

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
 COMMISSIONERS' LEGISLATIVE MEETING
 TUESDAY, SEPTEMBER 24, 2002 (10:00 A. M.)**

**Final
 Tues. 09/24/02
 9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES August 20, 2002 Workshop Mtg.
August 20, 2002 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
- VIII. SALARY BOARD

A. Drugs & Alcohol Agency
 (Elimination of the following positions effective December 31, 2002):

Position Title	Range	Step	Rate
Administrative Officer 1	109	19	\$21.88
Clerk Typist 2	6627		\$11.06
Clerk Typist 2	6627		\$17.09
Clerk Typist 2 (Vacant)	6627		\$11.06
Clerk Typist 2 (Vacant)	6627		\$11.06
D&A Administrator	1112	21	\$33.70
D&A Case Mgmt Supervisor	112	08	\$20.34
D&A Case Mgmt Supervisor	112	02	\$18.07
D&A Case Mgmt Specialist	6635		\$14.32
D&A Case Mgmt Specialist	6635		\$19.77
D&A Case Mgmt Specialist	6635		\$21.01
D&A Case Mgmt Specialist	6635		\$17.33
D&A Case Mgmt Specialist	6635		\$19.19
D&A Case Mgmt Specialist	6635		\$14.81
D&A Case Mgmt Specialist	6635		\$14.81
D&A Case Mgmt Specialist	6635		\$14.32
D&A Case Mgmt Specialist	6635		\$19.19
D&A Case Mgmt Specialist	6635		\$25.42
D&A Case Mgmt Specialist	6635		\$15.56
D&A Case Mgmt Specialist (Vacant)	6635		\$14.32
D&A Case Mgmt Specialist (Vacant)	6635		\$14.32
D&A Case Mgmt Specialist (Vacant)	6635		\$14.32
D&A Prevention Specialist	6635		\$25.42
D&A Prevention Specialist (Vacant)	6635		\$14.32
D&A Program Specialist	118	03	\$24.70
Fiscal Assistant	6629		\$15.34
Fiscal Technician (Vacant)	6633		\$13.41

- B. Area Agency on Aging
 - 1. Eliminate an Aging Care Management Supervisor II position, range 0114, step 06, salary \$21.56 p/h.
 - 2. Create a full time Aging Care Management Supervisor III position, range 0118, step 01, salary \$23.74 p/h effective 9/30/02.

- C. Children & Youth Agency
 - 1. Eliminate a Legal Assistant III position, range 108, step 29, salary \$25.37 p/h.
 - 2. Create a full time Children & Youth Program Specialist I position, range 115, step 14, salary \$26.52 p/h, effective 9/30/02.
 - 3. Eliminate a Clerk Typist 2 position, range 6627, step 01, salary \$11.06 p/h.
 - 4. Create a full time Clerk Typist 3 position, range 6630, step 01, salary \$12.16 p/h, effective 9/30/02.

- D. Mental Health/Mental Retardation
 - 1. Create a full time MR Program Specialist I position, range 115, step 01, salary \$20.50 p/h, effective 9/30/02.

- E. Adult Probation
 - 1. Create a temporary part time Adult Probation Officer I position, range 8002, step 1, salary \$13.97 p/h, effective 9/30/02.

- F. Dauphin Manor
 - 1. Eliminate a full time MDS Supervisor position, range 0124, step 28, salary \$25.62 p/h.
 - 2. Create a per diem MDS Supervisor position, range 0123, step 28, salary \$32.14 p/h, effective 9/30/02.

- G. Clerk of Courts
 - 1. Create a full time Second Deputy position, range 0105, step 1, salary \$12.60 p/h, effective 9/24/30.

- H. Personnel & Payroll
 - 1. Eliminate a full time Asst. Payroll Supervisor position, range 0108, step 02, salary \$14.86 p/h.
 - 2. Create a full time Dept. Clerk III position, range 1011, step 07, salary \$12.29 p/h, effective 9/30/02.

IX. PERSONNEL

X. OVERTIME

XI. PURCHASE ORDERS

XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS

XIV. COMMISSIONERS' DISCUSSION & ACTIONS

XV. MATTERS REQUIRING BOARD ACTION

A. Training Packet

B. Approval of FY02/03 Per Diem rates between Children & Youth and:

1.	Family Care for Children & Youth, Inc.	
	Child under age of 3/emergency	\$50.15/day
	Family Based Treatment/emergency	\$57.31/day
	Family Reunification/Family based treat.	\$76.71/day
	Mother with infant/emergency	\$85.45/day
	additional child with mother	\$28.14/day
	mother only	\$57.31/day
2.	Windsor Pointe, Inc.	
	Female Group Home	\$155.00/day
3.	Harmony Center, Inc.	
	Drug & alcohol-Brookside Program	\$179.00/day
4.	Tressler Lutheran Services d.b.a.	
	TesslerCare	
	Group Counseling	\$55.00/hr
	Sex Offenders Grp. Counseling	\$55.00/hr
	Individual Counseling	\$60.00/hr
	Sex Offenders Individ. Counseling	\$60.00/hr
	IL ½ day experience-Wilderness Service	
	Traditional Foster Care	\$49.84/day
	Specialized Foster Care	\$71.02/day
	Treatment Foster Care	\$91.66/day
	Medical Foster Care	\$104.66/day
	Residential Wilderness School	\$161.12/day
	Wilderness School-90 day	\$185.46/day
	Wilderness Challenge Course	\$124.36/day
	Weekend Alternative	\$146.01/day
	Specialized In-Home Treatment	\$72.88/day
	Sexual Offender Intake Assessment	\$500.00/assess
	Sexual Offender Intake Assess with ABEL	\$675.00/assess

C. Real Estate Tax Refunds:

1. Partial Refund of 2002 Real Estate taxes to Donald Hoffman, Route 441, Route 441 L1B1 & West of Route 441 L1A, Swatara Township, Parcels #63-062-112, #63-062-124, #63-062-126 & #63-062-128, in the amt. of \$7,161.60.
2. Refund of 2002 Real Estate taxes to Milton Hershey School & Hershey Trust Company, for parcel known as "Core Campus", in the amt. of \$26,906.23.
3. Refund of 2002 Real Estate taxes to Alfred Williams, 2015 Wayne Avenue, Susquehanna Twp., parcel #62-026-026, in the amt. of \$612.22.
4. Partial Refund of 2002 Real Estate taxes to UGI Utilities, Inc., 1500 Paxton St., Harrisburg, parcel #02-059-035, in the amt. of \$1,025.61.

5. Partial Refund of 2002 Real Estate taxes to UGI Utilities, Inc., 1500 Paxton St., Harrisburg, parcel #02-056-001, in the amt. of \$473.82.
 6. Partial Refund of 2001 Real Estate taxes to Dauphin Deposit, c/o Allfirst Bank, 213 Market St. & 9 S 2nd St., Harrisburg, parcels #03-003-041 & #03-003-042, in the amt. of \$78,452.83.
 7. Partial Refund of 2002 Real Estate taxes, to Dauphin Deposit, c/o Allfirst Bank, 213 Market St., Harrisburg, parcel #03-003-041, in the amt. of \$22,089.13.
 8. Partial Refund of 2002 Real Estate taxes, Dauphin Deposit, c/o Allfirst Bank, 9 South 2nd St., Harrisburg, parcel #03-003-042, in the amt. of \$4,425.28.
 9. Partial Refund of 2001 Real Estate taxes, Dauphin Deposit, c/o Allfirst Bank, 212, 214 & 216 Chestnut St., & 217 Blackberry St., Harrisburg, Parcels #03-001-051, #03-004-014, 03-004-015 & 03-004-016, in the amt. of \$13,675.33.
 10. Partial Refund of 2002 Real Estate taxes, Dauphin Deposit, c/o Allfirst Bank, 214 Chestnut St., Harrisburg, Parcel #03-004-015, in the amt. of \$4,731.22.
- D. Change Orders for Dauphin Manor construction:
Paid from Alexander's Contingency.
1. Change Order No. 11-001 B.P. #12 with W. G. Tomko, Inc., HVAC work in an add amt. of \$19,517.00.
 2. Change Order No. 20-001 B.P. #20 with Mid Atlantic Flooring, in an add amt. of \$120.00.
 3. Change Order No. 06-106 for B.P. 6A – Bulk demolition site work with Liberty Excavators, Inc., in an add amt. of \$15,122.00 which includes CE's #13 & #27 approved in Change Order #2.
- E. Appoint Thomas C. Bell to the Economic Development Advisory Committee. Mr. Bell will replace Peggy Barnabei, who recently resigned. (Term will expire December 31, 2003)
- F. Reappoint Edna Baehre, Toni Arnold, Linda Figueroa and James Young to the South Central Workforce Investment Board.
- G. Contract Proposal between Dauphin County Parks & Recreation and Derck & Edson Associates for construction drawing, modifications and bidding services at Fort Hunter Park.
- H. Subordination Agreement with Jay W. & Valarie S. McClymont for property located at 1511 Green St., Harrisburg.
- I. Contract Proposal between Dauphin County and G. R. Sponaugle & Sons for Preventative Maintenance for the Dauphin County Administrative Bldg.
- J. Funding Approval/Agreement for Title I of the Housing and Community Development Act and Funding Approval and HOME Investment Partnerships Agreement between Dauphin County and the U. S. Department of Housing and Urban Development.

- K. Community Development Block Grant Subrecipient Agreements between Dauphin County and the following Dauphin County Townships and Boroughs:
1. Williamstown Borough
 2. Middle Paxton Township (Part I – Sewage Facilities Plan Update \$17,500.00)
 3. Middle Paxton Township (Part I – ADA Renovation to Fishing Creek Community Bldg. Restrooms \$39,260.00)
 4. Washington Township
 5. Swatara Township
 6. Steelton Borough (Part I – Engineer design & replacement of water main on Lincoln St. \$180,000.00)
 7. Elizabethville Borough
 8. Royaltown Borough
 9. Edgemont Community Improvement Association
 10. Steelton Borough (Part I – Consultant to prepare Downtown Revitalization Plan \$37,560.00)
 11. Halifax Borough
 12. Shalom House
 13. Lower Swatara Township
 14. Paxtang Borough
 15. Londonderry Township
 16. Penbrook Borough
 17. Derry Township
 18. Lykens Borough
 19. Rutherford House Senior Center
 20. Center for Independent Living of Central Pennsylvania
- L. Agreement between Dauphin County Parks & Recreation and Love Shine Agency for participation at the Lykens Glen Fall Fest to be held October 12, 2002.
- M. Application for Services with Verizon Pennsylvania, Inc., to increase the capacity of data lines.
- N. Agreement with EcoPartners, Inc. for a subscription to “One Man’s Trash” and “Trash Talk” publications for the Recycling Program.
- O. Resolution No. 23–2002 for Housing of Last Resort for the PA Dept. of Transportation for highway construction in Jackson Township, Dauphin County.
- P. Agreement between Dauphin County and Walters Appraisal Services, Inc., and RSR Appraisers & Analysts for pro rata share for real estate appraisal services on property located in Steelton Borough (Bethlehem Steel Tax Parcels #59-019-001 [Steel Plant] and #58-013-023 [Headquarters]).
- Q. Municipal Recycling Program Performance Grant (DEP 904 Grant Application) with PA Department of Environmental Protection.
- R. Exemption of Real Estate taxes for Year 2000 to the Christian Temple Assembly Church of God, Inc., Parcels #08-013-012 & #07-096-026.
- S. PEMA Planning and Training Grant from PEMA in the amount of \$58,342.00.

- T. Change Order No. 2002-01-01 with L. R. Costanzo Co., Inc., to furnish and install structural steel, metal decking and curtainwall system necessary for accommodating panic button, cameras, and scanning/metal detector equipment for Safety and Security at the Courthouse in an add amt. of \$91,748.92.
- U. PHRC Settlement for Debra Forney-Hall.
- V. Agreement between Dauphin County and Yost Strodoski, Mears to conduct a Feasibility Study for Lykens Valley Rail Trail. (Parks & Recreation).
- W. Purchase of Service Agreements for FY02/03 between Children & Youth Agency and:
 - 1. Boy's and Girl's Club of Lancaster, Inc.
 - 2. International Service Center
- X. Amendment #1 to FY01/02 Purchase of Service Agreements between MH/MR and:
 - 1. Geisinger Community Health Systems
 - 2. Capital Area Transit
 - 3. Impact Systems, Inc.
 - 4. TMB Devel. Therapy & Massage
 - 5. Tyler Personal Assistance Associates
 - 6. Cumberland/Perry Arc
 - 7. Center for Independent Living
 - 8. Keystone Service Systems, Inc.
 - 9. Grayson View, Inc.
- Y. Amendment #2 to FY01/02 Purchase of Service Agreement between MH/MR and Capital Area Transit.
- Z. Approval of Amendment #1 to PCCD Rapid Response Grant #01/02-VA/TV-06/01-11840 and extension to June 30, 2003 (District Attorney).
- XVI. FORMER BUSINESS
- XVII. NEW BUSINESS
- XVIII. CORRESPONDENCE
 - A. Notification from Andrew Smeltz indicating he has made application to the Dauphin County Conservation District for the installation of two agricultural stream crossings on the Isabel Romberger Farm located on Valley Road, Lykens Township, Dauphin County.
 - B. Notification from James Schwalm indicating he has made application to the Dauphin County Conservation District for the installation of an agricultural stream crossing on his property located on 450 Bastian Road, Jackson Township, Dauphin County.
 - C. Notification from Mavickar Environmental Consultants indicating that the Buonarroti Trust is making an application to DEP seeking authorization to construct a 20" high earth dam across Black Run to create a seven-acre lake. The proposed lake will be used for recreation in the Vartown Development located on the Trust proper in Susquehanna Township,

Dauphin County.

- D. Notification from Larry Shade indicating he has made application to the Dauphin County Conservation District for the installation of an agricultural stream crossing on his property located on State Rt. 225 in Mifflin Township, Dauphin County.
- E. Notification from Gannett Fleming, Inc., on behalf of the PA Turnpike Commission, indicating application will be submitted to the PA DEP and ACOE for roadway and bridge construction between Milepost 245.0 and Milepost 247.5. This is a Susquehanna River Bridge Project which will extend from the west shore of the Susquehanna River to east of S.R. 0230 (Cameron Street).

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

*******RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

THE NEXT SCHEDULED MEETING WILL BE TUESDAY, OCTOBER 1, 2002 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."