



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MARCH 2, 2011
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Acting Chief Clerk; Marie E. Rebuck, Controller; Bruce Foreman, Esq., Solicitor's Office; Gary Serhan, Deputy Controller; Steve Libhart, District Attorney's Office; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Dave Schreiber, Personnel; Kay Lenge, Personnel; Mike Madden, Prison; Leila Brown, Solicitor's Office; Brad Winnick, Chief Public Defender; Amy Richards, Commissioners' Office; Tom Guenther, Director of IT and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Matt Miller

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:11 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 9, 2011 Workshop Meeting Minutes; the February 16, 2011 Legislative Meeting Minutes and the February 16, 2011 Public Hearing Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. Pries that the Board approve the February 16, 2011 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Haste and seconded by Mr. Hartwick that the Board approve the February 9, 2011 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Burford: Commissioners, as you know there were no executive sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Haste: We are the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

HUMAN RESOURCES

Ms. Lingle: Are there any questions on any of the items in the Addendum? (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci: There are no changes from the Packet last week other than the budget issues were resolved. Page 25 - Weatherization is still showing a negative. ARRA funds will be transferred at some point to fix that. Other than that all the other budget issues were resolved. It is there for your approval unless you have any questions.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Discussion:

Mr. Haste: Who is tracking those funds?

Mr. Baratucci: Mike, I assume.

Mr. Yohe: The Controller's Office.

Mr. Baratucci: I think they are planning to do some type of journal entry at some point to fix this.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report:

Report from the Office of Budget & Finance March 2, 2011

- **February 18, 2011** transferred **\$1,878,413.95** to the **Payables** account from the County's Concentration account for checks issued that week.
- **February 25, 2011** transferred **\$5,124,468.29** to the **Payables** account and **\$1,908,452.28** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$7,954,872.32**
- **Debt Service Payments since last report: \$491,415.33**
- **Total Term Investments**
 - 12/16/10 - **\$ 5,033,620.15** 3-mo. CD - Graystone Bank – **0.500%** - matures 3/17/11
 - 1/13/11 - **\$10,002,855.63** 6-mo. CD - Susquehanna Bank – **0.550%** - matures 7/14/11

- **Balance today in PA INVEST account #2100017144860: \$1,377.85 rate 0.063%**
- **Balance today in Susquehanna Bank investment account #119002023: \$14,126,671.37 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$7,547,802.85 rate 0.590%**
(This rate equals today's PLGIT-Class interest rate of 0.040% plus 55 basis points)
- **Balance today in Citizens Bank Municipal Money Market Checking account #6221269710 - \$100.00 rate 0.00%**

Mr. Yohe: There is a little bit of a change in Integrity. We merged the two accounts. Again, they run up to the same cost of collateral issues. They are still able to manage a 0.60%, but the blended both accounts together. So, we now only have one account at Integrity.

- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$10,069,179.40 rate 0.600%**

Mr. Haste: What were the two rates prior to blending?

Mr. Yohe: 0.85% and 0.65%. I think this one will stay for awhile, which is still better than most of them.

- **Balance today in PNC Bank investment account #5004319839: \$20,734,816.56 rate 0.300%**
- **Balance today in Graystone Bank investment account #1610000596: \$1,035.61 rate 0.350%**
- **Balance today in Metro Bank investment account #0536557523: \$101.34 rate 0.120%**

No T.R.A.N. Line of Credit required for 2011.

Mr. Yohe: Taxes are starting to come in. We don't have cash balances yet, I suspect within two weeks from now we might have another term CD on here. You'll start seeing a lot locked up here in the next month or so.

REPORT FROM ACTING CHIEF CLERK/CHIEF OF STAFF – J. SCOTT BURFORD

Mr. Burford: Nothing to report, unless you have questions of me. (There was none.)

SOLICITOR'S REPORT – BRUCE FOREMAN, ESQ.

Mr. Foreman: The Solicitor's Office has nothing to add to the report that has been distributed. I'll be happy to try to answer any questions. (There was none.)

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Purchase of Service Per Diem Rates between Children & Youth and White Deer Run, Inc.
- C. Request to contribute the County's pro rata share (\$12,146.19) for appraisal services and trial costs needed to ascertain the true value of the following:
 - 1. BRE LQ Properties, 990 Eisenhower Blvd., Swatara Twp., Parcel No. 63-027-066, Docket No. 2010-CV-13335-TX (\$2,624.80).
 - 2. Corporate Gateway General Partnership, 6340 Flank Drive, Lower Paxton Township, Parcel No. 35-034-085, Docket No. 2010-CV-10172-TX (\$1,917.05.)
 - 3. Comcourt Investors, LP, 2601 Market Place, Susquehanna Township, Parcel No. 62-021-162, Docket No. 2010-CV-10162-TX (\$1,885.12).
 - 4. Corporate Gateway General Partnership, 6385 Flank Drive, Lower Paxton Township, Parcel No. 35-034-091, Docket No. 2010-CV-10172-TX (\$1,917.05).
 - 5. Comcourt Investors, LP, 2605 Interstate Dr., Susquehanna Township, Parcel No. 62-021-190, Docket No. 2010-CV-10176-TX (\$1,885.12).
 - 6. Corporate Gateway General Partnership, 6345 Flank Drive, Lower Paxton Township, Parcel No. 35-034-094, Docket No. 2010-CV-10152-TX (\$1,917.05).
- D. Proposed Stipulation of Settlement of the Tax Assessment Appeal of Lexington Harrisburg LP, 2550 Interstate Dr., Susquehanna Township, Docket No. 2010-CV-4254-TX.
- E. Subordination Agreements for:
 - 1. Angela DiFrancesco on the property located at 10 Greenwood Dr., Middletown, PA 17057
 - 2. Bonita E. Sumner on the property located at 309 Plane Street, Middletown, PA 17057
 - 3. Issiako Bio and Pauline Bio on the property located at 1945 Chestnut Street, Harrisburg, PA 17104
- F. Letter of Engagement between Dauphin County and Zelenkofske & Axelrod, LLC to audit the Dauphin County Pennsylvania Commission on Crime and Delinquency State Grants for the year ended 2009.
- G. Appointments to the Dauphin County Sesquicentennial Civil War Advisory Board: Dr. Michael Barton, Guy P. Beneventano and Kathryn McCorkle.
- H. Claim-Determination-Acceptance and Release Form for Oil Pollution Act Claim No. 911010-001 filed by the Local Emergency Planning Committee with the United States Coast Guard. Claim represents response costs associated with an oil spill on the Susquehanna River on October 19, 2010 - \$16,496.17.

- I. Engagement Letter with the PFM Group to provide economic analysis and expert economic testimony to Dauphin County in support of its interest arbitrations with Court Appointed Professional Prison Guard and Court-Related Non-professional unions.
- J. Repository Bid Request received from Ronald Wiest, Jr. – Parcel #09-046-002 - \$300.00.
- K. Performing Artists Contracts:
 - 1. Dauphin County – Jazz Festival – June 11, 2011 – Alexis P. Suter - \$1,500
 - 2. Dauphin County – Music & Wine Festival – June 12, 2011
 - a. Class Act & Rita - \$2,400
 - b. Urban Guerilla Orchestra - \$6,000
 - c. Eric Darius - \$7,500
 - 3. Dauphin County – Culture Festival – August 5, 2011 – Chuck Brown - \$10,000
- L. Dauphin County Vendor – Music & Wine, Fort Halifax & Jazz Festival – Williams French Fries, sole vendor for 2011.
- M. Purchase of Service Agreement between Dauphin County and Impact Events Group for Consulting & Marketing/Professional Development, March-October 2011.
- N. Change Order No. 2 to the Disaster Recovery System and Harrisburg I/Dispatcher & I/Mobile dated July 5, 2007 – to purchase three (3) 1/dispatcher licenses and associated maintenance for the period of performance 3/1/11 through 4/30/11 and to close the Agreement.
- O. Maintenance Agreement between Dauphin County and Latshaw, Inc. for HVAC Services at the Work Release Center.
- P. Purchase of Service Agreements between Children & Youth and:
 - 1. Cornell Abraxas Group, Inc.
 - 2. White Deer Run, Inc.
 - 3. Family Services of Northwestern Pennsylvania
 - 4. Pressley Ridge
- Q. Adoption Assistance Agreements 2011-01, 2011-03 and 2011-04.
- R. Purchase of Service Agreement between Drug & Alcohol and ACCESS, a Division of Gaudenzia Foundation, Inc.
- S. Amendments to Human Services Development Fund Agreements between Dauphin County and:
 - 1. Visiting Nurse Association of Central Pennsylvania, Inc. – Amendment #2
 - 2. Christian Churches United of the Tri-County Area, Inc. – Amendment #2
- T. Work Experience/Internship Agreement between Dauphin County and Arbor Education and Training for the Youth Services Employment Training Program.
- U. Resolution #9-2011 - Application for County Aid from Derry Township for Liquid Fuels Funds in the amount of \$650,000 for preliminary engineering phase of the Park Boulevard (T-588) Relocation and Bridge DRT-1 Replacement.

- V. Pro-rata Refund (September 8, 2009-December 31, 2009) – Parcel #42-028-004 – Trilerest Park Harborton Place MHC, LLC - \$187.20.
- W. Amendment #2 to the Prisoner Re-Entry Subgrant Agreement between Dauphin County and the Pennsylvania Commission on Crime and Delinquency.
- X. Purchase of Service Agreement between Drug & Alcohol and DataQuest, Inc.
- Y. Purchase of Service Agreement between Dauphin County and Palmetto Posting, Inc.
- Z. Partial Refund of 2010 Real Estate Taxes – Parcel #62-013-012 – Pheasant Hill Estates - \$13,163.06.
- AA. Hewlett Packard PC Lease Buyout for all “Annex A” computer equipment, Schedule No. 103108000024 for \$338.16.
- BB. Change Order for Juvenile Court Relocation and Renovation Project – Simeral Construction Company to provide fire-barrier at Perimeter Walls for \$10,525.

Mr. Haste: We have Matters Requiring Board Action, Items A through BB on the Agenda. Are there any items that need to be pulled out, discussed and/or voted on separately? (There was none.)

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through BB, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Haste: I would just like to put on the record and publicly thank those that were involved last week with the Civil War and the Black History activities. The events were quite enjoyable. It was nice to see all the children plus some senior centers involved in the process. The interesting thing is the two events at the church, what I thought was nice about those was it was a time when children were able to see history come to life. If I would have had more of that history probably would have been a little more interesting for me at that age. Now that I’m part of history I now seem to enjoy it a little more.

Mr. Pries: Meetings continue to take place between Mr. Burford and representatives from EMA, as well as representatives from the City on the police dispatch transition. That is going quite well.

I want to thank my fellow Board members for your support of the \$4,000 financing towards the Civil War soldiers grave sites in Londonderry Township. Unbeknownst to us there were eleven civil war soldiers buried there and as part of Black History month we found the funding to enable them to put a fence around the cemetery. It gives those folks the dignity that they so deserve and with the development encroaching all around them a fence will keep people from walking all over the gravesites. It meant a lot to me and the people from Middletown.

Mr. Hartwick: We are attempting to seek out a grant for a new social worker position in the Juvenile Public Defender's office, which will assist in connecting any individuals that are coming into the system into immediate resources as well as a key player in connecting both Pre-Trial Services, as well as doing a significant amount of family engagement.

The State of the County will be held tomorrow evening. We will be discussing not only things that have been accomplished, but new initiatives.

CORRESPONDENCE

Mr. Haste: We have correspondence on the Agenda, Items A through F.

- A. Notification from Snyder, Secary & Associates, LLC advising that the Parmer Family Foundation, Inc. is applying to DEP for a GP-5 for a sanitary sewer utility line stream crossing for the Pleasant Meadows Development in Lower Paxton Township.
- B. Notification from Skelly & Loy advising that Todd Librandi is applying to DEP for a Water Quality Management Part II Permit for the Librandi Lot No. 1 and Lot No. 2 Sewage Project in Londonderry Township.
- C. Notification from Pennoni advising that the Pennsylvania American Water Company is applying to DEP for a NPDES Permit and General Permit 5 for the construction of 7,000 L.F. of 16" water main in Derry Township.
- D. Notification from Herbert, Rowland & Grubic advising that the Dauphin County Commissioners are applying to DEP for a BWM-GP-11 Permit, a Water Obstruction and Encroachment Permit for the 2011 Multi-Bridge Deck Rehabilitation Project.
- E. Notification from Ercon advising that Buckeye Partners, L.P. is applying to DEP for a General Permit 5 for the 6658 Iron Run Project in Londonderry Township.
- F. Notification from Vortex Environmental, Inc. advising that they are applying to DEP for a Water Obstruction and Encroachment Permit for the Senator John J. Shumaker Public Safety Center (Phase 1 and 2 Improvements Project), City of Harrisburg.

PUBLIC PARTICIPATION

Mr. Haste: We are again at the point in time in the meeting for public participation. Is there anyone in the audience that would like to address the Board? (There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Respectfully submitted,

J. Scott Burford, Deputy Chief Clerk

Transcribed by: Richie-Ann Martz