



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MAY 12, 2010
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; William Tully, Esq., Solicitor; Tom Guenther, Director of IT; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Stephen Libhart, District Attorney's Office; August Memmi, Director of Community & Economic Development; George Connor, Community & Economic Development; Leila Brown, Solicitor's Office; Jim Szymborski, Director of the Dauphin County Planning Commission; J. Scott Burford, Deputy Chief Clerk; Kay Lengle, Personnel; Brenda Hoffer, Commissioners' Office; Jena Wolgemuth, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Pat Navagato, Alvin Q. Taylor and Wilson Frederick

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:15 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the April 21, 2010 Workshop Meeting Minutes and the April 28, 2010 Legislative Meeting Minutes.

Question: Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the April 28, 2010 Salary Board Meeting Minutes.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye and Mr. Hartwick – Aye; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, as you know we met once in Executive Session on May 4, 2010 to discuss litigation and personnel matters.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Alvin Q. Taylor

1. Update on the 2010 Census

Mr. Taylor: I'm here with my final report to you, the County Commissioners, representing the partnership side of the U.S. Census. I'll be traveling to the other counties as well to give them an update on their participation and outcomes thus far with census. Nationally, we have surpassed the 2000 Census with first operation of partnership. The 2000 Census had a participation rate of 72%. Currently we are at 73%. We just started the door-to-door enumeration campaign on May 1. Everything that we do from this point on with census and the returns will be in addition to and will have surpassed the 2000 Census. Currently we are at a 73% rate of return for Census. Dauphin County, itself, is at 76% on the return rate. Dauphin County at 76% has exceeded even our National average and it is part of the Pennsylvania average of 76% return. What we will be doing at this point in time since they will be going to the door-to-

door campaign with the enumerators. They have been out since May 1. They will be getting those individuals who have been identified as not returning their Census form in the mail. They will be soliciting them to make sure that the numbers are in so we can present to the President on December 31, 2010 this Census return number. We were just asked as the new campaign, the first campaign when we were in partnership, it was noted to mail your Census form back. This campaign now, enumeration, basically is to say receive the enumerators when they come to your house. It has been determined that with each return that they have, it's \$1,300 a person counted in this cycle of the 2010 Census that figures to be \$13,000 per individual for the 10 year cycle. We want to ask the Commissioners if they could, in your newsletter, change the message to receive the enumerators when they come to your home. That is the new message and hopefully we will surpass in phenomenal numbers what they already have. The door-to-door campaign is usually the big outreach to bring the numbers in while the partnership campaign has initially brought in those big numbers. Now, we are looking at everything good as the newspaper said when we got the 73% numbers, they were dancing in the hallways. The other side is that the partnership outreach effort was a success. We thank all of our partners for your support. We would not have been able to do it without your support. We want to conclude this 2010 Census to say to all of you if you could just do the last outreach, "receive the Census enumerator when they come" that will increase the numbers. We will have to wait until August before we can find out how the flow of the returns is coming in from the door-to-door enumeration. Thank you. If you have any questions, I'll be happy to answer them.

Mr. Haste: If you could get with Amy so that she can get the language that you are looking for. The other thing is how do we know we have 73% of a number that we don't know yet?

Mr. Taylor: We have 76%. The mail back response from the post office gave the numbers that were going through their facilities. That is how we got the numbers and then when they went to the distribution centers that was reaffirmed. They were able, with the returns coming in, to post them on our website. Now that they are going door-to-door that part of it has ceased. They will get the other numbers probably the 1st of August. They sent out so many forms and so when the returns come in from a certain area they will know.

Mr. Haste: Do we have 76% of the forms...

Mr. Taylor: Returned already.

Mr. Haste: We don't know that we counted 76% of our population?

Mr. Taylor: No. The numbers they have just based on across the country is 72% going into 73%. At the national level they have different ways of getting their numbers than we do locally. We have to depend on the geography section out of the regional office to give us those numbers. These numbers were published in the U.S.A. Today. Those numbers have been verified.

Mr. Hartwick: With summertime being here and scams being what they are, particularly with the elderly, how are you going to make sure that these are census workers? I want to make sure when we do that it is made known to Amy. I don't want people coming to the doors and saying that they are Census workers trying to get inside their home. There is a rise in robberies in certain neighborhoods. What are the key identifiable factors to ensure that we know this is a Census worker?

Mr. Taylor: There will be three things that you can look for. One, they will have an ID similar to ours, but they don't have the picture on the ID. They will have the black and white ID. They will have a black census bag that says U.S. Census on the side, very identifiable, big bag. The letters are about 6 inches high. When they are carrying it you will see it. When they come there with their ID and they are still not sure when they see that ID they can ask and request of that person to see a photo ID that will match the ID that has their name on it. Under no circumstances should a Census worker go into the home, because they can stand there and ask the 10 questions and have them done in less than 10 minutes. Those are the precautionary measures we have been telling the public.

Mr. Hartwick: So, make sure as we are trying to let folks know to accept the enumerators that important critical information is out there for our residents.

Mr. Taylor: If they do not have the bag, do not receive them. If they do not have the bag and the ID don't receive them. If you ask him for a picture ID and they refuse or if the picture ID doesn't match the Census ID they have then don't let them.

Mr. Hartwick: Ultimately no one is supposed to go in the house. You can do this on the front porch.

Mr. Taylor: Exactly. It should take less than 10 minutes, because as they ask the questions, the individuals don't have to mark anything. That Census worker will have done it often enough that they can go right through it. Thank you for your support of the 2010 Census. We hope to get the numbers out to you as quickly as possible. It should be sometime in 2011 that we will have it out.

B. Todd Crawley, Director of Environmental Health & Safety, HACC

1. Requesting Support of EMHE Grant Project

Mr. Crawley: As you see in front of you the college is asking for your support in receiving an Emergency Management for Higher Education Grant through the Department of Education. What that grant entails is that we are updating our emergency response plan, which part of that grant application is a partner agreement with the County saying that we will share with you that emergency response document for your review and comment. Since we are a partner in this area, we wish to make sure that those lines of communications are there. We are doing this in every county,

all five counties that we have campuses in, have also signed the partner agreement; and also with the EMA in every county. There are three forms. There is a signature from HACC, a signature from the County Commissioners and a signature from the County EMA. That is what I'm looking for today.

Mr. Haste: There's not a specific amount you are asking for?

Mr. Crawley: Not currently. The grant isn't together. We don't have those numbers yet. It is in the grant writing. That will be public record.

Mr. Hartwick: I was going to ask the same question. It doesn't give you an amount. Is there going to be an in-kind contribution or a match? I know you are going to be asked the same from each county.

Mr. Crawley: It is a Federal grant. There is no financial responsibility from the County. It is a non-matching grant.

Mr. DiFrancesco: Are these competitive within institutions or basically as they are allotted amount that any institution can apply for it?

Mr. Crawley: Any institution can apply for I believe there are \$7 million and everybody gets a slice of pie. The Federal government believes that there should be around 22 awards, somewhere from \$250,000 to \$750,000, based on population of the institution. So, it can be four year institutions or two year institutions.

Mr. Saylor: Commissioners, I just wanted to note for the record that the deadline for this application is today. We only just received this today. I believe the Solicitor glanced at it.

Mr. Tully: I had a chance to review it and actually talk with Todd. There is no financial requirement. It seems that it is in our mutual interest to work with HACC to upgrade the security. My suggestion would be to authorize Chad to sign the form so they don't have to modify the format.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board support HACC's Emergency Management for Higher Education (EMHE) Grant Application and that Mr. Saylor be authorized to execute the document on behalf of the Board.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye and Mr. Hartwick – Aye; motion carried.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: I have two Addendums. Are there any questions on anything in the Addendums? (There was none.) I do have some changes on the original Personnel Packet.

Mr. Haste: Is the Children & Youth position still pulled?

Ms. Lengle: Yes.

Mr. Haste: What are your changes?

Ms. Lengle: Item #43 and 44, they have declined our job offer. We still would like to request permission to hire two people at Schaffner. Also, one person at EMA, Item #28, declined our offer. They will be making a selection very shortly.

Mr. Hartwick: So, even though they are not accepting these individuals for the position, you want the ability to fill them when we find an appropriate candidate outside the hiring window?

Ms. Lengle: Correct. Actually I would like it treated like the Prison ones if we could just have...

Mr. Haste: They want authorization to fill it and they will give us a name at a later date.

Ms. Lengle: Those are the only changes I have.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet, as amended.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: There was one addition since last week. It is on Page 21 and it was approved by Commissioner DiFrancesco. It is for some signs in MDJ Judy's Office. They needed them for the move in that is happening shortly. We did add that item and we did take care of all the budget issues. Unless you have any questions, the Packet is there for your approval.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet as presented today.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye and Mr. Hartwick – Aye;
motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance May 12, 2010

- **April 30, 2010** transferred **\$3,639,224.32** to the **Payables** account from the County's Concentration account for checks issued that week. (\$2.4 million for Delinquent Tax distributions)
- **May 7, 2010** transferred **\$4,054,802.18** to the **Payables** account and **\$1,896,850.21** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - 1/14/10 - **\$20,046,771.99** 6-mo. CD - Susquehanna Bank – **0.800%** - matures 7/15/10
 - 3/18/10 - **\$ 5,000,000.00** 9-mo. CD - Graystone Bank – **0.900%** - matures 12/16/10
 - 4/21/10 - **\$10,000,000.00** 3-mo. CD – Fulton Bank – **0.400%** - matures 7/21/10
 - 4/29/10 - **\$10,000,191.44** 3-mo. CD - Susquehanna Bank – **0.350%** - matures 7/29/10
 - 4/29/10 - **\$20,000,600.92** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 10/28/10
- **Balance today in INVEST account \$1,376.26 rate 0.203%**
- **Balance today in Susquehanna Bank investment account \$56,442,863.10 rate 0.250%**
(This rate is fixed for the month)
- **Balance today in First National Bank investment account \$7,513,961.60 rate 0.580%**
(This rate equals today's PLGIT-Class interest rate of 0.030% plus 55 basis points)
- **Balance today in Citizens Bank Municipal Money Market account #6223510156 - \$15,482.98 rate 0.200%** (This rate is fixed for the month)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$11,536.31 rate 0.200%** (This rate is fixed for the month)
- **Balance today in Integrity Bank Money Market Checking account 1- #2206001209 - \$5,000,232.88 rate 1.000%** (This rate is fixed for the month)
- **Balance today in Integrity Bank Money Market Checking account 2- #2206001217 - \$5,000,273.97 rate 0.850%** (This rate is fixed for the month)

- **Balance today in PNC Bank investment account \$1,046.11 rate 0.200%** (This equals today's Fed Funds rate of 0.250% minus 5 basis points)
- **Balance today in Graystone Bank investment account \$1,030.60 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Metro Bank investment account \$100.00 rate 0.000%** (This equals today's 90-day T-Bill rate of 0.160% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2010.

Mr. Yohe: I'm meeting now with the fiscal budget offices. A public hearing has been scheduled for June 3.

Mr. Hartwick: None of these higher interest rates want any more money?

Mr. Yohe: No.

Mr. Haste: We tried and they just don't want to do it.

Mr. Yohe: Not when they have to collateralize it at .16%. They have to buy collateral at that rate and then try to pay us more than that it doesn't make business sense in their terminology.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: Commissioners, I have nothing to report unless there are questions of me. (There was none.)

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ.

Mr. Tully: All the matters requiring Board action today have been reviewed and are ready for a vote. I would be happy to answer any questions you might have? (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Purchase of Service Per Diem Rates between Children & Youth and:
 - 1. CHOR Youth & Family Services, Inc.
 - 2. Hope for Kids, Inc.
 - 3. Pyramid Healthcare, Inc.
 - 4. Silver Springs-Martin Luther School
 - 5. St. Michael's School, Inc.
 - 6. Bethanna
 - 7. ChildFirst Services, Inc.

8. Cornell Abraxas Group, Inc.
- C. Resolution #20-2010 endorsing the South Central Pennsylvania Regional Action Plan and Appointing a Representative to the Regional Steering Committee.
- D. Service Order Document to renew annual remote monitoring and repair services performed by Plan/CML for 911 equipment, including the Vesta, MAARS/ComCentrex and MagIC Systems at 123 Walnut Street, Harrisburg.
- E. Resolution #21-2010 amending and authorizing the Dauphin County HOME Rehabilitation Program to place a permanent lien on grant recipients.
- F. Radiation Emergency Response Fund (RERF) Grant Agreement for State Fiscal Year 2010-2011.
- G. Performing Artist Contracts:
 1. Dauphin County Music & Wine Festival – June 12, 2010 – SaRon Chrenshaw Band
 2. Dauphin County Sunset Series – June 19, 2010 & August 8, 2010 – Diane Wilson Bedford
 3. Dauphin County Sunset Series – July 7, 2010 – Vinyl Groov
- H. Purchase of Service Agreements between Children & Youth and:
 1. Pennsylvania Counseling Services, Inc.
 2. Presbyterian Children's Village Services
 3. Alternative Rehabilitation Communities, Inc.
 4. Perseus House, Inc.
- I. Amendment #1 to Purchase of Service Agreement between Children & Youth and Alternative Rehabilitation Communities, Inc.
- J. Adoption Assistance Agreements #2010-21 and #2010-22.
- K. MH Purchase of Service Agreements between MH/MR and:
 1. AHEDD
 2. Gaudenzia, Inc.
 3. T.W. Ponessa & Associates Counseling Services, Inc.
 4. Riverside Professional Development LLC
 5. Volunteers of America of Pennsylvania, Inc.
 6. Youth Advocate Programs, Inc.
 7. Wyoming Valley Professional Ambulance Service, Inc.
 8. UHS of Pennsylvania, Inc. t/d/b/a Roxbury Treatment Center
 9. Philhaven
 10. Pennsylvania Psychiatric Institute
 11. Pennsylvania Counseling Services, Inc.
 12. Elwyn, Inc.
 13. Country Meadows of Hershey Associates t/d/b/a Country Meadows of Hershey
 14. Community Services Group, Inc.
 15. Central Pennsylvania Supportive Services, Inc.
 16. Center for Independent Living of Central Pennsylvania
 17. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc.
 18. Lawrence J. Vuxta
 19. The ARC of Dauphin and Lebanon Counties (1)

20. The ARC of Cumberland and Perry Counties (2)
 21. Commonwealth Clinical Group, Inc.
 22. Goodwill Keystone Area, Inc.
 23. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries
 24. Riverside Associates, P.C.
- L. Medical Assistance Transportation Program Agreement between MH/MR and Boyo Transportation Services, Inc.
 - M. Purchase of Service Agreement between Dauphin County and Barak, Inc.
 - N. Local Share Municipal Grant Agreement No. 2010-3 between Dauphin County and Derry Township for relocation of two sanitary sewer lines on or near State Route 743.
 - O. Rescind the approval of the Intercon Automation Mechanical Systems Maintenance Agreement for the Human Services Building for the period 1/1/2010 to 12/31/2010 that was taken on 2/17/10.
 - P. Partial Refund of 2010 Real Estate Taxes – Reily Street Associates - Parcel #07-102-033 - \$112.60.
 - Q. Amendment to Exhibit A of the Staffing Services Agreement between Dauphin County and Tek Systems for employee staffing services for Information Technology.
 - R. Purchase of Service Agreement between Dauphin County and Lifesafer Interlock, Inc. for Interlock Ignition device installations.
 - S. PA DCED New Communities Grant for Northern Dauphin County Revitalization Project.
 - T. Hotel Tax distribution to Millersburg Borough/4th Annual Tour deMillersburg Bike Race for \$2,000.
 - U. Building Systems Agreement between Dauphin County and Honeywell Building Solutions for upgrade to the existing Enterprise Building Integration (EBI) R310 software and an OPC Data Transfer program.
 - V. Renewal of YWCA Access and Visitation Grant.
 - W. JAG Local Jurisdiction Waiver – The Pennsylvania Chiefs of Police Association to improve local police training and assist STOP training by creating virtual training academy and online computer based training.

Mr. Haste: We have Matters Requiring Board Action, Items A through W. Are there any that need to be pulled out and discussed or voted on separately?

Mr. Hartwick: Yes, K 17.

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action Items A through W, minus K 17, listed above.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye and Mr. Hartwick – Aye; motion carried.

It was moved by Mr. DiFrancesco and seconded by Mr. Haste that the Board approve Matters Requiring Board Action Item K 17, listed above.

Question: Mr. Haste – Aye; Mr. DiFrancesco – Aye and Mr. Hartwick – Abstained; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have Items of Correspondence listed on the Agenda, Items A through I, which will be handled by the staff appropriately.

- A. Notification from Light-Heigel & Associates, Inc. advising that the South Hanover Township Sewer Authority is applying to DEP for a permit for the Kellock Run Pump Station Rehabilitation Project in South Hanover Township.
- A. Notification from Snyder, Secary & Associates, LLC advising that The Parmer Family Foundation, Inc., c/o Fine Line Homes is applying to DEP for a General NPDES Permit for the Pleasant Meadows Independent Living Development Project in Lower Paxton Township.
- B. Notification from Gannett Fleming, Inc. advising that the Borough of Palmyra is applying to DEP for a permit for the Pumping Station Upgrades Project in the Borough of Palmyra.
- C. Notification from Pioneer Management, LLC advising that Cliff Weaver, President, Landmark Homes is applying to DEP for a permit for an 84-unit single family residential subdivision on 63.61 acres of land.
- D. Notification from Dauphin Precision Tool, LLC advising that they submitted a State-Only Operating Permit Renewal Application to DEP for Permit #22-03009.
- E. Notification from Kline Engineering, P.C. advising that Joseph Dorian is applying to DEP for a Water Obstruction and Encroachment Permit and a U.S. Army Corps of Engineers Section 404 Permit for the development of approximately 1.97 acre parcel located at 5249 N. Front Street.
- F. Notification from United Water Pennsylvania advising that they are in the process of applying to DEP for the renewal of the NPDES permit for the water treatment facility at 4405 N. 6th St., Harrisburg.

- G. Notification from United Water Pennsylvania advising that they are in the process of applying to DEP for the renewal of the NPDES permit for the water treatment facility at 211 Wall St., Hummelstown.
- H. Notification from Site Design Concepts advising that Living Hope Church is applying to DEP for a NPDES Permit for the proposed House of Worship for Living Hope Church project in Londonderry Township.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. DiFrancesco, that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz