought up at next week's meeting.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report:

Report from the Office of Budget & Finance May 23, 2012

- **May 11, 2012** transferred **\$2,296,886.58** to the **Payables** account from the County's Concentration account for checks issued that week.
- **May 18, 2012** transferred **\$2,287,324.70** to the **Payables** account and **\$1,977,591.39** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$7,491,476.71**
- **Debt Service Payments since last report: \$2,695,600.82**
- **Total Term Investments**
 - 3/29/12 - **\$10,003,610.10** 6-mo. CD - Susquehanna Bank – **0.400%** - matures 9/27/12
 - 4/19/12 - **\$10,076,612.57** 12-mo. CD - Susquehanna Bank – **0.550%** - matures 4/18/13
 - 4/19/12 - **\$10,001,148.46** 6-mo. CD - Susquehanna Bank – **0.350%** - matures 10/18/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.68 rate 0.052%**
- **Balance today in Susquehanna Bank investment account #119002023: \$44,292,006.67 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,512,917.70 rate 0.450%**

- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$26,698,534.42 rate 0.450%**
- **Balance today in PNC Bank investment account #5004319839: \$1,236.31 rate 0.100%**
- **Balance today in Susquehanna Bank investment account #1610000596: \$251,728.90 rate 0.250%**
- **Balance today in Metro Bank investment account #0536557523: \$101.49 rate 0.090%**

No T.R.A.N. Line of Credit required for 2012.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported on the following:

- The Solicitor's Office is currently revising contract review. The Minutes will be posted on the website following approval by the Board.
- The Fiscal Year budget hearing will be held on May 24, 2012 from 1:00 to 3:50 p.m.
- The County offices will be closed on Monday for Memorial Day.

SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that all items on the Solicitor's Report have been reviewed and added to the Agenda for action today.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Appointment of Kathy Possinger to the South Central Workforce Investment Board. Ms. Possinger's term will expire September 30, 2015.
- C. Appointment of August Memmi as the County's Representative on the Coordinating Committee of HATS.
- D. Application for Commissioners' Exhibitor Space at 2012 Gratz Fair.
- E. Amendment to the Retail Power Sales Agreement adding Hoffman Street property to the Agreement for the purchase of electricity through the CPEC Intergovernmental program.
- F. Partial Refund of 2012 Real Estate Taxes – Parcel #67-001-012 (161 Dividing Ridge Road) – Donald Miller - \$80.73.
- G. Refund of 2012 March Interim Real Estate Taxes – Parcel #35-131-131 (4338 N. Victoria Way) – Alan & Melanie Cohn - \$191.67.

- H. Dauphin County Music and Wine Festivals Vendor Contract – Williams French Fries (sole vendor for the year 2012).
- I. Request to waive 2011 County/Library penalties and cost – Parcel #68-022-315 – Andrew Kern - \$64.09.
- J. Local Share Grant Agreement for Unrestricted Gaming Funds – Susquehanna Art Museum - \$100,000.
- K. Request for Release of Funds and Certification to the U.S. Department of Housing and Urban Development, Office of Community Planning and Development – Public Housing Capital Fund Program – 2012 – Essex House Parking, 320 Market Street, Middletown, PA.
- L. Purchase of Service Agreements between Area Agency on Aging and:
 - 1. Neighborhood Services of Lancaster, Inc.
 - 2. Dr. Michael Greevy
 - 3. Integrated Wellness Consultants, Inc.
 - 4. Dr. Christopher Royer
 - 5. Amy Mehl
 - 6. Jewish Family Service of Greater Harrisburg, Inc.
 - 7. Keystone Guardianship Services, Inc.
 - 8. The Hetrick Center, P.C.
 - 9. Visiting Nurse Association of Central PA, Inc. (Contract #1)
 - 10. VNA Private Duty, Inc.
 - 11. Visiting Nurse Association of Central PA, Inc. (Contract #2)
 - 12. ASSISTANCE-AT-Home, Inc.
 - 13. Cumberland-Dauphin-Harrisburg Transit Authority (CAT)
 - 14. Lee's Industries, Inc.
 - 15. ProStat, Inc.
- M. Senior Center Grant Agreements between Area Agency on Aging and:
 - 1. Heinz-Menaker Senior Center, Inc.
 - 2. Steelton Community Development Foundation, Inc.
- N. Adoption Assistance Agreement #2012-16.
- O. Addendums to Purchase of Service Agreements between Drug and Alcohol and:
 - 1. Life Esteem, Inc. – Addendum #1
 - 2. Halifax Communities That Care, Inc. – Addendum #1
- P. MH Purchase of Service Agreement between MH/ID and Aspirations, LLC.
- Q. ITF Medicaid Waiver Service Agreement between MH/ID and Aspirations, LLC.
- R. 2013-2014 MH Plan.
- S. Radiation Emergency Response Fund Grant Agreement and Memorandum of Understanding.
- T. Consultant Agreement between Dauphin County and Terry R. Haines for administration of the Dauphin County Affordable Housing Fund Program.

U. Grant Agreements for the 2011-2012 Local Share Municipal Gaming Grant Agreements:

1. Grant No. 2012-10: Derry Township – fire apparatus to replace Engine 48 at Hershey Volunteer Fire Company - \$240,000.00
2. Grant No. 2012-11: Derry Township – Improve intersection at Hershey Park Drive (State Route 39) and West Chocolate Avenue - \$100,000.00.
3. Grant No. 2012-12: South Hanover Township – Municipal Complex & Emergency Services Center bidding and construction - \$300,000.00.
4. Grant No. 2012-13: West Hanover Township – State Route 39 Improvements - \$98,000.00.
5. Grant No. 2012-14: Elizabethville Borough – reduce debt on Rescue/Pumper Engine for Reliance Hose Co. #1 - \$63,771.00.
6. Grant No. 2012-17: Susquehanna Township – improve the IT system serving police, fire and municipal office - \$150,000.00.
7. Grant No. 2012-18: West Hanover Township – reduce debt incurred for construction of new central fire station - \$200,000.00.
8. Grant No. 2012-19: Londonderry Township – Infrastructure Improvements (water, sewer, road) - \$300,000.00.
9. Grant No. 2012-20: Millersburg Borough – improvements to the Lykens Valley Rail Trail - \$100,000.00.
10. Grant No. 2012-21: Wiconisco Township – renovations to the Wiconisco Fire Engine Company No. 1 to mitigate water issue - \$106,000.00.
11. Grant No. 2012-22: Steelton Borough – Phase II improvements to the Steelton Borough streetscape - \$158,000.00.
12. Grant No. 2012-25: Halifax Borough/Halifax Fire Department – purchase of a new pumper for the fire department - \$238,000.00.
13. Grant No. 2012-27: Hummelstown Borough – purchase a new engine/rescue truck - \$225,000.00.

V. Community Development Block Grant for Subrecipient Agreement between Dauphin County and the Greater Middletown Economic Development Corporation – repair and upgrade to HVAC system at Elks Theatre - \$112,050.00 for FY 2011.

W. Agreement between Dauphin County and Comcast for porting 2 fax numbers for Northern Dauphin Human Services Center from Frontier to Comcast.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through W, listed above.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received and will be handled appropriately by the staff.

- A. Notification from Light-Heigel & Associates, Inc. advising that the Supervisors of Jackson Township are applying to DEP for a General Permit 11 for a Culvert and Bank Rehabilitation Water Obstructions and Encroachments Permit for the Rettinger Road project.
- B. Notification from Glace Associates, Inc. advising that the Berrysburg Municipal Authority is applying to DEP for a NPDES Permit renewal for the wastewater treatment facility.
- C. Notification from SAIC Engineering, Inc. advising that the Hershey Entertainment and Resort Company is applying to DEP for a NPDES Permit renewal to discharge treated groundwater from the former HE&R Laundry Facility in Hershey.
- D. Notification from CET Engineering advising that the Lower Paxton Township Authority is applying to DEP for a NPDES Permit for stormwater discharges with construction activities by Linglestown Rd. to the north, Balthaser St. to the east, Fox St. to the south and Ranger Rd. to the north.
- E. Receipt of a copy of a letter from DEP to Haines & Kibblehouse, Inc with regard to Surface Mining Permit No. 22880302 in Lower Swatara Township revising the site access in order to provide flood control for the operation without affecting or placing fill within.
- F. Receipt of a copy of a letter from Scott Downey, Transportation Coordinator for Lower Dauphin School District to the PA Public Utility Commission requesting that PUC and PennDOT approve the installation of an exempt sign at the tracks located near West Main Street and North Duke Street in Hummelstown.
- G. Notification from Dauphin Engineering Co. advising that Hershey Road Associates is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities at The Townes at Hershey Road in West Hanover Township.
- H. Receipt of a letter from DEP acknowledging receipt of the County's notification to use and registers the County's of General Permit No. 4 to install and maintain the outfall of an 18.0 inch diameter Smoothed Lined Corrugated Plastic Pipe with a Type D-W Endwall and R-4 riprap apron in the floodway of an unnamed tributary to Spring Creek in Swatara Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz