

**DAUPHIN COUNTY BOARD OF COMMISSIONERS**

**WORKSHOP MEETING**

**THURSDAY, MARCH 6, 2003 (10:00 A.M.)**

Final  
Thurs. 03/06/2003  
8:00 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES January 22, 2003 Election Bd. Mtg.  
February 11, 2003 Legislative Mtg.
- V. PUBLIC PARTICIPATION
- VI. PERSONNEL
- VII. TRAINING PACKET
- VIII. PURCHASE ORDERS
- IX. DIRECTORS
  - A. Rick Wynn, Human Services Director
    - 1. Presentation of a Proclamation declaring March as National Social Work Month.
  - B. Carol Witzman, Peoples Bridge Coalition
    - 1. Presentation in support of the Walnut Street Bridge Project.
  - C. Steve Howe, Director for Tax Assessment/Tax Claim
    - 1. Tax Collectors expense reimbursements.
  - D. Mark Lundquist, Financing Ideas, Inc.
    - 1. Presentation for pre-funding of health insurance program.

- E. Robert Burns, Chief Clerk/Chief of Staff
  - 1. Courthouse Renovation update.
- F. Edgar Cohen, Director of Facility Maintenance
  - 1. Facilities Update.

X. ITEMS FOR DISCUSSION

- A. Consideration of proposals from Zelenkofske Axelrod, LLC to extend their audit services to Dauphin County for 2004, 2005 and 2006 for the following audits:
  - 1. General audit of Dauphin County's financial statements; 2004 = \$156,045. This figure represents a 3% increase from the 2003 cost. Our cost would increase by 3% in 2005 and 3% in 2006. This proposal also calls for ZA to perform the 911 audit at the cost of \$5,565 in 2004 and to increase by 3% in both 2005 and 2006.
  - 2. Audit of Dauphin County tax collectors to be performed on a cycle basis (10 per year) for an annual fee of \$39,315 in 2004 (a 3% increase from the 2003 fee). The proposal calls for a 3% increase in 2005 and a 3% increase in 2006.
  - 3. Audit of Dauphin County District Justices at cost of \$35,020 in 2004; this represents a 3% increase over the 2003 cost. The proposal calls for a 3% increase in 2005 and a 3% increase in 2006.

XI. COMMISSIONERS' COMMENTS

- A. Jeff Haste, Commissioner
- B. Lowman S. Henry, Commissioner
- C. Anthony M. Petrucci, Commissioner

XII. PUBLIC PARTICIPATION

XIII. ADJOURNMENT

**\*\*\*\*THE NEXT MEETING WILL BE A COMMISSIONERS' LEGISLATIVE MEETING TO BE HELD THURSDAY, MARCH 13, 2003 AT 10:00 A.M.**

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”