



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MAY 11, 2011
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Janis Creason, Treasurer; William Tully, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Fred Lighty, Esq., Human Services Director's Office; Leila Brown, Solicitor's Office; Danielle Vayda, Solicitor's Office; Joe Cardinale, Solicitor's Office; Mike Potteiger, Director of Adult Probation; Amy Richards, Commissioners' Office; Mike Yohe, Director of Budget & Finance; Deb Lisi, Controller's Office; Kay Lengle, Human Resources; Troy Petery, Deputy Court Administrator; Brad Winnick, Chief Public Defender; Stephen Libhart, Director of EMA; August Memmi, Director of Community & Economic Development; Sheila Britt, Domestic Relations; Abby Gabner, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Mark Stewart, Esq., Justin Warren, Jim Szymborski, Matt Miller and James Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:09 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the April 20, 2011 Workshop Meeting Minutes and the April 27, 2011 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the April 27, 2011 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans: An Executive Session was held on May 5, 2011 regarding litigation.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Mark Stewart, Esq., Justin Warren and Jim Szymborski

1. Comprehensive Study of the Fire Emergency Services in Dauphin County (Item D under Matters Requiring Board Action)

Mr. Stewart: This morning with me is Justin Warren, the Acting Chair of the Gaming Advisory Board and Jim Szymborski, one of the members of the County Gaming Advisory Board. We are here before you this morning to discuss a proposed comprehensive study of the fire emergency services in Dauphin County. The issue, which I know you're well familiar with, is that Dauphin County hosts some 45 fire departments, including both volunteer and paid departments, servicing the entire County. Each year the County receives many applications for local shared gaming funds related to the fire departments for both equipment and facility improvements. Approximately 30 to 40% of the local shared grants have been awarded on an annual basis thus far have supported these needs, yet there has been no comprehensive study of the fire emergency resources that presently exist within the County or the needs in particular areas and departments of the County so as to try to create an effective County-wide fire and emergency support system. By way of example, one year we had a township, relatively rural, but developing township come in with a grant request for an aerial truck with a high ladder. The township had roughly three hotels in it, not many

other tall buildings, but that was their grant request. They made what seemed to be a very compelling argument as to why they needed it. When we had some of the other departments in from other townships, one of them nearby had roughly nine hotels in it and we asked them if they felt they needed an aerial truck. They said no we can get it through mutual aid or we don't have that type of need. It was that type of scenario. Obviously that aerial truck was not funded by the Board that year, but it was that type of scenario that gave rise to a request during our 2010 report to the Board regarding this issue. The Commissioners had already recognized the issue and had already been working on it and at your direction the Gaming Advisory Board has pursued a solution to it.

The solution would be to conduct a comprehensive fire study that would assist the County in achieving the most effective use of local shared dollars and also ensure those funds are dedicated to public safety in ways that have the optimal impact and benefit for the County. We want to ensure that the County has the best fire service on a County-wide basis and if we do it efficiently it frees up other dollars for other municipalities and other worthy projects. The comprehensive fire study would provide the data necessary to assess the critical nature of each departments' requests, comparative needs of one department as opposed to another so that we can more effectively weigh the grant requests, identify opportunities where better use of existing resources and partnerships and mutual aid may enable an upgrade in services without the use of grant funds. It can allow for grant collaboration and interdepartmental use of grant money. It can help us identify where different fire services could be specialized to the mutual advantage of multiple departments and it can help assess how each individual grant will positively impact the overall County fire response system.

The County Gaming Advisory Board was asked to conduct a RFP for the production of this study. The timeline is before you. In late November a RFP was issued. December 23 the responses were due. Between December 23 and mid-February, we evaluated the responses and narrowed the respondents. On February 28 interviews were held. On March 24 we communicated a recommendation to you. Since that time we have worked on the proposed contract that is before you on the Agenda today.

In terms of the responses to the RFP, we received five. They were from Emergency Services Consulting International or ESCI out of Wilsonville, Oregon. They proposed to complete the project in six months for a price of \$178,000. KPN Consulting from Mechanicsburg proposed to complete the study in 18 months for a price of \$972,000. Municipal Consulting Services from Ann Arbor, Michigan had proposed a six month study for roughly \$150,000. Penn State's Institute of State and Regional Affairs in Middletown submitted a response indicating that they could produce a report in eight months for \$61,000. VFIS Education Training and Consulting from York, Pennsylvania proposed to complete the study in six months at a cost of \$81,000.

In evaluating the responses it was clear that the Penn State Proposal did not actually address the goals that we were hoping to achieve and therefore they were eliminated as non-responsive. The submission by KPN was eliminated as too costly. The remaining

three respondents were invited to interviews. MCS actually ended up withdrawing. They indicated that they had too many engagements underway and were not available to complete the project. So, ESCI from Oregon and VFIS from York were interviewed. The Gaming Advisory Board unanimously recommended ESCI. We'll talk about them a little bit more in the rest of the report. I think Mr. Warren and Mr. Szymborski can comment on it. The general feeling was that the VFIS approach was a little bit more insurance kind of in nature in terms of cataloging what we have and just taking more of a less analytical approach. ESCI provided an effective analysis. They seemed to be extremely experienced and we would be given a qualitative tool to assess the needs of the departments as requests came in on a going forward basis. They really emphasized that they seek out data and they seek out facts and they make their conclusions based on that. Everyone was favorably impressed. In terms of ESCI they have over 35 years of experience. They have completed over 600 consulting engagements. They have a regional office in Fairfax, Virginia; which will serve as a hub for this engagement if it is approved. Their proposed team of eight members has a combined 220 plus years of experience in the area of fire and emergency services. They did reduce their proposed price to \$161,000. Their report will analyze the County-wide demand for services and equipment. They will consider how services and equipment are distributed and concentrated within the County now and how they can be best distributed on a going forward basis. They will analyze the performance of the various 45 departments. They will also recommend apparatus deployment strategies, capital improvement plans and ways that the County-wide system, even though it is not formally obviously a County-wide system, but a conglomeration of different departments and their performance and capabilities can be enhanced. Importantly, the project scope will not include department consolidation. That is an issue that is not within the scope of this study and is an issue that is left to the discretion of the departments themselves. ESCI did have two clients nearby, the Center Region Council on Governments in South Middleton Township and Carlisle Borough. Mr. Szymborski contacted both of those folks who he knows. I don't know, Jim, if you want to comment on their response.

Mr. Szymborski: They've done four projects in Pennsylvania – Carlisle Borough, Philadelphia, Central Cumberland County Task Force, which is a multiple municipal task force that was originally created some years ago based on a transportation study that we were looking at HATS. They followed through to continue that organization. The other one is the Center Regional COG and that is a multi-municipal regional approach to fire emergency response, particularly focused on fire services. I contacted Jim Steph who is formerly from our area. He was the Manager over in Lower Allen Township for a while. I talked with him and the Manager in South Middleton Township, both of them were satisfied. We discussed their capabilities and their experience in terms of coordination, communications, their technical knowledge, timely completion, responsiveness, final product and accessibility. They were all very well pleased with what they received.

Mr. Stewart: That is basically the report we have for you today. We are happy to take any questions that you might have.

Mr. Haste: I don't want to make any assumptions. One of the things and maybe Steve Libhart...Do all the fire companies have mutual aid with each other?

Mr. Stewart: There are various mutual aid agreements. Each department has mutual aid. There are the first, second even third responders. Sometimes they watch the highways while others are off helping where the fire is. I believe they are all in various levels of mutual aid.

Mr. Libhart: They are.

Mr. Haste: The only thing that I would run by ESCI, if they do this, I know we are looking at this from an equipment standpoint to make sure what makes sense in what locations so we don't have two right here having the same apparatus while these two have nothing over here. This would give us a footprint going forward with the gaming dollars. I would just ask them to not assume mutual aid agreements are in place. Let's verify this, because one of the basics of this is assuming that it is there. I don't want to make that assumption.

Mr. Stewart: Part of their first phase of work is to assess all those conditions and they won't assume anything like that. They will verify each and every aspect that is in place, because frankly those mutual aid agreements are important to coming up with the apparatus deployment strategies.

Mr. Warren: They actually did state that one of the studies is to determine if the departments are actually properly positioned, because some areas are growing and others are declining and do we have enough people in those areas to even cover it necessarily. They are even looking at that assessment as well.

Mr. Szymborski: Another thing that I would like to point out is their approach is consistent with the approach that we took for the Regional Growth Management Plan and the Dauphin County Comprehensive Plan, where we focused on identifying the most desirable areas for future development based on where major infrastructure investments have been made and where they can be reliably predicted in the future to be made. Part of that includes not only educational facilities, sewer, water service, emergency response and fire services. They are consistent with our planning program, their approach is and they are utilizing technology and they'll be utilizing the GIS data that the County and the Region has put together so that they will have a fairly accurate database to begin work with. That technology is going to keep the cost down, because there is a lot of interaction that can take place over distances through technology that they intend to employ during this process.

Mr. Hartwick: I know we are staying away from the word consolidation and that is not the purpose of this study, but what I would like to see and I don't know if it adds to the scope of the work or not, but to take a look at the Comprehensive Mutual Aid Agreements to take a look at those expansion pieces and to come back with a comprehensive fire plan that would sort of allude to some efficiencies and other

recommendations. The other thing I wanted to include and to make sure it includes is not the reliance just on gaming revenues to be able to support these operations. One of the things that have successfully been done in the past is to gain federal dollars to support the apparatus and equipment. We should also think about a strategy of prioritization with other dollars that can be associated with the highest and most important need and couple those with whoever is advocating on behalf of the fire companies to be able to match the dollars from the gaming monies quite frankly with other federal and local generated dollars. Everyone has a need and I don't think I have been in one fire house that hasn't said "Look at this piece of equipment. It is outdated and it's ready to be donated to HACC". The bottom line is I don't think there is a comprehensive fire plan and study. I think we should obviously take this one step further and do the same thing with EMA and police as it relates to the basis for a County-wide look and County-wide plan and the ability to build those relationships and operational efficiencies. In the Commonwealth and we have discussed this on many occasions, it is up to the voters and ultimately the elected bodies to be able to determine whether or not they want to support consolidation of efforts. We need to have the basis by which to do that and there is also one available source of revenue from the County to be able to do that through the intergovernmental cooperation program that we set up to be able to examine these issues. We need to have some real dialogue and discussion about the declining number of volunteers, efficiencies of the operation, the burden that it places on taxpayers and at least make some recommendations even though our recommendations aren't going to be consolidation. They may be used by local government officials to be able to make some difficult decisions.

Mr. Stewart: It definitely will provide that data and the demand studies and the distribution and concentration studies of the services and the departments. You will be able to see, if you review it, it will provide you a road map for making those decisions. It is not going to specifically call for any department consolidation.

Mr. Hartwick: Nor is that our role.

Mr. Haste: I assume we are going to share this information with the fire departments.

Mr. Stewart: We are going to share it with everybody.

Mr. Warren: They will be heavily involved in the process.

Mr. Haste: It will be clear to them what they need to do.

Mr. Stewart: And it is not just for the gaming dollars, it will be a great tool that can be utilized for anything that the County is doing planning wise.

Mr. Hartwick: And to the extent that we can if we can provide support to the local municipalities through EMA or through our grant writing operation to be able to couple some of these requests with other available dollars we can help identify that would

certainly provide a much needed technical support for folks who are more concerned about running fire and ambulance. We should also get the Shumaker Center involved at HACC as it relates to their perspective training needs. A comprehensive study should include the whole gambit.

Mr. Pries: I'm certainly in favor of this. I think, as George was saying, consolidation of fire departments is not at the top of the list, but obviously consolidation of services is. I have been very impressed over the years with the mutual aid agreements that are in place, whether they be verbally or in writing. I know in Derry Township you can look at it as an interlocking piece of a puzzle. Derry had or does have a mutual aid agreement with South Hanover, Hummelstown, Middletown and even Palmyra in Lebanon County that comes to the east end of the Township. You just take that municipality by municipality from the northern end to the southern and backwards and it interlocks and it works out very well. I look forward to seeing this plan once it is completed.

Mr. Hartwick: One of the things that I know there are some over anxious fire departments. Being the Mayor of Steelton, I've seen many times tons of fire departments be deployed, because there maybe not that succession of who you call clearly defined. That wastes gasoline, volunteer time and the time to respond. Folks want to get in on the call as soon as they can in the local area. I think, while there may be verbal agreements, I would like to see them formalized and understand what that actual system of response is going to be. At times there are always a lot of folks pointing fingers particularly in false alarms and wondering who is going to make up the amount of resources that was spent as a result of everybody being disbursed at once and who is there first. There are the turf battles that exist between fire departments. Those things should all be cleared up.

Mr. Pries: You had also mentioned moving into the future potential consolidation of services for the other emergency services that we have. I think that is something that can grow upon this project.

B. Mike Potteiger, Director of Adult Probation

1. Dauphin County D&A RIP – Drug Court Grant from PCCD (Item CC under Matters Requiring Board Action)

Mr. Potteiger: Thank you for allowing me to come this morning and speak to you in reference to the updating of our continuation grant for the Drug and Alcohol RIP money for the restrictive intermediate punishment grant that we electronically submitted about a week and a half ago. We need to have formal signatures submitted to PCCD for our continued grant process. Everything remains the same, the funding source. There is no County match dollars for the grant itself. The total funding cost is the same as it was last year. The only real change on the application process is Mr. Libhart's name was changed to my name as the point of contact. Last year we had three graduations in 2010. We totally graduated 21 individuals from our Drug Court. We had 95 referrals,

35 people were entered into the Drug Court Program. Currently we have 68 offenders in the program itself.

Mr. Hartwick: I read through here and one of the confusing parts and Steve will attest to this, I want to be clear that there is not going to be reimbursement for Drug and Alcohol employees in this grant. All I see is reimbursement for Probation.

Mr. Potteiger: That's correct.

Mr. Hartwick: Are we ever going to try to address how we can maybe backfill some dwindling dollars in D&A in order to maximize some of the D&A dollars or are we going to continue to just focus on doing this as a reimbursement for Probation staff that's a part of the Drug Court?

Mr. Potteiger: As funding sources become available obviously we'll look at those avenues to increase funding for the Drug and Alcohol Caseworkers also.

Mr. Hartwick: They need to make sure that it is clear and you've communicated that to the fiscal staff of D&A that there is no reimbursement from the RIP grant going back to D&A staff.

Mr. Potteiger: Correct. Mr. Libhart informed me of that process.

Mr. Hartwick: I just want to make sure that is clear with them.

Mr. Potteiger: I will. Are there any other questions? (There was none.)

C. August Memmi, Director of Community & Economic Development

1. Amendment #1 to the 2010 Main Street Façade Improvement Grant Contract between Dauphin County and the PA Department of Community & Economic Development (A Vote is Requested 5/11/11)

Mr. Memmi: Good morning Commissioners! First of all I do want to apologize for the fact that this only became an issue as of 2:30 yesterday afternoon. We couldn't follow the normal process of running this through Workshop and then the Legislative, because we need to have this contract back in DCED's hands by tomorrow. All I am presenting to you is an amended Contract of the Contract that you had signed just a couple of months ago. It has to do with the façade program that is an element of the Main Street Program for northern Dauphin County. Those six municipalities are part of the process in the northern end with their downtown areas. It is a \$30,000 grant. We do have projects in the queue to complete. As soon as we have the funds available, we can present to the Redevelopment Authority Board the applications for approval. It would be the goal to have these funds spent before the end of August.

Mr. Haste: The real crux of this amendment is the State found another \$30,000 to put into the program, right? And they are asking us to administer it with those municipalities.

Mr. Memmi: Correct. Originally they had indicated that we could do it by letter being attached to the original contract. Yesterday they came back and said no you need to do an amended contract.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Amendment #1 to the 2010 Main Street Façade Improvement Grant Contract between Dauphin County and the PA Department of Community & Economic Development.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Pries: I might add...it was a good thing George was around yesterday at 2:35 to get that email.

Mr. Memmi: We're always in the office.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: I would like to pull Personnel Changes #51 through and including #57, actually all the items on Page 7. They will be put through at a later date. I have no other changes. Do you have any questions on any of the other items? (There was none.)

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: Commissioners, there were no changes from last week's Workshop Packet except for the cleaning up of the budget items. So, the Packet is there for your approval unless you have any questions. (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance May 11, 2011

- **April 29, 2011** transferred **\$5,109,084.70** to the **Payables** account from the County's Concentration account for checks issued that week.
- **May 6, 2011** transferred **\$3,115,003.40** to the **Payables** account and **\$1,931,316.08** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$2,145,610.05**
- **Debt Service Payments since last report: \$46,137.17**
- **Total Term Investments**
 - 1/13/11 - **\$10,016,242.98** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 7/14/11
 - 3/31/11 - **\$10,004,659.76** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 9/29/11
 - 4/21/11 - **\$20,003,006.09** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 10/20/11
 - 4/21/11 - **\$10,002,047.40** 12-mo. CD - Susquehanna Bank – **0.750%** - matures 4/19/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.04 rate 0.030%**
- **Balance today in Susquehanna Bank investment account #119002023: \$31,239,195.36 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,557,505.41 rate 0.530%**
(This rate equals today's PLGIT-Class interest rate of 0.030% plus 50 basis points)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$100.00 rate 0.00%**

- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$15,088,921.43 rate 0.650%**
- **Balance today in PNC Bank investment account #5004319839: \$24,749,916.04 rate 0.300%**
- **Balance today in Graystone Bank investment account #1610000596: \$250,216.16 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.37 rate 0.120%**

No T.R.A.N. Line of Credit required for 2011.

Mr. Hartwick: I assume that First National and Integrity are full and they are not accepting any additional monies.

Mr. Yohe: Unfortunately that is correct. Hopefully by the time this \$10 million matures in July maybe the rates will go up. They have been very consistent, even at Susquehanna. There has been no change in those rates for the last several months.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans: Just two things to highlight. Dauphin County Courthouse was selected by CCAP's 125th Anniversary Committee for their PCN Series featuring six of Pennsylvania's Courthouses. The Committee received many nominations and they announced those selected last week. The six County Courthouses are Allegheny, Bradford, Butler, Chester, Dauphin and Mercer. The taping will occur in the late spring or summer and will run in September.

Also, on Monday, Dauphin County welcomed 39 new citizens, one of which is one of our own Riaz Jeena, who works in our IT Department.

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

Mr. Tully: All the matters requiring Board action have been reviewed and are ready for a vote today. If you have any questions, I would be happy to address them. (There was none.)

MATTERS REQUIRING BOARD ACTION

Mr. Haste: We have Items on the Agenda, Items A through DD. Are there any that need to be pulled out and voted on separately or discussed? (There was none.)

- A. Training Packet
- B. Satisfaction Pieces for:

1. Ilija Kozulovic and Pavica Kozulovic on the property located at 475 Stikle Street, Steelton, PA 17113. This is a forgivable loan from 1998.
 2. Ilija Kozulovic and Pavica Kozulovic on the property located at 475 Stikle Street, Steelton, PA 17113 (\$3,494.00).
- C. Letter of Engagement between Dauphin County and Zelenkofske Axelrod LLC for audit of grant financial statements: Intermediate Punishment Program Subgrant No. 2006/2007/2008-IP-ST-16896, Restrictive Intermediate Punishment Drug & Alcohol Subgrant Nos. 2009-DA-ST-20214 and 2008-DA-ST-19171, Victim/Witness Program Subgrant Nos. 2009-VS-ST-19777 and 2009-VS-ST-19739 and Victims of Juvenile Offenders Subgrant No. 2008/2009/2010-VJ-ST-19768.
- D. Professional Services Contract between Dauphin County and Emergency Services Consulting International to conduct a Comprehensive Study of the Fire Emergency Services in Dauphin County.
- E. Application to Pennsylvania Commission on Crime and Delinquency Byrne Justice Assistance Grant Program in the amount of \$94,420.00.
- F. PEMA Circular Guidance for Grant Agreement for Radiation Emergency Response Funds – C2011-02.
- G. Grant Agreement between Dauphin County and PA Emergency Management Agency for Radiation Emergency Response Fund Grant for State Fiscal Year 2011-2012 - \$71,267.00 for the period 7/1/2011 – 6/30/2012.
- H. Hazardous Materials Response Fund Grant Application for 2011-2012 in the amount of \$49,707.51.
- I. Maintenance Agreement between Dauphin County and Intercon Automation, Inc. for services at 5925 Stevenson Drive, Harrisburg, PA 17112 for the period 5/1/11 to 4/30-2012.
- J. 2010/2011 Local Share Municipal Gaming Grant Agreements for the following projects:
1. Grant No 2011-04: Dauphin County Redevelopment Authority – Comprehensive and Strategic Redevelopment Plan
 2. Grant No. 2011-07: Londonderry Township – Round Top Road Bridge Replacement
 3. Grant No. 2011-08: Lower Paxton Township – Improvements to Page & Spring Creek Roads
 4. Grant No. 2011-09: Lower Paxton Township/Linglestown Fire Company No. 1 – Renovations and Improvements at the Linglestown Fire Company No. 1
 5. Grant No. 2011-10: Lower Paxton Township/Colonial Park Fire Company – Funding for Alerting System Enhancements
 6. Grant No. 2011-12: Lykens Borough – Replacement of traffic signal
 7. Grant No. 2011-23: East Hanover Township – Various Infrastructure, road and bridge projects, Municipal Equipment and Facilities Study
 8. Grant No. 2011-26: Dauphin County Bar Foundation – Funding to hire a full-time Staff Custody Attorney
 9. Grant No. 2011-34: Swatara Township – Funding for Expansion of Recreation Initiative
- K. Amendment No. 5 to Owner/Architect Agreement between Dauphin County and CDI Architect Group LLC, dba L.R. Kimball dated June 10, 2009.

- L. Hotel Tax Disbursement to Millersburg Borough for 4th of July Fireworks Celebration - \$2,000.
- M. Energy Conservation and Assistance Agreement between Dauphin County and Donald Donley, Donley's Heating & Air Conditioning.
- N. Project Acceptance Certificate for Phase I of the Dauphin County Guaranteed Energy Savings Contract – Constellation Energy Projects & Services Group, Inc.
- O. Service Contract between Dauphin County and Motorola for maintenance of hardware and software associated with the radio system used for emergency communications and paging.
- P. Partial Refund of 2010 & 2011 Real Estate Taxes – Parcel #03-001-060 (30 N. 3rd St., Harrisburg) – Walnut & Third, Incorporated - \$58,275.63.
- Q. Performing Artists Contracts:
 - 1. Dauphin County – Music & Wine Festival & Sunset Series Shows – June 12, 2011 and July 6, 2011 – Diane Wilson Bedford
 - 2. Dauphin County – Music & Wine Festival – June 12, 2011 – Vinyl Groov
 - 3. Dauphin County – Sunset Series – July 31, 2011 – Incendio and Erin Cruise & Cruise Control Band
- R. Resolution #14-2011 permitting the consumption and/or possession of alcoholic beverages at the Fourth Annual Music & Wine Festival at Fort Hunter on June 11-12, 2011 and the Fifth Annual Jazz Festival on September 10-11, 2011.
- S. Purchase of Service Agreements between Children and Youth and:
 - 1. Demagé, Inc.
 - 2. Phoenix Youth Services, Inc.
- T. Amendments to Purchase of Service Agreements between Children and Youth and:
 - 1. Concern – Professional Service for Children, Youth and Families – Amendment #1
 - 2. United Methodist Home for Children, Inc. – Amendment #1
- U. Adoption Assistance Agreement 2011-16.
- V. Memorandum of Understanding between Dauphin County and the United Way of the Capital Region.
- W. FY 2011-2012 Grant Agreement between Dauphin County and Child Care Network, Inc.
- X. Repository Bid from Craig Layton – 278 Dallas Drive, East Hanover Township – Parcel #25-008-008-278-0278 - \$300.
- Y. Appointment of Dave Shannon to the Dauphin County General Authority. Term expires the first Monday in January 2012.
- Z. Appointment of Mary Formica to the Council of Aging Board. Term expires December 31, 2013.

- AA. Appointment of Rose M. Lavia to the Council of Aging Board. Term expires December 31, 2013.
- BB. Approval of Budget Amendment Reports for the quarter ending March 31, 2011. (First quarter figures for those funds on the Calendar Year Amendments report and third quarter 2010/2011 figures for those in the Fiscal Budget report)
- CC. Application to Pennsylvania Commission on Crime and Delinquency for Restrictive Intermediate – Drug & Alcohol (State RIP) Program Grant in the amount of \$201,694.
- DD. Intragovernmental Transfer Agreement between Dauphin County and Cumberland County – Special Response Team. Dauphin County to transfer one motor vehicle VIN 1982 Dodge Peacekeeper armored vehicle to Cumberland County Office of District Attorney.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through DD listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

Mr. Pries: Yes, as I have been doing on a weekly basis. I have been updating the Board and the public present on where we are at with the police dispatch transition progress. Since our EMA Director Stephen Libhart is here with us today I'll ask him to come up and give us a brief report on where we are at.

Mr. Libhart: Thank you Commissioners. As far as we stand on the transition and our assumption of dispatch responsibility for Harrisburg Police Department, from EMA's standpoint, particularly with the 9-1-1 Center, we have installed three additional positions for dispatch within our Emergency Communications Center. They are 99% functional right now requiring only a few minor connections to be modified so they are identical to the existing pods that we have in use. Materially speaking we are 99% there. We are currently initiating most of our staff to ramp up on familiarity with specifically the City area, from a police standpoint, because their familiarity right now is predominately through the dispatch. We have been doing a weekly meeting with officials from Harrisburg Police Department every Thursday morning at 9:00 a.m. That allows us to share where each of us is at throughout the process and point out any areas that we think need addressed prior to the transition. The transition is still slated for June 26, 2011. Because Harrisburg currently serves as the backup communications center in the event of a loss of power or other hazardous event that would force us to vacate our current premises, we have reached out to an alternative backup site that at least provides the rudimentary ability to handle 9-1-1 calls on a limited basis until we can relocate to another location or come back to ours. We are in the process of looking to expand that for additional functionality for a longer duration if necessary. That backup plan is functional right now. It will be a two-phase process. Phase 1 is complete. If we needed to we could use it today. Basically we are at a point where if

we had to do it tomorrow we could assume responsibility for doing Harrisburg's dispatch. Harrisburg is still working out some issues, not technically, but more with reallocation of responsibilities to their responders in particular...How they'll access criminal history records that their dispatch does, except for limited circumstances we don't provide that service. They were aware of that from the beginning. From their standpoint they probably have some more work to do internally, but externally and material wise we could take care of assuming the duties on a moment's notice.

Mr. Pries: Very good.

NEW BUSINESS

Mr. Hartwick: Evidently the House Republican budget has restored \$20 million to the HSDF Fund, which is quite frankly good news for counties across the Commonwealth. I don't know if it is going to pass finally. The HSDF monies are used to fill in gaps that often exist in health and human services and it gives us the ability to have the most flexibility and the utilization of those dollars. CCAP has made a recommendation through a subcommittee that I chair to house and to use HSDF as the housing to return any unspent money in a block grant sort of scenario. We think that the indication that they may be restoring funding is a good indication that they still want to potentially consider that vehicle to be able to utilize for us that flexibility and the ability to plug in gaps based upon I think the highest and most pressing needs of the County.

By my calculations in today's packet, we have about \$587,000 in outside grant monies coming into the County to be used in everything from social workers in the Public Defender's Office to Emergency Management including façade improvements in the northern end. The idea that we are going after and seeking all available resources outside of the general tax fund dollars and the County is evident by over half a million dollars in outside resources today being approved to be utilized in the County.

Finally to report, I was asked to be a part of a leadership panel in Washington, D.C. with the group Constellation Energy who has recently merged with Exelon to be able to discuss not only the energy efficiency project that we have done here in the County with our facilities, but how we can expand that to other municipalities. Quite frankly I don't understand why school districts from the Authority of the Harrisburg City to outside and the 39 municipalities with no exposure to taxpayers don't go after the ability to do these ESCO projects. It exposes no taxpayer monies and allows all of the savings to be able to utilize to upgrade the facilities. Most importantly it provides jobs to local contractors who are going to be installing and doing the work. We are certainly going to be talking a lot more about this as time progresses with our local municipalities and to try to engage all public owners of properties to be able to do their part in the environment to help provide jobs and to reduce their overall carbon footprint. All of those things are win/wins and we need to encourage folks to take advantage of what I think for once from the Legislature was some good enabling legislation.

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda today, Items A through H, which will be handled by the staff accordingly.

- A. Notification from Hartech Engineering & Consulting advising that ABBCO Real Properties, Inc. is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities at SR 230 and Nissley Street in the Borough of Middletown.
- B. Receipt of a copy of a letter from DEP to Ladnar, Inc. advising that the annual bond review for Underground Mining Permit No. 22031301 has been determined, by both the Compliance and Technical Services Sections of the Pottsville District Mining Office, to adequately represent current and planned site operating conditions and is acceptable to the Department.
- C. Receipt of a copy of a letter from Herbert, Rowland & Grubic, Inc. to PA Department of Transportation regarding the Dauphin County Multi-Bridge Deck Rehabilitation Project Bridge No. 40, Feidt Road (T-462) over Wiconisco Creek, Washington Township – Revised Structural Adequacy Review Plans Submission.
- D. Notification from Glace Associates, Inc. advising that the Pillow Borough Authority is applying to DEP for a Public Water Supply Permit for the construction of a new potable water treatment building and clear well and upgrades to existing equipment.
- E. Notification from Navarro & Wright Consulting Engineers, Inc. advising that they are applying to DEP for a NPDES Permit for Phase 2 of the Chelsey Falls Land Development Plan off Goose Valley Road (residential development of 19 lots).
- F. Notification from Raudenbush Engineering advising that Stover Community Partners is applying to DEP for an application for the subdivision and development of a 12 acre parcel including a permanent stream crossing and extension of a double barrel culvert under Middletown Road in Derry Township.
- G. Notification from Grove Associates advising that Susquehanna Riverside, Inc. is applying to DEP for a GP-7 Permit for a minor stream crossing located in Lower Paxton Township.
- H. Notification from East Harrisburg Cemetery advising that they have submitted a State-Only Operating Permit Renewal Application to DEP for Permit #22-03010.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Respectfully submitted,

Laura E. Evans, Esq.
Chief Clerk

Transcribed by: Richie-Ann Martz