

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
THURSDAY, NOVEMBER 14, 2002 (10:00 A. M.)**

**Final
Thurs. 11/14/02
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - Sept. 10, 2002 Legislative Mtg.
 - Sept. 10, 2002 Salary Bd. Mtg.
 - Sept. 17, 2002 Workshop Mtg.
 - Sept. 17, 2002 Salary Bd. Mtg.
 - Sept. 24, 2002 Legislative Mtg.
 - Sept. 24, 2002 Salary Bd. Mtg.
 - Oct. 1, 2002 Workshop Mtg.
 - Oct. 1, 2002 Election Bd. Mtg.
- V. ELECTION BOARD
 - A. Steve Chiavetta, Director of Registration & Elections
 - 1. First signing of the books for the 2002 General Election Results.
- VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VII. PUBLIC PARTICIPATION
- VIII. DEPARTMENT DIRECTORS
- IX. SALARY BOARD
 - A. Community & Economic Development
 - 1. Create a full time temporary Deputy Director position, range 00108, step 15, salary \$19.23 p/h, effective Nov. 16, 2002.
 - B. D. J. Lindsey
 - 1. Eliminate a Legal Clerk I position, range 1481, step 1, salary \$8.56 p/h.
 - 2. Create a full time Legal Clerk III position, range 1483, step 1, salary \$10.39 p/h, effective Oct. 28, 2002.
 - C. D. J. Solomon
 - 1. Eliminate a Legal Clerk I position, range 1481, step 1, salary \$8.56 p/h.

2. Create a full time Legal Clerk II position, range 1482, step 1, salary \$9.42 p/h, effective Oct. 28, 2002.
- D. D. J. Semic
1. Eliminate a Legal Clerk I position, range 1481, step 1, salary \$8.56 p/h.
 2. Create a full time Legal Clerk II position, range 1482, step 1, salary \$9.42 p/h, effective Oct. 28, 2002.
- E. Emergency Management Agency
1. Create a full time Manager position for Urban Search & Rescue, range 115, step 19, salary \$29.27 p/h, effective Nov. 25, 2002.
- F. Dauphin Manor
1. Eliminate five (5) full time RN Special's positions, range 9738, step 01, salary \$25.00 p/h, effective Oct. 22, 2002.
 2. Eliminate four (4) per diem RN positions, range 3334, step 01, salary \$19.10 p/h, effective Oct. 22, 2002.
 3. Eliminate three (3) per diem LPN positions, range 3332, step 01, salary \$18.25 p/h, effective Oct. 22, 2002.
 4. Eliminate six (6) full time CNA positions, range 5030, step 01, salary \$9.15 p/h, effective Oct. 22, 2002.
 5. Eliminate four (4) per diem CNA positions, range 3330, step 01, salary \$9.75 p/h, effective Oct. 22, 2002.
- G. Solid Waste Management
1. Change effective date from November 25, 2002 to November 4, 2002 for the creation of the Recyclable Materials Collector position. (previously approved by Salary Bd. October 22, 2002).
- X. PERSONNEL
- A. Personnel Packet
 - B. Side Agreement with PA Nurses Association (PNA) to waive the waiting period for benefits for newly hired employees.
- XI. OVERTIME
- XII. PURCHASE ORDERS
- XIII. REPORT FROM BUDGET & FINANCE – ANTHONY WHITE, FISCAL AFFAIRS DIRECTOR
- A. Investment Report
 - B. Quarterly Budget Amendments for the third quarter 2002 calendar year funds and first quarter 02/03 fiscal year funds.
- XIV. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS
- XV. MATTERS REQUIRING BOARD ACTION
- A. Training Packet

B. Approval of FY02/03 Per Diem rates between Children & Youth and:

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| 1. | Cornell Abraxas Group, Inc.
Anger Management Skills Group | \$14.00 p/h |
| 2. | Community Action Commission
Parenting Skills Training | \$1,839/8 wk session
(\$7,355.00 max) |
| 3. | Northern Home for Children
Northlink Family Services
Therapeutic Foster Care | \$112.20/day |
| 4. | Evergreen Youth Services, Inc.
Group Home | \$160.00/day |

C. Real Estate Tax Refunds:

1. Partial Refund of 2002 Real Estate Taxes to Lorraine Beinhaur, Ionoff Rd UT 34, Susquehanna Twp., parcel #62-076-034, in the amt. of \$310.50.
 2. Partial Refund of 2002 Real Estate Taxes to Christopher M, Jacob T Jr. & Sandra A. Hoover, Ionoff Rd UT 59, Susquehanna Twp., parcel #62-076-059, in the amt. of \$351.38.
 3. Partial Refund of 2002 Real Estate Taxes to Woodrow W. Jr., & Carolyn M. Deiter, West Cross Rd., Jefferson Twp., parcel #33-005-019, in the amt. of \$15.89.
 4. Partial Refund of 2002 Real Estate Taxes to Allison Hill Associates, 1408 Vernon St., 225 & 229 S. 13th St., City of Harrisburg, parcel #'s 09-062-009; 02-013-038; & 02-013-040, in the amt. of \$2,507.67.
 5. Partial Refund of 2002 Real Estate Taxes to James L. Zeigler, Armstrong Valley Rd., Jackson Twp. parcel #32-003-008, in the amt. of \$105.92.
 6. Partial Refund of 2002 Real Estate Taxes to Annette M. Bloch, Route 209, Upper Paxton Twp., parcel #65-026-066, in the amt. of \$4,353.76.
 7. Real Estate Tax Refund to Shirley Hoon, Tax Collector, East Hanover Township. Tax Collector overpaid interim bill on Bleile property, parcel #25-019-134, in the amt. of \$78.02.
- D. Addendum to Contract between Dauphin County and The RBA Group for additional work with the subdivision and development of the Paxton Street Project.
- E. Renewal of Lease between Dauphin County and Greater Delaware Valley Society of Transplant Surgeons (Gift of Life Donor Program) for office space at Dauphin Manor.
- F. Tax Assessment Appeal and Consent to Settlement of Stanley Hughes and Phyllis J. Hughes, tax parcels #35-016-020 and #35-016-023 (correction from the 10/22/02 Agenda).
- G. Approve a Pay for Performance Policy (non-union employees) replacing the present Employee Evaluations Policy.

- H. Renewal of Consultant Contract between Dauphin County Dept. of Solid Waste Management and Evergreen Environmental, Inc., to extend the term of its professional services agreement through April, 2004.

- I. Release the following properties located in the City of Harrisburg from the Repository List:
 - 1. 595 Emerald St. parcel #10-025-030
 - 2. 597 Emerald St. parcel #10-025-029
 - 3. 599 Emerald St. parcel #10-025-028
 - 4. 2294 N. 6th St. parcel #10-025-003
 - 5. 2296 N. 6th St. parcel #10-025-002
 - 6. 2298 N. 6th St. parcel #10-025-001
 - 7. 42 N. 13th St. parcel #09-011-040
 - 8. 14 N. 14th St. parcel #09-017-009
 - 9. 16 N. 14th St. parcel #09-017-008
 - 10. 18 N. 14th St. parcel #09-017-007
 - 11. 20 N. 14th St. parcel #09-017-006
 - 12. 1951 Boas St. parcel #15-007-021

- J. Agreements between Schaffner Youth Center and the various counties for Secure Detention Services:
 - 1. Perry County
 - 2. Wayne County
 - 3. Union County
 - 4. Lebanon County
 - 5. Schuylkill County
 - 6. Franklin County
 - 7. Northumberland County
 - 8. Adams County
 - 9. York County
 - 10. Juniata County

- K. Agreement between Schaffner Youth Center and Dauphin County Social Services for Children & Youth for Secure Detention and Shelter Services.

- L. Subordination Agreements for the following individuals:
 - 1. Virginia M. Vargo for property located at 505 Prince St., Hbg.
 - 2. Brenda Jefferies for property located at 538 Seneca St., Hbg.
 - 3. William & Leonor Rodriguez for property located at 1853 Regina St., Hbg.
 - 4. Pamela S. Reynolds for property located at 1952 Manda St., Hbg.

- M. Satisfaction Piece with Terrance L. Goldman for the payoff amount of \$438.00.

- N. Agreement between Dauphin County and RSR for appraisal services for a rental survey report on property located at 100 N. Cameron St.

- O. Installation of Verizon MagIC 2.6 phone call logging system for the Harrisburg PSAP (911 System) for Emergency Management Agency.

- P. Three Mile Island Alert Notification System Memorandum of Understanding for the Emergency Management Agency.
- Q. Intergovernmental Personnel Agreement/Work Assignment Agreement between the Dauphin County Emergency Management Agency (Martyn Nevil, Operations Manager) and Chief of Pennsylvania Urban Search & Rescue Task Force I for the Urban Search & Rescue Response System.
- R. Communications Agreement between Emergency Management Agency and the City of Harrisburg for use of the County's 450 MHz Trunked Communications System.
- S. Nextel Phone Contract with Information Technology for four (4) iDEN wireless phones.
- T. Tax Assessment Appeal and Consent to Settlement for ESL, Inc. (Pennsylvania National Insurance Bldg., Garage and Air Rights, Tax parcel #'s 03-003-017 office building; 03-003-021 parking garage; & 03-003-043 air rights)
- U. Resolution No. 25-2002 authorizing a Community Development Block Grant (CDBG) and Subrecipient Agreement with Lykens Boro.
- V. Grant Application for FY02/03 Pennsylvania Brownfields for Housing.
- W. Purchase of Service Agreement for FY02/03 between Drugs & Alcohol and The PA Driving Under the Influence Association.
- X. Purchase of Service Agreement FY02/03 between Area Agency on Aging and Amazing Grace Adult Day Care Center, Inc.
- Y. Family Center Grant Agreement FY02/03 between Human Services Adult & Family Services Dept. and Community Action Commission.
- Z. Emergency Shelter Grant Agreements for FY02/03 between Human Services Adult and Family Services Dept. and:
 - 1. Shalom House
 - 2. YWCA
- AA. Purchase of Service Agreements for FY02/03 between Children & Youth and:
 - 1. Kendu Aftercare
 - 2. High Pointe
 - 3. Children's Home of Reading Youth and Family Services, Inc.
 - 4. Vision Quest National, Ltd.
- BB. Amendment #2 to Purchase of Service Agreement between Children & Youth and Keystone Children and Family Services, Inc.
- CC. Pennsylvania Commission on Crime and Delinquency Project Modification Request Subgrant #02/03/04-PC-ST-012092, for Wesley Union Community Development Corp. for the Communities that Care project for the period of 07/01/02 to 06/30/05 in the amt. of \$150,000.00. (Human Services)

- DD. Purchase of Service Agreements for FY02/03 between MH/MR and:
 - 1. Central PA Supportive Employment Program
 - 2. NAMI of Pennsylvania

- EE. Addendum to FY01/02 Purchase of Service Agreements between MH/MR and:
 - 1. Allegheny Valley School (Amendment #1)
 - 2. Edgewater Psychiatric Center (Amendment #1)
 - 3. Capital Area Intermediate Unit (Amendment #2)

- FF. Service Contract for FY02/03 between Dauphin County MH/MR and Lancaster County MH/MR.

- GG. Adoption Assistance Agreement #2002-16.

- HH. Reappoint the following individuals to the Dauphin County Library System Board of Trustees – term will expire 12/31/03:
 - 1. Carol DeSoto
 - 2. Richard Koch
 - 3. Linda Ruff
 - 4. Kathy Silks
 - 5. Sara Jane Cate

- II. Appointment/reappointment to the Dauphin County Social Services for Children & Youth Citizens' Advisory Committee. (Term will expire 12/31/05)
 - 1. Gary E. Shank (appt.)
 - 2. Lori Leitzel (reappt.)

- JJ. Reappoint the following individuals to the Mental Health/Mental Retardation Advisory Board-terms expire 12/31/05:
 - 1. Jerome Davis
 - 2. Betty Hummel

- KK. Appoint Garry Esworthy to the Community Action Commission replacing Fran Nooney.

- LL. Agreement for the Paxton Creek Watershed Act 167 Stormwater Management Plan Update, Phase I with DEP.

- XVI. FORMER BUSINESS

- XVII. NEW BUSINESS

- XVIII. COMMISSIONERS' DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

- A. Notification from Henry Nolt indicating he plans to submit an application to DEP for Crestview Village Sewage Treatment plant NPDES Permit in Londonderry Township, Dauphin County.
- B. Notification from Hempt Bros., Inc., indicating they have applied to DEP's Bureau of Air Quality Control for a plan approval to replace a wet scrubber for their asphalt plant operation at their Steelton Quarry with a Aeropulse Baghouse.
- C. Notification from Light-Heigel & Associates, Inc. indicating that Hillwood Enterprises, L.P. intends to apply for an NPDES General Permit for discharge of stormwater associated with construction disturbance over 5 acres in Palmyra Boro and North Londonderry Township, Lebanon County and Derry Township, Dauphin County.
- D. Notification from Buchar Horn, Inc., on behalf of Derry Township Municipal Authority, indicating they will be submitting a general permit application to DEP for an extension to the existing effluent outfall structure in the Swatara Creek located in Derry Township, Dauphin County.
- E. Notification from Steckbeck Engineering & Surveying, Inc., on behalf of Kenneth D. & Angela D. Horchler, indicating their intention to apply for a PADOT Highway Occupancy permit for construction of a low volume driveway related to land development activities along Wilhour Expressway, Washington Township, Dauphin County.
- F. Notification from Haines & Kibblehouse, Inc., indicating they will be temporarily relocating the portable crushing plant to Handwerk Materials-Asphalt Plant located in Lower Swatara Township, Dauphin County.
- G. Notification from Brinjac Engineering indicating their intent to submit an application to DEP for the rerate of Loyaltown Wastewater Treatment Plant in Washington Township, Dauphin County.
- H. Notification from CET Engineering Services, on behalf of Lykens Borough Authority, indicating their intention to submit an NPDES discharge permit renewal application to DEP for its wastewater treatment facility located on Arlington Street in Lykens Borough, Dauphin County.
- I. Received a copy of a letter from Benatec Associates indicating they have sent to PA Dept. of Transportation a draft of the Dauphin County 2002 Periodic NBIS Inspection of Municipally Owned Bridges.
- J. Notification from Act One Consultants indicating their intent to submit an application to DEP for the Meadows of Fort Stewart project located on the southeast of the intersection of Sandy Hollow and Piketown Roads, West Hanover Township, Dauphin County.
- K. Notification from Grove Associates, on behalf of Capital Baptist Church, indicating they will be filing an application for a General NPDES Permit for discharges of stormwater associated with construction activities.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

*******THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

THE NEXT SCHEDULED MEETING WILL BE TUESDAY, NOVEMBER 19, 2002 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."