



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

FEBRUARY 15, 2012

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Deputy Chief Clerk; Marie E. Rebeck, Controller; Joseph Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Gary Serhan, Deputy Controller; Kay Lengle, Human Resources; Amy Richards Harinath, Press Secretary; August Memmi, Director of Community & Economic Development; Steve Libhart, Director of EMA; Jean Marfizo King, Register of Wills; Leila Brown, Solicitor's Office; Tom Guenther, Director of IT; Brad Winnick, Chief Public Defender; Carolyn Thompson, Court Administrator; Holly Martz, Tax Claim; Melissa Bradley, Human Resources; Bob Stout, EMA; Bob Long, IT; David Schreiber, Human Resources; Steve Howe, Director of Tax Assessment; Jack Lotwick, Sheriff; Jack Duignan, Sheriff's Office; Brenda Hoffer, Commissioners' Office; Abby Gabner, Commissioners' Office; Julie Mackey, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Ralph DeSantis, Vanessa Brubaker, Matt Miller, Fox 43, Jim Roxbury, Rick Libra, Jerry Beaver, Jeannie Liggett, James Mele, Victor Capozzolo, Dave Kratzenberg, Joseph Lazzaro and Rob Good

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board of Commissioners approve the January 25, 2012 Workshop Meeting Minutes, the February 1, 2012 Legislative Meeting Minutes and the February 1, 2012 Public Hearing Minutes; motion carried.

It was moved by Ms. Rebeck and seconded by Mr. Pries that the Salary Board approve the February 1, 2012 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Election Board approve the February 1, 2012 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

(There was none.)

DEPARTMENT DIRECTORS/GUESTS

A. Jerry Beaver, Jeannie Liggett and Ralph DeSantis of Exelon Nuclear

1. Presentation of Check for Disaster Planning

Rick Libra presented, on behalf of Exelon Nuclear, a check in the amount of \$110,000 to the Commissioners to be used for disaster planning. Exelon appreciates and supports the emergency planning in this area. Those living in Dauphin County reap the benefits of good disaster planning. Exelon is pleased to partner with Dauphin County and to present this check.

Steve Libhart indicated that this is a gesture that will directly benefit the citizens by providing equipment, etc. to EMA or local municipalities. A list of suggestions will be forwarded to the Commissioners on how to spend this money. Exelon has been an excellent partner. They assist with our Radiological Specialist, Bob Stout, who is with us today. We are very fortunate to have Bob with us.

Mr. Pries indicated that partnership seems to be the key word. Exelon is a good partner and the County appreciates these funds which will be used to assist in disaster planning. We know how important it is after dealing with the flood in September.

B. Keystone Collections Group

1. Presentation on EIT Collection

Mr. Memmi reported on the EIT Collection process. The first meeting occurred approximately two years ago. There have been some challenges. The Committee worked very hard. Keystone stepped in and it has been a good relationship. It is a similar situation with our banking institution, Huntington Bank.

Mr. Lazzaro from Keystone Collections Group indicated that Act 32 became law and was implemented January 1st of this year. They are pleased to partner with Dauphin County to make this a very successful process. Dauphin County has been one of the most involved parties in making sure the process is user friendly. Employers in Dauphin County can pay their taxes online. This will speed up the process of getting the revenue to the local school districts and government entities. Employee training seminars have been scheduled for summer and fall. Keystone has the room to add a component for care. Tax collection is not the most popular thing and we want to invest in customer service. Every taxpayer who calls or comes in deserves to have respect and sensitivity. Taking the time to care makes a difference. There is an open house today at 1:00 p.m. Keystone looks forward to working together with Dauphin County.

Mr. Haste wanted to know if they were ready to go, if they are ready to handle those people that missed out and if they have a way of identifying those people.

Mr. Lazzaro replied that businesses will be filing for the first time for the 1st quarter period. The online Internet portal saves the business owner both time and money. It is running very smoothly. Keystone is relying on the information and data that is being provided to them. Notices were sent out and advertisements were made through the media.

Keystone provides all the necessary forms, links to information and payroll instructions for business owners on its website at www.keystonecollects.com.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

PERSONNEL

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet, noting that Items #6 and #25 were pulled.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Bid Award – Trash Removal

Mr. Baratucci indicated that bids were received for trash removal. The bids were very competitive. He recommended the low bidder, York Waste.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Bid Award for Trash Removal to the low qualified bidder, York Waste at a bid price of \$216,726.00.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe made the following Report:

Report from the Office of Budget & Finance February 15, 2012

- **February 3, 2012** transferred **\$1,397,364.69** to the **Payables** account from the County's Concentration account for checks issued that week.
- **February 10, 2012** transferred **\$3,408,454.77** to the **Payables** account and **\$1,938,214.45** to the **Payroll** account from the County's Concentration account for checks issued that week.

- Wire Payments since last report: \$2,634,579.29
- Debt Service Payments since last report: \$388,232.17
- Total Term Investments
 - 4/21/11 - \$10,058,720.85 12-mo. CD - Susquehanna Bank – 0.750% - matures 4/19/12
- Balance today in PA INVEST account #2100017144860: \$1,378.49 rate 0.050%
- Balance today in Susquehanna Bank investment account #119002023: \$11,380,129.52 rate 0.250%
- Balance today in First National Bank investment account #97014743: \$2,507,113.83 rate 0.450%
- Balance today in Integrity Bank Money Market Checking account - #2206001209 - \$26,668,471.25 rate 0.440%
- Balance today in PNC Bank investment account #5004319839: \$1,236.00 rate 0.200%
- Balance today in Graystone Bank investment account #1610000596: \$251,449.53 rate 0.650%
- Balance today in Metro Bank investment account #0536557523: \$101.46 rate 0.120%

No T.R.A.N. Line of Credit required for 2012.

Mr. Haste asked Mr. Yohe to keep track on the collections, whether they are on pace, because this is going to be an interesting financial year.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – J. SCOTT BURFORD

The Commissioners will be hosting a Local Government Forum this evening at 5:30 p.m. at the Conservation District. A panel has been assembled to answer questions on various topics for local elected officials.

SOLICITOR’S REPORT – JOSEPH CURCILLO, III, ESQ.

Mr. Curcillo reported that under Matters Requiring Board Action, Item D has been properly advertised and Item NN is being pulled for further review. All other items have been reviewed and are ready for a vote.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Purchase of Service Per Diem Rates between Children & Youth and:
 - 1. Children's Center for Treatment and Education d/b/a Beacon Light Behavioral Health Systems
 - 2. United Methodist Home for Children Residential Care, Inc.
 - 3. Kidspace National Center, Inc.
 - 4. Clear Vision
 - 5. Pinkey's Vineyard of Faith
- C. Budget Amendments 4th quarter (ending December 31, 2011) for funds on a calendar year and 2nd quarter (ending December 31, 2011) for funds on a fiscal year.
- D. Ordinance #2-2012 setting the fee for real estate tax certifications issued by the County Treasurer for properties located within the City of Harrisburg at \$10.00 for each certification.
- E. Justice Assistance Grant (JAG) Local Jurisdiction Waiver – The Pennsylvania District Attorneys' Institute to provide training to Pennsylvania juvenile prosecutors.
- F. Justice Assistance Grant (JAG) Local Jurisdiction Waiver – JAG program funding to provide administrative support to the SAVIN maintenance project.
- G. Amendment #1 to the ARAMARK Correctional Services Food Service Agreement.
- H. Revision to the Dauphin County Tax Claim Posting Policy.
- I. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-054-0370 (54 Caravan Court) – Bernabe Hichez & Felicia Pimentel - \$13.60.
- J. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-074 (9149 Joyce Lane) – Cory & Melissa O'Brien - \$216.95.
- K. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-067 (9133 Joyce Lane) – Brian Hepner - \$213.41.
- L. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-066 (9127 Joyce Lane) – Walter & Anna Kinderman - \$189.83.
- M. Partial Refund of 2011 Real Estate Taxes – Parcel #63-071-063 (9121 Joyce Lane) – Barbara Hauck - \$189.60.
- N. Partial Refund of 2011 Real Estate Taxes – Parcel #62-002-064 (4733 N. Front St.) – David Leitzell, Jr. - \$75.69.
- O. Partial Refund of 2011 Real Estate Taxes – Parcel #62-002-063 (4735 N. Front St.) – David Leitzell, Jr. - \$72.39.
- P. Partial Refund of 2011 Real Estate Taxes – Parcel #54-005-025 (1 Edgewater Dr.) – John & Beatrice Hulsberg - \$219.08.

- Q. Partial Refund of 2011 Real Estate Taxes – Parcel #53-001-023 (222 R Water St.) – John & Melissa Hoff - \$84.19.
- R. Partial Refund of 2011 Real Estate Taxes – Parcel #53-001-018 (204 Water St.) – Kathleen Guerrisi - \$87.25.
- S. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-037 (711 Maple Rd.) – Charles & Katherine Secord - \$133.97.
- T. Partial Refund of 2011 Real Estate Taxes – Parcel #42-030-051 (725 Few Ave.) – Alfred & Diane Johnson - \$191.63.
- U. Partial Refund of 2011 Real Estate Taxes – Parcel #42-033-042 (717 Few Ave.) – Charles & Pamela Hemperly - \$140.24.
- V. Partial Refund of 2011 Real Estate Taxes – Parcel #42-033-014 (719 E. Main St.) – Lloyd Coble - \$49.82.
- W. Partial Refund of 2011 Real Estate Taxes – Parcel #42-033-055 (620 Few Ave.) – Mary & Donald Clouser - \$203.75.
- X. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-407-0509 (407 Caravan Ct.) – Brian Whary - \$16.60.
- Y. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-324-0344 (324A Caravan Ct.) – Linda Detweiler - \$16.35.
- Z. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-126-0561 (126 Pathfinder Dr.) – Patricia Givler - \$45.55.
- AA. Partial Refund of 2011 Real Estate Taxes – Parcel #42-028-004-062-0567 (62 Caravan Ct.) – Gary Givler - \$58.43.
- BB. Standard Form of Agreement between Dauphin County and eciConstruction, LLC – General Trades – Dauphin County Judicial Center - \$3,031,600.00.
- CC. Standard Form of Agreement between Dauphin County and Silvertip, Inc. – Plumbing Services – Dauphin County Judicial Center - \$460,000.00.
- DD. Standard Form of Agreement between Dauphin County and Shannon A. Smith, Inc. – HVAC Services – Dauphin County Judicial Center - \$228,500.00.
- EE. Standard Form of Agreement between Dauphin County and Gooseworks, Inc. – Electrical Services – Dauphin County Judicial Center - \$1,040,000.00.
- FF. Addendum to an existing contract with Wilson Consulting for the consultation and shop drawing review of the Lykens Valley Rail Trail Project.
- GG. Three Intergovernmental Transfer Agreements for four vehicles to be transferred to the City of Harrisburg.
- HH. Purchase of Service Agreement between Dauphin County and Print Works on Demand, Inc. for printing services for a period of one year.
- II. Adoption Assistance Agreements #2011-50 and #2012-02.

- JJ. Emergency Shelter Grant Agreement between MH/ID and Shalom House, Inc.
- KK. Amendment #1 to the LTSR Agreement between Dauphin County and the Franklin-Fulton County Mental Health/Intellectual Disabilities Program Office.
- LL. Fatherhood Grant Agreement between Dauphin County and the Community Action Commission, Inc.
- MM. Purchase of Service Agreement between Dauphin County and Home Builders Institute, Inc.
- NN. Letter of Engagement with Michael Solomon, Esq. to serve as Solicitor for the Dauphin County Treasurer, effective January 1, 2012. **(Pulled)**
- OO. The following M&T Bank documents:
 - 1. Client Election Form
 - 2. Certificate of Treasury Management Resolution – No. #3-2012
 - 3. Multiple Client Authorization Agreement
- PP. Supplemental Agreement between Dauphin County and Herbert, Rowland & Grubic, Inc. for work and services to be performed on the Duke Street Bridge, Dauphin County – Agreement #089608-A.
- QQ. Agreement for Administrative Services between Dauphin County and United Concordia Companies for dental renewal 2012.
- RR. Appraisal Agreement between Industrial Appraisal Company and Dauphin County. (This replaces the one that was approved on January 18, 2012.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Item A through RR, minus NN, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

(None)

NEW BUSINESS

(None)

COMMISSIONERS' DISCUSSIONS & ACTIONS

Mr. Hartwick reported on the Governor's proposed budget with the reductions in the categorical agencies. The State made commitments to counties to maintain the folks from the State Hospital, but this proposed budget does not address those issues. Under this proposed budget, the Mental Health budget is being reduced by \$5.3 million.

The system already is hard-pressed. Some of the programs have 10-month waiting lists. The State is proposing to bundle state human services funding into block grants to give counties more flexibility. The flexibility is something that the County asked for, but not the reduction of 20%. It appears that this is really an attempt to decimate the entire mental health system in the County. The Federal and State governments continue to push everything down to the county level. Research is being done to determine what services the counties will be required to provide.

Commissioners Haste and Hartwick indicated that the Governor's proposed budget which would leave the County with about \$18 million in annual state mental health services funding could stymie treatment efforts aimed at preventing those clients from committing crimes. People could be turned out on the street. The private sector and charities can't fill the gap, because there's only so much they can do.

The Board of Commissioners will have some difficult decisions to make should this budget be approved.

CORRESPONDENCE

The following correspondence was received and will be handled by the staff.

- A. Notification from CHA advising that HMSHost Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities at the Turnpike Service Plaza in Lower Swatara Township.
- B. Notification from Red Barn advising that Penn National of Grantville is applying to DEP for the renewal of a NPDES CAFO Permit on an existing operation at 720 Bow Creek Road, Grantville.
- C. Notification from Larson Design Group advising that Elizabeth & Jeremy Brocius are applying to DEP for a NPDES and WQ-II Permit for discharge from a single family sewage treatment facility to Hoffer Creek.
- D. Notification from Mellott Engineering, Inc. advising that Triple K Fleet Services, Inc. is applying to DEP for a NPDES Permit for the construction of a truck repair shop at 7800 Linglestown Road.
- E. Notification from Skelly and Loy advising that Tyco Electronics Corporation is applying to DEP for a General Permit Registration Package for a stream bank stabilization and outfall project in Lower Swatara Township.
- F. Notification from Centerpoint advising that they are applying to DEP for a NPDES Permit for the construction of an approximately 6,000 square foot convenience store with fueling islands at 4001 Union Deposit Road.
- G. Notification from R. J. Fisher & Associates, Inc. advising that Triple Crown Corporation is applying to DEP for a NPDES Permit for the 2521 Patton Road Subdivision Project in Lower Paxton Township.
- H. Notification from Glace Associates, Inc. advising that the Williamstown Borough Authority is applying to DEP for a NPDES Permit Renewal for the filter backwash from Water Treatment Facility.

- I. Notification from HRG advising that Derry Township is applying to DEP for the use of the BWM-GP-11, a Water Obstruction and Encroachment Permit for the Foundation Underpinning in Derry Township.
- J. Notification from HRG advising that Derry Township is applying to DEP for the use of the BWM-GP-11, a Water Obstruction and Encroachment Permit for the Stream Bank Restoration Project in Derry Township.
- K. Notification from Mellott Engineering, Inc. advising that Laura I. Kotchey is applying to DEP for General Permit 11 to reconstruct flood damaged dwelling within the Swatara Creek floodway in Hummelstown.
- L. Notification from the Harrisburg Authority advising that they are applying to DEP for the renewal of the Solid Waste Permit No. 100758 for the Harrisburg Resource Recovery Facility.
- M. Receipt of a letter from DEP advising their acknowledgement of the County's notification to use General Permit No. GP-11-22-11-141 to maintain the underpinning of Piers #2 and #3 of Dauphin County Bridge no. 32 across Swatara Creek.
- N. Notification from Snyder, Secary & Associates, LLC advising that Riverwatch Properties, LLC is applying to DEP for a General Permit 4 for a storm sewer outfall structure in Susquehanna Township.
- O. Receipt of a letter from DEP advising their acknowledgement of the County's notification to use General Permit No. GP-11-22-11-139 to maintain Dauphin County Bridge No. 13 across South Fork Powell Creek located in Jefferson Township.
- P. Notification from the Federal Energy Regulatory Commission regarding the extension of time for filing revised 2012 Assessment of American Shad Study Plan with regard to the York Haven Project, York Haven Power Company, LLC.

PUBLIC PARTICIPATION

(There was none.)

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz