



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MAY 9, 2012
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Catharine Kilgore, District Attorney's Office; Fred Lighty, Esq., Human Services Director's Office; Tom Guenther, Director of IT; Bruce Foreman, Esq., Solicitor's Office; Leila Brown, Solicitor's Office; August Memmi, Director of Community & Economic Development; Amy Richards-Harinath, Press Secretary; Peter Vriens, Director of Human Services; Mike Yohe, Director of Budget & Finance; Kay Lengle, Human Resources; Mario Mellinger, Commissioners' Office; Greg Schneider, Budget & Finance; Steve Libhart, Director of EMA; J. Scott Burford, Deputy Chief Clerk; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office; Julie Mackey, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

James Roxbury and Jim Creason

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:12 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the April 18, 2012 Workshop Meeting Minutes, the April 25, 2012 Legislative Meeting Minutes and the April 25, 2012 Salary Board Meeting Minutes; motion carried.

ELECTION BOARD MEETING

A complete set of Election Board Meeting Minutes are on file in the Commissioners' Office.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that an Executive Session was held this morning at 9:30 to discuss matters of personnel.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Mrs. Lengle indicated that there were a few additions to the Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci indicated that the Packet is the same as last week. He noted one change on the Agenda. It is Item HH; there are two agreements instead of one.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance May 9, 2012

- **April 27, 2012** transferred **\$2,747,468.91** to the **Payables** account from the County's Concentration account for checks issued that week.
- **May 4, 2012** transferred **\$5,007,929.55** to the **Payables** account and **\$1,926,440.73** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$554,511.42**
- **Debt Service Payments since last report: \$0.00**
- **Total Term Investments**
 - 3/29/12 - **\$10,003,610.10** 6-mo. CD - Susquehanna Bank – **0.400%** - matures 9/27/12
 - 4/19/12 - **\$10,076,612.57** 12-mo. CD - Susquehanna Bank – **0.550%** - matures 4/18/13
 - 4/19/12 - **\$10,001,148.46** 6-mo. CD - Susquehanna Bank – **0.350%** - matures 10/18/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.68 rate 0.050%**
- **Balance today in Susquehanna Bank investment account #119002023: \$47,392,006.67 rate 0.250%**

- **Balance today in First National Bank investment account #97014743: \$7,512,917.70 rate 0.450%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$26,698,534.42 rate 0.450%**
- **Balance today in PNC Bank investment account #5004319839: \$1,236.31 rate 0.100%**
- **Balance today in Susquehanna Bank investment account #1610000596: \$251,677.32 rate 0.480%**
- **Balance today in Metro Bank investment account #0536557523: \$101.49 rate 0.090%**

No T.R.A.N. Line of Credit required for 2012.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported that there will be three additional Older & Wiser Programs. One will be held on May 22 and the other two will be held in June. They are free and open to the public.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III SOLICITOR

Mr. Curcillo indicated that there are a number of items on the Agenda for approval. They have been reviewed by the Solicitor’s Office and are ready for a vote.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Piece for Heather R. Pressley on the property located at 9103 Joyce Lane, Hummelstown, PA 17036 - \$1,662.00.
- C. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #01-057-037 (115 Conoy St.) – Albert & Christina Stoudt - \$744.80.
- D. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #01-057-042 (583 Showers St.) – Albert & Christina Stoudt - \$401.19.
- E. Partial Refund of 2011 Real Estate Taxes – Parcel #56-012-127 (S. Hanover St.) – Sterl Simmons - \$133.55.
- F. Partial Refund of 2011 Real Estate Taxes – Parcel #56-012-126 (107 S. Hanover St.) – Sterl Simmons - \$428.07.
- G. Partial Refund of 2011 Real Estate Taxes – Parcel #43-007-017-001-0001 (1804 Towpath Rd.) – Robert Snyder - \$24.11.
- H. Partial Refund of 2011 Real Estate Taxes – Parcel #36-022-062-001-0001 (166 Wayne Ave.) – Harold L. Shaeffer, Jr. - \$16.42.

- I. Partial Refund of 2012 Real Estate Taxes – Parcel #56-001-144 (75 Hillymede Rd.) – Michael & Joyce McBeth - \$84.98.
- J. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-059-0590 (59 Caravan Court) – Sandra Palmer - \$143.81.
- K. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #42-033-057 (640 Few Ave.) – Theodore & Mary Inch - \$808.41.
- L. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #42-033-031 (730 Few Ave.) – Brian Bettleyon - \$582.05.
- M. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #01-057-088 (591 S. Front St.) – Mary Beth Follett - \$987.39.
- N. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #42-028-004-313-0313 (313 Caravan Court) – Vicki Williams - \$291.60.
- O. Partial Refund of 2011 Real Estate Taxes – Parcel #56-012-131 (125 W. Canal St.) – Walter & Cheryl Stine - \$187.23.
- P. Partial Refund of 2011 Real Estate Taxes – Parcel #40-009-031 (637 Catherine St.) – Raymond Neidinger - \$57.44.
- Q. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-042 (810 N. Hoffer St.) – Gary O’Brien - \$161.20.
- R. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-028 (820 Few Ave.) – Ruth Shank & Mary Lemon - \$192.08.
- S. Partial Refund of 2011 Real Estate Taxes – Parcel #34-001-034 (1830 Swatara Creek Rd.) – George Lowe - \$128.51.
- T. Partial Refund of 2011 Real Estate Taxes – Parcel #25-026-006 (261 Laudermilch Rd.) – Ronald & Donna Eby - \$121.45.
- U. Partial Refund of 2011 Real Estate Taxes – Parcel #31-007-001 (217 N. Railroad St.) – Daniel Paine & Charlotte Clark - \$117.43.
- V. Partial Refund of 2010 & 2011 Real Estate Taxes – Parcel #35-014-010 (4901 Linglestown Rd.) – Crown Club, LP - \$16,474.35.
- W. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #63-023-069 (9041 Joyce Lane) – David & Carol Ann Brown - \$998.70.
- X. Partial Refund of 2011 Real Estate Taxes – Parcel #56-011-032-001-0001 (4 Furnace St.) – James Walmer - \$33.68.
- Y. Partial Refund of 2011 Real Estate Taxes – Parcel #36-022-078 (61 Bradford Ave.) – James Ulrich - \$39.77.
- Z. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #36-022-053 (165 Wayne Ave.) – Pattiann Scott - \$324.71.

- AA. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #31-055-014 (106 Circle Dr.) – Timothy & Carolyn Patt - \$870.33.
- BB. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #62-002-010 (823 Roberts Valley Rd.) – Dwayne Gilbert - \$370.04.
- CC. Partial Refund of 2011 & 2012 Real Estate Taxes – Parcel #63-071-073 (9147 Joyce Lane) – Cathy Daly - \$888.27.
- DD. Performing Artist Contracts:
 - 1. Dauphin County Brew Fest (July 21, 2012) – Shea Quinn & Swish - \$600.00
 - 2. Dauphin County Music & Wine Festival (June 10, 2010) – Soul Solution - \$1,000.00
 - 3. Dauphin County Jazz & Wine Festival (September 9, 2012) – Vincent G. Waters, Sr. - \$1,000.00
- EE. FY 2012-2017 Supervision Funds Agreement between Dauphin County and the Pennsylvania Board of Probation and Parole – 7/1/2012 to 6/30/2017.
- FF. FY 2012-2017 Grant-in-Aid Funds Agreement between Dauphin County and the Pennsylvania Board of Probation and Parole – 7/1/2012 to 6/30/2017.
- GG. Lease (Refresh) Agreement between Dauphin County and Hewlett Packard Financial Services, Schedule No. 103108000047 for 66 PCs and 43 laptops to be distributed to various County departments.
- HH. Modification Agreement to the Agreement #00731702 with Credential Leasing Corporation for copier at 3535 N. 6th Street.
- II. Lease Agreement between Dauphin County and De Lage Landen Financial Services for 31 copiers for Central Court (1), DJ Court (1), District Justices (14), Schaffner (2), Clerk of Courts (1), Court Administration (1), Children & Youth (1), Coroner's Office (1), Prison (5), Veterans Affairs (1) and Work Release (3).
- JJ. Purchase of Service Agreements between Area Agency on Aging and:
 - 1. United Cerebral Palsy of Central PA, Inc.
 - 2. EFCC Acquisition Corp T/D/B/A Extended Family Care
 - 3. Bayada Home Health Care, Inc.
 - 4. Home Care Solutions, LLC
 - 5. Angels on Call, LTD
 - 6. Safe Haven Quality Care, LLC
 - 7. Emerald Senior Services, LLC
 - 8. BRY & WMS Medical Inc. (T/D/B/A ComForCare Senior Services, LLC)
 - 9. ALMA Health, LLC
 - 10. C&R Rhoads Enterprises, Inc. T/D/B/A Comfort Keepers #267
 - 11. Messiah Home, Inc.
 - 12. Harrisburg Senior Care, LLC T/D/B/A Grayson View Harrisburg Assisted Living Community
 - 13. Phillips Lifeline Systems Company, Inc.
 - 14. Care 4 U Unlimited, LLC
 - 15. Susquehanna Seniors, LLC
 - 16. United Cerebral Palsy of Central Pennsylvania, Inc.
 - 17. Addus Health Care, Inc.

- KK. Senior Center Grant Agreement between Area Agency on Aging and:
1. The Millersburg Senior Advisory Board
 2. Capital Area Late Start T/D/B/A The Rutherford House
- LL. Purchase of Service Agreements between Children & Youth and:
1. Children's Home of Reading, Inc.
 2. Children's Home of York, Inc.
 3. Cornell Abraxas Group, Inc.
 4. Keystone Services Systems, Inc. T/D/B/A Keystone Children and Family Services, Inc.
 5. Keystone Services Systems, Inc. T/D/B/A Keystone Children and Family Services, Inc.
 6. Family Care for Children and Youth, Inc.
- MM. Adoption Assistance Agreement #2012-11.
- NN. Purchase of Service Agreement between Dauphin County and George Davis.
- OO. 2012 Purchase of Service Agreement between Dauphin County and Illusion Maker for recycling education instruction in the following school districts: St. Catherine Labourne School, Northside Elementary School, Tri-Community Elementary School, Halifax Elementary School, Lawnton Elementary School and Steelton-Highspire Elementary School.
- PP. Change Order (PC) – Dauphin County Juvenile Court – Quandel Project No. 09411A – Simeral Construction – PC 40 – credit to resolve Jury Box Punchlist Completion (\$2,800.00).
- QQ. Proposed Change Order (PC) – New Judicial Center – Quandel Project No. 09411C – eciConstruction, Inc. – PC 001 – Tree Removal - \$1,797.00.
- RR. Worker's Compensation Settlement – Helen Pitts - \$90,000.00.
- SS. Agreement between Dauphin County and BI, Incorporated – Extended Warranty and Support Services for electronic monitoring – 4/1/2012 to 3/31/13.
- TT. Edward Bryne Memorial Justice Assistance Grant Program FY 2012 in the amount of \$92,036 (\$77,024 for the City of Harrisburg) and \$15,012 (for Swatara Township).
- UU. Satisfaction Piece for Marcus A. Lepperd on the property located at 163 Second Street, Highspire, PA 17034 (\$3,500.00).
- VV. Tourism Grant – Londonderry Township - \$2,000.00.
- WW. Purchase of Service Per Diem Rates between Children & Youth and:
1. Catholic Charities of the Diocese of Harrisburg, PA
 2. Family Care for Children and Youth, Inc.
 3. Barak, Inc.
 4. CHOR Youth & Family Services, Inc.
 5. Family Services of NW PA
- XX. Commissioners' Oversight.

- YY. Rescind Bid Award and action of April 25, 2012 – 2012 Multi-Bridge Deck Rehabilitation – rejecting low bid of Jay Fulkroad and Sons, Inc. as non-responsive and awarding the bid to the second low bidder, Kinsley Construction, Inc. at a bid price of \$453,967.00.
- ZZ. Reject all Bids submitted for the 2012 Multi-Bridge Deck Rehabilitation.
- AAA. Second Amendment to Contract No. C000048810 between the PA Department of Community & Economic Development and Dauphin County increasing the period from 7/1/2009 – 6/30/2014 and the total amount to \$189,000.00.

It was moved by Mr. Pries and seconded by Mr. Hartwick, noting that Mr. Hartwick is abstaining on Item WW1, that the Board approve Items A through AAA, pulling Item XX, listed above under Matters Requiring Board Action.

Discussion: Mr. Hartwick indicated that the contracts are starting to come in for the next fiscal year. There is language in the contracts should there be changes to the allocations.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye (abstaining on Item WW1); motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The correspondence listed below, Items A through F, will be handled by the staff appropriately.

- A. Notification from C.S. Davidson, Inc. advising that the Derry Township School District is applying to DEP for a NPDES Permit for improvements to the Derry Township School District campus.
- B. Notification from Hanover Land Services, Inc. advising that Family Dollar is applying to DEP for a NPDES Permit for the construction of a retail store, parking and stormwater management facilities.
- C. Notification from Dauphin Engineering Co. advising that Molinari & Greenberg LLC is applying to DEP for a NPDES Permit for the Tuscan Villas at the Estates of Forest Hills Project in Lower Paxton Township.

- D. Notification from the United States Department of the Interior advising that the Tri-County Conewago Creek is applying to DEP for a Permit for the Conewago Creek @ Old Hershey Road Bank Stabilization Project in Conewago Township.
- E. Notification from Evans Engineering, Inc. advising that the Hershey Company is applying to DEP for a NPDES Permit for the decommissioning of its "19 East" chocolate factory.
- F. Notification from Evans Engineering, Inc. advising that the Williams Holding Group, LLC is applying to DEP for a NPDES Permit for the construction of two office buildings.

PUBLIC PARTICIPATION

James Roxbury questioned what Item TT is for. Ms. Kilgore indicated that it is for the City of Harrisburg and Swatara Township to purchase computers and scanning equipment. There is no matching grant.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Richie-Ann Martz