

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
TUESDAY, SEPTEMBER 10, 2002 (10:00 A. M.)**

**FINAL  
Tues. 09/10/02  
8:00 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
  - August 8, 2002 Workshop Mtg.
  - August 8, 2002 Election Bd. Mtg.
  - August 13, 2002 Salary Bd. Mtg.
  - August 13, 2002 Legislative Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
  - A. Commissioners presentation of Proclamations to CISM team.
    - 1. Resolution No. 21-2002 declaring September 11, 2002 as "Patriots' Day".
  - B. Lou Verdelli, Public Financial Management
    - 1. Adoption of Ordinance No. 6-2002 for the purpose of providing funds to be applied for and toward retiring the County's General Obligation Note, Series Of 2001 and for the continuation of the County's Capital Improvement Projects.
- VIII. SALARY BOARD
  - A. Adult Probation
    - 1. Eliminate a Maintenance Coordinator position, range 1485, step 4, salary \$13.40 p/h.
    - 2. Create a full time Maintenance Supervisor position, range 0108, step 1, salary \$14.58 p/h, effective September 16, 2002.
  - B. Communications
    - 1. Eliminate a full-time Communications specialist position, range 0114, step 01, salary \$19.52 p/h.
    - 2. Create a part-time Communications Specialist position, range 9052, step S4, G2, salary \$21.69 p/h.
- IX. PERSONNEL

- X. OVERTIME
- XI. PURCHASE ORDERS
- XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS
- XIV. COMMISSIONERS' DISCUSSION & ACTIONS
- XV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet

- B. Approval of FY02/03 Per Diem rates between Children & Youth and:

1.	Northwestern Youth Services	
	Hopewell Residential	\$308.00/day
2.	Wordsworth Academy Residential Treatment Center	
	Ft. Washington-JCAHO	\$168.00/day
	Ft. Washington-C&Y rate	\$148.00/day
	New Britain-JCAHO	\$252.00/day
	New Britain-C&Y rate	\$224.00/day
	Shawnee-JCAHP	\$217.42/day
	Shawnee-C&Y rate	\$187.00/day
	Personal expenses & allowances	\$ 2.00/day
3.	Cornell Abraxas Group, Inc.	
	Abraxas I-Intensive/drug sellers male	\$156.77/day
	Abraxas II-Community Based	\$135.18/day
	Abraxas III-Community Based	\$134.21/day
	Abraxas Center-Intensive – female	\$171.75/day

- C. Real Estate Tax Refunds:

- 1. Refund of 2002 Real Estate taxes to ADG Keystone Plaza Associates, 14 River St. & 100 Market St., City of Harrisburg, parcel #03-003-035 in the amt. of \$1,358.87 & #03-003-0037 in the amt. of \$7,148.98.
- 2. Refund of 2002 Real Estate taxes to Morgan Manor Residence, Inc., 2009 N. Front St., City of Harrisburg, parcel #11-001-036, in the amt. of \$1,067.84.
- 3. Refund of 2002 Real Estate taxes to Richard H. Sr. & Mary J. Rickabaugh, Hilltop Road, Derry Township, parcel #24-052-280, in the amt. of \$176.26.
- 4. Partial Refund of 2002 Real Estate taxes to Harold L. & Margaret I. Conrad, 99 Summit St., Swatara Township, parcel #63-033-067, in the amt. of \$101.32.
- 5. Partial Refund of July 2, 2001-December 31, 2001 Interim Real Estate taxes to William C. & Catherine P. Debrauwere, 1030 Peggy Drive, Derry Township, parcel #24-094-023, in the amt. of \$626.79.
- 6. Refund of 2002 Real Estate taxes to Milton Hershey School & Hershey Trust Company, for parcel known as "Core Campus", in the amt. of \$26,906.23.
- 7. Partial Refund of 2002 Real Estate taxes to Rudy L. & Vera S. Wertz, 1443 Route 25, Upper Paxton Township, parcel #65-017-024, in the amt. of \$24.85.

8. Partial Refund of 2002 Real Estate taxes to Allegheny Electric, 212 Locust St., City of Harrisburg, parcel #04-021-001, in the amt. of \$3,138.43.
  9. Partial Refund of 2002 Real Estate taxes to Joseph C. & Debra M. Underkoffler, 204 Nelson Terrace, Upper Paxton Township, parcel #65-022-261 in the amt. of \$208.10.
  10. Partial Refund of 2002 Real Estate taxes to Allegheny Electric, 114 Walnut Street, City of Harrisburg, parcel #04-041-012, in the amt. of \$250.82.
  11. Partial Refund of 2002 Real Estate taxes to Janet M. Coxon, 6130 Jonestown Rd., Lower Paxton Twp., parcel #35-035-107, in the amt. of \$571.17.
  12. Refund of 2002 Real Estate taxes to Richard Chase, 5586 Edsel St., Lower Paxton Township, parcel #35-098-019, in the amt. \$532.42.
- D. Change Orders for Dauphin Manor construction:
1. Change Order #03 with Alexander Constructors, Inc., Construction Manager, for the Dauphin Manor renovations project. This Change Order is to increase the GMP in an add amount of \$2,700.00 (per summary of CE's #9, #35, #45, #46, #49, #52, #53, #54, & #65). (Paid for from owner's contingency fund)
  2. Change Order #08-003 to B.P. 8 – Cast in Place, with Macri Concrete, Inc., in an add amount \$3,564.00. (Paid for from Alexander's contingency and will not be added to GMP)
- E. Change Orders for the Veterans Memorial Building renovations:
1. Change Order #09 to Contract #2002-03E with Herre Bros., Inc., electrical contractor, in an add amt. of \$742.70.
  2. Change Order #10 to Contract #2002-03E with Herre Bros., Inc., electrical contractor, in an add amt. of \$1,852.03.
  3. Change Order #11 to Contract #2002-03E with Herre Bros., Inc., electrical contractor, in an add amt. of \$648.59.
- F Agreement between Dauphin County and Northwest Savings Bank establishing a banking relationship with Northwest Savings Bank.
- G. Motion to implement a change in the Administration of Drug & Alcohol Services, effective January 1, 2003 based on the recent approval by the Dept. of Health to convert from a public executive model of administration of Drug & Alcohol Services to a private executive commission model.
- H. Preventive Maintenance Agreement between Dauphin County and C. A. Julliard for a Time Stamp Machine in the Controller's Office.
- I. Subordination Agreements between Dauphin County and the following individuals:
1. Ebony Simmons-Hall on property located at 3948 Rauh St., Harrisburg.

2. Ladawn M. Cassidy on property located at 1417 Verbeke St., Harrisburg.
  3. Ana M. Melendex on property located at 1904 Lenox St., Harrisburg.
- J. Change Order No. 2000-08-14 with G. R. Sponaugle & Sons, Inc., for renovations to the Dauphin County Administration Bldg. in a *credit* amt. of \$113,347.87.
- K. Agreement between Dauphin County and IMR Documents and Data to provide Court Automation-Imaging.
- L. Agreement between Dauphin County and Ehrlich for pest control, plus a Service Agreement for devices used for pest control. (Facility Maintenance)
- M. Proposal from Sales Tax Advisory Services, Inc., for sales tax review and recovery.
- N. Purchase of Service Agreement for FY01/02 between MH/MR and Cornell Abraxas Group, Inc.
- O. Amendment #1 to FY01/02 Purchase of Service Agreements between MH/MR and:
1. Cornell Abraxas Group, Inc.
  2. Stacy A. Foreman
  3. Gaudenzia, Inc.
  4. National Mentor Healthcare
  5. Paxton Ministries
  6. Healing Touch Physical Therapy
  7. Speechcare, Inc.
  8. Gayle Z. Goepfert
  9. Keystone Community Resources, Inc.
  10. Masonic Homes
  11. Nancy McCorkel
  12. Gateway Employment Group
  13. Frank R. Magnelli
  14. Portraits of Life Adult Day Services, Inc.
- P. Purchase of Service Agreements for FY02/03 between MH/MR and:
1. Cornell Abraxas Group, Inc.
  2. Fetterhoff & Zilli
- Q. Amendment #1 to FY02/03 Purchase of Service Agreement between MH/MR and William M. Shreve.
- R. Purchase of Service Agreements for FY02/03 between Drugs & Alcohol and:
1. St. Luke's Hospital
  2. Discovery House
- S. Amendment #2 to FY01/02 Purchase of Service Agreement between Children & Youth and Tressler Lutheran Services d.b.a. TresslerCare.
- T. Purchase of Service Agreements for FY02/03 between Children & Youth and:

1. Cornell Abraxas Group, Inc.
2. Alternative Rehabilitation Communities, Inc.
3. Children's Home of York
4. Lourdsmont Good Shepherd Youth and Family Services
5. Concern Professional Services for Children, Youth and Families
6. Bethany Home, Inc.
7. Diversified Treatment Alternatives, Inc.
8. Laurel Youth Services
9. Pressley Ridge School
10. Community Specialists Corporation d/b/a The Academy
11. Families United Network, Inc.
12. The Summit School, Inc.

U. Amendment #1 to FY01/02 to Purchase of Service Agreements between Dauphin County Dept. of Adult & Family Services and:

1. The Puerto Rican Organizing Committee
2. Community Action Commission
3. ParentWorks, Inc.
4. Catholic Charities

V. Purchase of Service Agreement for FY02/03 between Dauphin County Dept. of Adult & Family Services and Delta Housing.

W. Enforcing Ordinance #1-2002 Enacting a Ban on Opening Burning in Dauphin County due to a drought emergency.

X. Change Order with Detraglia Excavators Contract in an add amount of \$9,040.00 for additional pipe for a new Dauphin Manor water line.

Y. Purchase of Service Agreement with Analytical Laboratory Services, Inc. for lead based paint inspection, monitoring and testing for the Courthouse project on a needed hourly basis.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. CORRESPONDENCE

A. Notification from Ingram Micro indicating the facility located at 6455 Allentown Blvd., Harrisburg, PA, will layoff 50 or more individuals as a result of the closure of the Harrisburg Returns Facility and the consolidation of all current and future returns business into Ingram Micro's Jonestown, PA and Mira Loma, California.

B. Received a copy of a letter from the Dauphin County Conservation District addressed to Doc Fritchey Chapter Trout Unlimited indicating they completed a review of the erosion and sedimentation control plan for the Spring Creek Restoration Project SC-21. The Plan submitted is adequate to comply with the requirements of Chapter 102 of Administrative Code Title 25 with DEP.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**\*\*\*NOTE THERE WILL BE A 20 MINUTE POWER POINT PRESENTATION FROM  
MARTY NEVIL, EMA ASSISTANT DIRECTOR.**

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, SEPTEMBER 17, 2002  
AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO  
HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS  
FOR ANY PURPOSE AUTHORIZED BY STATUTE."