



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**LEGISLATIVE MEETING**

**MARCH 14, 2012**

**10:00 A.M.**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebeck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Bob Long, IT; August Memmi, Director of Community & Economic Development; Fred Lighty, Esq., Human Services Director's Office; Gary Serhan, Deputy Controller; Steve Libhart, Director of EMA; Dave Schreiber, Human Resources; Leila Brown, Solicitor's Office; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Steve Suknaic, Chief Juvenile Probation Officer; Helen Spence, Human Services Director's Office; Faye Fisher, Director of Human Resources; Kay Lenge, Human Resources; Amy Richards, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Julie Mackey, Commissioners' Office; Abby Gabner, Commissioners' Office; Brenda Hoffer, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

**GUESTS PRESENT**

Matt Miller, Noah Spence, Les Ford, Jim Roxbury, Tariq Spence, Marcus Spence, Greg Spence, Michael Bullock and Joan Bullock

**MINUTES**

**CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 22, 2012 Workshop Meeting Minutes and the February 29, 2012 Legislative Meeting Minutes; motion carried.**

**It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the February 29, 2012 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Ms. Evans indicated that there were Executive Sessions held. One was on March 7, 2012 regarding Litigation and the other one was held on March 14, 2012 regarding Human Resources.

## **PUBLIC PARTICIPATION**

Les Ford thanked the Commissioners for approving the allocation of money for the Heinz Menaker Senior Center. The following statement was read into the Minutes: "On behalf of the members and the board and the broader Heinz-Menaker community, I would like to thank the Commissioners and other elected officials of Dauphin County for their support of our seniors and our center. One of the things that has become apparent (at least to me) over the past few weeks of this process, is the level of support the center enjoys from all types of people throughout the area. We have received words of encouragement and gestures of support from many individuals and organizations, in both their official and ordinary, human capacity. Keeping this regional and historic resource, the Heinz-Menaker Senior Center, open and functional is obviously important at this time of increased need. We are proud to support the community as a place for seniors, a food pantry, a meals-on-wheels distribution center, and generally a part of the sticky glue that helps to hold society together. Again thank you from all of us."

## **DEPARTMENT DIRECTORS/GUESTS**

### **A. Dauphin County Commissioners**

#### **1. Presentation of Proclamation to Noah Spence**

The Commissioners acknowledged Noah's accomplishments. He will be entering a new level of competitiveness at Ohio State University. He has set and achieved goals in both sports and academics and will continue to set and achieve goals as he starts his college career. He has become a role model to many. The Commissioners wished Noah the best and look forward to watching him play football at Ohio State.

Commissioner Hartwick read the following Proclamation.

Office of County Commissioner  
**Dauphin County, Pennsylvania**

**Proclamation**

*We, the Dauphin County Board of Commissioners, are thrilled to honor and congratulate Bishop McDevitt High School's star defensive player Noah Spence on his outstanding athletic and scholastic achievements that have culminated in the prestigious Maxwell Award, and to wish him well as he graduates high school and begins his college football career at Ohio State University;*

*Whereas, described as a humble young man who is wise beyond his years, this world-class champion carries on Bishop McDevitt's proud tradition of athletic prowess;*

*Whereas, it is no surprise that Noah was ranked the Number 1 player at his position by the recruiting website Rivals.com and has garnered national recognition for his athletic ability;*

*Whereas, this gifted athlete and distinguished honor roll student is known not only for his skill on the football field but also for his compassion and commitment to his community;*

*Whereas, Noah, the youngest son of loving parents Greg and Helen Spence, started playing football and wrestling at the young age of four;*

*Whereas, with remarkable tenacity, he has triumphed over many barriers to become the best high school defensive end in the nation, Gatorade's Pennsylvania Football Player of the Year and Under Armour All-American;*

*Therefore, we join the 268,000 residents of Dauphin County in honoring the much-admired hometown hero Noah Spence as the recipient of the distinguished Maxwell Award; we salute him for giving back to his community and inspiring a new generation of young athletes, and wish him enduring success both on and off the field as he begins a new chapter in his life at Ohio State University; and, in honor of his incredible achievements and tremendous generosity, we do hereby proudly proclaim March 14, 2012 to be "Noah Spence Day" in Dauphin County.*

(Applause was given and pictures were taken.)

Noah expressed his appreciation to the Commissioners for the Proclamation.

**HUMAN RESOURCES**

There were no changes to the Personnel Packet.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **PURCHASE ORDERS**

There was one change to Page 6; the Coroner’s Office received a cheaper price for an autopsy saw.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet, as amended.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### **Remote Access Request**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Remote Access Request for Juvenile Probation.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### **Bid Award – Transportation Services for Schaffner Youth Center**

A request for bids was advertised for transportation services for Schaffner Youth Center. One qualified bid was received. It was from Boyo Transportation Services.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board award the Bid for Transportation Services for Schaffner Youth Center to Boyo Transportation Services, Inc. at an estimated yearly bid price of \$101,666.88.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

## **REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe provided the following Report:

### **Report from the Office of Budget & Finance March 14, 2012**

- **March 2, 2012** transferred **\$798,891.38** to the **Payables** account from the County’s Concentration account for checks issued that week.

- **March 9, 2012** transferred **\$2,787,579.22** to the **Payables** account and **\$2,030,499.35** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$1,953,183.03**
- **Debt Service Payments since last report: \$1,515,607.50**
- **Total Term Investments**
  - 4/21/11 - **\$10,064,694.40** 12-mo. CD - Susquehanna Bank – **0.750%** - matures 4/19/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.55 rate 0.052%**
- **Balance today in Susquehanna Bank investment account #119002023: \$8,280,129.52 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,508,000.21 rate 0.450%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$26,678,334.42 rate 0.440%**
- **Balance today in PNC Bank investment account #5004319839: \$1,236.10 rate 0.100%**
- **Balance today in Susquehanna Bank investment account #1610000596: \$251,525.43 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.47 rate 0.120%**

**No T.R.A.N. Line of Credit required for 2012.**

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans reported that the Northern Dauphin Human Services Center will host its 3<sup>rd</sup> Annual Ladies Night Out on March 16, 2012 at Kevin's Place in Lykens from 7:00 to 10:00 p.m.

**SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR**

Mr. Curcillo indicated that Agenda Items D through MM have been reviewed by the Solicitor's Office and are submitted for your approval.

**MATTERS REQUIRING BOARD ACTION**

- A. Training Packet.

- B. Approval of the reallocation of previously awarded local share grant funds to East Hanover Township as follows: \$550,000 to support construction of the new fire station for the Grantville Volunteer Fire Company; \$300,000 for the construction of a culvert over Bow Creek along Jonestown Road and \$398,242 to support approved projects from East Hanover Township's 2011 Local Share Municipal Grant Application.
- C. Purchase of Service Per Diem Rates between Children & Youth and:
1. Centre County Youth Service Bureau
  2. Children's Home of York
  3. Clear Vision
  4. Community Service Foundation (CSF)
  5. Cornell Abraxas Group, Inc.
  6. KinderCare Learning Center
  7. Philhaven
  8. Children's Service Center of Wyoming Valley
  9. Community Action Association of Pennsylvania
  10. Alternative Rehabilitation Communities, Inc.
  11. Easter Seals Interpreting Services
- D. Proposed Stipulations of Settlement:
1. The Suites at Hershey Condominium Association, Inc., 176 E. Hershey Park Drive, No. 2010-CV-13974-TX, Parcel #24-004-035
  2. Dauphin County Tax Parcel #34-004-069, 3129 Steinruck Road, Londonderry Township, Dauphin Co. Docket No. 2011-CV-9444-TX
- E. Performing Arts Agreements:
1. Dauphin County Music & Wine Festival:
    - Jimmy Thackery - \$5,000 – June 9, 2012
    - JP Soars - \$1,000 – June 9, 2012
    - Wanda Johnson & Shrimp City Band - \$3,500 – June 9, 2012
    - Urban Guerilla Bank - \$6,000 – June 10, 2012
- F. Performing Artist Contract:
1. Dauphin County Jazz & Wine Festival:
    - Tizer Quartet featuring Karen Briggs - \$3,900 – Sept. 8, 2012
- G. Dauphin County Performing Arts Series:
1. Impact Events – April 1-Dec. 31, 2012 - \$3,500
- H. Request for Strike-off of 2011 County and Library Taxes – Millersburg Borough – Parcel #45-018-021 - \$309.21.
- I. Request for Strike-off of 2011 County and Library Taxes – Leslie Lehman – Parcel #68-040-054 - \$106.91.
- J. Request for Strike-off of 2011 County and Library Taxes – Thomas Haist – Parcel #35-100-025 - \$94.70.

- K. Partial Refund of 2006-2011 Real Estate Taxes – Parcel #35-084-097 (1105 Loop Drive) – George & Dorothy Minges - \$259.20.
- L. Partial Refund of 2010 & 2011 Real Estate Taxes – Parcel #24-009-078 (Hershey Park Dr. L1A) – Hershey Entertainment & Resorts Company - \$42,889.08.
- M. Partial Refund of 2011 Real Estate Taxes – Parcel #07-016-008 (627 Kelker St.) – Buonarroti Trust - \$137.37.
- N. Partial Refund of 2011 Real Estate Taxes – Parcel #01-057-039 (577 Showers St.) – Curtis Mulkey - \$135.13.
- O. Partial Refund of 2011 Real Estate Taxes – Parcel #01-058-092 (617 Showers St.) – Michael Maurer - \$120.50.
- P. Partial Refund of 2011 Real Estate Taxes – Parcel #01-058-099 (603 Showers St.) – Charles & Marilyn Cenkner - \$125.45.
- Q. Partial Refund of 2011 Real Estate Taxes – Parcel #24-050-028 (1779 Grove St.) – Darlene Griffith - \$106.36.
- R. Partial Refund of 2011 Real Estate Taxes – Parcel #36-013-082 (1 Frey's Grove Lane) – Nicholas & Joyce Farr - \$141.02.
- S. Partial Refund of 2011 Real Estate Taxes – Parcel #01-058-029 (624 Showers St.) – Kimberly Granville Hood - \$105.18.
- T. Request to appoint Gary Bopp as Deputy Tax Collector for Lykens Borough for the remainder of the current Tax Collector's 2-year term.
- U. FirstEnergy Warm Program Purchase Order.
- V. Resolution #5-2012 – Swatara Township Application for County Aid in the amount of \$780,000 for the replacement of Swatara Bridge No. SWT-1, Bonnymeade Avenue.
- W. Amendment No. 3 to Contract #C000050639 – Accountability and Transparency Act sub-recipient Data Sheet and Fidelity Bond Form.
- X. Proposed Change Orders (PC) – Work Release Additions and Renovations – Quandel Project 09411B:
  - 1. Lobar, Inc. – PC, Replace existing gypsum ceilings and install chases - \$4,700
- Y. Resolution #6-2012 authorizing the filing for funds from the Commonwealth of PA Department of Community and Economic Development regarding the NDRP - \$109,000.
- Z. Maintenance Agreement between the South Central PA Counter Terrorism Task Force and Dell Marketing, LP for 1-year support and product maintenance of the TVL WiseTrack Asset Management System.
- AA. Letter of Amendment from the PA Department of Transportation to increase the Lykens Valley Rail Trail Agreement #089778A from \$192,000 to \$242,000.
- BB. Proposal from Controls, Service & Engineering for repairs to the Large Server Room Liebert Unit #21.

- CC. Proposal from Controls, Service & Engineering for repairs to the Large Server Room ECC Liebert Unit #22.
- DD. Agreement of Mutual Use of a Public Notification Service through Designated Authorized Users between Dauphin County and Paxtang Borough.
- EE. One Year Extended Warranty between Dauphin County and Xybix Systems, Inc. for fifteen Dispatch Workstation/Consoles.
- FF. Proposal from Controls, Service & Engineering Co., Inc. for HVAC repairs for Units 7, 12 & 27 at the EMA Administration Facility.
- GG. Request for approval of Shelter Per Diem Rate for FY 2011/2012 - \$620.91.
- HH. Purchase of Service Agreements between Children & Youth and:
  - 1. Cornell Abraxas Group, Inc.
  - 2. Pinkney's Vineyard of Faith Ministries, Inc.
  - 3. Community Service Foundation, Inc.
- II. Amendment #1 to Purchase of Service Agreement between Children & Youth and Pennsylvania Higher Education Assistance Agency Parents' Association, Inc.
- JJ. Adoption Assistance Agreements #2012-03, #2012-04 and #2012-05.
- KK. Amendments to Purchase of Service Agreements between Drug and Alcohol and:
  - 1. Barak, Inc. – Amendment #1
  - 2. The Pennsylvania D.U.I. Association, Inc. – Amendment #1
- LL. Amendment #1 to Purchase of Service Agreement between MH/ID and Express Scripts, Inc.
- MM. Rental Agreement between Dauphin County and Hilton Harrisburg.
- NN. 2012 Tourism Grants
  - 1. Hershey Harrisburg Regional Visitors Bureau - \$32,320
  - 2. Hershey Harrisburg Regional Visitors Bureau - \$100,000
  - 3. Hummelstown Community Foundation, Inc. - \$2,000
- OO. Appointment of Matthew Tunnell to the Gaming Advisory Board.
- PP. Appointment of Doug Brown to the Dauphin County Housing Authority, term expires August 26, 2016.
- QQ. Correction to Capital Resource Conservation & Development (RC&D) Board: Mike Hubler will be assuming the position as voting member and Sally Zaino will be assuming the alternate position, effective March 14, 2012.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through QQ, listed above.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.



## **FORMER BUSINESS**

(There was none.)

## **NEW BUSINESS**

(There was none.)

## **COMMISSIONERS' DISCUSSION & ACTIONS**

Mr. Hartwick thanked Helen Spence and staff for their help with the One Stop Shop event that was held at the Greater Zion Missionary Baptist Church. There were over 2,000 young adults that came through the door. It was a very organized and well attended event.

## **CORRESPONDENCE**

The following correspondence was received and will be handled by the staff appropriately.

- A. Receipt of an Environmental Covenant for Parcel #35-014-110, 1282 North Mountain Rd., Harrisburg.
- B. Notification from Light-Heigel & Associates, Inc. advising that the Middle Paxton Township Board of Supervisors are applying to DEP for a General Permit #11 for the stream reopening at the Longacre Property from Stoney Creek Road to Stoney Creek – Middle Paxton Township.
- C. Notification from Light-Heigel & Associates, Inc. advising that Richard Wright is applying to DEP for a NPDES Permit for the construction of commercial buildings, drives, parking areas and stormwater management facilities at the southwest corner of Vine St. & Schoolhouse Rd. intersection in Middletown.
- D. Notification from McCarthy Engineering advising that the Penn National Mountainview Thoroughbred Racing Association is applying to DEP for a General Permit #5 for a waterline replacement on the south side of Mountain Road in East Hanover Township.
- E. Notification from R. J. Fisher & Associates, Inc. advising that Lexington Partners is applying to DEP for a General NPDES Permit for the Lexington Woods Project in West Hanover Township.
- F. Notification from Snyder, Secary & Associates, Inc. advising that A.P. Williams, Inc. is applying to DEP for a NPDES Permit for a proposed parking garage at U.D. Properties in Susquehanna Township.
- G. Notification from Dura-Bond Pipe advising that they are applying to DEP for the renewal of their NPDES Permit #PA 0084468.
- H. Notification from Lower Swatara Township Board of Commissioners advising that they are applying to DEP for a General Permit #11 for the replacement of outfall to UNT to Stoner Run in Lower Swatara Township.

- I. Notification from Hunt Engineering Company advising that the PA Department of General Services is applying to DEP for a General NPDES Permit for the construction of a new PEMA headquarters at the northeast corner of the intersection of Elmerton Avenue and Bamberger Road in Susquehanna Township.
- J. Notification from Light-Heigel & Associates, Inc. advising that Wiconisco Township is applying to DEP for a NPDES Permit for monitoring and reporting the quality of treatment plant effluent for the sewer system in Wiconisco Village and the surrounding community.
- K. Notification from The H&K Group advising that they are applying to DEP for the renewal of an NPDES Permit Application for the Cassel Fill Site in Lower Paxton Township.
- L. Receipt of a letter from Matthew Tunnell indicating that he will be resigning from the Dauphin County Housing Authority.

### **PUBLIC PARTICIPATION**

(There was none.)

### **ADJOURNMENT**

**There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.**

Transcribed by: Richie-Ann Martz