

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
WORKSHOP MEETING  
THURSDAY, SEPTEMBER 5, 2002 (10:00 A.M.)**

Final  
Thurs. 9/05/2002  
9:40 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
  - August 8, 2002 Workshop Mtg.
  - August 8, 2002 Election Bd. Mtg.
  - August 13, 2002 Salary Bd. Mtg.
  - August 13, 2002 Legislative Mtg.
- V. ELECTION BOARD
  - A. Steve Chiavetta, Director, Registration & Elections
    - 1. Authorization to place a referendum on the ballot for Derry Township name change.
- VI. PUBLIC PARTICIPATION
- VII. PERSONNEL
- VIII. TRAINING PACKET
- IX. PURCHASE ORDERS
- X. DIRECTORS
  - A. Emily Long Hoffman, Esq., Solicitor
    - 1. Litigation update.
- XI. ITEMS FOR DISCUSSION
  - A. Agreement of Sale between Dauphin County and McDonald's Corporation for the sale of property known as Lot 4, Plan of Dauphin County Board of Commissioners, (Dauphin Manor property) as recorded in Plan Book F, Volume 8, Page 10. (**\*\*\*NEEDS VOTED ON 9/05/02**)

- B. Agreement between Dauphin County and Northwest Savings Bank establishing a banking relationship with Northwest Savings Bank. **(\*\*\*NEEDS VOTED ON 9/05/02)**
- C. Intent to Award; Notice to Award; and Notice to Proceed with Bid Package No. 18 to low bidder G. R. Sponaugle & Sons, Inc., for telecommunications/security with the Dauphin Manor renovations project. **(\*\*\*NEEDS VOTED ON 9/05/02)**
- D. Change Orders for Dauphin Manor construction:
  - 1. Change Order #03 with Alexander Constructors, Inc., Construction Manager, for the Dauphin Manor renovations project. This Change Order is to increase the GMP in an add amount of \$2,700.00 (per summary of CE's #9, #35, #45, #46, #49, #52, #53, #54, & #65). (Paid for from owner's contingency fund)
  - 2. Change Order #08-003 to B.P. 8 – Cast in Place, with Macri Concrete, Inc., in an add amount \$3,564.00. (Paid for from Alexander's contingency and will not be added to GMP)
- E. Change Orders for the Veterans Memorial Building renovations:
  - 1. Change Order #09 to Contract #2002-03E with Herre Bros., Inc., electrical contractor, in an add amt. of \$742.70.
  - 2. Change Order #10 to Contract #2002-03E with Herre Bros., Inc., electrical contractor, in an add amt. of \$1,852.03.
  - 3. Change Order #11 to Contract #2002-03E with Herre Bros., Inc., electrical contractor, in an add amt. of \$648.59.
- F. Motion to implement a change in the Administration of Drug & Alcohol Services, effective January 1, 2003 based on the recent approval by the Dept. of Health to convert from a public executive model of administration of Drug & Alcohol Services to a private executive commission model.
- G. Proposal from Sales Tax Advisory Services, Inc., for sales tax review and recovery.

## XII. FACILITY UPDATE

XIII. COMMISSIONERS' COMMENTS

- A. John D. Payne, Commissioner
- B. Lowman S. Henry, Commissioner
- C. Anthony M. Petrucci, Commissioner

XIV. PUBLIC PARTICIPATION

XV. ADJOURNMENT

**\*\*\*\*THE NEXT MEETING WILL BE A COMMISSIONERS' LEGISLATIVE MEETING TO BE HELD  
TUESDAY, SEPTEMBER 10, 2002 AT 10:00 A.M.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."