



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**LEGISLATIVE MEETING**

**APRIL 16, 2008**

**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Dominic D. DiFrancesco, II, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Chad Saylor, Chief Clerk; Steve Shaver, Director of EMA; Jennifer Storm, Director of Victim/Witness; Leila McAdoo, Solicitor's Office; Amy Richards, Commissioners' Office; Diane McNaughton, Commissioners' Office; Carl Dickson, Director of Parks & Recreation; Kay Lingle, Personnel; Mark Rohermel, EMA; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Josiah Frederick, Commissioners' Office; Dave Schreiber, Personnel; Tom Guenther, Director of IT; Dan Robinson, Director of Community & Economic Development; Jack Harlacker, EMA; Susan Sipos, EMA, David Shade, EMA; Kaylyn Sweitzer, EMA; Michael Lawrence, EMA; Daniel Woland, EMA; Diane Faust, Victim/Witness; Annette Gants, Victim/Witness; Amanda Hugendubler, Victim/Witness; Tanya Bartlebaugh, Victim/Witness; Heather Siler, Victim/Witness; Jessica Badillo, Victim/Witness; Donna Miller, Victim/Witness; Michelle Stackfield, Victim/Witness; Barbara Strupe, Victim/Witness; Maritza Torres-Lau, Victim/Witness; Jenna Wheale, Victim/Witness; Jena Wolgemuth, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Commissioners' Office

**GUESTS PRESENT**

Garry Lenton, Don Konkle, Pat Leonard, Scott Stein, Dave Stough, Nora Starnes, Dalton Starnes, WHP, WGAL, WHTM, Fox-News, Upper Dauphin Sentinel and Patriot-News Photographer

**MINUTES**

## **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

## **MOMENT OF SILENCE**

(Mr. Haste asked everyone to keep Judge Todd Hoover and his family in their prayers while he grieves the loss of his son.)

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the March 26, 2008 Workshop Meeting Minutes, the April 2, 2008 Legislative Meeting Minutes and the April 2, 2008 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Saylor: Commissioners, I have no executive sessions to report at this time.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Dominic D. DiFrancesco, II, Commissioners**

#### **1. Proclamation – National Telecommunicator Week**

Mr. DiFrancesco: This is always one of the fun meetings when we can get together and introduce the community to a couple folks who have really made a lot of difference in the lives of others. The folks that I will be introducing here in a little bit simply represent many more people who are behind the scenes that most of the public don't get the chance to say thanks for what they do every day in protecting our communities. First I would like to begin by reading a Proclamation to the audience and then I will make further comments about some of the awards that we are going to be presenting today.

(Mr. DiFrancesco read the following Proclamation.)

**Office of County Commissioner**  
**Dauphin County, Pennsylvania**

**Proclamation**

*We, the Dauphin County Board of Commissioners, take enormous pride and pleasure in recognizing the exceptional composure, compassion and expertise of our exceedingly valuable, but often undervalued, Public Safety Telecommunicators during the week of April 13<sup>th</sup> to 19<sup>th</sup>, 2008;*

*Whereas, 44 full-time and five part-time Public Safety Telecommunicators effectively protect and serve the citizens of Dauphin County by offering telephonic life-saving medical instructions 24 hours a day, 7 days a week, and dispatching within seconds the fire, police, and medical units needed in an emergency;*

*Whereas, since 1991, we have recognized dispatchers nationwide, and although they are often invisible at the scene of an emergency, the essential functions performed by professional telecommunicators have directly contributed to the protection of life and property in Dauphin County;*

*Whereas, in 2007, this capital county's expertly trained and always dependable telecommunicators answered and responded to 485,100 calls;*

*Whereas, telecommunicators field thousands of emergency calls annually, from frantic new fathers witnessing a childbirth, to victims of natural disasters, to witnesses of horrifying crimes and accidents, each time patiently assisting terrified callers and providing a rapid response to render the care needed during a time of great distress;*

*Therefore, in grateful tribute to the life-saving work of the calm, competent and reassuring voice at the other end of every 911 call, we join the 253,300 residents of Dauphin County and the nation in proclaiming the week of April 13-19, 2008 as "National Public Safety Telecommunicators Week;" and we take this time to honor and thank our telecommunicators for serving as the vital link between those in need of help and those who can render that help, each and every time emergency strikes.*

Mr. DiFrancesco: This is a great day for us, because again it is nice to recognize and declare the week for the telecommunicators that nobody sees, but today we get to highlight a couple of cases where in fact, in a very real way, these telecommunicators impacted the lives of some other individuals. I think we have both sides of the equation in the room today. To begin to put faces to whom I'm talking about, let's start with the stork pins. We have three individuals here, actually two here today. One could not be with us. These individuals were the ones that were on the calm end of the phone call, I'm sure when somebody was having a baby a little too soon for the emergency crews to get there and they were helping in the delivery of the baby. If you can imagine what that must be like for the person on the other end of the phone. I ran ambulance for two years, but I never had the pleasure of delivering a baby. I can probably say that is a good thing that I never had that experience. This morning we are going to honor three individuals, two of which are here today. Jeremy Shuttlesworth could not be with us today. Jeremy did help to deliver a baby over the phone. With us today are Susan Sipos, Telecommunicator III and David Shade. I would just absolutely love to hear the stories that go along with the phone calls. I'm sure the person at the other end that you were instructing was just at peace and calm and I'm sure it wasn't a difficult situation at all. Could you come forward and just share the story. I can't begin to imagine. This is

important for the public to know that these folks are so competently trained for so many different situations, but again it is like anything else until you have the opportunity to be in the heart of it and experience it I don't know how prepared you actually are until you go through it.

Ms. Sipos: We have a very good EMT system, which are the card sets. We use those to help the expectant others. The only question from a father was why he needed a string to tie off the umbilical cord. That was his main thing. He was very excited. I had to calm him down a lot.

Mr. DiFrancesco: When did the delivery actually take place?

Ms. Sipos: The delivery took place while I was on the phone. She had to go through all the steps, which again we have the EMT cards. The cards really help us go through with how to process the call. I had a bad day that day. In the morning I had a CPR infant death so I had both sides of the spectrum that day.

Mr. Haste: Was the delivery at home or in the car?

Ms. Sipos: Home, in the bathroom.

Mr. DiFrancesco: That is an amazing highlight to what you see every single day to have both ends of the spectrum.

Mr. Shade: The family actually lived across the street from the Hershey Medical Center in the apartments. Pretty much by the time I answered the phone and started giving instructions the baby was already coming out. It wasn't exactly waiting to keep up with the instructions so I had to actually skip ahead a little bit. The ambulance was fairly close so we didn't actually get to tie the umbilical cord with the string. This wasn't the first time. We actually both have given instructions and helped out over the phones before on live births at home.

Ms. Sipos: I have 17 years and Dave has 16 years. We are quite seasoned.

Mr. DiFrancesco: Are there any members of the families of the babies that were born here today? (No.)

I would like to congratulate you for your efforts and your stork pins. (Applause was given.)

Mr. Shade: The family actually took the time to send a card in and thanked me and I would like to thank them for taking the time to do that.

Mr. DiFrancesco: We will present the certificates in mass.

I'm going to go over the other two as well. Because this other case is an amazing case that probably many of you have read about in the newspaper. Again, I will leave the people involved to give the details. It is my understanding that we actually had victims trapped inside of a burning building and it was the telecommunicators who took the time to stay with that family who was literally trapped inside the building and get the firefighters to their location so they could be saved. It was traumatic and an experience that could have turned very tragic. Again, we are very proud and today we are going to be honoring a couple more of our telecommunicators. Again I would ask you to stand as I call your name: Kaylyn Sweitzer, Michael Lawrence and Daniel Woland. Again these three individuals were credited to saving the lives of Nora and Dalton Starnes. We are grateful to have you here today and we are certainly proud of the other half of the equation. I'm sure they are very grateful to have you here today as well. Thank you for coming out. I don't know if you would like to say anything or share any thoughts you might have. We certainly would like to give you the opportunity to do that.

Ms. Starnes: I never thought anything like that would happen and I really thought we wouldn't get out because it is not that far from our bedroom to the front door and we couldn't make it. If it wasn't for these people we wouldn't be here. We are so grateful to them. We owe our lives to them.

Mr. DiFrancesco: We will give thanks to God that you are here with us today and certainly as well for their service to this County and to you. (Applause was given.)

Do any of the telecommunicators want to come up and share? That again must have been an amazing experience for the three of you, as well.

Mr. Lawrence: I suppose in a job like this when you answer the phone you really have no idea what is going to happen or what is at the other end. We train very hard to be prepared for any situation that might arise.

Mr. DiFrancesco: Who got the call coming in the door?

Mr. Woland: I answered the call. I just started around the middle of February and I was still in training at the time and Kaylyn was my trainer. She was listening to the call and assisting me with anything if I had any trouble or needed any help.

Mr. DiFrancesco: We wanted to make sure you got tested very early on in your career to make sure you were up for the experience.

Mr. Lawrence: Those two were on the phone. I was just the middle man. He got tested very well that night. That was actually the second fire of the night. I'm sure everyone heard about the fire at the Colonial Park Apartments. He answered that one and then he answered this one. Whatever Chief Leonard needed, we got the directions to the bathroom where they were at, he got that and typed in the call and I relayed the information to the responders and it was like we were trained to do. Step-by-step and they saved lives.

Ms. Sweitzer: I had the easy job. All I had to do was listen to him, and make sure he did the job. He was very easy to train. I think that was his second or third night.

Mr. DiFrancesco: There are some other VIPs in the room today that I want to give the opportunity to share some thoughts as well. Chief Leonard, it would be wonderful to hear you end on the street.

Chief Leonard: It is a pleasure to be here. This isn't about Chief Leonard and the Hershey Volunteer Fire Company. Even though they were involved in the fire suppression part of the evening or morning, it is about the three individuals who were just sitting here before me. I'm in my 14<sup>th</sup> year as the Chief of the Fire Department and I sit before you as many years ago we were one of, I would say, very critical some of the dispatching situations of Dauphin County. Within the last six or seven years or maybe eight, I have seen such a change in the management, training and the professionalism that has gone on at Dauphin County dispatch and I praise them every chance I get. I hope Mr. Harlacker can back me up on that as I sit before you. The morning of February 25<sup>th</sup> just answered all those doubts that I ever had, because these three individuals that were sitting here before me stayed calm and cool under some heated – there was somebody in danger. Some of the comments about the floor getting hot and they could hear the fire in the basement and they were still able to direct our firefighters. They were directly involved in the saving of the two people in Derry Township and I can't say enough for them. Our fire department is going to present them with a plaque also. It was supposed to be dropped off at UPS this morning for me to pick up. There was some kind of communication breakdown so it is on a big brown truck driving around Harrisburg.

Mr. Hartwick: That's because it didn't go through our EMA Department.

Chief Leonard: I have seen some fantastic changes and I think the training and hiring just everything at Dauphin County has just come around so well. I commend these three individuals, management and you as the Commissioners for putting money out there for the new system. It is only going to be better for the people in the community. Thank you very much. (Applause)

Mr. DiFrancesco: I see Chief Konkle is here. I thought Brad DeLancy and Chief Martin might be here as well. If any of the three of those would like to make any comments, I certainly leave the mic open for them as well.

Chief Konkle: Just a quick echo of what Pat said. First of all, thanks to the Commissioners for the support of public safety issues in the County. It is recognized and appreciated. What we do in emergency services, the bottom line, is we try to create order out of chaos. The first step of that is the calm voice on the other end and someone says 911 may I help you. The telecommunicators do a good job. The important thing that they said is that they train hard to be able to do that. Oftentimes, it never amazes me some of these things that end up as an emergency. It is always

amazing to me that people are willing to do the hard work to be prepared to do that when you are asked. I certainly recognize them for that. On behalf of the Dauphin County Fire Chiefs just thanks to the Commissioners, the telecommunicators and supervisors, things have improved dramatically and we couldn't be more pleased with the service.

Mr. DiFrancesco: The only other thing I would like to share is the amazing job that these people do that people don't realize. We have all seen the exercises where two people get together and try to explain to each other maybe a picture or something like that while the other one is not looking and have them draw it. You always kind of chuckle because what is drawn is never accurate to what is being described. Now use that example and try to imagine when somebody's life is on the line and you are not on the scene and you are trying to give instructions to what is going on. These people have to train very hard and they do a tremendous job. We are very proud of them. They work hard. They train hard. They go through a lot of hours of training. I think it is very important to note because sometimes we get concerns shared with us, people call in and say I called and they asked me all these questions. Those questions are critically important. When you pick up that phone and when you dial 911 and you get one of our telecommunicators they are going to ask you a series of questions and while you, as the public, may not always understand why they are asking them it is very important to move along and answer the questions as accurately as you possibly can, because they are trying to do the job that they are trained to do. By the examples that we have seen here today, they know how to do it very well. We are very proud of your efforts. We know that you stand here today sort of as the embodiment of the many people who are working in the Center who are not here today, but who work that Center 24 hours a day 365 days a year and never taking the holidays off or anything else, because somebody has to be there to answer that phone. We thank you all very much for being here today.

Mr. Hartwick: As a Commissioner who is always thinking about trying to balance the budget along with public safety and certainly seeing individuals in our telecommunications office and I have been critical in the past of rates of pay. I'll be honest today. We are always trying to make sure that we are doing what is in the best interest of the taxpayers. There are a lot of people who don't understand what County government does. They don't understand what their tax dollars go for. To balance those needs and to see the type of training that goes on and the quality of people that we need in positions during the time of crisis I stand here today saying I want to commend the directors for continuing to battle for the employees, for us to be able to maintain the best possible training and to actually save lives are certainly worth the investment that we made out at the EMA and telecommunications center. We made a significant commitment and investment in the communications system. I will tell you from my position our employees are the best trained and have an unbelievable reputation around the State. Normally we only hear about the bad things that occur. I want to commend the media for being here today to actually hear about the good things that occur when people are properly trained, properly equipped and actually save people's lives. Quite frankly that is the reason why we get into government and you into

public safety. It is not for any other reason, but to do what you have done and I want to say thank you.

Mr. Haste: I too just want to say thanks to everybody in the audience that is involved in public safety and the commitment that you make to it. George sort of stole my thunder. I don't normally pat the media on the back, but I want to thank them for being here today. I think it is important that the public and the citizens out there get to put a person with the voice on the other end of that phone call so they can feel safer with what is going on each and every day. It is not some operator out in Oklahoma or Idaho doing it. It is somebody from our community. Many of these folks, in addition to doing their jobs as telecommunicators, are also volunteers in many other ways. So, they see it firsthand. I think it is very important that the citizens see that as well. Thank you very much.

(The presentations were handed out, pictures were taken and applause was given.)

**B. George P. Hartwick, III, Commissioner**

**1. Proclamation – National Victims Rights Week**

Mr. Hartwick: It is fitting today that we continue to follow through with honoring heroes. Heroes who do their job, not because of the large paycheck and most of the time you do work that is behind the scenes dealing with victims of crimes that occur here in Dauphin County. I can say, again, we are extremely fortunate in Dauphin County as we are involved more and more around the State we realize how good we have it here in Dauphin County with one of the most proactive victim advocates anywhere in the State. Not only aggressively seeking out resources to make sure victims are continued to be taken care of, but to also partner in so many other efforts that Dauphin County has going on, not just focused on victims, but how they can help in every section of County government. They truly have been a partner. I take great pride in that. I listened to my Dad all the time when crimes occur I know he had his vehicle stolen and never ever got restitution. I imagine individuals who go through much more traumatic incidents and what that impact has on them for the remainder of their lives and to be able to provide that support immediately for individuals and not just forget them once their caseload is over, but to remain a partner of somebody who they can rely on to help deal with those emotional, as well as financial and other issues is really important work and God's work. We want to say thank you today.

(Mr. Hartwick read the following Proclamation.)

*Office of County Commissioner*

# Dauphin County, Pennsylvania

## Proclamation

*We, the Dauphin County Board of Commissioners, join with the law enforcement community, countless volunteers and the community at large in commemorating "Victims' Rights Week" in Dauphin County and across the country, and we praise their inspiring commitment to achieving "Justice for Victims, Justice for All;"*

*Whereas, behind each crime and each victim, a gripping tale of trauma, suffering and lost security unfolds; we must, therefore, recognize the overwhelming impact and devastating effects of crimes on individuals, families and the community;*

*Whereas, beyond that recognition, the community must help, support and comfort victims of crime, and protect them against society's promotion of violence, through the media and more, for an offense against one diminishes us all;*

*Whereas, policymakers, criminal and juvenile justice professionals, victim advocates, clergy and the public must unite to ensure that all crime victims and survivors are treated with dignity, respect, courtesy and sensitivity, from the initial 911 call, through the trauma of a trial, to the painful years that follow;*

*Whereas, we proudly recognize our own countywide grassroots organization, the Dauphin County Victim/Witness Assistance Program, who helped a record-breaking number of crime victims -- in all, 7,980 crime victims -- seek justice last year and who continue to make our homes and communities stronger, safer, and more supportive;*

*Therefore, we join the 253,300 residents of Dauphin County in proclaiming April 6 through 13, 2008 as "Victims' Rights Week" in Dauphin County, in tribute to the victims of crime, their friends and families, and the other heroes who stand beside them; we thank those who live and breathe the cause of victims' rights each day; and we pledge to work together to support and aid each and every victim of crime in their quest for justice, for there, but for the grace of God, go any one of us.*

Mr. DiFrancesco: I simply want to say in a lot of ways we celebrate victims' rights week, but it is the people behind the scenes that are the advocates that work with the victims. The bottom line is that is another group of people who are often out of sight and don't get seen and the community doesn't understand the important role that they play. To have somebody with a compassion to serve in that role that understands the system that can make that victim, the challenges that victim is going through much easier to go through, a very traumatic situation on most cases, again these are the parts of the community that really define the quality of life in that area. With that today, it is a very special opportunity for us to highlight National Victims' Rights Week, but also highlight the people behind the scenes that give their hearts to very challenging situations. Again, these are not cases where you simply leave them at the office. I'm sure that the memories and the thoughts that you carry, while not as significant as the victims' themselves, certainly are significant and life changing. We just want to honor and thank you today.

Mr. Haste: I too would like to say thank you. It is an organization that I really would like not to see needed anymore. Unfortunately and it is actually shocking when George said over 7,000 last year, that is way too many. Unfortunately there is not a day that goes by, whether it's in the newspaper or just what we hear, of your services not being needed; another victim joining the rolls out there. I would love to be able to sit here someday and say thank you for a job well done you are now relieved of you duties. I

don't think any of us are going to see that anytime soon. I too would like to join with my colleagues and say thank you.

Ms. Storm: First obviously I want to thank you. Every year, being a grassroots non-profit organization, we wouldn't be able to reach the number of clients that we do if we didn't have what I think is a special and unique relationship with our County government; by allowing us into certain offices and spaces and having access to critical information through IT services and data bases. We wouldn't be able to provide the services that we do and I do think across the State we have probably one of the best relationships with our County government of an organization that is actually a non-profit and not based in the District Attorney's Office. As always we thank you for that, because we know that a lot of that is through in-kind donations from the County and also through some really important grant funding that we receive from you. We thank you for allowing us to do those services.

We serviced almost 8,000 clients last year, which is by far the largest number that we have ever seen. I think that a lot of that is due to the rise in the crime rates and additionally I think a lot is due to our outreach. We have gotten pretty innovative and creative in our outreach efforts. Our police officers and departments have really stepped up and enabled us to kind of become one with them, which has been kind of a struggle over the past 25 years. As you know law enforcement is not always open to kind of embracing outside entities and making them kind of part of their own culture. They have really done that with our victim advocates. They have enabled us to come into their offices and in fact have desks right there with their detectives and work hand-in-hand with them so that we cannot only do both of our jobs collectively and individually, but to really provide a better more wraparound service for crime victims. I think that has also been part of the reason we have seen the increase, but a lot of it is just that the crime rate is out of control. We would also too love to have a day where we are not needed, but I think that would put a panic into my staff, job security we definitely have.

Mr. Haste: We'll find them another job.

Ms. Storm: I do want to recognize, there are 11 of my advocates that were able to be here today. The others are actually out in the field. I would love for them to stand and just to identify them, because they are really the strength and compassion of the work that we do everyday.

(Applause was given.)

Ms. Storm: As we do every year we want to extend the invitation to you and to anyone else in the County, we will be having our annual awards luncheon in the Dauphin County Courthouse Lobby. We do have Carmella's catering that. It is good Italian food and it is free to all County employees and that is our way of saying thank you to not only the honorees that we have selected this year, but also to the County as a whole for letting us be here and do the services that we do that we feel very honored to do.

Mr. Hartwick: I guess you could also plug your fundraiser tomorrow.

Ms. Storm: If you happen to be hungry for Italian food tomorrow you can go into Carmella's tomorrow afternoon and they will be donating 10% of the proceeds to us.

Mr. Haste: Is that tomorrow at lunchtime?

Ms. Storm: It is going to be during normal business hours lunch, dinner, snacks.

(Pictures were taken.)

### **SALARY BOARD**

A complete set of Salary Board Minutes are on file in the Commissioners' Office.

### **PERSONNEL**

Mr. Haste: The item for Personnel.

Mr. Hartwick: It is costing us more money to contract out with temporary services than it would to bring this person on full-time in light of salary and benefits. For us not to act we would just be losing money.

Ms. Lenge: I have an Addendum to the Personnel Packet, however Employee Personnel Change #5 that will go through at a later date and then under the Personnel Transactions Listing I gave you last week, new hire #14 the hire date is being changed to April 21, 2008. I'm pulling Changes #27 through and including #41.

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet as amended; motion carried.**

### **PURCHASE ORDERS**

Mr. Baratucci: There were no budget issues last week and there are still not any this week. We did add Page 21 to the report, which is the new professional services agreement with SSI for EMA. In conjunction with that we canceled the \$50,000 amendment that we had done a few weeks ago, because there was no money paid towards that. It is my understanding that this Agreement now identifies all the tasks and dollar amounts that are agreed upon. There was no need for that so we canceled it. This will be the addition to the original agreement that we had. That is my understanding of it. If you have any questions, Steve is here to answer them.

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Purchase Order Packet as amended; motion carried.**

## **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe provided the following Report:

### *Report from the Office of Budget & Finance* **April 16, 2008**

- **April 4, 2008** transferred **\$1,237,095.62** to the **Payables** account from the County's Concentration account for checks issued that week.
- **April 11, 2008** transferred **\$8,035,247.03** to the **Payables** account and **\$1,893,439.95** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$168,999.00 rate 2.562%**
- **Balance today in Susquehanna Bank investment account \$22,108,271.95 rate 2.750%** (This rate equals the Susquehanna Bank 91-day T-Bill rate plus 50 basis points. It is fixed for the month)
- **Balance today in Sovereign Bank investment account \$173,115.63 rate 2.600%** (This equals today's 1-month LIBOR rate of 2.720% minus 12 basis points)
- **Balance today in Citizens Bank investment account \$66,463,447.21 rate 3.000%** (This rate is fixed through 6/30/08)
- **Balance today in PNC Bank investment account \$1,000.00 rate 2.100%** (This equals today's Fed Funds rate of 2.250% minus 15 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 2.050%** (This equals today's Fed Funds rate of 2.250% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$1,000.00 rate 1.200%** (This equals today's 90-day T-Bill rate of 1.450% minus 25 basis points)

### **No T.R.A.N. Line of Credit required for 2008.**

Mr. Yohe: Are there any questions? (There was none.)

## **REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor: Commissioners, I draw your attention to Item U on the Agenda, the SSI Contract. I would ask that when you approve the Items that Item U be approved contingent upon the Solicitor's review. Unless you have any questions of me that is all I have. (There was none.)

## **SOLICITOR'S REPORT – BRUCE FOREMAN, ESQ., ASST. SOLICITOR**

Mr. Foreman: Actually I have a correction today. Under Item J the property address is incorrect. This is actually the property on the West side of Front Street in Middle Paxton Township adjacent to Fort Hunter. The address listed there is actually the home address of one of the sellers.

Mr. Haste: It is the property, if you remember our discussion, the gas station just north of Fort Hunter, which will now be joining the Fort Hunter property.

### **MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.
- B. Request for Refund – Property #30-016-004 – Michael R. & Tracey I. Henry - \$36.42.
- C. Satisfaction Agreements for:
  - 1. Karen D. Beal for the property located at 3949 Green Street, Harrisburg, PA 17104 ( \$3,500.00).
  - 2. Lindsay Smith for the property located at 4316 N. 6<sup>th</sup> Street, Harrisburg, PA 17110 (\$5,000.00).
- D. Subordination Agreement for Jonathan Akande and Teclaire Ngayo on the property located at 4911 Locust Lane, Harrisburg, PA 17109.
- E. Contract Amendments to the following Zelenkofske Axelrod, LLC Contracts:
  - 1. Dauphin County District Courts Audit for the year ended December 31, 2007
  - 2. Dauphin County Audit for the year ended December 31, 2007
- F. Proposal for outside counsel – Marshall, Dennehey to provide counsel for Dauphin County.
- G. Declination of Request for exoneration of 2005, 2006, 2007 and 2008 Real Property Tax by Susquehanna Valley Federal Credit Union for Lot 41, Cedar Manor Mobile Home Park Property ID No. 34-026-005-041-0041.
- H. PEMA Hazardous Material Emergency Preparedness Grant Agreement in the amount of \$4,500 for emergency preparedness training.
- I. Ordinance #3-2008 adopting a Uniform Parcel Identifier.
- J. Sales Contract between Dauphin County and Ned Buck, Amy Brady & Gary Hendrickson for the purchase of 1948 Green Street, Harrisburg, PA.
- K. Landex End User License Agreement between Dauphin County Register of Wills and Optical Storage Solutions, Inc. for use of Landex Records Management System software modules.
- L. 2008 Performing Artists Contracts and Riders:

1. Sunset Performing Artists Series: Felicita's Garden & Resort – June 6, 2008
  2. Sunset Performing Artists Series: Fort Hunter Park – August 17, 2008
  3. Second Annual Jazz Festival – September 13, 2008
- M. Memorandum of Understanding between Dauphin County and Hamilton Health Center, Inc.
- N. Purchase of Service Agreements between Children & Youth and:
1. Perseus House, Inc.
  2. Sleber Associates P.C.
- O. Adoption Assistance Agreements #2008-14, #2008-15, #2008-16, #2008-17, #2008-18, #2008-19 and #2008-20.
- P. Adoption Assistance Agreement #2002-02, Amendment #1.
- Q. Human Services Development Fund FY 2008-09 Assurance of Compliance Certification.
- R. Maintenance Agreement between Dauphin County and Washington Township.
- S. Agreement between Dauphin County and You-Pick Charity for the provision of 10-15 volunteers to assist at the Dauphin County Community Recycling Day on May 17, 2008 at HACC.
- T. First Amendment to Contract No. C000029369 between Dauphin County and PA Department of Community & Economic Development for \$126,869.00.
- U. Professional Services Agreement Contract between Dauphin County and SSI, Services, Inc. regarding the County's Public Safety Wireless Radio Communications Project.
- V. Retirement Plan Consultant Agreement between Dauphin County and Retirement Collaborative, LLC.
- W. CVS Extension to the Nonbinding Letter of Intent for a proposed ground lease at the SE corner of 28<sup>th</sup> & Paxton Streets.
- X. State and Local Government Master Operating Lease Agreement Schedule. Lease #25 between Dauphin County and HP Financial Services for 38 PC's and 31 laptops for various County departments.
- Y. Grant permission for Herbert, Rowland & Grubic (HRG) to consult with the Harrisburg Authority on the Incinerator.

Mr. Haste: Is there any other item that needs to be changed or pulled out?

Mr. Hartwick: There is one item that I would like to bring to the attention of the Commissioners. Item I is finally on the Agenda, which is what we had discussed related to the uniform parcel identification system that is going to be run through the Recorder of Deeds Office and Tax Assessment. We are hoping to have that up and running by the target date of June 30<sup>th</sup>. The staff is going through the process of how they are going to be trained and you are going to see some personnel requests for some staffing adjustments probably from the Recorder of Deeds Office before it actually occurs. We

wanted to have that done a whole lot sooner. It is a revenue generator, but June 30<sup>th</sup> is the target date.

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Items A through Y, listed above, with Item U being contingent upon the Solicitor's review and Item J the property address correction; motion carried.**

### **FORMER BUSINESS**

(There was none.)

### **NEW BUSINESS**

(There was none.)

### **COMMISSIONERS' DISCUSSION & ACTIONS**

Mr. DiFrancesco: Once again we are looking at probably a historic election for Pennsylvania next Tuesday. I know that the media outlets did a tremendous job in writing articles and doing stories on the fact that there will be lines absolutely. I was down last night probably around 6:00 after hours, down in the Election Bureau, watching them frantically running around packing up additional supplies than they normally do, making sure that the staffing levels are higher than they normally are and making sure that the machines are going to the right places in higher number. So, the County is doing everything that they can do to ensure that this election will go off without a hitch, but I just want to remind the public one more time and I probably will do a press announcement one more time next week that there will be lines, prepare for lines. As with every other state we are expecting historic levels of voting and we want to make sure that people prepare and plan their day appropriately so that they don't show up and go away saying that they didn't have time to vote. The fact of the matter is there may be lines that go for an hour. We are going to be prepared for the worst and if you happen to be one of those lucky people who walk up and vote immediately that is great. If you really want to take part in the process this time then we have to understand and respect the process and know that we are going to have probably the highest level of turnout that we have ever had in the past and there are going to be lines.

Mr. Hartwick: Can I ask a question about that? We bought those additional machines. What is the plan with the extra machines? Do you have any idea what those plans are?

Mr. DiFrancesco: Obviously I can't go precinct-by-precinct and tell you. I know that the higher level precincts are getting additional machines and staff, because the problem often is the processing of the people through the lines. We are increasing the staffing numbers in a lot of these precincts. The County was very effective. There are a lot of employees who stepped up to help us staff additional areas. We still have some holes that staff was working on last night to close. As I mentioned additional resources, lists

and so forth are going out to aid the process and move it along quickly. Those additional machines will be out on the street and we will have additional machines at specifically the precincts where historically we have had large lines and high volumes of people.

Mr. Hartwick: I imagine with the national attention we are going to have a ton of legal challenges and concerns. Do we have that all squared away as well?

Mr. DiFrancesco: We also reached out and I've talked to some advocates on both sides and parties to say if you sense any concerns we want to make sure we have appropriate watchers in different precincts and we want to make sure that there are no challenges. I know in the last election cycle it was very controversial. We did have some problems in a couple precincts where people were doing things that by law they were not allowed to do. We went in and nipped that right away. We want to make sure that we are on top of those. I don't expect any problems with the election process, but I do expect there to be long lines. Of course that is not always convenient to people, but again this is a historic election and I look at it and say thank God that we are getting the attention and the number of people out to vote that we are getting and standing in line in this election is a good thing. That means that there are a lot of people coming out. I would guess that voters are more informed for this election than they have ever been informed in an election in the past. They have been given so many opportunities to see what these candidates are all about.

## **CORRESPONDENCE**

Mr. Haste: The following correspondence has been received and will be handled by the staff appropriately.

- A. Notification from Olmsted Regional Recreation Board advising that the Borough of Middletown is submitting a proposal for a DCNR grant for funding to complete Phase 2 of a renovation project to the Middletown Public Pool.
- B. Notification from Advanced Communications advising that they have submitted an application to DEP's Air Quality Program for renewal of a State Only Operating Permit for their plant located in the Borough of Penbrook, Dauphin County.
- C. Notification from Light-Heigel & Associates, Inc. advising that the Williamstown Valley School District is applying to DEP for a General Permit 5 for the installation of the water line through wetland areas.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board adjourn.**

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz