



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MARCH 18, 2009
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
George P. Hartwick, III, Secretary

Dominic D. DiFrancesco, II, Vice Chairman (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; J. Scott Burford, Deputy Chief Clerk; C. Doran Vance, Esq., Solicitor's Office; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Tom Guenther, Director of IT; Melissa Wion, Personnel; Stephen Libhart, District Attorney's Office; Carolyn Thompson, Court Administrator; Diane McNaughton, Commissioners' Office; Kay Lengle, Personnel; Leila Brown, Solicitor's Office; Amy Richards, Commissioners' Office; Dave Schreiber, Personnel; Jena Wolgemuth, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Dan Miller

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the February 25, 2009 Workshop Meeting Minutes and the March 4, 2009 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. Hartwick that the Board approve the March 4, 2009 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the March 4, 2009 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners, there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Haste: We are at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board at this time? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Stephen Libhart, District Attorney's Office

1. Grant Modification to the STOP Award #19205 from PCCD

Mr. Libhart: This is a relatively simple request. We have a project modification that we were asked to submit by PCCD to the existing Stop Violence against Women grant. Formerly this grant ran from a June to July timeframe. They are trying to change it so it runs on a calendar year instead of issuing a new release that would only encompass six months. They are basically asking us to extend the current project six months. They have already told us what the allocation is. It is an additional 50% of the original award. Basically every line item on the budget was increased 50%. All we need to do is submit it in order to have the additional payments received by the County.

Mr. Haste: Any questions? It would be \$46,000.

Mr. Libhart: The additional would be \$46,689. Where you see on the budget that it says it is a match that is basically an in-kind match that we already have allocated through approved budget salaries and so on.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board accept the Grant Modification to the STOP Award #19205 from PCCD; motion carried.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

Ms. Lengle: There is an Addendum. Are there any questions on the Addendum?

Mr. Saylor: In the Addendum, Item #13 lists Karen Green, the Children and Youth Supervisor, who passed away.

Mr. Hartwick: I attended her funeral.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Personnel Packet as amended; motion carried.

PURCHASE ORDERS

Mr. Baratucci: The budget issues from last week were resolved. We were able to move the shredder purchase for Tax Assessment from their budget into Act 8 money. The Act 8 Committee approved it.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Purchase Order Packet as presented; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report:

Report from the Office of Budget & Finance March 18, 2009

- **March 6, 2009** transferred **\$3,447,351.37** to the **Payables** account from the County's Concentration account for checks issued that week. (Over \$3 million of EMA Radio Project payments went out this week)

- **March 13, 2009** transferred **\$6,629,041.57** to the **Payables** account and **\$1,818,812.03** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments**
 - None
- **Balance today in INVEST account \$195,708.35 rate 0.770%**
- **Balance today in Susquehanna Bank investment account \$108,508.96 rate 0.750%** (This rate is fixed for the month)
- **Balance today in Sovereign Bank investment account \$26,399,752.23 rate 1.100%** (This rate equals today's 3-month LIBOR rate of 1.300% minus 20 basis points)
- **Balance today in Citizens Bank investment account \$112,648.16 rate 1.000%** (This rate is fixed for the month)
- **Balance today in Citizens Bank Flex CD Program \$32,529,193.45 rate 2.320%** (This is a 9-month CD maturing on 9/8/09 and the rate is fixed for the term)
- **Balance today in Citizens Bank Flex CD Program \$30,000,000.00 rate 1.510%** (This is a 6-month CD maturing on 9/3/09 and the rate is fixed for the term)
- **Balance today in PNC Bank investment account \$1,000.00 rate 0.200%** (This equals today's Fed Funds rate of 0.250% minus 5 basis points)
- **Balance today in Graystone Bank investment account \$1,000.00 rate 0.050%** (This equals today's Fed Funds rate of 0.250% minus 20 basis points)
- **Balance today in Commerce Bank investment account \$100.00 rate 0.000%** (This equals today's 90-day T-Bill rate of 0.240% minus 25 basis points)

No T.R.A.N. Line of Credit required for 2009.

Mr. Yohe: Tax monies are starting to come in. By my next report I hope to have another flex CD, at least at the 1.5%. Hopefully that will start to grow.

Mr. Haste: Have you already talked with Citizens?

Mr. Yohe: Yes, right now it is still about 1.5%.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: Commissioners, I have one issue regarding Item O on your Agenda. It is the Agreement with Verizon. My understanding is that we have come to terms on this Agreement. Verizon is asking for one minor change. I'm told in this draft that we can

ignore everything except for the first paragraph where they are essentially just asking us to reword the company name. I'm told the other changes in here were proposed and not acted on. With the understanding that we make the change in the first paragraph the rest of the Agreement is good as proposed or as you have on the Agenda right now.

Mr. Hartwick: What are the comments from the Solicitor's Office on this matter?

Mr. Vance: I reviewed the proposed changes and it appears to be in good order.

Mr. Hartwick: The Solicitor's Office is satisfied with the changes that have been made?

Mr. Vance: Yes.

Mr. Haste: We are going with the proposal that Guy had presented except for?

Mr. Saylor: You are going with Item O with the understanding that we will make that one change to the first paragraph.

Mr. Hartwick: Can we do it with everything being met satisfactorily by the Solicitor's Office?

Mr. Haste: Yes.

Mr. Hartwick: That gives you a little bit more flexibility than just defining it to one paragraph to make sure we are where we need to be.

Mr. Haste: When we get to Item O it is with the caveat that it needs to be verified and approved by the Solicitor's Office.

Mr. Saylor: That's correct.

SOLICITOR'S OFFICE

(Everything was reviewed and is ready for approval.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Appointment of Malorie Sirb and Eleanor Vercher to the Dauphin County MH/MR Advisory Board. Terms will expire December 31, 2011.
- C. Satisfaction Piece for Nicholas Chohany on the property located at 1718 Susquehanna Street, Harrisburg, PA 17102 (\$4,450.00).
- D. Request to contribute the County's pro rata share (\$455.50) for appraisal services and trial costs needed to ascertain the true value of property located at Reva River Plaza, LLC, 2311 N. Front Street, Harrisburg, PA. Parcel #10-068-011.

- E. Request to contribute the County's pro rata share (\$546.60) for appraisal services and trial costs needed to ascertain the true value of property located at Townhouse Partners LP & 184th Street Realty Inc., 600 Boas St., Harrisburg, PA. Parcel #07-102-003.
- F. Change Order #6 to existing Motorola contract for required additional subscribers and 6 month service.
- G. Change Order #7 to existing Motorola contract for dispatch consoles and installation for Harrisburg ECC.
- H. Artist Contracts and Riders for Festival and Performing Arts Programs: Dauphin County Music Festival – Little Ivory Blues Band (June 13, 2009), Dauphin County Music Festival – Voxology and Don Johnson (June 14, 2009) and Fort Halifax MusicFest – Pentagon and Class Act & Rita (July 18, 2009).
- I. Amendment #1 to Purchase of Service Agreement between Area Agency on Aging and The Steelton Community Development Foundation.
- J. Purchase of Service Agreement between Children and Youth and Richard R. Snedden, Sr.
- K. Adoption Assistance Agreements #2009-07, #2009-08, #2009-09, #2009-10 and #2009-16.
- L. MH Purchase of Service Agreements between MH/MR and:
 - 1. Jan Gaspich
 - 2. Pinnacle Health Hospitals
- M. IF Medicaid Waiver Service Agreement between MH/MR and Pinnacle Health Hospitals.
- N. Purchase of Service Agreement between the Human Services Director's Office and Neopost Leasing, Inc.
- O. Proposal from Verizon Select Services, Inc. to provide technology upgrade for Dauphin County and the City of Harrisburg, consisting of state-of-the-art telecommunications equipment comprised of Vesta Meridian System/Nortel CS1000, supporting 18 call take/dispatch positions at the County and 12 call take/dispatch positions at the City.
- P. Exoneration of 2007, 2008 & 2009 Real Estate Taxes on Parcel #22-013-026-027-2700 (Oak Knoll Estates), a mobile home owned by Bernice Garret in the amount of \$385.61.
- Q. Refund of 2007 March Interim Tax on Parcel #56-019-121 - Scott Rhoads - \$1,882.75.
- R. Refund of Interest Payment to Joseph & Elaine Link in the amount of \$720.50.
- S. Building Systems Agreement between Dauphin County and Honeywell Building Solutions for software upgrade for existing Honeywell video surveillance software at the Dauphin County Prison.
- T. Building Systems Agreement between Dauphin County and Honeywell Building Solutions for software camera license for Honeywell video surveillance system at the Work Release Center.

- U. Purchase Agreement between Dauphin County and Harris Computer Systems for Time and Attendance software to integrate with GEMS Financial and payroll system for use at Dauphin County Prison and Schaffner Youth Detention Center.
- V. Purchase of Service Per Diem Rates between Children and Youth and Halifax United Methodist Church.
- W. Ordinance #2-2009 – Compensation of Tax Collectors.
- X. Purchase of Service Agreement between Dauphin County and Gene Boyle.
- Y. Equitable Sharing Agreement and Certification between the U. S. Department of Justice and the Dauphin County Sheriff’s Office.
- Z. Appointment of Alan J. Knoche (Lower Swatara Twp.), Donald “Skip” Wingard (Millersburg Borough), John Brabits (Upper Paxton Twp.), Steve Letavic (Londonderry Twp.) and Janine Park (Tri-County Planning Commission) to the County Hazard Mitigation Committee.
- AA. Delta Dental Renewal Contract for April 1, 2009-March 31, 2010 for former AFSCME Spring Creek employees.
- BB. Agreements between Dauphin County and the following for modifications to HVAC Systems in Springcreek Cell Blocks G, H, I, J & K at Dauphin County Prison: East Coast Contracting - \$38,700.00; G. R. Sponaugle & Sons, Inc. - \$996,400.00 and ProElectric - \$34,812.79.
- CC. Deloitte Financial Advisory Services LLP in connection with providing expert testimony in the CIT litigation.
- DD. Grant (Contract #C000038574) for Emergency Responders Resource and Training Program in the amount of \$5,000 from the PA Dept. of Community and Economic Development for the Sheriff’s K-9 Project, effective 7/1/2008 – 6/30/2011.

Mr. Haste: Are there any other items that we need to pull out and discuss separately?

Mr. Hartwick: None for me.

Mr. Haste: We have Items A through DD.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve Matters Requiring Board Action Items A through DD, with the caveat that Item O be approved and verified by the Solicitor’s Office; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

CORRESPONDENCE

Mr. Haste: We have correspondence listed on the Agenda, Items A through J which will be handled by the staff appropriately.

- A. Notification from Dura-Bond Pipe advising of the possible layoff of its work force at the facility located at 2716 S. Front Street, Steelton due to the Exco Resources order being placed on hold or possibly canceled.
- B. Notification from CET advising that the Lower Paxton Township Authority is applying to DEP for a General NPDES Permit for stormwater discharges associated with the AR-A Sanitary Sewer Replacement Project.
- C. Notification from Pine Manor L.L.C. advising that they are applying to DEP for the renewal of NPDES Permit #0033391 to discharge sewage for Pine Manor Mobile Home Park.
- D. Notification from R. J. Fisher & Associates, Inc. advising that Triple Crown Corporation is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities at the Apple Creek Farms Subdivision in Susquehanna Township.
- E. Notification from C. S. Davidson, Inc. advising that the Milton Hershey School is applying to DEP for a BWM-GP-4 for an Animal Center #29580 located near Crest Lane and Golf Lane intersection in Derry Township.
- F. Notification from the PA Department of General Services advising that they are in the process of designing Project No. DGS A 948-604, the New Emergency Generator at 333 Market Street.
- G. Notification from Dawood advising that V. M. Patel is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities in connection with the consolidation of two tracts of land and to build a hotel with associated streets and utilities.
- H. Notification from Dawood advising that Stan Custer is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities in connection with the construction of 40 one-acre single family lots with associated streets and utilities.
- I. Notification from Gannett Fleming advising that the PA Department of Transportation regarding the George Wade Rehabilitation Project in Dauphin and Cumberland Counties.
- J. Notification from HRG advising that the Borough of Steelton is applying for a General NPDES Permit for stormwater discharges associated with construction activities of the Felton, R and T Streets Sewer Separation Project in the Borough of Steelton.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Haste that the Board adjourn.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz