



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

FEBRUARY 29, 2012

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Gary Serhan, Deputy Controller; Melissa Bradley, Human Resources; August Memmi, Director of Community & Economic Development; George Connor, Community & Economic Development; Dave Schreiber, Human Resources; J. Scott Burford, Deputy Chief Clerk; Mike Yohe, Director of Budget & Finance; Carl Dickson, Director of Parks & Recreation; Greg Schneider, Budget & Finance; Amy Richards Harinath, Press Secretary; Steve Libhart, Director of EMA; Bob Long, IT; Leila Brown, Solicitor's Office; Fred Lighty, Esq., Human Services Director's Office; Faye Fisher, Director of Human Resources; Key Lengle, Human Resources; Bob Stout, EMA; Julie Mackey, Commissioners' Office; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Les Ford, Patti Noss, John Logan, Judy Buxton, Vanessa Brubaker, Bill Cluck, Matt Miller, Dennise Hill and Jim Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 8, 2012 Workshop Meeting Minutes and the February 15, 2012 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. Pries that the Board approve the February 15, 2012 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Les Ford and Judy Buxton expressed their concern for the Heinz Menaker Building. The Center is in need of a roof and an air conditioning unit. When it rains the water comes in through the roof and they need to use plastic storage containers to catch the water.

The amount for these projects is \$130,000. The figure raised the previous week indicated that \$116,000 would be sufficient. The Center is getting an additional \$55,000 from the City of Harrisburg. So, the amount that is being requested from the County would be \$61,000. The Center does not know when it will receive the money from the City.

The County is committed to working together with the Center to obtain funding to assist with these projects.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

There were no questions on the Personnel Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci indicated that there is a change to Page 15, the cost of the computers came down and it is \$12,000 less.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Blackberry Request

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve a Blackberry Request for the Drug Task Force.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – No; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance February 29, 2012

- **February 17, 2012** transferred **\$1,855,917.59** to the **Payables** account from the County's Concentration account for checks issued that week.
- **February 24, 2012** transferred **\$4,050,939.86** to the **Payables** account and **\$1,945,879.14** to the **Payroll** account from the County's Concentration account for checks issued that week.

- **Wire Payments since last report: \$10,250,345.57**
- **Debt Service Payments since last report: \$1,500,000.00**
- **Total Term Investments**
 - 4/21/11 - \$10,058,720.85 12-mo. CD - Susquehanna Bank – 0.750% - matures 4/19/12
- **Balance today in PA INVEST account #2100017144860: \$1,378.49 rate 0.050%**
- **Balance today in Susquehanna Bank investment account #119002023: \$7,980,129.52 rate 0.250%**
- **Balance today in First National Bank investment account #97014743: \$2,507,113.83 rate 0.450%**
- **Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$26,668,471.25 rate 0.440%**
- **Balance today in PNC Bank investment account #5004319839: \$1,236.00 rate 0.200%**
- **Balance today in Graystone Bank investment account #1610000596: \$251,449.53 rate 0.650%**
- **Balance today in Metro Bank investment account #0536557523: \$101.46 rate 0.120%**

No T.R.A.N. Line of Credit required for 2012.

The County is approximately \$1.8 million ahead of last year with the collection of Real Estate taxes. Additional scanners were added to the Treasurer's Office, which enabled the office to process the taxes faster.

The need for a uniform tax collection process is essential.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

The Commissioners are hosting the Sixth Annual Cultural Celebration Essay Contest for all youth ages 6 to 18 in Dauphin County. Essays must be submitted by May 11, 2012. The Cultural Festival has been scheduled for August 3, 2012.

The Northern Dauphin Prosperity Center, which will be housed in the Northern Dauphin Human Services Center, will hold a grand opening and resource fair tonight from 4:30 to 8:30 p.m.

SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III SOLICITOR

All items on the Solicitor's Report have been reviewed for legality and are listed on the Agenda for action.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Piece for Michelle S. Favasuli on the property located at 2001 Mountain View Road, Middletown, PA 17057 (\$5,000.00).
- C. Dauphin County Affirmative Action Plan – July 1, 2011 to June 30, 2012.
- D. Letter of Engagement with Michael Solomon, Esq. to serve as Solicitor for the Dauphin County Treasurer.
- E. Strike-off of penalties for 2011 County Real Estate Taxes and 2011 County Library Taxes for Silas and Peggy McFarland – Parcel #35-116-093 - \$158.14.
- F. Resolution #4 - 2012 authorizing the issuance of tax exempt obligations by the Dauphin County Industrial Development Authority to finance a project located in the County through the PA Department of Agriculture's Next Generation Farmer Loan Program.
- G. Extended Warranty and Support Services Agreement between Dauphin County and BI, Inc. for the period 2/1/2012 – 3/31/2013.
- H. First Amendment to Coca-Cola Refreshments, Inc. Agreement.
- I. Unrestricted Local Share Agreements:
 - 1. No. 2012-01 – Dauphin County Redevelopment Authority for projects throughout the County as part of the Comprehensive Strategic Plan - \$750,000.00.
 - 2. No. 2012-02 – Borough of Elizabethville for improvement and enhancement of the Memorial Park - \$11,000.00.
 - 3. No. 2012-03 – Citizens Fire Company No. 1 of Penbrook for the replacement of the roof - \$33,000.00.
- J. Agreement for Municipal Waste Collection, Transportation and Disposal Services between Dauphin County and York Waste Disposal for the period 3/1/2012 – 2/28/2015.
- K. Memorandum of Understanding between Dauphin County and Center for Independent Living of Central PA (CILCP).
- L. Purchase of Service Agreements between Children & Youth and:
 - 1. Community Action Association of Pennsylvania, Inc.
 - 2. Cornell Abraxas Group, Inc.
 - 3. Philhaven, Inc.
 - 4. Clear Vision Residential Treatment Services, Inc.
 - 5. Knowledge Learning Corporation, Inc.
 - 6. Children's Center for Treatment and Education, Inc.
 - 7. Wordsworth Academy, Inc.
 - 8. United Methodist Home for Children Residential Care, Inc.

9. Alternative Rehabilitation Communities, Inc.
- M. Amendment to Purchase of Service Agreement between Children & Youth and Easter Seals Interpreting Services, Inc.
- N. Amendment #1 to Purchase of Service Agreement between Dauphin County and the Susquehanna Conference of the United Methodist Church, Inc.
- O. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-083 (9148 Joyce Lane) – Danielle Gregorich - \$144.32.
- P. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-079 (9158 Joyce Lane) – Amy Still - \$151.86.
- Q. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-078 (9159 Joyce Lane) – John Williams - \$163.65.
- R. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-094 (9124 Joyce Lane) – Nicole Brown - \$127.09.
- S. Partial Refund of 2011 Real Estate Taxes – Parcel #43-022-031 (605 Stoney Creek Dr.) – Kevin & Kim Laing - \$98.08.
- T. Partial Refund of 2011 Real Estate Taxes – Parcel #65-030-009 (106 Pearl St.) – Tana Dyer - \$98.33.
- U. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-077 (9157 Joyce Lane) – Sharon Leister - \$151.86.
- V. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-088 (9136 Joyce Lane) – Robert & Deborah Kohr - \$151.63.
- W. Request to contribute the County's pro rata share (\$1,771.20) for appraisal services and trial costs needed to ascertain the true value of Schaedler Yesco Distribution, 3982 Paxton Street, Swatara Township – Parcel #63-001-017, Dauphin County Docket No. 2011-CV-10801-TX.
- X. Pest Control Service Agreement between Dauphin County and J.C. Ehrlich Co., Inc. for 2012 interior services at 919 Gibson Blvd. (Work Release Center).
- Y. Pest Control Service Agreement between Dauphin County and J.C. Ehrlich Co., Inc. for exterior services at 919 Gibson Blvd. (Work Release Center).
- Z. Delta Dental Proposal.
- AA. Gaming Advisory Board Recommendations:

Host & Contiguous

1. East Hanover (Various infrastructure, road and bridge projects, municipal equipment and facilities improvements) - \$3,000,000
2. East Hanover (Various infrastructure, road and bridge projects, municipal equipment and facilities improvements) – approved for reallocation of previously awarded local share funds up to \$398,242
3. West Hanover (fire station construction and S.R. 39 improvements) - \$298,000

4. South Hanover (Municipal complex & Emergency Services Center bidding & construction) - \$300,000
5. Derry Township (fire apparatus and S.R. 39 intersection improvements) - \$340,000
6. Rush Township (Expansion of municipal garage and improvements to Stahl Drive) - \$132,000
7. Middle Paxton (debt service for shared municipal services building and Potato Valley Road Bridge) - \$185,000

Other Applications

1. HACC (Shumaker Public Safety Center renovations and expansion) - \$250,000
2. Halifax Borough (new pumper fire truck (final phase) - \$238,000
3. Swatara Township (recreational construction and expansion project) - \$200,000
4. Steelton Borough (Streetscape improvements) - \$158,000
5. Elizabethtown Borough (Reduce debt on rescue/pumper engine and recreation improvements) - \$113,771
6. Pillow Borough (water main replacements) - \$170,000
7. Londonderry Township (infrastructure improvements (water, sewer, road) program) - \$300,000
8. Susquehanna Township (information technology improvements for police, fire and municipal administration) - \$150,000
9. Lower Paxton Township (improvements to Linglestown Fire Co. fire station) - \$180,000
10. Lower Paxton Township/West Hanover Township (Jonestown Road bridge replacement) - \$80,000
11. Millersburg Borough (Lykens Valley Rail Trail Improvements) - \$100,000
12. Hummelstown Borough (new fire engine) - \$225,000
13. Wiconisco Township (renovations to fire station to mitigate water issue) - \$106,000
14. Highspire Borough (Amkus tools and portable generator for Citizens Fire Co.) - \$38,000
15. Harrisburg River Rescue (new utility vehicle) - \$85,000
16. American Red Cross (purchase of 35 AEDs for Dauphin County first responders) - \$56,000
17. South Hanover Township/MDJ Witmer (AOPC complaint facility) - \$200,000
18. Dauphin County General Authority (Asbestos removal) - \$30,000
19. Capital Area Greenbelt Assoc. (public safety improvements along Greenbelt) - \$60,000
20. Tri-County Housing Dev. Corp. (housing construction in South Allison Hill) - \$40,000
21. Susquehanna Area Regional Airport Authority (demolition costs for economic development project) - \$55,000
22. City of Harrisburg, Bureau of Fire (replace overdue fire engine or tower truck) - \$335,000
23. Harrisburg Realty Improvement Corp. (expansion of International House facilities) - \$100,000
24. Capitol Region Economic Dev. Corp. (demolition and site prep costs for economic development project) - \$125,000
25. Catholic Charities (facilities improvements for human services program) - \$100,000
26. Williamstown Area EMS (new ambulance) - \$135,000
27. YWCA (road construction – contingent on dedication to Township) - \$150,000
28. Middle Paxton Township (recreational improvements) - \$32,000
29. Communities in Schools (community data collection project to enhance human services funding) - \$75,000

- 30. Jackson Township (fire station improvements) - \$5,300
- 31. Lower Paxton Township (contingent matching funds for construction of Heroes Grove Memorial) - \$45,000
- 32. Just for Today Recovery Services (facility upgrades for human services/addiction organization) - \$2,500
- 33. Latino Hispanic American Community Center (computer server) - \$8,000
- 34. Channels Food Rescue (equipment for jobs training organization) - \$8,000
- 35. Millersburg Senior Center (electronic doors for facility) - \$4,500

BB. Unrestricted Gaming Funds Allocations:

- 1. Conewago PTO Project: Children’s Safety Playground - \$18,000
- 2. Family Group Conferencing - \$60,000
- 3. Department of Community & Economic Development: promotion of tourism and economic development - \$145,000

CC. 2012 Tourism Grant – Youth Step USA, Inc. - \$10,000

DD. Commissioners’ Oversight.

EE. Amendment #1 to an Agreement between Dauphin County and Rapid Remedy, LLC.

FF. Extension of existing Independent Contractor Agreement with Terry Haines to continue work with DCED for a period ending March 31, 2012.

GG. Second Supplemental Agreement to Loan Agreement between Dauphin County and Harrisburg University of Science and Technology.

It was moved by Mr. Pries and seconded by Mr. Hartwick (Mr. Hartwick abstaining on Item AA #25) that the Board approve Matters Requiring Board Action, Items A through GG, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye (abstaining on Item AA #25; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received and will be handled by staff appropriately.

- A. Notification from R. J. Fisher & Associates, Inc. advising that Williams Holding Group is applying to DEP for a NPDES Permit for the Creekvale Project in West Hanover and East Hanover Townships.
- B. Notification from Hoover Funeral Homes & Crematory, Inc. advising that they submitted a State-Only Operating Permit Renewal Application to DEP for their Human Crematory by Industrial Equipment & Engineering Co.
- C. Notification from Covanta Harrisburg advising that they have applied to DEP for a NPDES Permit for the discharge of stormwater runoff only from five outfalls at the Harrisburg Resource Recovery Facility.
- D. Notification from Glace Associates, Inc. advising that J & T Rentals is applying to DEP for the installation of an additional 30 feet of 12" diameter piping (Short Mountain Village Water System).
- E. Notification from Becker Engineering advising that the South Hanover Township Sanitary Sewer Authority is applying to DEP for the rehabilitation of an existing pump station in South Hanover Township.
- F. Notification from Mellott Engineering, Inc. advising that Triple Crown Corporation, Inc. is applying to DEP for a NPDES Permit for the 7700 Derry Street Subdivision/Land Development Plan in Swatara Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz