



DAUPHIN COUNTY BOARD OF COMMISSIONERS

Commissioners' Legislative Meeting

Wednesday, January 10, 2007 (10:00AM)

MEMBERS PRESENT

Jeff Haste, Chairman
Dominic D. DiFrancesco, II, Vice Chairman-Absent
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk/Chief of Staff; Marie Rebeck, Controller; Robert Dick, Treasurer; Randy Baratucci, Purchasing Director; Kay Sinner, Personnel and Payroll Office; Tom Guenther, Director of Information Technology; Kacey Truax, Commissioners' Office; Elke Moyer, Human Services Directors Office; William Tully, Esq., Solicitor; Gary Serhan, Deputy Controller; Julia Nace, Assistant Chief Clerk; Diane McNaughton, Press Secretary; David Schreiber, Personnel; Michael Yohe, Director of Budget and Finance; Sharon Chatman, Human Services Director's Office; Leila McAdoo, Solicitor's Office; Carolyn Thompson, Court Administrator; Brooke Beard, Personnel; Faye Fisher, Director of Personnel and Payroll; Richie Martz, Commissioners' Office; Lorrie Bushman, Personnel; Iva Hodge, Personnel and Payroll Office; Willie Evans, Personnel and Payroll Office; Sandy Parrish, Personnel and Payroll Office

GUESTS PRESENT

Garry Lenton, Patriot News

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Haste: We have the December 20, 2006 Workshop Meeting Minutes, January 3, 2007 Workshop Meeting Minutes, December 27, 2006 Legislative Meeting Minutes, December 13, 2006 Salary Board Meeting Minutes, and the December 27, 2006 Salary Board Meeting Minutes for approval.

Mr. Hartwick made the motion to approve the December 20, 2006 Workshop Meeting Minutes, January 3, 2007 Workshop Meeting Minutes, December 27, 2006 Legislative Meeting Minutes. Mr. Haste seconded the motion. All were in favor. Motion carried.

Ms. Rebuck made the motion to approve the December 13, 2006 Salary Board Meeting Minutes, and the December 27, 2006 Salary Board Meeting Minutes. Mr. Hartwick seconded the motion. All were in favor. Motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor: There was one Executive Session held this morning regarding Personnel issues.

PUBLIC PARTICIPATION

There were none.

DIRECTORS/GUESTS

A. Commissioners

1. Presentation of Proclamation to Willie Evans.

Mr. Hartwick: It is my great honor to recognize an individual who has been an unbelievable contributor to Dauphin County. I think we all know him as a compassionate, energetic, smiling and competent individual. Dauphin County is certainly going to be at a great loss without Mr. Willie Evans. I see his family is with us and members of the Personnel/Payroll team. We certainly want to thank Willie for his 26 years of service to Dauphin County and most importantly we have a special treat today that we will read for the record, a proclamation that honors Mr. Willie Evans for his years of dedicated service to Dauphin County.

The only thing I disagree with Willie is his favorite football team, the Dallas Cowboys.

Mr. Haste: The only flaw that Willie has is his selection of a football team.

We, the Dauphin County Board of Commissioners, take great pride and pleasure in joining the countless friends, family members and co-workers in congratulating Willie Evans on his years of dedicated service and his richly deserved retirement;

Whereas, Willie began his career with Dauphin County on February 11, 1980 as an Accounting Assistant in the Controllers Office, where he was responsible for benefits, pension, and the reconciliation of monthly District Justice reports;

Whereas, on February 16, 1981, Willie transferred to the Personnel Department where he was responsible for all benefit functions, responsibilities which he executed admirably, cheerfully and competently;

Whereas, during his remarkable 26-year tenure with Dauphin County, Willie consistently went above and beyond the call of duty, serving as a part-time election worker in Voter Registration twice a year, contributing to the completion of the 1993 Service book, participating on the Accident Review Board for two years, serving on the Benefits Committee, and so much more;

Whereas, in his retirement, Willie plans to remain active in his church --Greater Zion Missionary Baptist Church, continue his passion for photography, and eat plenty of junk food while cheering on "America's team," the Dallas Cowboys;

Therefore, we join the 253,300 residents of Dauphin County in congratulating Willie Evans as he retires from a lifetime of hard work and exceptional public service to Dauphin County; we applaud his devotion to personal excellence and community service; we wish him continued health, happiness and success in the years to come; and in grateful recognition of his exemplary life and extraordinary professionalism, we do hereby proudly declare January 10, 2007 as "Willie Evans Day" in Dauphin County.

Mr. Evans: I want to thank everybody for coming today. I want to thank everyone who I worked with for putting up with me. I enjoyed my work here and I am really going to miss everyone. It is very hard for me to leave. I have been putting it off and putting it off because I wasn't sure what I wanted to do with myself. I want to thank all of you for your love and support.

PERSONNEL

Ms. Sinner: Moving on to the Personnel Packet, there is an addendum I distributed yesterday, as well as, the packet and addendum I presented last week. I also have the listing for all county positions, without Spring Creek positions.

Mr. Hartwick made the motion to approve the Personnel Packet as amended. Mr. Haste seconded the motion. All were in favor. Motion carries.

PURCHASE ORDERS

Mr. Baratucci: Yesterday morning I provided everyone with their packet. There are no budgetary issues. This is the typical January 1 packet which contains a lot of maintenance agreements.

Mr. Hartwick made the motion to approve the Purchase Order Packet as amended. Mr. Haste seconded the motion. All were in favor. Motion carries.

REPORT FROM BUDGET & FINANCE – Mike Yohe

- **December 29, 2006** transferred **\$2,347,427.11** to the **Payables** account from the County's Concentration account for checks issued that week. (Real Estate Transfer Taxes - \$1.2 million)
- **January 5, 2007** transferred **\$3,685,143.49** to the **Payables** account and **\$2,319,517.65** to the **Payroll** account from the County's Concentration account for checks issued that week. (Payroll figure includes Spring Creek final pay outs)
- **Total Term Investments – N/A**
- **Balance today in INVEST account \$132,362.62 rate 5.170%**
- **Balance today in Community Banks investment account \$19,900,030.90 rate 5.370%** (This rate equals today's Community Banks 91-day TBill rate of 4.970% plus 40 basis points)
- **Balance today in Graystone Bank investment account \$10,679,576.67 rate 5.650%** (This rate equals last month's average 1-month LIBOR rate of 5.350% plus 30 basis points)
- **Balance today in Commerce Bank investment account \$19,899,332.72 rate 5.380%** (This rate equals today's 91-day T-Bill rate of 4.930% plus 45 basis points)
- **Balance today in Sovereign Bank investment account \$116,733.97 rate 5.320%** (This rate equals today's 1-month LIBOR rate of 5.320% plus 0 basis points)

No T.R.A.N. Line of Credit required for 2006.

Mr. Yohe: I will be sending out bid packets next week.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor: I have nothing to report.

SOLICITOR'S REPORT—BILL TULLY, ESQ., SOLICITOR

Mr. Tully: Nothing to add but would be happy to answer any questions you may have.

MATTERS REQUIRING BOARD ACTION

- A. Training Packet
- B. Approval of the renewal rates with Harleysville Life Insurance to provide Dauphin County employees insurance.

- C. Satisfaction Piece with Larz and Alicja Kegerreis for property located at 2633 N. 6th Street, Harrisburg, PA.
- D. Approval of Electronic Monitoring Exacutrack Global Positioning System Purchasing and Service Agreement between Dauphin County Juvenile Probation and BI, Inc.
- E. Approval of contracts between Dauphin County and Delta Dental to provide dental services to the Dauphin County Probation Officers, Prison Guards, Schaffner Youth Center and Court Related Non-Professional employees for the 2007 calendar year.
- F. Amendment #1 to FY06/07 Purchase of Service Agreement between Children & Youth Agency and Northwestern Human Services of Pennsylvania.
- G. Mental Health Purchase of Service Agreements for FY06/07 between Mental Health/Mental Retardation and:
 - 1. Express Scripts, Inc.
 - 2. Quest, Inc.
- H. Mental Retardation Purchase of Service Agreement for FY06/07 between Mental Health/Mental Retardation and Quest, Inc.
- I. Amendments to FY05/06 & FY06/07 Purchase of Service Agreements between Mental Health/Mental Retardation and:
 - 1. Elwyn, Inc. – Amendment #1
 - 2. Shalom House, Inc. – Amendment #1
 - 3. Delta Community, Inc. – Amendment #1
 - 4. Catholic Charities of the Diocese of Harrisburg, PA, Inc. – Amendment #1
 - 5. YWCA of Greater Harrisburg – Amendment #1
 - 6. Brethren Housing Association – Amendment #1
- J. Adopt Resolution No. 1-2007 authorizing mileage and meal reimbursement to Dauphin County employees.
- K. Approval of Lease Contract between Dauphin County Information Technology and Hewlett Packard for 66 personal computers and 2 laptops from HP Financial Services. Terms and conditions relative to HP Standard Terms & Conditions Lease Agreement approved by the Commissioners May 5, 2004.
- L. Agreement between Dauphin County Solid Waste Management & Recycling and Eco Partners.
- M. Approval of elevator contracts between Dauphin County and ThyssenKrupp Elevator for the following buildings:
 - 1. Dauphin County Courthouse
 - 2. Human Services Building
 - 3. Dauphin County Administration Building
 - 4. Olewine Nature Center
- N. Approval of an Agreement between Dauphin County Conservation District and The Department of Environmental Protection of the Commonwealth of Pennsylvania for Phase II Watershed Storm Water Management Plan Grant.

- O. Certification of County Funds for 2007 Agricultural Land Preservation Program.
- P. Consultant Agreement between Dauphin County Community & Economic Development and Terry Haines for management of the Affordable Housing Fund Program.

Mr. Haste: Just a note on Item N, this was the presentation that we received last week from HRG. The approval of Item N will also include HRG serving as the engineering company for the Conservation District.

Mr. Hartwick made the motion to approve Items A through P. Mr. Haste seconded the motion. All were in favor. Motion carries.

FORMER BUSINESS

(There was none.)

NEW BUSINESS

(There was none.)

COMMISSIONERS' DISCUSSION & ACTIONS

(There was none.)

CORRESPONDENCE

Mr. Haste: You see the items of correspondence received by the Board lettered A through I that will be handled by the staff appropriately.

- A. Notification from the Federal Aviation Administration indicating they are conducting an aeronautical study for a building structure to be located in Harrisburg, 56 feet above ground level.
- B. Notification from the Pennsylvania Historical and Museum Commission indicating the Derry Session House and Enclosure owned by the Derry Presbyterian of Derry Township, Dauphin County, was listed in the National Register of Historic Places on November 21, 2006.
- C. Notification from the Williams Valley School District indicating they plan to submit an application to DEP for a NPDES permit for the William's Valley School District's sewage treatment plant.
- D. Notification from Hoover Engineering Services, Inc., on behalf of Nick and Angie Loxas, indicating they intend to submit an application to DEP for a NPDES permit for stormwater discharges associated with construction of the Summit Family Restaurant, intersection of Jonestown Road, Hershey Road and Harper Drive in West Hanover Township, Dauphin County.
- E. Notification from the PA Department of Military and Veterans Affairs indicating

a temporary road crossing at Fort Indiantown Gap, Annville, East Hanover Township, Dauphin County.

- F. Notification from The PA Dept. of Environmental Protection indicating they are returning a GP-5 application in reference to Spring Creek, Swatara Township, Dauphin County.
- G. Notification from Dauphin Engineering Co., on behalf of Gaudenzia Foundation, indicating they intend to submit an application to DEP for a GP-5, utility line stream crossing for preliminary/final subdivision and land development plan for a new two-story medical care facility, Gibson Boulevard, Swatara Township, Dauphin County.
- H. Notification from Red Barn Consulting, Inc., on behalf of Gary Miller Farm, indicating they intend to submit an application to DEP for a NPDES CAFO permit for disposal of dry manure from his poultry farm located in Wayne Township, Dauphin County.
- I. Notification from the PA Dept. of Environmental Protection indicating the Black Fly Program with treatment activities on April 21 and were suspended September 18, 2006. The treated areas were the Susquehanna River, Swatara Creek, and Mahantango Creek.

PUBLIC PARTICIPATION

(There was none.)

ADJOURNMENT

Mr. Haste: Is there a motion to adjourn?

Mr. Hartwick made the motion to adjourn. Mr. Haste seconded the motion. All were in favor. Meeting adjourned.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Kacey Truax