



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MARCH 30, 2011
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebeck, Controller; William Tully, Esq., Solicitor; Fred Lighty, Esq., Human Services; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Donna S. Miller, Risk Management; Joe Cardinale, Esq., Solicitor's Office; Leila Brown, Solicitor's Office; Melissa Bradley, Human Resources; Amy Richards, Commissioners' Office; Kay Lengle, Human Resources; Brad Winnick, Chief Public Defender; Steve Chiavetta, Director of Registration & Elections; Greg Schneider, Budget & Finance; Troy Petery, Deputy Court Administrator; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matt Miller, James Roxbury and Rebecca Althoff

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the March 9, 2011 Workshop Meeting Minutes and the March 16, 2011 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the March 9, 2011 Salary Board Meeting Minutes and the March 16, 2011 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans: There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Rebecca Althoff of Highmark

1. Wellness Lifestyles Return Presentation

Ms. Miller: The County tied the Wellness Lifestyles Return Program to our benefits starting in 2010. Rebecca is here this morning to review the results of this program and answer any questions you might have. You have been provided information on all these results. Rebecca is a Health Promotion Consultant in the Preventative Health Services Department with Highmark. She attends our monthly Wellness meetings and plays a key role in helping us plan strategies for all of our wellness programs.

Ms. Althoff: A couple successes from 2010 that are fantastic for the County was that participation increased in Lifestyle Returns. In 2009 there was only 1.1% of the population that completed Lifestyle Returns. Being that you connected it with benefits, it increased to 62% of your population completing, which is fantastic. You have a very strong functioning Wellness Committee that is absolutely phenomenal. They work really well. They work very hard. I praise them all the time and use them as examples.

The other key that was huge was engaging the spouses for the 2011 year. The spouses are a key part, because you are covering them as well with claims. Getting the family to be well is going to have an effect in the long-term. It is very positive.

On your Wellness Profile assessment there were three key areas that are a need for focus and for action. Stress and depression was your highest area of productivity loss. Our wellness profile is able to do a report for potential dollars lost. Productivity is the key. How much are people doing at work when they are here.

Weight management, 73% of your population reported being overweight or obese. Managing conditions, 30% of your population has two or more conditions on the wellness profile. There is about 22 or 23 conditions. Of your population again two or more conditions were seen. This is a key area where you can take action.

The average productivity impairment for your population is 9%. A healthy person normally is going to be productive about 94% of the day. Your population on average is 92% productive. That starts to show if it continues to increase you see a decrease in productivity which is a decrease in those productivity dollars.

The top areas of loss and this we are seeing across the board is stress and depression. The next being your medical conditions and sleep. If people tend to be stressed and depressed they are not going to be focused on wellness efforts in the other categories. They are not going to be managing their conditions. They are not going to try to lose weight, not try to be healthy because they can't get past whatever that stresser currently is.

In the long run our recommendations continuing to move forward so you continue to see progress, which first and foremost is establishing expectations with middle and upper management for increased participation. One of the biggest struggles that we see with working with the Wellness Committee and your population is the programming participation. Yes, you had a fantastic participation in Lifestyle Returns where the individual would go online and track that. The key pieces like the Discover Relaxation programs and the 10,000 steps are going on right now. Your grassroots effort, upper level management talks about it. It is the middle managers that are kind of being a blockade at times. That is something to think about moving forward. Utilizing IMC, which is another value add resource of ours. It goes into arenas of FMLA, but it is a free resource. It is something to look into for extra perks. Continue with Lifestyle Returns, because it is a great structure and it gives people that accountability, but look to increasing participation over 2 to 4%. That is in the spouses, as well as the employees. Just to put it into perspective with Highmark and Lifestyle Returns, on average every year we are between 60 and 70%. Always shooting for that 2 to 4% increase in participation. This year we actually incorporated spouses. So, this is our first year with that as well. Emphasize programming focused on the top three areas of action, which your Wellness Committee does fantastic. So, again it is just getting that participation. Continue building a culture wellness, this is a paradigm shift. People need to know that it's not any other reason than we want people to be able to be better.

The more well they are, the more effort they put in the more happy healthier lifestyles they have. Are there any questions?

Mr. Pries: Under the top three areas of action you have managing conditions and that affects 30% of the population that has two or more conditions. The definition of conditions would that be anything from high blood pressure to weight to skin issues? That can be anything?

Ms. Althoff: On the wellness profile there are about 25 conditions from asthma to skin conditions to weight management issues to heart disease to high cholesterol, all of those. Again, we can't pinpoint exactly which ones in those areas. We just know of those conditions.

Mr. Pries: The definition of IMC is?

Ms. Althoff: It is one of our, they used to be a separate entity of Highmark and now they are actually a Highmark company of ours. They work in the workman's comp, FMLA realm of giving you a value add service. They have seven or eight physicians on staff that helps to give you answers. It is an unbiased situation. They can review policies and feedback. One of my other county governments utilize them very strongly and it helped to decrease costs. They've just come on as actually a Highmark entity.

Mr. Pries: IMC stands for?

Ms. Miller: I believe it is Independent Medical Consultants.

Mr. Pries: I have always been impressed with the Wellness Committee. It improves year-to-year, offers more things to the employees and the employees are participating more, which helps us County-wide with medical conditions and the costs that we have. Thank you and keep up the good work. Commissioner Hartwick thank you for taking over as the oversight Commissioner of that fine Committee this year.

Mr. Hartwick: You're welcome! I think it was an appointment by default, but nonetheless we had a couple conversations about changing culture. The lifestyle returns is a very important piece to that. Spouses getting engaged is an extremely critical piece, but quite frankly I think one of the things that I'm going to set forth as a personal goal this year, to not only increase my level of participation, but also to make sure that each one of our departments that we have, some them we have identified as going to be the cheerleader for Wellness. One of the things that we've found in the past, Jena quite frankly carried a lot with the Wellness Committee in what we are attempting to do, because we have multiple campuses, multiple sets of employees trying to attend the regular employee meetings and to define the right internal person that is going to be able to assist us and set some participation level goals for each one. The idea of getting folks into different programs...The key for this is about 30 to 45 minutes of fitness a day. The ability to increase your heart rate. They are going to address the obesity issues. Exercise is the key component. We are offering internal

opportunities to get engaged and involved with exercise. We are encouraging it as a County to try to get engaged and involved. We are setting up opportunities to do so, but we are not seeing the levels of participation increase. With obesity still being a huge concern I think quite frankly one of the larger cost drivers that move with diabetes, other maintenance drugs, that is a specific goal to try to get folks engaged in the exercise and walking. I would like to develop a real strong plan, identify the right folks within the departments and make a serious effort to get to the employee meetings throughout the course of the year and then develop a budget that is going to focus on what are our largest cost drivers and how we are going to incentivize folks to get involved in the programs that are costing us the most money. The spouses are one piece. I think we can address premiums in future years to really increase folks' participation in Wellness. We need to do it by both the carrot and the stick. The unfortunate thing is while the wellness programs are moving well we are still seeing the healthcare costs continue to increase. I think we have a lot of work to do. The ability to expand the program. I want to be much more aggressive in getting it to the employees and changing the behaviors. That has been the biggest frustrating challenge and one that I'm aware of and one that I want to proactively address. Thanks for your work.

Mr. Pries: Did you say the participation level hasn't increased?

Mr. Hartwick: The participation level has increased in the Lifestyle Returns as a result of us attaching premiums to the ability to get reimbursed for premiums for their participation in the Lifestyle Returns. What hasn't increased is employees' participation in the exercise activities and the other wellness activities that go directly towards what you see here as the top three areas and issues. While we have identified them through the Lifestyle Returns, now it is incumbent upon us to be able to take action internally for us to address those cost drivers. I think that is what we are trying to narrowly focus on.

Ms. Althoff: You have 1600 employees and with the 10,000 steps this year I think we have a record number of participants, but it is still only 20% of the population.

Ms. Miller: We have a little bit over 160 participants. You take 1600 employees, most of our programs are averaging between 100 to 150 participants and that is not completed participants. Those are people that have signed up, but they don't receive their points until they complete the program. That percentage does drop maybe 10%. I think Commissioner Hartwick is speaking about we should have 500 participants compared to 160. We are seeing an increase. In the last five years I can clearly tell you that there has been an increase for each one of our programs.

Mr. Hartwick: I like the idea of incentivizing by dunking Tooch in the fountain out front or something. We have to think of creative ways in making a goal with folks and departments to participate and have a little competition through the process. That is something we are going to talk about.

Ms. Althoff: The other is coming into the middle management support of allowing their folks if there is a program here if they do have the opportunity that they can come. Let's

say the Discover Relaxation, because stress and depression management and those types of things. Keep going - that is the biggest recommendation.

Mr. Pries: I think something that would generate a lot of attention would be if we use George to dunk him in the pool out front. That would gather a lot more attention than poor Tooch.

Mr. Hartwick: That depends on who you are requesting to dunk me.

Ms. Althoff: Everyone who participates and completes the program can do that. The other program that you get your biggest participation in is your Wellness Fair that is held yearly. Last year was huge you had 350 participants. The people come through. There are screenings involved. It gives them information. They get to see the vendors. They can stop by Highmark to see some of the resources they have. That is one that if you can increase the continual people coming through that is another one, because again they get exposure and awareness is always a key. You never want to get rid of that. Yes, behavior changes are the key, but you have to get them exposed to it first.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: Are there any questions on the items in the Personnel Packet, including the Addendum?

Mr. Haste: The only thing on the Addendum, since we did what we did, we'll need to put that on hold. The only item I would ask that we consider under the Addendum is Item #4, which is the Solicitor for the Clerk of Courts. We'll do Item #4 and will hold the rest.

Ms. Lengle: We have other ones that can be addressed.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items #1, #4, #7, #8 and #9 in the Personnel Packet Addendum.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Haste: On the regular Personnel Packet, we've already approved Item #2 last week. Item #1, I would ask that we vote in the negative that we not post the Paralegal 2 position and that we in fact eliminate that position.

Mr. Hartwick: I would second that motion if we can actually do that.

Mr. Pries: Why are we doing that?

Mr. Hartwick: That is a request that I made. We have our Chief Public Defender here nodding his head as well. We are all in agreement on this one.

It was moved by Mr. Haste and seconded by Mr. Hartwick that the Board approve to NOT post the Paralegal position in the Public Defender's Office and that the position be eliminated (Item #1 of the Personnel Packet).

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items #3 through #15 listed on the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: The Packet is the same as it was last week. We adjusted the one item that was over budget, but other than that it is the same Packet that you received at the Workshop. Unless you have any questions, I would ask that you approve it.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Blackberry Requests

Mr. Baratucci: In addition, last week there was a Blackberry request that I presented and since then there has been a new one that has been added. Do you want to vote on those separately or together?

Mr. Hartwick: Separately.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Blackberry Request (personal) for the Public Defender's Office.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Baratucci: Then the add-on for the Commissioners' Office.

It was moved by Mr. Pries and seconded by Mr. Haste, with Mr. Hartwick voting no, to approve the Blackberry Request (County) for the Commissioners' Office.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Nay; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance March 30, 2011

- **March 18, 2011** transferred **\$280,746.44** to the **Payables** account from the County's Concentration account for checks issued that week.
- **March 25, 2011** transferred **\$3,221,242.90** to the **Payables** account and **\$1,921,582.50** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$11,247,270.72**
- **Debt Service Payments since last report: \$0.00**
- **Total Term Investments**
 - 1/13/11 - **\$10,007,065.45** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 7/14/11
 - 3/31/11 - **\$10,000,000.00** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 9/29/11
- **Balance today in PA INVEST account #2100017144860: \$1,377.91 rate 0.059%**
- **Balance today in Susquehanna Bank investment account #119002023: \$10,230,269.64 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,550,892.28 rate 0.580%**
(This rate equals today's PLGIT-Class interest rate of 0.030% plus 55 basis points)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$100.00 rate 0.00%**

- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$15,072,758.10 rate 0.650%**
- **Balance today in PNC Bank investment account #5004319839: \$20,739,588.41 rate 0.300%**
- **Balance today in Graystone Bank investment account #1610000596: \$250,035.89 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.35 rate 0.110%**

No T.R.A.N. Line of Credit required for 2011.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans: The Commissioners' Office just received a letter from HRG notifying us of the need for emergency debris removal at Bridge #32, which is in South Hanover Township and Hummelstown Borough. They are recommending that we accept the lowest quote of \$10,627 provided by Redrock Construction.

Mr. Haste: This just came in this morning's mail. I did talk with Ed Baker last week and they said that they did an inspection and saw this and it needs to be removed as soon as possible. I would encourage us to take action on this.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the low qualified quote in the amount of \$10,627 submitted by Redrock Construction for debris removal at County Bridge #32.

Discussion:

Mr. Hartwick: I've noticed, obviously with the City's problems, I suspect that they are not and we're not going to be involved in tree removal, but the bridges and the flooding that has occurred, I'm talking about major trees pushing on older bridges in the City. I was wondering, do we take a look at this in a comprehensive way and offer an opportunity to do a couple of...If there are trees on a couple of bridges, let's say that we have four or five bridges, do we go out, instead of accepting a bid for one bridge.

Mr. Haste: We do on our bridges. HRG does this every time there is a storm like this they have a team that goes out to review each one of the bridges for the debris that hangs on plus the scouring that occurs underneath; because after every high water there is chances of scouring. As a result of that review that is why we got this.

Mr. Hartwick: They did the inspection on all the bridges. So we won't hear anything more.

Mr. Haste: We shouldn't unless we have more high water.

Mr. Hartwick: Obviously if we could, in a joint way, leverage the ability to remove stuff from bridges, I think that would be a good opportunity to explore for regional cooperation.

Mr. Haste: What they do and this is how they help them. On their inspection if they see a municipal bridge in the same boat they notify that municipality. We do help them on the inspection side.

Mr. Pries: This bridge in question is that our last structurally deficient bridge that we need to do?

Mr. Haste: Yes.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SOLICITOR'S REPORT – WILLIAM TULLY

Mr. Tully: All the matters requiring Board action have been reviewed and are ready for a vote. If you have any questions I would be happy to answer them. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Piece for Tira S. Steele on the property located at 6160 Fulton Street, Harrisburg, PA 17111 (\$3,217.00).
- C. Proposed Stipulations of Settlement for Tax Assessment Appeals:
 - 1. Robin-Ellen Realty Associates, 2535 N. 7th Street, Parcel No. 10-002-001, 002, 003 & 005; 10-003-001 & 002, Docket No. 2010-CV-14150-TX.
 - 2. Kmart – PAL Associates, 5050 Jonestown Rd., Lower Paxton Township, Parcel No. 35-043-041; Docket No. 2010-CV-11167-TX.
 - 3. Red Roof Inns, Inc., 400 Corporate Circle, Susquehanna Twp., Parcel No. 2010-CV-13179-TX.
- D. Letter of Agreement between Dauphin County and Zelenkofske Axelrod LLC to audit Pennsylvania Commission on Crime and Delinquency Grants for the year ended December 31, 2010.
- E. Cancellation of Service Agreement between Dauphin County and Greenhouse Plant Interiors for tropical plant maintenance.

- F. Permitted Organization Indemnification Agreement between Steelton Terminals Corp. and the Borough of Steelton for a license authorizing the Steelton Police Department to operate and manage a training area.
- G. Architect Agreement between Dauphin County and Crabtree Rohrbaugh & Associates, Project No. 2398 – Fort Hunter Gas Station Re-roofing.
- H. Professional Services Agreement between Dauphin County (Fiduciary Agent for South Central PA Counter-Terrorism Task Force) and the Jay Group for call center related support for the South Central Alert Self Registration Portal.
- I. Memorandum of Understanding between Dauphin County and the Messiah College Service Day Project at Schaffner Youth Center.
- J. Memorandum of Understanding between Dauphin County Board of Commissioners and Tri-County Regional Planning Commission for implementation of the Regional Growth Management Plan.
- K. Performing Artist Contract – Dauphin County Concert at Wildwood Park – June 5, 2011 – Billy Jonas.
- L. Amendment #1 to Purchase of Service Agreement between Area Agency on Aging and Visiting Nurse Association of Central Pennsylvania, Inc.
- M. Purchase of Service Agreements between Children and Youth and:
 - 1. AndVenture, Inc.
 - 2. Community Service Foundation, Inc.
 - 3. Kidspace National Centers, Inc.
- N. Amendments to Purchase of Service Agreements between Children and Youth and:
 - 1. Uplift Inc., Leadership Academy – Amendment #1
 - 2. Community Service Foundation, Inc. – Amendment #1
- O. Adoption Assistance Agreement #2011-09 and #2011-12.
- P. Amendment #1 to Purchase of Service Agreement between Drugs and Alcohol and YMCA of Greater Harrisburg.
- Q. MH Purchase of Service Agreement between MH/MR and Western Pennsylvania School for the Deaf.
- R. ITF Medicaid Waiver Service Agreements between MH/MR and Western Pennsylvania School for the Deaf.
- S. Requests to waive penalties and costs for 2010 delinquent taxes – Shaun & Jennifer Megonnell – Parcel #43-011-090 - \$168.99.
- T. Requests to waive penalties and costs for 2010 delinquent taxes – Timothy Durenleau – Parcel #68-052-027 - \$125.10.
- U. Repository Bids from Rogue Enterprises, LLC (Robert G. Beck):
 - 1. Parcel #09-068-030 – 115 S. 14th St., Harrisburg - \$300
 - 2. Parcel #02-019-043 – 1250 Reese St., Harrisburg - \$300

- V. Repository Bid from Jose Raul Cruz – Parcel #15-015-005 – 1823 Briggs St., Harrisburg - \$300.
- W. Repository Bid from William E. Neiswender – Parcel #21-003-037 – N. Pine St., Berrysburg - \$1,000.
- X. Partial Refund of 2006-2010 Real Estate Taxes on Parcel #34-005-016 (940 Cola Road) – Karen Forjan - \$214.99.
- Y. Partial Refund of 2010 Real Estate Taxes on Parcel #14-041-015 (3360 Industrial Rd.) – Conewago Contractors, Inc. - \$7,794.58.
- Z. Partial Refund of 2005-2008 Real Estates Taxes on Parcel #39-016-041 (810 W. Middle Rd.) – Richard Leshner - \$632.72.
- AA. Request to Refund 10% Penalties and Costs – WNA Properties – Parcel #57-008-029 - \$56.59.
- BB. Resolution #10-2011 – Proposed Grant request to the Pennsylvania Department of Conservation and Natural Resources for the Capital Area Greenbelt Planning Study.
- CC. Authorization to establish a Common Law Forfeiture Fund/Non-Drug Holding Account within the Office of the District Attorney.
- DD. Professional Services Agreement between the Board of County Commissioners of Dauphin County, Stephanie L. Cesare, Esq. (Paternity Counsel) and the Court of Common Pleas of Dauphin County.
- EE. Subordination Agreements for:
 - 1. Melinda A. Williams on the property located at 2310 Kensington Street, Harrisburg, PA 17104
 - 2. Cory L. Baker on the property located at 1509 Allison Street, Harrisburg, PA 17104
 - 3. Pamela M. Lemelle on the property located at 502 Graham Street, Harrisburg, PA 17110
- FF. ATM Agreement between Dauphin County and Pennsylvania State Employees Credit Union for the ATM in the Dauphin County Courthouse for the period 4/1/11 to 9/30/11.
- GG. Purchase of Service Per Diem Rates between Children & Youth and Uplift, Inc.
- HH. Authorization to grant the Second Level Health Care Benefit Appeal for claimant Michelle Snell.
- II. Hotel Tax Disbursement – State YMCA of PA/Youth & Government - \$2,000.
- JJ. Hotel Tax Disbursement – Friends of Fort Halifax - \$2,000.

Mr. Haste: We have Items on the Agenda, A through JJ. Are there any that need to be pulled out and voted on or discussed separately? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through JJ, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

Mr. Hartwick: I have a couple things. The first is a request from our MH/MR Department, which I think we are going to be bringing to the attention of the Board next week. I think it was part of the proposal that was made by the Director, Dan Eisenhower, during the time of his annual MH/MR report. There is a request that has been moved forward by our Advisory Board to change the name of MH/MR to MH/ID, which will be placed before the Board for a vote next week.

Mr. Haste: What does MH/ID stand for?

Mr. Hartwick: Mental Health/Intellectual Disabilities. There is a movement afoot to change it in almost all locations throughout the State. We would like to be ahead of being required to do it and actually lead the way versus just being reactive.

The second issue is I had a good opportunity at CCAP this week to discuss a number of different initiatives related to block grant proposals, as well as internal flexibility. We've set up a follow-up meeting with members of our human service committee with Secretary Alexander and we are attempting to follow-up with an individual meeting to discuss both pilot programs for Dauphin County to be able to explore flexible ways to utilize funding, as well as the ability to explore different block grant proposals. That is moving and that was accepted by our full committee and added to our platform as well in CCAP.

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence that has been received by the Board, Items A through D, which will be handled by the staff appropriately.

- A. Notification from Steckbeck Engineering & Surveying, Inc. advising that Scott Feichenbach is applying to DEP for a Water Quality General Permit for Small Flow Treatment Facilities and General Permit #4 for a small flow wastewater treatment facility on S. Meadow Lane in East Hanover Township.

- B. Notification from Forino advising that KGH Properties is applying to DEP for a General NPDES Permit for discharges associated with construction activities at the Campus Heights Apartments project in Lower Swatara Township.
- C. Notification from CET Engineering Services advising that Lower Paxton Township Authority is applying to DEP for a General Permit 11 for the Vesta Drive Lateral Replacement project in Lower Paxton Township.
- D. Notification from Glace Associates, Inc. advising that the Halifax Water and Sewer Authority is applying to DEP for a NPDES Permit for groundwater rule improvements in Halifax Township.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Respectfully submitted,

Laura E. Evans, Esq.
Chief Clerk

Transcribed by: Richie-Ann Martz