



**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**COMMISSIONERS' LEGISLATIVE MEETING**

**WEDNESDAY, FEBRUARY 21, 2007 (10:00AM)**

**MEMBERS PRESENT**

Jeff Haste, Chairman  
Dominic D. DiFrancesco, II, Vice Chairman  
George P. Hartwick, III, Secretary

**STAFF PRESENT**

Guy Beneventano, Esq., Solicitor's Office; Chad Saylor, Chief Clerk; Marie Rebuck, Controller; Bob Dick, Treasurer; Randy Baratucci, Director of Purchasing; Mike Yohe, Budget Director; Diane McNaughton, Press Secretary; Scott Burford, Deputy Chief Clerk; Dave Schreiber, Personnel; Kay Sinner, Personnel; Sharon Chatman, Human Services; Elke Moyer, Human Services; Kelly Wolf, Solid Waste Manager; Leila McAdoo, Solicitor's Office; Steve Suknaic, Director of Juvenile Probation; Jeff Patton, Assistant Director of Juvenile Probation; Stephanie Strayer, Human Services; Steve Farina, Prothonotary; Sandy Moore, Director of Human Services; Donna Miller, Assistant Risk Manager; Tom Guenther, Director of IT; Edgar Cohen, Director of Facilities Maintenance; Bob Hawley, District Court Administrator; Deborah Sabalusky, Communications Intern; Brandon Handwerk, Staff Intern; Charles Udit, Human Services; Hector Ortiz, Human Services; Toni Flora-Mihalic, Domestic Relations; Kim Robison, Director of Domestic Relations; Ken Rapp, Public Defender; Dawn Eldridge, Office of Aging; Brandi Shutt, Office of Aging; Michele McNaughton, Office of Aging; Joyce DeWees; Julia Nace, Assistant Chief Clerk; Richie Martz, Commissioners' Office; Lena Martinez Fure, Commissioners' Office; Kacey Truax, Commissioners' Office; Jena Wolgemuth, Commissioners' Office.

**GUESTS PRESENT**

Mark Stewart, Wolf Block; Dave Twaddell, Esq., Rhoads-Sinon; John Frey, PFM; Glen Williard, PFM; Caren Butera, Harrisburg School District; Carolyn Mueller, Harrisburg School District; Janet Foreman, Harrisburg School District; Reverend Alvin Q. Taylor; Alvin Taylor, Jr.; Paul Bachman, Central PA Building Trades.

## MINUTES

### CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

### MOMENT OF SILENCE

Everyone observed a moment of silence.

### PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

### APPROVAL OF MINUTES

Mr. Haste: We have the January 24, 2007 Legislative Meeting minutes and the January 31, 2007 Workshop Meeting minutes for approval. Is there a motion?

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick to approve the January 24, 2007 Legislative Meeting minutes and the January 31, 2007 Workshop Meeting minutes. All were in favor; motion carries.**

Mr. Haste: We also have the January 24, 2007 and the January 31, 2007 Salary Board Meeting minutes. The Salary Board consists of the three Commissioners and the Controller, is there a motion?

**It was moved by Mr. Hartwick and seconded by Ms. Rebeck to approve the January 24, 2007 and the January 31, 2007 Salary Board Meeting minutes. All were in favor; motion carries.**

Mr. DiFrancesco: We also have the January 24, 2007 Election Board Meeting minutes is there a motion to approve?

**It was moved by Mr. Hartwick and seconded by Mr. Haste to approve the January 24, 2007 Election Board Meeting minutes. All were in favor; motion carries.**

### EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: Commissioners as you know there were no Executive Sessions held between meetings.

Mr. Haste: Thank you.

## **PUBLIC PARTICIPATION**

Mr. Haste: We are at the point in time in the meeting for public participation, is there any one in the audience who would like to address the Board at this time? Please come forward and state your name.

Mr. Sucec: My name is Michael Sucec. I have interest in the proceedings of the Domestic Relations section of the Court of Common Pleas. I don't know how much jurisdiction you have over Domestic Relations although I have been told that you do have some. I am here to that effect. At the front desk the lady wasn't able to give me any particulars. I am involved with Domestic Relations as of right now and I am checking into some things of interest on my behalf.

Mr. DiFrancesco: Most of what happens through Domestic Relations is governed by the courts. Depending on your specific areas of interest or what you would like to know depends on who you speak to. I know you have communicated a letter, correct? You did write to us, I recognize the name.

Mr. Sucec: Yes sir.

Mr. DiFrancesco: I don't know if your questions were outlined in that letter. I know you had some recommendations and some questions about due process.

Mr. Sucec: Yes sir. Is your oversight only on the financial end of running Domestic Relations?

Mr. Haste: Correct.

Mr. Sucec: Is Domestic Relations labeled as a collection agency?

Mr. Haste: No. I recall the letter now and remember that you referred to them as that, but no.

Mr. Sucec: Mr. Barbush with Domestic Relations labeled them as that. Of course that is hearsay evidence...

Mr. Haste: I forwarded your letter over to the President Judge. The best thing to do is have a discussion with the Director of Domestic Relations and President Judge Lewis, since that is where it falls.

Mr. Sucec: Okay. The origination of Domestic Relations, if I could just have another moment of time, how did it get started? Who appointed or started Domestic Relations? The courts?

Mr. Haste: I really don't know.

Mr. Sucec: Well, maybe Ms. Robison will know. Thank you, I appreciate it, have a good day.

Mr. DiFrancesco: Thank you for coming in.

Mr. Haste: Is there any one else who would like to address the Board at this time? (There was none.)

## **DEPARTMENT DIRECTORS/GUESTS**

### A. Commissioners

1. Presentation of a Dental Health Month Proclamation.  
Attendees: Representatives from the Harrisburg School District

Mr. Hartwick: It gives me great pleasure and honor today to honor individuals who have been involved in a program within the City of Harrisburg, which was made possible through a request and a grant that was received from our Senator Arlen Specter. It was able to do something in the inner city that I think is sorely needed and where services are certainly a whole lot more difficult to access and to receive. All of that has to do with the individual's dental health. In the City of Harrisburg they have been running a program that allows access to quality dental care for individuals who may be uninsured or underinsured that are actually students of the Harrisburg School District. Quite frankly there are a lot of spin-off problems that could exist with individuals who don't receive dental care. I know this as a guy who has had his fair share of dental issues. I think I own the east wing of the dentist's office that I happen to go to. Now that I have a new set of teeth I joke that they won't let me into Steelton anymore. I also know that we have some real issues, if they are not addressed in a timely manner, they will pose serious challenges for individuals as a result of not receiving quality dental care from heart disease to major infections to loss of life.

Obviously we are very proud of Senator Specter who recognized this need within the City of Harrisburg and we are very proud of those individuals who are carrying out mission and providing that quality dental care to those individuals who are underinsured and uninsured throughout the City of Harrisburg. We, as a Board of Commissioners, wanted to honor those individuals who are with us today.

### Office of County Commissioner **Dauphin County, Pennsylvania**

#### Proclamation

*We, the Dauphin County Board of Commissioners, join dentists, parents, children and communities across the nation in celebrating February as Children's Dental Health Month;*

*Whereas, this national event began as a one-day celebration on February 3, 1941 in Cleveland, Ohio, before the American Dental Association held the first national observance on February 8, 1949;*

*Whereas, in observance of this special month, Dauphin County has joined forces with Highmark and United Concordia to bring free dental clinics to the children of Harrisburg School District, at both the Downey School and Camp Curtin School;*

*Whereas, through enhanced access to timely, high-quality health services, barriers to learning can be removed or reduced, and community health can be improved, one child at a time;*

*Whereas, throughout the month of February, area dental offices will offer information on the importance of taking care of your teeth and gums, and many will offer free dental screenings as a selfless public service;*

*Therefore, we join the 253,300 residents of Dauphin County in celebrating Dauphin County's dedicated dentists and their staff members for providing a much-needed service to our children; we urge all citizens to recognize the importance of dental hygiene in their lives and the lives of others; and in grateful recognition of our dentists, medical and dental insurers, teachers, parents and caretakers, we do hereby formally proclaim February 2007 to be "Children's Dental Health Month" in Dauphin County;*

With us today we have from the Harrisburg School District the school dental hygienist, Caren Butera. We also have Dr. Carolyn Mueller from the Harrisburg School District, who is the dental coordinator and we have Janet Foreman, the Harrisburg School Districts Director of Health receiving a proclamation on behalf of the caretakers of their children and providing that quality access to service of dental care that they so desperately need. Would you please join us in giving them a round of applause?

(Applause was given and pictures were taken.)

Ms. Mueller: It is an honor and a pleasure. I am Dr. Carolyn Mueller and I am a newcomer to the Harrisburg area. I am originally from Pittsburgh. So it is an honor and a pleasure to lead up the first school-based dental clinic. We are preventive services and restorative services for the children of the Harrisburg School District. We have approximately 10,000 children. We have set up this program through a foundation grant from Highmark and one of the reasons that it was set-up was because there is a direct correlation between learning and tooth disease. Meaning if our children are in pain obviously their test scores are not going to be adequate because they can't focus and concentrate. It is a real pleasure once again to lead up this program through Janet Foreman, our Director of Health Services and Caren Butera who has been with the district for 5 years as a certified school hygienist. Thank you for the opportunity. I hope that we can show you some good initiatives here and some good dental health in the future.

Mr. DiFrancesco: I would just like to make one comment. First of all I want to thank each of you for participating in this program. I know it is a long road in terms of what you have to do professionally to first of all become experienced professionals in the field. Then it takes a tremendous amount of commitment and dedication to give that back and you do it in a public service manner. I was a little shocked when I came to this position. We had done some health research here in Dauphin County to find out how we are really in need of dentists in a lot of communities in this region. In a way Dauphin County is lucky to have the ones that we do have. As you get out into the more rural communities it is really hard to find dental care. This is a great program, but it is also an opportunity for this Board to highlight and challenge some of our younger people who are capable of getting into the medical sciences to go for it. There is a dire need in this area for

dentists, doctors and for a lot of people who care about the community and want to give back their experience and their expertise. I just want to thank you all for your commitment. We know that this program will be very good for the Harrisburg School District. Thank you.

2. Presentation of Weight Watchers' Certificates.  
Recipients: Brandi Shutt; Michele McNaughton; Dawn Eldridge;  
Joyce DeWees; and Toni Flora-Mihalic.

Mr. DiFrancesco: At this time I would like to shift gears a little bit to another health matter. We have some folks that are here today that I've had the pleasure of spending a little bit of time with over the past 17+ weeks. While I can't stand among them unfortunately I am here today to honor them for their success. Alpha Benefits, who is one of our partners in our healthcare here at the county was kind enough to contribute some gift cards to Giant that can be used to celebrate the success of some people who are part of the Weight Watchers program. For those of you who don't know when you come in to Weight Watchers they assign you your first goal, which is a 10% weight loss goal. While I think I got to about 9.99999% I didn't quite get to the 10%. I wish I could tell you that I am still at my low point, but I am not exactly there right now. The folks that I am about to announce did in fact make their 10% and they were diligent and successful and it is the hope of this Board that they feel better, healthy and they are on the road to success for a brighter future. That is the whole point of our Wellness Program here at the county and the Weight Watchers program. It is about taking control of your own life and making sure that your future is a healthy one as opposed to presenting problems such as diabetes and heart problems that come along with today's obesity issue in America.

These folks have taken their future by control. They were successful in the first weeks and I hope that they have continued on. I know I have continued on, but my commitment is not as strong as it was in the very beginning. I did make a pledge to lose 50 lbs. and I need to go a lot further.

Today I would like to call forward Brandi Shutt, Michele McNaughton, Dawn Eldridge, Joyce DeWees and Toni Flora-Mihalic. These are all folks who were successful and who met their 10% goal and I would ask all of you to join me in a round of applause.

(Applause was given, gifts were distributed and pictures were taken.)

3. Presentation of Retirement Proclamation to Assistant Chief Clerk, Julia Nace.

Mr. Haste: We have one other proclamation that is not on the agenda. It is a happy and sad day for many of us because this is the last day that an individual will be joining us in this room as an employee. If the young lady from the back room could come out? Do you want me to come and get you Jule? I'll read the proclamation and then we will talk.

Office of County Commissioner

## Dauphin County, Pennsylvania

### Proclamation

*We, the Dauphin County Board of Commissioners, take great pride and pleasure in joining the countless lifelong friends, family members and co-workers in congratulating Julia Nace on her years of dedicated, compassionate service to Dauphin County, and in wishing her well as she embarks upon her richly deserved retirement after more than two decades of exceptional public service;*

*Whereas, “Jul” or “Jules”, as she is known to her many friends, has been an exceedingly loyal, competent and welcoming fixture in the Commissioners’ Office for decades, working with skill, character and loyalty as the executive assistant to Commissioner Sally Klein, as acting Chief Clerk, and as Deputy Chief Clerk to former Chief Clerk Bob Burns and current Chief Clerk Chad Saylor;*

*Whereas, throughout the years, this beautiful lady has proven herself to be adept at compiling meeting agendas, tracking piles of paperwork, transcribing minutes, maintaining files, processing payroll, answering telephones and more;*

*Whereas, an outstanding baker and gardener, Jul has always performed her job duties with a smile, with integrity and with a big heart, and she has been a beloved mentor and confidant to countless employees, who will miss her guiding presence dearly;*

*Whereas, in retirement, Jul plans to take time to relax and enjoy the company of her husband Bill, her children Dawn and Kenny, and grandchildren Sydney and Sophie;*

*Therefore, we join the 253,300 residents of Dauphin County in applauding Julia Nace as she leaves Dauphin County behind; we applaud her exemplary devotion to personal excellence, professional achievement and public service; we wish her continued health, happiness and success in the years to come; and in grateful recognition of her extraordinary life, professionalism, honesty and compassion for all, we do hereby proudly declare February 21, 2007 as “Jul Nace Day” in Dauphin County.*

(Applause and a standing ovation were given.)

Ms. Nace: This is not easy for me. I'm going to miss you guys dearly. I want to thank the three of you for allowing me the opportunity to work with you. It has been a super time for me. I've spent a couple years here and enjoyed very much working with the three of you and everybody else here. I don't know if you guys realize it and I'm sure you do, you have a wonderful support group here in this room right now, plus all the departments and agencies throughout Dauphin County. When you (Mr. Haste) left and took Richie with you I thought I would die. Russ called me into his office and said Jule; I want you to take over. I said what are you talking about? I can't fill Jeff's shoes, let alone Richie's shoes or either one of you. Russ said I have all the confidence in the world of you and I thought oh my, I can't do this. I don't know what I'm going to do. You guys ran things and ran them smoothly so that everything kept on going and functioning. Things weren't being dropped. I thought for sure I would drop the ball and things would fall apart and it would be the end. You know what, when I started getting correspondence in that I didn't know what to do with it Mike Yohe was a lot of my support and the Solicitor's Office. I called the different departments and asked them what to do with things I was receiving. There were a lot of times that I called them and they instructed me through everything and I never once got a refusal. Everyone cooperated well and we got through that time until we got a new Chief Clerk. I just want

you guys to realize how important all your employees are to you. I'm going to miss all of you. Chad, I am going to miss you and your laughter. That hasn't been coming from that room lately so we're going to have to work on that.

Mr. DiFrancesco: Jule, you are going to hear it a lot and there will be tears in this room, not just from you, but from us as well. You are an amazing person. You will be so sorely missed around here. In every aspect of your life that I have had the pleasure of being around you, professionally and personally, the way you carry yourself, your attitude, everything, you are someone that I would want to aspire to be. To have you retire it is with such mixed emotions. We will miss you so much but at the same time I know that you will continue with that positive upbeat way that you carry yourself with in everything that you plan to do. You are not going to sit down and relax in retirement you are just going to enjoy it and that is the way that it should be. I wish you well in your adventures that are yet to come. Use every day to the best that you possibly can. I know you will. Enjoy your mission trip and your continued giving. Enjoy the grandkids, but know that you will be sorely missed every single day. Thank you for everything.

Mr. Hartwick: Jule you are awesome. I can't do anything but echo Nick's comments. I think he hit it right on the head. You are truly an amazing woman. When I see you I see in you my mother, someone who is extremely well organized, who takes so much pride and care in everything that she does. I know we have a great staff to pick up when you leave, but it still makes me nervous to be without Jule. There is one other thing and it is a selfish request. You have been an awesome babysitter to my youngest daughter and as long as we can continue to keep that arrangement...I know Jordan will be better off as a result of having you in her life. You have great values and are a great family person. I appreciate having the opportunity to work with you, know you and call you my friend.

Ms. Nace: Thank you.

Mr. Haste: Actually this is pretty sad for me because when I first started I learned a lot from you guys. The thing that makes it better is I know we will be friends long after here. The mistake you made was giving me directions to your house.

Ms. Nace: You are always welcome.

Mr. Haste: Even though the old house along Rt. 25 was a lot easier to pop in and pop out of. I remember Kenny practicing his bow and arrow with his Frisbee in the air and playing with the dog, the big goofy lab.

Ms. Nace: Casey.

Mr. Haste: Most folks know I am from a southern family and sort of a very rural family and Jule's house was very much like that. You could pop in unannounced and Jule never minded and always had something to offer, whether it be the jerky that was being

made or some baked good that she had made. In addition to being a colleague Jule has become one of my closest friends through life. Thanks.

Mr. Saylor: Would it be possible for me to add to the accolades here? I know everyone around here thinks it's my organizational skills and my attention to detail that keep this place running so smoothly. The reality is, and I know it also comes as a surprise; Jule's has made my life over the past three years so much more easy, effective and efficient. I have been able to use my time much more effectively and efficiently because when it comes to professionalism, quality, efficient and effective work I think Jules was definitely a model. I think she sets the standard for public service and the way government employees should operate. Jules, it has been an honor for me to learn from you, work with you, to work for you and you have been a great friend to me in a number of different ways. I will definitely miss you. If I can share in those directions, I will definitely be willing to go the way of the mountain folk I guess. I wish you well in your trip to Africa and all your future endeavors. We're going to miss you.

Ms. Nace: Thank you. I will miss all of you guys too.

- B. John Frey and/or Glen Williard of Public Financial Management;  
David Twaddell, Esq. of Rhoads-Sinon; Mark Stewart, Esq., Wolf Block;  
and Jeff Foreman, Esq.
  - 1. Adopt Resolution No. 5-2007 - Authorizing the approval forms of Escrow Agreements for the investment of the Spring Creek sale proceeds and termination of the 2005B SWAP.

Mr. Frey: Good morning Commissioners we are going to try to return to the healthcare theme. You have in front of you a handout that says the Spring Creek Debt Defeasance. To refresh your memories a bit, it was back just after the holidays that you received about \$13.8 million from the proceeds of the sale. That went into an account established at M&T Bank. Today what we are looking for is approval of a resolution authorizing us to defease a portion of the nursing home bonds. There is about \$6,760,000 of the 2004C Notes we'll defease and about \$6,295,000 of the 2005B Bonds that we will defease. That will leave about \$10 million remaining. Down near the bottom of the page in column 4 you can see the debt service payments that are owed on the entire amounts of those bonds out through 2024. That is before the defeasance. In column number 8 on the right, if we are authorized to go out and purchase investments, column 8 is the savings or debt service that will be eliminated after we purchase those investments. That would leave you then with column number 7. Those are kind of the hard numbers. If you flip to the next page, page 2, you will see a graph of what is going on. The entire debt of the county is laid out with the blue lines. After the defeasance you would be left with what is in the yellow bars. That's how we would use the proceeds to eliminate those future payments in blue and it leaves you with the payments in yellow.

The other part of the resolution, down near the bottom of page 2, Series B of 2005 there is an interest rate swap attached to that. The law requires that as we defease those bonds that the swap be terminated and we will be able to terminate the swap to benefit. Although it fluctuates day-to-day but it looks like it is in the high \$400,000 would be the

benefit of terminating the swap. By approving the resolution you authorize us to buy the investments and also to terminate the swap. The settlement would be over the next week or so. That is kind of the short version of what is going on with the math. David has some resolutions and he can comment on those or answer any questions you might have about them.

Mr. Twaddell: Good morning Commissioners, you have before you a resolution that would accomplish three things. It would approve two bond escrow agreements, an escrow for the 2004 C Notes and an escrow for the 2005 B Bonds. You are authorizing the purchase of U.S. Treasury State and Local government obligations. With the proceeds of the sale that would be deposited into escrow they will be invested, restricted to the yields on those debt issues and served to retire them on their first call date. In addition you are authorizing the execution of the termination notice for the swap that relates to the one issue. I'd be happy to answer any questions that you may have otherwise the resolution is before you for action.

Mr. DiFrancesco: Obviously this, in concrete numbers, is one of the benefits that we knew would be coming down the road of a Spring Creek sale. Aside from the major savings that came as a result of the operating deficit loss the county received that benefit. One of the other benefits is the proceeds from the sale that will defease the long-term interest. As the documents show we stand over the next 17 years to benefit to the tune of \$21 million, actually almost \$22 million in long-term savings. Once again I think that the Spring Creek sale will continue to have very positive spin-off's. There are still some figures out there that we have yet to see in terms of what it would mean in reduction of costs for healthcare and the ultimate impact on the pension.

That being said on the fiscal side I also expect to see some very creative good things going on out at the facility in terms of new partnerships and so forth. Hopefully we can talk about things of that nature coming forward. Today I think it is important that we acknowledge the fact that through the good efforts of a lot of people sitting in this room that the sale did take place. The fact is that the county will benefit greatly. \$21-22 million is a very nice number to save over time.

Mr. Hartwick: I would like to make a couple comments. First of all I would like to take the opportunity to thank and commend my colleagues for continuing the efforts of fiscal restraint through the process even of the sale. I think the way that this Board has operated since we have come in, the way we have carried our responsibilities of county government within our means. I was involved as the Mayor of Steelton in a lot of bond restructuring deals. Ways that we have received revenue and a lot of time the municipality or the agency may want to receive all of the amount that they may achieve right up front and the ability to use those resources in an upstanding way to go out and incur additional debt and continue to burden the taxpayers for years to come. We might have disagreed over the actual facility, but the fiscal responsibility of this Board to actually go forward and not up front receive money for us to spend in the county, but to look forward in a way that's going to offset those expenses for future Commissioners who may sit on this Board as a result of the sale. This is going to have an impact for the

next 20 years. I think that should certainly be well noted. I think the direction of the Board has been consistent in trying to not just figure out what we can get in for immediate impact, but also to look forward to future generations to figure out how to keep the county on firm financial footing. I think the Board and the Commissioners should be commended for that direction.

Mr. Haste: Is there a motion to approve Resolution No. 5-2007?

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick to approve Resolution No. 5-2007; authorizing the approval forms of Escrow Agreements for the investment of the Spring Creek sale proceeds and termination of the 2004C Notes and the 2005B Bonds. All were in favor; motion carries.**

Mr. Haste: Thanks for all of your hard work.

This isn't on the agenda, but at this time I will call for Sandy Moore to come forward.

Ms. Moore: Good morning. Commissioners you may recall back in January I shared with you that the State was releasing an RFP for the Comprehensive Tobacco Control Program. You asked that our Human Service Office Grant Writer submit a proposal. This has consumed Sharon and Charlie's life for the last couple months writing this grant. We do have the proposal before you today asking that you allow us to submit it. The reason we are doing the presentation is because if selected as the recipient there are some significant changes and commitments that the county would be making and we wanted to make you aware of that before we submitted the proposal.

The first piece and I will let Sharon talk real briefly about what the purpose of the proposal is.

Ms. Chatman: Good morning. As a result of the PA Tobacco Settlement Act, which was known as Act 77, which was signed into law on June 26, 2001, the Commonwealth has been required to provide comprehensive tobacco prevention and cessation services throughout Pennsylvania. Previously the Department of Health was required to divide the Commonwealth into no more than 67 service areas or one service area per county in Pennsylvania. They have contracted with an agency and that has been the SCA of the county. Then the SCA is subcontracted with other service providers in that area to provide those tobacco services. Under the new contract the Department of Health will restructure the state into 8 service areas, which consist of 6 community health districts and Allegheny and Philadelphia counties will be their own districts.

What that means for Dauphin County is that if we are granted the contract we will serve as the primary contractor overseeing a 13 county wide service area, which is also known as the South Central Community Health District. That includes Adams, Bedford, Blair, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Mifflin, Perry and York counties. So it is a large area.

The state has already selected the goals for us if we are granted the contract for all of the other service areas across the Commonwealth. The statewide goals are:

1. Preventing the initiation of tobacco use among young people
2. Eliminating nonsmoker's exposure to tobacco smoke pollution
3. Promoting quitting among adults and young people
4. Identifying and eliminating tobacco related disparities

Ms. Moore: You have the entire grant proposal in front of you. Under each of those different goals there are objectives and there are specific activities listed. We did have a meeting about half-way through preparing the proposal and invited all of the 12 other counties. 9 of those counties was able to attend. It was a snow day and some folks just couldn't drive as they were coming from quite a distance. We have gotten responses from all of the counties and will be having hopefully letters of support from all of those different counties. We also had a number of providers say that they continue to be interested in being providers if awarded the grant. There is a very comprehensive set of infrastructure that exists in all the different counties. Our plan simply is to at least begin by not reinventing the wheel, but utilizing that system looking for effectiveness and ways of streamlining processes. At the beginning at least we'd like to use what infrastructure currently exists in those different counties. One of the things that we wanted to be real clear with the other counties is that this isn't about Dauphin County coming in and telling Blair County how to run tobacco cessation programs, but really partnering with them because they are the experts of their community and then trying to look for efficiencies across the 13 counties. That really was our presentation to them. I think it was well heard and well accepted by them.

The proposal is due on February 28, 2007. The next step in the process is a grantee will be selected. Then we would go into contract negotiations with the state. We would need to then create some county positions and hire staff. I will talk about what those positions are. We would need to create a 13 county coordinating council which would oversee this entire grant and then establish contracts with the different SCA's of the other counties and all of the providers within those structures. The grant begins October 1 of this year. There would be an awful lot of things to get accomplished before October 1.

This next slide just demonstrates in the 2.5 years of the grant how much overall funding would be coming and it is close to \$7.5 million.

The next two slides just show projected funding allocations. The state currently has it listed for the different counties within the structure.

Staffing requirements as proposed in the grant is that the Program Administrator would be me as the Human Services Director. We would hire a Program Manager and that person would oversee Dauphin, Cumberland and Perry County. Then we would have a Contract Liaison who would be the connection for the other counties that our Program Manager isn't directly overseeing, an Administrative Assistant and also a Fiscal Officer. All the billing from those other 12 counties and Dauphin County would come through our fiscal department to the state. I'm going to let Charlie talk about the budget.

Mr. Udit: I see this budget as a low risk budget. The state has predetermined the bottom line and we built the budget based on that parameter. There is no county funds, it is all state funding. They will allow a budget revision once every six months throughout the 3 years of the grant. There is no administrative cap on the administrative costs. This budget provides for tobacco prevention services within Dauphin County and the administration of that service in the other 12 counties throughout the region. Dauphin County would serve as the primary contractor.

If I can just give you a brief synopsis of what is covered in the budget. In the personnel services area it is the salary and benefits for 5 positions. Some are full-time and some are part-time. Consultant line is legal and data collection allowances. The subcontracted services include the Dauphin County service providers and contracts with other counties in the region. Supplies include leases for computers, fax machines and any other office supply needs. Travel includes mileage, hotels and meals associated with the administrative grant that covers counties as far west as Bedford and Blair and as far north as Mifflin, in addition to the surrounding counties. The other cost line includes telephone, printing, postage, audit costs, indirect costs and training costs. My only concern is the funds that we need to put up front until the state pays. From everything that I have read, interest cost is questionable at this point. That is something we will need to talk about when we negotiate with the state.

Ms. Moore: The next couple of slides really just talk about the pros and cons. The pros really came from all of you when you asked us to write the proposal. That was really to try to keep direct oversight of these activities with the county organization. We really see it as an opportunity to expand upon the infrastructure that currently exists to look for some efficiency and hopefully expand services being provided. Really an opportunity to partner with some of our local universities to conduct some research on the effectiveness of services because that certainly is a gap currently.

The cons of this is exactly what Charlie was just saying. There will be some up front costs. The state is anticipating that there may be up to a three month delay in getting the money to us, which could be close to \$700,000. The interest is still questionable if a county entity is selected. However if we were selected that would be part of our negotiations with the state. We are hopeful that would be able to be included under the administrative costs. If not we would bring that back to you and have another decision about whether we wanted to move forward with the contract. Last the significant additional work requiring additional staff here at the county.

We are asking that you allow us to submit the proposal and hopefully we will be successful. Any questions?

Mr. Haste: For those of you who may not have been here the first time, can you explain how it is done now? You talk about the efficiencies here, but you haven't explained how it is done now and how this is the more efficient option.

Ms. Moore: Currently the state contracts with each particular county and each county's SCA. Those counties do private contracts with private providers. Our hope is that over the next 2.5 years, if successful, that we can work across county lines and see if there are providers whose services are more effective than others and then contract with them to do services in multiple counties. We believe that will lead to efficiencies. Does that answer your question?

Mr. Haste: Right.

Mr. Hartwick: Just a couple comments. I'd like to thank both Charlie and Sharon. I know it seems like this has been your life lately and we appreciate all of your time. The effort that you both have put into this project in making sure that we have a quality application. I know you have been making calls to other counties and other county Commissioners to gain support. All of the background information that you have collected both from the fiscal and program side and educating yourselves on a program that you had no clue about prior to this submission. Now I believe you may be certified experts or certifiable. One of the two. I know how much time you both have put into it. This is a very viable action for the state and we are certainly aggressively going out to seek it. This presents a unique opportunity from the county's perspective, not only with the transfer hopefully January 1, 2008 with our Executive Commission being brought back to the county, but the opportunity to work with 13 other counties. I think it better opens the door for future cooperative relationships. As we sat down at the table and discussed tobacco and about how we can work out relationships and garner support from the 12 other counties that were involved. I think this could be just the beginning of trying to work across county lines for human service related outcomes. There are other folks who are doing things great and we don't need to figure out how to recreate it. There may be opportunities for expansion for outcome based community services that are working very efficiently in those other counties and those cooperative relationships that can only get better as a result.

Mr. DiFrancesco: Just a thank you also for the effort that you put into this and the hope that while we know what the issue involves in terms of community health issues they probably have not been addressed at a level that we wish they would have been. This really gives us the opportunity from the county perspective to do a lot more, have our hands on it and really make some solid decisions about how we move forward attacking the issues of tobacco use with minors and older people. It's always better to have your hands on it I think than off. It is your efforts that are laying the foundation for that. We thank you for that effort and I really look forward to the opportunities that come about because we can be more aggressive in attacking these issues. Thank you for your work.

## **SALARY BOARD**

A complete set of Salary Board Meeting minutes is on file in the Chief Clerk's office.

## **PERSONNEL**

Ms. Sinner: Moving into Personnel transactions, I do have an addendum. Are there any questions on the addendum? (There were none.) I also have some changes on the original listing. I would like to pull Change #49.

Mr. Haste: You are pulling #49?

Ms. Sinner: Right. That person is now moving to Juvenile Probation. In fact he is staying at Schaffner moving into a full-time position and that is in the addendum. Change #41 the posted hourly rate is incorrect. It should be \$17.02 at a Step 7. That is all the changes I have.

Mr. Haste: Any questions? (There were none.) Is there a motion to approve the Personnel Packet as amended?

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco to approve the Personnel Packet as amended. All were in favor; motion carries.**

Mr. DiFrancesco: I know we attract really good people all the time to fill these positions, but Steve had shared with me that one young man that we had recently hired is fluent in 5 languages. Is that correct?

Mr. Suknaic: He is fluent in 4.

Mr. DiFrancesco: Four is good. It's nice to have these multi-lingual staff come on board.

## **PURCHASE ORDERS**

Mr. Baratucci: You should have received two packets from me last week. There was a Workshop Packet, which we never got to go over due to the weather. This week you have the one for approval. There were two items that were added to it. The bottom of page 20 was one item and the bottom of page 21. I think you are all aware of those items. They are both related to Facility Maintenance, the one at Spring Creek and the other related to the District Attorney's project. All the budget issues were resolved prior to today. The packet is there for your approval. Do you have any questions? (There were none.)

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco to approve the Purchase Order packet as presented. All were in favor; motion carries.**

## **REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe: Commissioners I have two items on the agenda today. I will go over the investment report first.

- A. Investment Report

**Report from the Office of Budget & Finance**  
**February 21, 2007**

- **February 9, 2007** transferred **\$3,985,243.63** to the **Payables** account from the County's Concentration account for checks issued that week. (R/E Transfer taxes \$944,000.00; MH/MR Prepays \$2,500,000.00)
- **February 16, 2007** transferred **\$4,433,012.54** to the **Payables** account and **\$1,633,886.43** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$133,532.68 rate 5.240%**
- **Balance today in Community Banks investment account \$31,699,837.38 rate 5.500%** (This rate equals today's Community Banks 91-day TBill rate of 5.100% plus 40 basis points)
- **Balance today in Graystone Bank investment account \$10,782,042.77 rate 5.650%** (This rate equals last month's average 1-month LIBOR rate of 5.350% plus 30 basis points)
- **Balance today in Commerce Bank investment account \$15,447,278.14 rate 5.485%** (This rate equals today's 91-day T-Bill rate of 5.035% plus 45 basis points)
- **Balance today in Sovereign Bank investment account \$117,268.36 rate 5.320%** (This rate equals today's 1-month LIBOR rate of 5.320% plus 0 basis points)

**No T.R.A.N. Line of Credit required for 2007.**

Mr. DiFrancesco: Mike is the goal, as we add the new bank's on, to keep the old accounts like Sovereign alive for future relationships?

Mr. Yohe: Yes, that is my intent because as you will see I will have a lot of paperwork to set up this new account at PNC. It takes time. They are both interested in the future RFP's, both Commerce and Graystone wanted to keep the account open. Any questions on the investment report? (There were none.)

B. Approval of Investment RFP's.

Mr. Yohe: That leads us to the second item. A month ago or so we sent out the RFP's for the next round of our participants in our investment program. We sent RFP's out to eight different banks. I got responses back from six of them. The term of this RFP will be March 1, 2007 through August 2007, that six month period. We are going to have a change if we approve the three banks that won that submitted the highest proposals. Both Commerce and Graystone chose to reduce their interest rates for this round based

on a business decision. I spoke with representatives from both banks and they assured me that they are still in the mix here, but for this six month period they chose to step back a little bit. That left three real clear winners for once. The other RFP's we have had so far have been difficult to decide between the third and fourth place. On this one there was no such problem. I checked three different ways their quotes. The first way was if the proposal was up today that was one of the first ways I checked their proposal. I averaged it for a year and then I averaged their proposal since January of 2004. Community Banks came in #1 in all three categories. Sovereign Bank came in #2 in all three categories and PNC edged out Citizens Bank in all three categories. You will notice on the hand out (Mike proceeded to deliver the hand outs to the Commissioners) the results of the RFP's. MidPenn Bank and PA State Bank, neither one submitted a proposal. As you can see, Community Banks ranked #1, Sovereign Bank ranked #2, PNC ranked #3, Citizens Bank ranked #4, Graystone fell to #5 and Commerce fell to #6.

We are in the process right now; I've already got the paperwork to set up the account at PNC. I am going to ask for your approval to get this open and going by March 1. I will need your signatures and Marie and Bob's and some other members of the Treasurer's Office to get that account established.

Mr. Haste: Is there a motion to approve the results of the RFP for Community Banks, Sovereign and PNC?

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick to approve the Investment RFP's for the top three banks, Community Banks, Sovereign Bank and PNC. All were in favor; motion carries.**

Mr. Yohe: Thank you. What I will do is use the proposal for March. This will be the results for their bids. Community will get 50%, Sovereign and PNC will split the remaining 50% and then as you are aware each month I will request a bid. Hopefully PNC and Sovereign may bump theirs up to get a little bit closer to Community because they are clearly ahead of the other two. Thank you.

#### **REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor: Commissioners I have one matter to draw your attention to. I believe it is Item W on the agenda. We were notified by the attorney representing the estate of the late Patsy Donmoyer, tax collector for Lower Paxton and Central Dauphin School District, that they are finalizing the settlement of her estate. In accordance with state law we need to do some kind of audit. I spoke with both the School District and the Township as all three of us are obligated to do something along these lines. I suggested rather than doing three separate audits we all go in on one and split the cost. What you have in Item W is the proposal from ZA to do that. The cost is in the range of \$18,000-\$20,000 and that will be divided amongst all three entities based on their share of the tax dollars that come in. That is the story behind Item W. Other than that I have nothing to report unless there are any questions of me. (There were none.)

Mr. Haste: Thank you.

**SOLICITOR’S REPORT—GUY BENEVENTANO, ESQ.**

Mr. Beneventano: We have submitted the written report and it has been revised and updated as of this morning. We have nothing else to report, but we would be pleased to respond to any questions you have on the report.

Mr. Haste: Any questions for Mr. Beneventano? (There were none.)

**MATTERS REQUIRING BOARD ACTION**

Mr. Haste: We have Items A-BB requiring board action. Are there any items that need to be pulled out and addressed separately? (There were none.) Is there a motion to approve Items A-BB?

**It was moved by Mr. DiFrancesco and seconded by Mr. Hartwick to approve the Matters Requiring Board Action Items A-BB. All were in favor; motion carries.**

- A. Training Packet
- B. Approval of FY06/07 per diem rates between Children & Youth Agency and:
  - 1. Barry Metz
    - Staff/Professional Leadership Seminar \$2,606.19/seminar
    - Community Partner Leadership Seminar \$2,606.19/seminar
    - Youth Leadership Seminar \$1,256.19/seminar
  - 2. Mary Telesford
    - SOC Trainer & Consultant \$775.00/per day
- C. Ratify a Fire Damper quote for Fire and Smoke Damper Maintenance and Inspection with Airborne Contamination Identification Associates, Ltd. for Dauphin County Spring Creek Rehabilitation Center
- D. Approval to sell the following parcels from the Repository List to William Robinson for the amount of \$400 each:
  - 1. Parcel #10-17-41, 632 Emerald St.
  - 2. Parcel #10-17-42, 630 Emerald St.
  - 3. Parcel #10-17-43, 628 Emerald St.
  - 4. Parcel #10-17-44, 626 Emerald St.
  - 5. Parcel #10-19-7, 619 Forrest St.
  - 6. Parcel #10-19-8, 617 Forrest St.
  - 7. Parcel #10-19-10, 613 Forrest St.
  - 8. Parcel #10-19-11, 611 Forrest St.
  - 9. Parcel #10-32-36, 2207 N. 5<sup>th</sup> St.
  - 10. Parcel #11-7-5, 1940 Green St.
  - 11. Parcel #15-16-34, 1846 State St.
- E. Approval to sell parcel #9-50-35, 18 South 15<sup>th</sup> St. from the Repository List to Sonya Stoute in the amount of \$300.00.

- F. Approval to sell the following parcels from the Repository List to Nelson Puente:
1. Parcel #1-35-1, 1300 S 13<sup>th</sup> St., in the amt. of \$350.00
  2. Parcel #2-19-54, 317 Hummel St., in the amt. of \$355.00
  3. Parcel #2-26-18, 460 Crescent St., in the amt. of \$450.00
  4. Parcel #9-11-40, 42 N. 13<sup>th</sup> St., in the amt. of \$500.00
  5. Parcel #9-45-33, 31 Evergreen St., in the amt. of \$450.00
  6. Parcel #9-45-34, 33 Evergreen St., in the amt. of \$450.00
  7. Parcel #15-8-22, 715 N. 19<sup>th</sup> St., in the amt. of \$350.00
- G. Real Estate Tax Refunds/Exonerations:
1. Refund to the Estate of Patsy Donmoyer, past Tax Collector, Lower Paxton Township, the amount of \$3,853.23 for four (4) non-sufficient fund checks that were issued by taxpayers for their taxes.
  2. Refund to Patricia Pacifico, Tax Collector for Susquehanna Township, in the amount of \$2,414.09 for one (1) non-sufficient fund check that was issued by a taxpayer for their taxes. The mortgage company paid the taxes in error.
  3. Real estate tax refund to Vincent McCray, 1501 Smokehouse Lane, Harrisburg, PA 17110 for parcel #07-012-022, 614 Kelker St., Harrisburg, PA, City of Harrisburg, in the amount of \$190.76.
  4. Request the exoneration of 2004, 2005, 2006, & 2007 taxes & bureau costs, in the amount \$479.72 for RVG Management & Development Co. on parcel #25-009-055-012-0030, 154 Deann Lane, Grantville, PA. (mobile home park)
  5. Request the exoneration of 2004, 2005, 2006 & 2007 taxes & bureau costs in the amount of \$675.00 for the Chesapeake Estates, parcel #25-008-008-206-0206, 206 Houston Drive, Grantville, PA (mobile home park)
  6. Refund of 2004, 2005, & 2006 real estate taxes to Donald & Grace Snow, 7337 Appalachian Trail, Harrisburg, PA 17112 for Parcel #35-007-042, Piketown Road, Lower Paxton Township, in the amt. of \$701.85.
- H. Satisfaction Piece(s) for the following individuals:
1. Brenda Kelliehan on property located at 145 Lucknow Road, Harrisburg, PA 17110. This mortgage is from 1996 and has 10 yr forgiveness clause.
  2. Caryn Watson on property located at 2027 Chestnut Street, Harrisburg, PA 17104. This mortgage is from 1996 and has 10 yr forgiveness clause.
  3. Melinda S. Hobbs on property located at 6130 Pine Knoll Drive, Harrisburg, PA 17111
- I. Subordination Agreement(s) with the following individuals:
1. Beatrice M. Wiggins on the property located at 2312 Berryhill Street, Harrisburg, PA 17104
  2. Erin N. LaVia on the property located at 450 S. 17<sup>th</sup> St., Harrisburg, PA.
- J. Cooperative Agreement for Construction of Facilities for Recreation Boats between Dauphin County Parks & Recreation and the Pennsylvania Fish & Boat Commission for \$75,000 Boating Facility Grant.
- K. Renewal of Maintenance Agreement for Facility Electrical Distribution System between Dauphin County and G.R. Sponaugle Service Company, LLC for Schaffner Youth Center. Annual renewal costs is \$1,393.00.

- L. Approval of a Proposal for Veteran's Building Dispatch Design Review Project from SSI Services. Emergency Management Project Work Costs: \$23,438.
- M. Restated Lease Agreement between Emergency Management Agency and Chambers Hill Fire Company and Community Association for the installation of all radio equipment associated with the cell tower.
- N. Authorization to an Execute Land Development Plan for Turkey Hill Construction on County Land located at Paxton Street, City of Harrisburg.
- O. Amendment #1 to FY06/07 Purchase of Service Agreement between Children & Youth Agency and Jewish Family Service of Greater Harrisburg, Inc.
- P. Mental Health Purchase of Service Agreements for FY06/07 between Mental Health/ Mental Retardation and:
  - 1. Grayson Harrisburg Limited Partnership
  - 2. Sharp Visions, Inc.
- Q. Mental Retardation Purchase of Service Agreements for FY06/07 between Mental Health/Mental Retardation and:
  - 1. Grayson Harrisburg Limited Partnership
  - 2. Sharp Visions, Inc.
- R. Amendment #1 to FY05/06 Purchase of Service Agreement between Mental Health/ Mental Retardation and Pennsylvania State University.
- S. Homeless Management Information System (HMIS) Memorandum of Understanding between Dauphin County Human Services Director's Office and Catholic Charities of the Diocese of Harrisburg.
- T. South Central Community Health District Comprehensive Tobacco Control Programs Grant Application submitted to the PA Dept. of Health, Bureau of Administration & Financial Services. (Human Services Director's Office)
- U. GIS License Agreement between Dauphin County Information Technology and Urban Research and Development, Corp.
- V. Agreement between Dauphin County Parks & Recreation and Kenney Mechanicals for a maintenance program for the Wildwood Visitor Center. Term 1/1/07-12/31/07 for annual fee of \$1,400.
- W. Proposed Contract between Dauphin County and Zelenkofske Axelrod LLC to Audit Central Dauphin School District Tax Collector for the year ended December 31, 2006. Fee ranges from \$18,000-\$20,000.
- X. Purchase of Service Agreements for FY06/07 between Children & Youth Agency and:
  - 1. Barry Metz (Consultancy Agreement)
  - 2. Mary C. Telesford (Consultancy Agreement)
  - 3. Common Sense Adoption Services
- Y. Updated Affirmative Action Plan for Dauphin County for the period of July 1, 2006 through June 30, 2007.

- Z. Adopt Resolution No. 6-2007 establishing an investment relationship with PNC Bank.
- AA. Adopt Resolution No. 7-2007 supporting the implementation of the Highlands Conservation Act and protection of the Highlands region. (Parks & Recreation)
- BB. State and Local Government Single Schedule Lease Purchase Agreement. (Second Phase of the Dauphin County Data Center Storage Area Network and Computer Server Technology refresh replacing the Unisys Mainframe. Total equipment cost is \$150,050.19.)

### **FORMER BUSINESS**

(There was none.)

### **NEW BUSINESS**

(There was none.)

### **COMMISSIONERS' DISCUSSION & ACTIONS**

(There was none.)

### **CORRESPONDENCE**

Mr. Haste: Correspondence that has been received by the Board this week Items A-K will be handled by the staff appropriately.

- A. Notification from AmerGen indicating they intend to submit an application to DEP to renew an existing NPDES permit for the discharge of industrial waste water from TMI into the Susquehanna River.
- B. Notification from Brinjac Engineering indicating The Harrisburg Authority intends to submit an application to DEP for renewal of an existing NPDES permit for the Harrisburg Advanced Wastewater Treatment Facility located in the City of Harrisburg/ Swatara Township, Dauphin County.
- C. Notification from Hempt Bros., Inc. indicating they have submitted an application to DEP for Air Pollution Control permit for the Steelton Asphalt Plant.
- D. Notification from John Lapp indicating he intends to submit an application to DEP for a General Permit 6 for the installation of an agricultural stream crossing on his property located at 242 Price Lane, Lykens Township.
- E. Notification from Alice Fulkroad indicating she intends to submit an application to DEP for a General Permit 6 for the installation of two (2) agricultural stream crossings on her property located near the intersection of Shippen Dam Road and Matter Lane, Upper Paxton Township.
- F. Notification from Ecological Solutions, Inc. indicating that Manada Golf Club, Inc., intends to submit an application to DEP for a NPDES permit for maintenance dredging of exiting pond located in East Hanover Township.

- G. Notification from the New Hope Brethren in Christ Church indicating they intend to submit an application to DEP for renewal of a NPDES permit for stormwater discharges associated with construction activities for the completion of land preparation for stone driveway and parking facilities, soccer/baseball fields, etc.
- H. Notification from Rettew indicating they intend to submit an application to DEP for a NPDES permit for the Highspire Borough Wastewater Treatment Plant.
- I. Received a copy of the Independent Auditors' Report of the Redevelopment Authority's Financial Statements for year ended June 30, 2006.
- J. Notification from J. Michael Brill & Associates, Inc., indicating that Cedar Clock Tower, LLC intends to apply to DEP for a General NPDES Permit for the demolition of the Vartan Lumber Building and construction of a 105,000 sq. ft. Giant Food Store, retail establishments, pump fueling island, two (2) bank out parcels and associated parking and utilities.
- K. Notification from ELA Group, Inc., on behalf of Longleaf Development Company, indicating they intend to submit an application to DEP through the Dauphin County Conservation District, for a NPDES permit for the discharge of stormwater associated with construction sites at the Lauffer Hill subdivision, Londonderry Township.

## **PUBLIC PARTICIPATION**

(There was none.)

## **ADJOURNMENT**

Mr. Haste: Just a reminder we do have Prison Board this afternoon. Is there a motion to adjourn?

**It was moved by Mr. Hartwick and seconded by Mr. DiFrancesco to adjourn the meeting. All were in favor; meeting adjourned.**

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: J. WOLGEMUTH