

DAUPHIN COUNTY BOARD OF COMMISSIONERS

COMMISSIONERS' LEGISLATIVE MEETING

TUESDAY, AUGUST 27, 2002 (10:00 A. M.)

**Final
Tues. 08/27/02
9:00 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES July 23, 2002 Commissioners Mtg.
July 23, 2002 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
- VIII. SALARY BOARD
 - A. D. J. Bridges Office
 - 1. Eliminate a Legal Clerk II position, range 1482, step 25, salary \$15.15 p/h.
 - 2. Create a Legal Clerk III position, range 1483, step 26, grade 05, salary \$17.17 p/h, effective 1/07/02.
 - B. D. J. Solomon
 - 1. Eliminate a Legal Clerk II position, range 1482, step 1, salary \$9.42 p/h.
 - 2. Create a Legal Clerk I position, range 1481, step 1, salary \$8.56 p/h, effective 8/27/02.
 - 3. Eliminate a Legal Clerk II position, range 1482, step 1, salary \$9.42 p/h.
 - 4. Create a Legal Clerk III position, range 1483, step 1, salary \$10.39 p/h, effective 8/27/02.
 - C. Facility Maintenance
 - 1. Eliminate a Maintenance Worker I position, range 1011, step 3, salary \$11.35 p/h, effective 9/03/02.
 - D. Community & Economic Development
 - 1. Eliminate a Summer Intern position, range 9050, step 7, salary \$7.14 p/h, effective 8/19/02.
- IX. PERSONNEL
- X. OVERTIME

- XI. PURCHASE ORDERS
- XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS
- XIV. COMMISSIONERS' DISCUSSION & ACTIONS
- XV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet
 - B. Approval of FY02/03 Per Diem rates between Children & Youth and:
(Per distributed list)
 - 1. Bethanna
 - 2. Diamonds in the Rough Youth Services, Inc.
 - 3. Families United Network, Inc.
 - 4. Community Specialist Corporation (d/b/a The Academy)
 - 5. Holy Family Institute
 - 6. The Summit School, Inc.
 - 7. Keystone Children & Family Services, Inc.
 - C. Real Estate Tax Refunds:
 - 1. Refund to Nancy Blair, Tax Collector, Susquehanna Twp., in the amt. of \$3,143.06. (Tax Collector overpaid County)
 - 2. Partial Refund of 2002 Real Estate Taxes to Colonial Glen Limited Partnership, 4704 Lancer St., Lower Paxton Twp., parcel #35-054-001, in the amt. of \$4,773.93.
 - 3. Partial Refund of 2002 Real Estate Taxes to S. F. Spector, LLC, 608 Brook Street, Susquehanna Twp., parcel #62-015-003, in the amt. of \$292.69.
 - 4. Partial Refund of 2002 Real Estate Taxes to Robert M. II & Susan Mumma, 1530 Bobali Drive, Swatara Twp., parcel #63-024-108, in the amt. of \$550.80.
 - 5. Partial Refund of 2002 Real Estate Taxes to Mann Realty Associates, 1530 Bobali Drive, Swatara Twp., parcel #63-024-115, in the amt. of \$717.18.
 - 6. Partial Refund of 2002 Real Estate Taxes to Arnold M. & Melissa A. Hoeflich, 100 Shell Street, Susquehanna Twp., parcel #62-035-115, in the amt. of \$150.49
 - 7. Partial Refund of 2002 Real Estate Taxes to Pennsylvania Mobile Home Communities, Inc., Eshelman St., Lower Swatara Twp., parcel #36-022-008, in the amt. \$372.51.
 - 8. Partial Refund of 2002 Real Estate Taxes to Frank Fleishman, 9 Edgewater Dr., Royalton Boro, parcel #54-005-023, in the amt. of \$170.36.
 - 9. Refund of July 1-December 31, 2001 Interim Real Estate Taxes, Eric L. & Amy S. Himelright, 5837 Simsbury Dr., Lower Paxton Twp., parcel #35-070-264 in the amt. of \$296.96.
 - D. PCCD Grant for Courts-Development of the next phase of JNET.
The County's match will not exceed \$20,000.00.

- E. Change Orders for Dauphin Manor construction:
 - 1. Change Order #17-001 to B. P. 17, General Trades with Quandel Group in the amt. of \$200.00 (no add to GMP, paid for from Alexander's contingency fund).
 - 2. Change Order #09-002 to B.P. 9, Masonry, with Kelper Masonry, in the amt. of \$12,499.00 (no add to GMP, paid from Alexander's contingency fund).
 - 3. Change Order #12-001 to B.P. 12, HVAC, with Silvertip, Inc., in the amt. of \$6,103.00 (funds previously approved at 7/18/02 Mtg.)

- F. Change Orders for Veterans Memorial Building renovations project:
 - 1. Change Order #04 with MPJ Construction, Inc., credit in the amt. of \$340.00. (Contract #2002-03G).
 - 2. Change Order #05 with MPJ Construction, Inc., (revision of 1st floor completion date) (Contract #2002-03G).
 - 3. Change Order #01 with Shea Roofing, credit in the amt. \$43.00, (Contract #2001-04).
 - 4. Change Order #02 with ADT Security Services, Inc., (revision of 1st floor completion date) (Contract #2002-03 S).
 - 5. Change Order #05 with Herre Bros., Inc., credit in the amt. of \$375.60. (Contract #2002-03 E).
 - 6. Change Order #06 with Herre Bros., Inc. (revision of 1st floor completion date), (Contract #2002-03 E).
 - 7. Change Order #07 with Herre Bros., Inc., credit in the amt. of \$129.22. (Contract #2002-03 E).
 - 8. Change Order #08 with Herre Bros., Inc., in the amt. of \$230.14, (Contract #2002-03 E).

- G. Approval to submit the Dauphin County MH/MR Program Mental Health Annual Plan for FY2002/2003 to the PA Dept. of Public Welfare.

- H. Appoint Terry Haines to the Affordable Housing Board. Term will expire June 30, 2003. (Terry is replacing George Groves)

- I. Approval to set up a petty cash account for operations at the Olewine Nature Center and Wildwood Lake Sanctuary in the amount of \$100.00.

- J. Authorization to satisfy the Affordable Housing Second Mortgage of Betty L. Manspeaker for the amount of \$3,240.42.

- K. Subordination Agreements between Dauphin County and the following individuals relating to the Affordable Housing Trust Fund:
 - 1. Patricia J. Kohnlein on property located at 806 Cherrington Dr., Harrisburg
 - 2. Jeffrey J. Bluestone on property located at 5406 Rodgers Ave., Harrisburg
 - 3. Mary E. Davis on property located at 2131 Green St., Harrisburg

- L. Proposal with Benchmark Solutions, Inc., for Utility Management Information Services.

- M. Approve settlement of assessment appeals and authorize the County Solicitor to execute Stipulated Agreements for the following individuals:
 - 1. UGI Utilities, Inc., parcel #02-056-001 and #02-059-035
 - 2. Five North Fifth Street Corporation (the PA Public School Employees' Retirement System Bldg) parcel #09-002-031

- N. Purchase of Service Agreements for FY02/03 between Drugs & Alcohol and:
 - 1. Tink & Peg's Place, Inc.
 - 2. Contact Helpline
 - 3. American Lung Association
 - 4. Lancaster General Hospital

- O. Purchase of Service Agreement for FY02/03 between Area Agency on Aging and South Central Emergency Medical Services, Inc.

- P. Human Services Development Fund Grant Agreements for FY02/03 between Human Services Adult & Family Services:
 - 1. Pennsylvania State University
 - 2. Christian Churches United

- Q. Purchase of Service Agreements for FY02/03 between Children & Youth and:
 - 1. St. Michael's School, Inc.
 - 2. Lancaster County Council of Churches
 - 3. Philhaven, Inc.
 - 4. Mother's Love Foundation
 - 5. Perseus House, Inc.
 - 6. YWCA of Greater Harrisburg
 - 7. Hempfield Counseling Associates
 - 8. Family and Children's Services of the Capital Region

- R. Amendments to Purchase of Service Agreements between Children & Youth and:
 - 1. YMCA Northern Dauphin County Branch FY02/03 – Amendment #1
 - 2. Concern Professional Services FY01/02 – Amendment #2

- S. Adoption Assistance Agreement #2001-59.

- T. Purchase of Service Agreements for FY02/03 between MH/MR and:
 - 1. Pennsylvania State University
 - 2. Susan K. Gerhard, PT

- U. Amendment #1 to FY01/02 Purchase of Service Agreement between MH/MR and Country Meadows of Hershey.

- V. Independent Contractor Agreement between Children & Youth and Ramona Thompson (Family Service System Reform (FSSR) Initiative.

W. Approval to remove from the Dauphin County tax record and exonerate the year 2000 delinquent County taxes for the following tax parcels:

1. Parcel #24-052-393 - delinquent taxes in the amt. of \$209.26 including costs
2. Parcel #24-049-139 – delinquent taxes in the amt. of \$520.83 including costs

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. CORRESPONDENCE

- A. Notification from Glace Associates, Inc., on behalf of Allen McCormack, indicating they have sent an application to DEP for a National Pollution Discharge Elimination System (NPDES) Permit to discharge of wastewater from a small flow treatment facility system to replace a malfunctioning onlot system.
- B. Notification from ACT ONE Consultants indicating their intent to submit an application to DEP for construction project “The Meadows of Fort Stewart”, by Yingst Homes, Inc., located in West Hanover Township, Dauphin County.
- C. Notification from J. T. Walker Industries, Inc., indicating they have submitted a permit application to DEP for MI Metals’ facility located at 1517 Route 209, Millersburg, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

*****THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS’ MEETING.**

THE NEXT SCHEDULED MEETING WILL BE THURSDAY, SEPTEMBER 5, 2002 AT 10:00 A.M. - A COMMISSIONERS’ WORKSHOP MEETING.

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”