



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 2, 2008

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; William Tully, Esq., Solicitor; Gary Serhan, Deputy Controller; Faye Fisher, Personnel; Dave Schreiber, Personnel; Kay Lengle, Personnel; Melissa Wion, Personnel; Mike Yohe, Director of Budget & Finance; Diane McNaughton, Commissioners' Office; Amy Richards, Commissioners' Office; Randy Baratucci, Director of Purchasing; Scott Burford, Deputy Chief Clerk; Jena Wolgemuth, Commissioners' Office; Steve Libhart, District Attorney's Office; Fred Lighty, Esq., Human Services Director's Office; Garry Esworthy, Risk Management; Joe Dougher, Acting Director of Children & Youth; Marge Ebersole, Children & Youth; Josiah Frederick, Commissioners' Office; Leila McAdoo, Solicitor's Office; Brenda Hoffer, Commissioners' Office; Greg Schneider, Budget & Finance; Sarina Bishop, Children & Youth; Jenna Shickley, Children & Youth; Hope Rohde, Children & Youth; Mylah Martin, Children & Youth; Karen Carlton, Children & Youth; Michael Beckstein, Children & Youth; Lauren Harris, Children & Youth; Antron Watson, Children & Youth; Janis Atty, Children & Youth; Eva Domalski, Children & Youth; Rachel Shupp, Children & Youth; Natalie Muzo, Children & Youth; Rose Thomas, Children & Youth; Becca Tweet, Children & Youth; Nichole Rosendahl, Children & Youth; Judy Turnbaugh, Children & Youth; Jenn Horn, Children & Youth; Valerie Laughlin, Children & Youth; Nicola McLaughlin, Children & Youth; Linda Baltimore, Children & Youth; Jennifer Williams, Children & Youth; Jack Wright, Human Services Director's Office; Mitch Baylarian, Solicitor's Office; Currin Haines, Children & Youth; Lindsey Miller, Children & Youth; Zack Wagner, Children & Youth; JoAnn Brown, Children & Youth; Matt Davies, Solid Waste; Jo Anne Browne, Children & Youth; Kirsten Spealman, Children & Youth; Joe Patterson; Children & Youth and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Garry Lenton and WGAL.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve the March 5, 2008 Legislative Meeting Minutes, the March 12, 2008 Workshop Meeting Minutes, the March 19, 2008 Legislative Meeting Minutes and the March 19, 2008 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: We had one Executive Session this morning to discuss some labor and contractual issues.

PUBLIC PARTICIPATION

Mr. Haste: We are the point in time in the Meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

(Item B was handled first.)

- A. *Stephen Libhart, District Attorney's Office***
 - 1. CJAB PFA Enforcement Grant (PCCD)**

Mr. Libhart: I have for your approval today a request that we are making to the Pennsylvania Commission on Crime and Delinquency for a one-year sum of \$199,000 for continued funding behind the County's PFA Enforcement Team. Previously this was funded by Federal monies through the Edwin Burn Justice Assistance Grant. That grant is experiencing a cut of 67% next year. However, it is believed that this specific program is going to be brought back to its current funding two years down the road. PCCD has stepped in and graciously offered to help us out for the next year. It is a 75/25 split, however, the 25% was already allocated to the participating agencies' budgets. It is not new money. It is money that was set aside for us to use with the Federal grant, which is not coming in this year. Instead we are using it for the monies that we are requesting today through PCCD. The program is unchanged. If you are familiar with it then I won't go into any details. If you are not then just let me know and I can give you a brief overview.

Mr. Haste: Any questions? (There was none.)

It was moved by Mr. DiFrancesco and seconded by Mr. Harwick that the Board approve the submission of the CJAB PFA Enforcement Grant to the Pennsylvania Commission on Crime and Delinquency; motion carried.

B. George P. Hartwick, III, Commissioner

1. Proclamation - Child Abuse Prevention Month

Mr. Hartwick: As you can see by the individuals who have filled the room today, we have a committed group of individuals in Dauphin County who are fully capable and I know committed beyond just a paycheck to be able to do what is necessary to protect kids in Dauphin County. I know since we have been here, I would like to say that there will be no need to waive that flag, because we have figured out a way to eradicate child abuse and neglect in Dauphin County. Unfortunately some of the numbers you are going to hear that is not the case. With the good work that individuals have done in this room, however, I know countless lives have been saved and individuals stabilized as a result of your immediate interaction and professional help. I took the time to go along with some caseworkers when I first started in the position of County Commissioner and sitting there interviewing parents who may have molested their children or parents who are in a position of neglect and having the calm, expertise, compassion and professionalism to handle that responsibility and protect that kid rather than the feeling that I got in the room which was to stand up and punch some of these parents directing in the mouth. I know that may be abrupt, but that is a very difficult thing for me to take. As a parent, I have four daughters and a newly born son, I know how difficult and challenging it can be to raise a child, but I also know where the lines are to be drawn and we are supposed to nurture them and raise kids to be respectful and there is no excuse for neglecting or abusing your children. I know that we share that passion from the legal team to the directors to the judges to this Board of Commissioners have sent a very clear message that activity won't occur in Dauphin County. Every time there is a child death, like what happened on Main Street in Bressler, in the past year with the fire

that occurred at that location, I somehow feel responsible for any kid who is put in that position. I know you do as well. That is why we work beyond the time that we are required to be here. That is why we are filled with passion and that is why we are fortunate to have individuals who have chosen to be that passionate right here in Dauphin County in order to protect kids, to avoid any of those situations in the future. As I said I would like to eradicate that flag. I want to go over some statistics for you. Since we have been here our Children & Youth Needs Based Budget has increased from about \$38 million to next year about \$46 million. That shows you the increase in referrals and cases that we have had. Some say that is a bad thing. I happen to think the more aggressive enforcement and increased numbers means we are doing an even better job of making sure we are responsive to the community concerns. I wish there weren't so many calls, but the bottom line is people feel more confident in trying to refer these types of cases to our agencies because we know we take quick action and respond in a professional manner. A few statistics for 2007, the number of children in Dauphin County who have been reported for child abuse or neglect 3,651, numbers of families that have been involved 1,754, number of investigations conducted in Dauphin County 2,408, calls taken in Intake were 3,974 (almost 4,000 calls in Dauphin County). Thus far for 2008, our CPS Intake Caseworkers average about 15 cases per worker per month. That is a very large number for our caseworkers to handle. The total CPS referrals were 521. So, you can see by those numbers, the number of neglect referrals is much higher than the actual abuse referrals, but nonetheless we are taking action on each. I want to take this opportunity to thank everybody that is in this room for the work that they do in protecting our children in Dauphin County and let you know that it is on the top of our agenda in Dauphin County to work collaboratively together to protect our kids, who through no fault of their own find themselves in circumstances and through early intervention we certainly have performed miracles in saving many lives and stabilizing many families.

(Mr. Hartwick read the following Proclamation.)

Office of County Commissioner
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, hope to eradicate the horrors of child abuse and heighten public awareness of this national tragedy by joining with communities across America in declaring April 2008 as Child Abuse Prevention Month;

Whereas, since April 1983, when Child Abuse Prevention Month was first designated, communities across the nation have used this month to boost awareness of this horrific crime, discuss prevention measures and identify ways to mitigate the problem in a concerted effort to protect our most vulnerable children;

Whereas, child maltreatment is one of society's most insidious problems, with more than one million children confirmed to be victims of maltreatment every year, and with three children dying each day as a result of abuse and neglect;

Whereas, child abuse is the number one cause of death in children under age four, and tragically, 76.6 percent of children who were killed were younger than 4 years of age, 13.4 percent were 4-7, 4 percent were 8-11, and 6.1 percent were 12-17 years of age, in 2005; sadly, reports of child abuse are steadily increasing, jumping from 3.4 million cases in 1994 to over 3.6 million in 2005;

Whereas, in conjunction with the Office of Children and Youth, Dauphin County is raising the "Children's Memorial Flag" designed by the Child Welfare League of America, to fly over the Human Services Building and draw public attention to child abuse during the month of April;

Whereas, county, state and national leaders must join together with the entire spectrum of community groups, schools, churches, businesses and advocates to give suffering children a voice and bring an end to their often-hidden physical and emotional anguish;

Therefore, it is with heavy hearts and sincere hopes for relief that we proclaim April 2008 as "Child Abuse Prevention Month" in Dauphin County; we give a heartfelt thanks to the many heroes who intervene on behalf of children: prosecutors, social workers, foster parents and teachers; and we urge the community at large to join together to combat this agonizing social crisis and provide our children with safe, secure homes, filled with peace, acceptance and unconditional love.

Mr. Hartwick: We are not even mentioning the kids who are suffering from this kind of abuse and how they have been also involved in the juvenile and adult probation system as a part of their experiences they had. Today, we are asking all of you who have children at home and those who come in contact with children to make sure you give them a hug, give them a little extra love today and make sure you let them know that there is somebody out there that cares and is looking out for them. I would like to turn it over to my colleagues for comments.

Mr. DiFrancesco: This morning I really want to just offer three comments to three distinct groups as we take this action. First of all, I guess I'll start with any parents out there who are struggling with issues that cause them to do harm to their kids. This is a great time for awareness and this is a great time to say you are not alone. If you need help, reach out and call the County. Get in touch with somebody who can help you deal with the issues that you are going through before your child or other members of your family get hurt. Friends, neighbors and families, if you see a child in Dauphin County who is suffering the affects of child abuse, oftentimes we don't know how to get involved, we don't want to get involved, but as George mentioned in this community there is no reason why a child should be abused and there is no reason for somebody to stand back and idly watch as a child is abused. Again, this month is a great opportunity to put the message out there to get involved, pick up the phone, call us, call somebody, call the police, we are here. Finally and probably most importantly I want to speak to all of you in the room, because God Bless you all. You all are special people. George mentioned probably the easy response to child abuse is to just go out and pummel the person that is harming the child. We all know that is not going to solve the issue. That is not the proper response. The proper response is to do it in a I hate to say it but an unemotional fashion, because I don't think you can do that, but do it in a rational fashion where you can get in and solve the problems. Generally speaking, if there is child abuse going on, there are issues going on as well. As George also mentioned this is not a 9-5 job. This is the type of thing that you constantly take home with you regardless of what the cases are. I don't care if it is a vision that you have seen or just a file that you read, whatever the role is that you are playing, which is something that you carry with you for the rest of your life. Today, I think it is very important from this Board of Commissioners to just say thank you for the job that each and every one of you do everyday. We want to support you as much as we can, but I certainly know that there are a number of jobs in Dauphin County that I could never perform and one of them is this one, because I don't have the emotional capacity to deal with the issues that you deal with everyday. I applaud you and I thank you for

making children safe in this community. Once again, I urge the community to take a serious look at this issue, because never, ever, ever should a child be placed in an unsafe condition, especially if it is the parents that are putting them in that unsafe condition and other people just stand by and idly watch it happen. Today I just want to thank you all for the job that you do and hopefully this month will be another month where we can reduce, yet again, this child abuse in Dauphin County.

Mr. Haste: I will just echo what my two colleagues said. I'll try not to repeat it, but as Nick and George said I think all three of us sit here and if there is one crime I know I could commit would be that one of going after someone who abused a child. I used to say this to my own kids. I knew that would be the one thing that caused me to go over the edge. I think most parents are in that situation. I don't understand what causes someone to abuse a child. I want to thank each one of you for doing a job that I think the three of us acknowledge that we could not do. When I sit and talk with Sean McCormick over certain cases and some of the things he sees up there it just makes my blood boil and for you to be our advocates and spokespeople for the County I want to thank you for doing that. As everybody was talking I was just thinking about one of the things in our lives is things get very stressful and I try to do a lot through youth sports to stay in contact with the youth and to see what is going on and to help work with them. I was just thinking last night I ran into Bill Tully, we went to an Elementary School presentation and there is nothing better to take the stress of the world off of your shoulders than to sit and watch a group of children, watch the innocence, the joy, watch the non-prejudice that they have, just the open-eyed enthusiasm to go tackle the world. It is a relief like that, that is really pleasant and when any portion of that is taken away from those children it is a sad day. One of the things that I think we can do to start to go against child abuse to make sure this doesn't happen is to just get involved. Every single one of us, whether we work in this field or whether it is some of us standing around this room not in this field, if we get involved in our community, get involved with the children, somehow I think we will have an impact. If you are in a grocery store and see a young child, go out of your way to say hello to them, be pleasant, let them know that there are friends who are there, people that they can go to and talk to. I think if we just do that one child a day, I think we will see an impact. I want to say thank you.

Mr. Hartwick: I have a number of names on a list of individuals who are present today and before I read off the names, which I know I will be omitting names because based upon the number of names and the people I see out there I don't think it is going to match up. It doesn't mean any disrespect. We certainly want to give you acknowledgement. I'm involved in the Statewide level in the Human Services and see children and youth departments around the Commonwealth and it is always great to hear the Deputy Secretary of the Department of Public Welfare and see the confidence that they have in Dauphin County in order to move forward to try to promote and define how best practices are going to be provided in the area of child welfare. When I say that I'm from Dauphin County I do it proudly and usually beat my chest, because the response is you have an excellent and one of the top rate children and youth departments in the entire State. You are only as good as the people that do the job. We can sit up here as passionate as you heard all three of us are about the issues that

involve children, it doesn't mean anything unless you carry out that vision and you are as passionate about doing the job every day. We are certainly proud of the people who make Dauphin County look so good Statewide and help our kids.

We have Joe Dougher, Jenna Shickley, Sarina Bishop, Linda Baltimore, Rose Thomas, Nichole Rosendahl, Becca Tweet, Janice Atty, Jenny Williams, Eva Domalski, Christina Lester, Scott Smolt, Steven Martin, Mike Brody, Michael Buxtine, Laura Harris, Rodney Brooks, Sara Reed, Adrian Frenchy, Rachel Shupp, Karen Haines, Natalie Muzo, Mylah Martin and Antron Watson. For those that I butchered I apologize and for those that I omitted I also apologize.

(Applause was given and pictures were taken.)

SALARY BOARD

A complete set of Salary Board Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: I have an Addendum to the Personnel Packet. Are there any questions on the Addendum? (There was none.)

I have one item from last week's listing Change #14 that I would like to pull.

Mr. Hartwick: We have time for that. Faye is going to present to the Retirement Board what the plan is so everybody is on the same page.

Mr. Haste: #14 is pulled.

Ms. Lengle: For now.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Personnel Packet as amended; motion carried.

PURCHASE ORDERS

Mr. Baratucci: A couple of things on the Report and then I will get to the item that I just handed out to you. From last week's report, we added an item on Page 2 for Tax Assessment. It is the Pictometry Contract that you had already approved. We needed to cut a purchase order in order to pay. That item was asked to be added and was approved to be added by the oversight. That has been added to the report from last week. Yesterday, after the report was distributed, I was given an email from Scott to pull the item on Page 36 for SSI. It was the requisition for the amendment to their contract. Scott mentioned that you guys needed to do some more work on that. So, we want to pull Page 36, Requisition 8390 for SSI. Just this morning, the item I just handed out to you, that is a maintenance agreement for the Human Services Building for HVAC.

Again this was a three-year contract already approved last year. This is the second year of it and the paperwork was missed at the beginning of the year. Again, we wanted to get it added so we can get some bills paid. Basically we added Page 2 plus the one that I just gave you that is not on the report and pull Page 36, the SSI item. With those changes, I am asking for your approval, unless you have any questions.

Mr. Haste: Scott, can you come forward?

Mr. Haste: Nick would like to discuss Page 36, the SSI matter.

Mr. Burford: We discussed this with the Director, Steve Shaver yesterday. Basically this is part of the presentation that SSI presented to the Board a couple weeks ago. We were uncomfortable moving forward with those change orders without knowing more detail and Steve was going back to do more research.

Mr. DiFrancesco: Did somebody ask for this to be pulled? Who asked for this to be pulled?

Mr. Saylor: I did based on the last time. Part of the problem, of course I was out last week, but when Shaver made the presentation with SSI it was pretty clear that we did not have approval from you guys on their contract. If the contract is not approved we can't authorize the purchase order for payment on that. I had thought Steve was going to be meeting with you guys to discuss what exactly was needed. Apparently he has not done that. I ran into him yesterday. I said that he needs to talk to you guys about how you want to proceed.

Mr. DiFrancesco: Do we have an idea though what the impact on the actual project will be if we don't sign this? I know they are actively engaged in working on projects right now. In talking with Steve late yesterday on the phone, he said that he asked them to hold up, because without this being passed there is technically no mechanism for them to be working for us.

Mr. Haste: Isn't this an extension?

Mr. DiFrancesco: Right.

Mr. Haste: So, has the existing contract run out?

Mr. DiFrancesco: Yes.

Mr. Haste: When?

Mr. DiFrancesco: December 31, 2007, I believe.

Mr. Burford: I can't say exactly when, but it has ended and the work was not completed and that is why they came before the Board of course and asked for an amendment. This requisition is directly tied to that presentation.

Mr. Haste: Does Steve know that it was being pulled?

Mr. Burford: Yes.

Mr. Haste: Was he okay with that?

Mr. Burford: Yes.

Mr. Saylor: He is concerned, but I told him that he needs to talk with you guys about how we are going to move this thing forward.

Mr. Hartwick: Just a suggestion. If we are concerned about the timing why didn't we make sure we schedule a meeting with Steve prior to next week, even if it is a Workshop Session, we can act on it. This is the first time that I have been made aware of this.

Mr. Haste: I remember when they made the presentation that there were concerns. The actual amount and what they were going to be doing. What Steve's staff was going to be doing and what SSI was doing. Apparently none of that has been resolved.

Mr. Burford: No.

Mr. DiFrancesco: The problem is we have equipment being delivered to, I know of at least, one site. The agreement is not finalized with that particular entity.

Mr. Saylor: This has a lot to do with the site acquisition. Every county experiences this. We are trying to locate physical sites for these towers. You have to locate the sites, studies and then you have to negotiate deals and most of them are done. There are just these last few that are still being considered.

Mr. Haste: Are there two?

Mr. Saylor: I believe it is two.

Mr. Hartwick: What I had asked for based upon the numbers that were in that and we all went wow I can't believe that actually occurred, what we need Steve to do before next Wednesday's meeting is to define the things that they can do and put a more specific cost and what the fee for service is for the other pieces so I can justify in my mind. This looks like program funding to me, speaking in Human Services terms. It doesn't look like fee-for-service. I would like to look at what the actual costs are of the Company, what our guys are going to be doing and how we are going to be reimbursing

them. If we could do that by next Wednesday it would be good. That was my challenge.

Mr. Haste: The two gentlemen that made a presentation did not make a good impression.

Mr. Saylor: No. You guys were pretty clear and I thought Steve had an understanding that he had some more work to do and not just simply process the purchase order.

Mr. DiFrancesco: I'm going to ask that this be part of the purchase order packet and it be approved. The issues that we brought up and raised were more criticisms of SSI and their performance. The bottom line is as Steve mentioned to us last week through that first contract SSI was also asked to do additional duties that were not covered in that first purchase order and therefore we said why didn't the work get done and why is it tied to a calendar year instead of work performance. The fact was he presented information that they took on more duties than what they originally signed on to. The bottom line is even to delay this a week, we are talking timelines of critical things that have to happen and I think this has to move forward.

Mr. Hartwick: What was raised when you left and what I recall, again, from the conversation with the SSI folks who came in was the concern about what could our folks do versus what SSI was proposing. The comment that I just made was it looked like it was a program funded thing instead of a fee-for-service thing the way it was broken out. I think the direction that the Board said to Steve when he was here was to try to break out those costs as to how much time and the hours that are going to be spent by our guys versus their guys and make that justification. I think that is what we were asking them to do the last time. Subsequently we haven't had a conversation with him.

Mr. Haste: Bill, could we authorize a portion of this now, say a quarter or third of it so the work can continue to move forward as we finalize it?

Mr. DiFrancesco: Technically what we are approving is that a firm price or is that a not-to-exceed price?

Mr. Baratucci: My concern is attached to this requisition is that amended contract, but it is not an executed contract. The P.O. is to go along with the contract meaning that the P.O. is the vehicle to pay, but we usually don't approve a P.O. if the contract has not been approved. I don't think it has. You can approve whatever you want on the purchase order, but without the contract you may end up with an issue of paying it.

Mr. Haste: Why aren't we then amending the existing contract by a certain amount until this gets resolved?

Mr. Tully: There is some redundancy. The P.O. is technically a contract. It is a subcontract. We tend to do it double in order to make sure everything is covered. Essentially if you want to approve a quarter of that price as an extension of the work

that becomes the temporary amendment to the contract until such time as the rest goes through. I think it would satisfy the concerns that Commissioner DiFrancesco has at the same time reserving the concerns that everybody else has as to the larger picture. We can proceed with your suggestion.

Mr. Haste: By amending the existing contract by a certain amount.

Mr. Tully: What we are basically doing is we are making a de facto amendment. It is not the way you would normally want to do stuff, but considering the time constraints and the urgency that is on board we can certainly make that happen.

Mr. DiFrancesco: As long as they can...

Mr. Tully: The contract is approved as to form and legality. The only issue we are still questioning is the full scope and cost, which is what the last issue is. Obviously, we are in agreement for the first quarter of it. The question is incrementally how far we go? If you are in agreement that you are willing to go to a quarter of the value of that we can certainly allow the work to continue.

Mr. Baratucci: The contract has a breakdown of how we got to that amount.

Mr. Haste: We are ignoring that contract. We are going to amend the existing contract by a certain amount to allow work on the existing contract to continue forward until that part is resolved. Is that right Bill?

Mr. Tully: That is correct.

Mr. Hartwick: How in the form of a motion to be made are we to word that?

Mr. Tully: Amend the Purchase Order at this particular point to one quarter of the value. That will allow the work to proceed with the understanding that it goes no further than that until there is further action of the Board.

Mr. Hartwick: That then talks about a new contract rather than just what Jeff suggested about...

Mr. Tully: What you are doing essentially is giving the vote. Randy is going to have to prepare a new Purchase Order for a quarter of the value that can then be executed after the fact. As long as you are in agreement on what you are voting on, the paperwork can catch up.

Mr. Hartwick: Randy is smiling.

Mr. Baratucci: On the Purchase Order itself I can obviously make it a quarter of the amount, but on the Purchase Order it has to say what that amount represents.

Mr. Haste: It is an addendum to the existing contract. It is not that contract at all.

Mr. Baratucci: We will get it all worked out then. Tell me what you want to approve.

Mr. Haste: \$50,000

Mr. DiFrancesco: That is fine as a good faith to get them to continue working on this.

Mr. Tully: If Steve follows through everything will be in place by next week.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board amend the existing contract with SSI, Inc. by \$50,000; motion carried.

Mr. Tully: We will make it work.

Mr. Baratucci: Just to clarify, you are pulling that one, but you want me to create another purchase order for \$50,000 and work out with Bill what it is supposed to say.

Mr. Haste: It is an amendment of the existing contract.

Mr. DiFrancesco: The scope of work in that existing contract was not completed. An amendment for them to continue until we get this worked out. We can't have them stop work.

Mr. Baratucci: Do you want that P.O. to go through today so they can have a P.O. tomorrow?

Mr. Haste: Correct.

It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board approve the Purchase Order Packet as amended; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe gave the following Report.

Report from the Office of Budget & Finance
April 2, 2008

- **March 21, 2008** transferred **\$1,105,561.74** to the **Payables** account from the County's Concentration account for checks issued that week. (RE Transfer Taxes - \$727,000.00)
- **March 28, 2008** transferred **\$6,345,499.48** to the **Payables** account and **\$1,734,701.38** to the **Payroll** account from the County's Concentration account for checks issued that week.

- **Total Term Investments – N/A**
- **Balance today in INVEST account \$150,596.91 rate 2.675%**
- **Balance today in Susquehanna Bank investment account \$20,072,348.61 rate 2.750%**
(This rate equals the Susquehanna Bank 91-day T-Bill rate plus 50 basis points. It is fixed for the month)
- **Balance today in Sovereign Bank investment account \$173,115.63 rate 2.530%** (This equals today's 1-month LIBOR rate of 2.650% minus 12 basis points)
- **Balance today in Citizens Bank investment account \$60,700,000.00 rate 3.000%** (This rate is fixed through 6/30/08)
- **Balance today in PNC Bank investment account \$1,000.00 rate 2.100%** (This equals today's Fed Funds rate of 2.250% minus 15 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 2.050%** (This equals today's Fed Funds rate of 2.250% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$1,000.00 rate 1.190%** (This equals today's 90-day T-Bill rate of 1.440% minus 25 basis points)

Mr. Yohe: I did get a phone call from Commerce. It is in the works to get the rate up.

No T.R.A.N. Line of Credit required for 2008.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have one item regarding Elections. As you know we are in a Presidential year, which is a particularly busy time for our Elections Office. Four years ago to address a need that we have for poll workers, we extended an offer to encourage County employees, with the approval of their directors, to take the day off to work a poll if they so choose where we needed the help. They would be paid the going rate for that day for their service. Mr. Chiavetta has asked me to extend that offer again for this year and so I want to run it past the three of you to make sure you are okay and if so I will let the directors know and then will send out a notice to employees. I don't think we have a lot of folks, it is not like it drains the County workforce, but the few folks that do it is a big help to us and the elective process. Hearing no objections, that is what I will do.

Other than that unless there are any questions of me that is all I have.

SOLICITOR'S REPORT – WILLIAM TULLY, ESQ.

Mr. Tully: I would like to draw your attention to Item E under Matters Requiring Board Action. All those matters are ready for a vote, however, the one contract dealing with

the Kelly Bell Band cannot be signed until some language changes are made. All other matters have been reviewed and are ready for action.

Mr. Haste: Do you want that pulled or contingent upon Solicitor's review?

Mr. Tully: Contingent upon Solicitor's review.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Appointment of Jayme Simmons to fill the unexpired term of Mary Jane Schell as Dauphin County Tax Collector for Jefferson Township.
- C. Refund of 2003, 2004, 2005, 2006 and 2007 Real Estate Taxes – Parcel #32-010-005 – Wilmer & Jody Sheesley - \$2,304.85.
- D. Subordination Agreement for Gloria Howze on the property located at 217 Timber Ridge Drive, Harrisburg, PA 17110.
- E. 2008 Performing Artist Contracts and Riders for Multicultural Street Festival – August 1, 2008, Lykens Park – July 9, 2008, Blues, Wine & Arts Festival – May 31, 2008 and Hot & Spicy Festival – June 7, 2008.
- F. Rental Agreement for Keystone Active Zone Youth Expo on May 16, 2008 at the Lower Paxton Township Friendship Community Center.
- G. Postage Machine Agreement between Dauphin County Parks & Recreation and the United States Postal Service.
- H. Agreement for Professional Legal Services between Dauphin County Pennsylvania Board of Prison Board of Inspectors and Lavery, Faherty, Young & Patterson, P.C., effective 4/21/08 for five (5) years.
- I. Service Agreement between Dauphin County and Verizon for toll-free service to be renewed under existing MiCA Participation Agreement.
- J. Intergovernmental Personnel Agreement (IPA) Work Assignment Agreement for temporary work assignment needed to advance the goals and objectives of Urban Search & Rescue Response System in Pennsylvania.
- K. Proposal-Agreement between Dauphin County and the Triscari Group, Inc.
- L. Proposal for Door-to-Door Collection of Household Hazardous Waste between Dauphin County Solid Waste Management and Curbside, Inc.
- M. Purchase of Service Agreements between Children and Youth and:
 - 1. Dr. Salim Sehlaoui
 - 2. CONTACT Helpline
 - 3. Mazzitti and Sullivan Counseling Services, Inc.
- N. Subsidized Legal Custodianship Agreement 2008-01.

- O. MH Purchase of Service Agreement between MH/MR and Living Unlimited, Inc.
- P. MR Waiver Purchase of Service Agreements between MH/MR and:
 - 1. Community Interactions, Inc.
 - 2. Living Unlimited, Inc.
- Q. ITF Medicaid Waiver Service Agreement between MH/MR and Living Unlimited, Inc.
- R. Amendments to Purchase of Service Agreements between MH/MR and:
 - 1. Stacy A. Foreman – Amendment #1
 - 2. Allegheny Valley School – Amendment #1
 - 3. Keystone Service Systems, Inc. – Amendment #1
 - 4. Northwestern Human Services of the Susquehanna Valley t/d/b/a Susquehanna Developmental Services – Amendment #1
 - 5. United Cerebral Palsy of Central Pennsylvania – Amendment #1
- S. Maintenance Contract between Dauphin County and Otis Elevator for maintenance of elevators in the Veterans Building with a term of 1/1/08 – 12/31/2010.
- T. Adult Basic Education GED Grant Renewal for adult basic literacy, English as a second language and GED classes at the Prison.
- U. Annual Certification for Use of Wireless E9-1-1 Funds for the purpose of eligible non-recurring and recurring charges in accordance with the provisions of the PA Public Safety Emergency Telephone Act.
- V. Purchase of Service Per Diem Rates between Children and Youth and:
 - 1. Silver Springs-Martin Luther School
 - 2. Hoffman Homes, Inc.
- W. Resolution #8-2008 designating August “Skip” Memmi as the Representative of the County to meet with the Dauphin County IDA regarding the proposal for the creation of a tax increment district within the Township of Swatara.
- X. Satisfaction Agreement for Patricia Flores on the property located at 2213 Kensington St., Harrisburg, PA 17104 (\$1,012.00).
- Y. Application for Service – TSL Service Contract with Verizon to provide services to MH/MR, CMU and Drug & Alcohol.
- Z. Memorandum of Understanding between Dauphin County and AIDS Community Alliance.
- AA. Tobacco Control Program Grant Agreement between Dauphin County and the Family Health Council of Central Pennsylvania.
- BB. Resolution #9-2008 authorizing the sale of excess property using a straight-line depreciation schedule.
- CC. Agreement for payment of final compensation between the County of Dauphin and Richard B. Mattis, Blair I. Weinstock c/o Ella Jane Weinstock.

Mr. Haste: We have Items A through CC. Are there any other items that need to be pulled out or discussed separately? (There was none.)

It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick that the Board approve Items A through CC under Matters Requiring Board Action with Item E being contingent upon Solicitor's review; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda, Items A through J, which will be handled by the staff appropriately.

- A. Notification from CET Engineering Services advising that the Susquehanna Township Authority is applying to DEP for permits regarding the Second Street Pump Station Additions and Alterations.
- B. Notification from Rettew advising that Eldorado Properties Corporation is applying to DEP for a General Plan Approval Application for the bulk gasoline terminal located at 900 S. Eisenhower Blvd. in Lower Swatara Township.
- C. Notification from John Lapp advising that he is applying to DEP for a General Permit 6 and a General Permit 7 for the installation of an agricultural stream crossing on his property in Lykens Township.
- D. Notification from the PA Department of General Services advising that DGS Annex Complex has submitted a Title V Permit renewal application to DEP.
- E. Notification from Hoover Engineering Services, Inc. advising that Krupal Desai, of Triple Diamond, Inc. is applying to DEP for a NPDES Permit for stormwater discharges from a construction site in Swatara Township.
- F. Notification from RGS Associates advising that they are applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities for GCW-Route 39 in West Hanover Township.
- G. Notification from Dayton Parts advising that they are applying to DEP for the renewal of a State Only Operating Permit.
- H. Notification from Dauphin Engineering Co. advising that Harold R. Loew is applying to DEP for an application for stormwater discharges associated with construction activities in Lower Paxton Township.

- I. Notification from Hershey Country Club advising that the Spring Creek Golf Course has filed an application with the Susquehanna River Basin Commission for an increase in water consumption for irrigation purposes in Derry Township.
- J. Notification from Harman Stove Company advising that they are applying to DEP for a Plan Approval Application to Construct, Modify or Reactivate and Air Contamination Source and/or Air Cleaning Device to DEP for the installation and operation three (3) spray paint booths at the Halifax facility.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. DiFrancesco that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz