

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, JULY 9, 2002 (10:00 A. M.)**

**Final
07/09/02
9:50 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - June 11, 2002 Legislative Mtg.
 - June 11, 2002 Salary Bd. Mtg.
 - June 11, 2002 Election Bd. Mtg.
 - June 18, 2002 Election Bd. Mtg.
 - June 18, 2002 Workshop Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
- VIII. SALARY BOARD
 - A. Human Services Dept.
 - 1. Eliminate an Administrative Assistant I position, range 106, step 02, salary \$13.49 p/h.
 - 2. Create a full time Assistant for Planning & Social Projects position, range 108, step 01, salary \$14.58 p/h, effective July 8, 2002.
 - B. Tax Assessment Dept.
 - 1. Eliminate an Office Manager II position, range 00108, step 13, salary \$18.47 p/h, effective July 8, 2002.
 - 2. Eliminate a temporary Lead Assistant position to the Tax Assessment Auxiliary Board, range 9050, step 28, grade 2, salary \$11.96 p/h, effective July 9, 2002.
 - 3. Eliminate a real estate Deputy position, range 0112, step 23, salary \$27.65 p/h.
 - 4. Create a full time Director position of Tax Assessment/Tax Claim range 1111, step 17, grade 2, salary \$29.98 p/h, effective July 8, 2002.
 - C. Fiscal Affairs
 - 1. Create a full time Administration Assistant II position, range 00108, step 13, salary \$18.47 p/h, effective July 8, 2002.
- IX. PERSONNEL
- X. OVERTIME

- XI. PURCHASE ORDERS
 - A. Purchase Orders
 - B. Bid Award for Laundry Equipment for Dauphin Manor.

- XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS

- XIV. COMMISSIONERS' DISCUSSION & ACTIONS

- XV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet

 - B. Approval of FY01/02 Per Diem rates between Children & Youth and:
 - 1. Concern Professional Services for Children, Youth & Families:
 - Foster Care-Respite \$56.00/day
 - 2. Contact Helpline
 - 3. Center for Applied Management Practices

 - C. Approval of FY02/03 Per Diem rates between Children & Youth and:
(Per Provider list and rates distributed)
 - 1. Boy's Club and Girl's Club of Lancaster, Inc.
 - 2. Clear Brook, Inc.
 - 3. COBYS Family Services
 - 4. Lancaster County Council of Churches
 - 5. Mother's Love Foundation
 - 6. Mission Home Ministries
 - 7. Perseus House, Inc.
 - 8. St. Michael's School, Inc.
 - 9. Cornell Abraxas Group, Inc.
 - 10. Glade Run Lutheran Services
 - 11. The Impact Project, Inc.
 - 12. Glen Mills School
 - 13. Family Care Services, Inc.
 - 14. T W Ponessa and Associates
 - 15. Northwestern Human Services of Pennsylvania, Inc.
 - 16. Northwestern Youth Services
 - 17. Central Pennsylvania Supportive Employment Program
 - 18. Wordsworth Academy Residential Treatment Center
 - 19. The Devereux Foundation
 - 20. YWCA of Greater Harrisburg
 - 21. Contact Helpline
 - 22. Center for Applied Management Practices

 - D. Approval of a Revision to the Vehicle Policy.

 - E. Multi-systemic Therapy Grant Application with PCCD administered through the Dauphin County Children & Youth Agency.

- F. Change Orders for the Veterans Memorial Building renovations:
1. Change Order #01 of Contract #2002-03 G with MPJ Construction, Inc., in a credit amt. of \$375.00.
 2. Change Order #02 of Contract #2002-03 G with MPJ Construction, Inc., in an add amt. of \$522.50.
 3. Change Order #03 of Contract #2002-03 G with MPJ Construction, Inc., in an add amt. of \$627.00.
 4. Change Order #1 of Contract #2002-03 E with Herre Bros., Inc., in an add amt. of \$113,045.00.
 5. Change Order #2 of Contract #2002-03 E with Herre Bros., Inc., in a credit amt. of \$50.00.
 6. Change Order #01 of Contract #2002-03 S with ADT Security Services, Inc., in a credit amt. of \$200.00.
- G. Change Orders for the Dauphin Manor renovations project:
(EACH CHANGE ORDER WILL BE FUNDED FROM ALEXANDER'S PURCHASE SAVINGS AND WILL NOT INCREASE THE GMP)
1. Change Order #07-002 – B.P. #7 with Berlin Steel, structural steel & decking, in an add amt. of \$6,824.00.
 2. Change Order #08-002 – B.P.#8 with Macri Concrete, Inc., Cast in Place, in an add amt. of \$9,422.00.
 3. Change Order #09-001 – B.P. #9 with Kepler Masonry, Inc., Masonry, in an add amt. of \$25,500.00.
- H. Adopt Resolution No. 16-2002 calling for the proportional distribution to the City of Harrisburg, Harrisburg School District and Dauphin County for their appropriate share of the pilot payments sent by the Dauphin County General Authority from Forum Place and River Front properties.
- I. Real Estate Tax Refunds:
1. Samuel L. Wieber, III, for parcel #13-059-029, in the amt. of \$330.28 (duplicate payment)
 2. Richard S. Miner, for parcel #6-2-25, in the amt. of \$318.86. (duplicate payment)
 3. Nancy Blair, Tax Collector, Susquehanna Twp., in the amt. of \$9.76 (overpayment to County Treasurer)
 4. Refund of 2002 Real Estate Taxes to United Water, for parcel #63-039-108, Front St., Harrisburg, Swatara Twp., in the amt. of \$8.45.
 5. Partial refund of 2000 & 2001 County, Municipal & School Real Estate taxes to Weis Markets, Inc., parcel #35-043-020, 5000 Jonestown Rd., Lower Paxton Township, in the amt. of \$10,559.13.
 6. Partial refund of 2002 Real Estate taxes to Pennsylvania Supply Company, parcel #02-008-017, 839 Paxton St., Harrisburg, in the amt. of \$87.41.
 7. Partial refund of 2002 Real Estate taxes to Dennis T. & Betty H. Guise, parcel #35-107-010, 2312 Forest Hills Drive, Lower Paxton Township, in the amt. of \$635.39.
- J. Approval of the 2002/2003 Dauphin County Weatherization Work Plan with the PA Dept. of Community and Economic Development.

- K. Consultant Renewal Agreement between Dauphin County and Diane McNaughton to provide assistance to the Communications Dept.
- L. Authorization to satisfy the Affordable Housing Second Mortgage of:
 - 1. Michael E. Fahnestock \$2,350.00
 - 2. Crystal L. DeJesus \$3,500.00
- M. Compaq Computer Lease Agreement between Dauphin County Information Technology and Compaq.
- N. Verizon Maintenance Contract between Emergency Management Agency and Verizon.
- O. Ground Lease between Emergency Management Agency and WHP-TV.
- P. Board of Commissioners approval to commit to pay its prorata share of appraisal costs for the following Assessment Appeals:
 - 1. Lester Miller, Jr. (Feeser Food Distributor)
tax parcel #36-015-040.
 - 2. 5 North 5th Street Corporation, tax parcel #09-002-031
- Q. Board of Commissioners approval to the proposed settlement for the following Assessment Appeals:
 - 1. Joseph C. Underkoffler and Debra M. Underkoffler,
tax parcel #65-022-261
 - 2. Morgan Manor Residences, Inc., tax parcel #11-001-036
 - 3. Martha P. Wertz & Rudy L. Wertz, tax parcel #65-017-024
 - 4. ADG Keystone Plaza, tax parcel #03-003-037 and #03-003-035
 - 5. Pennsylvania Mobile Home Communities, Inc., tax parcel #36-022-008
 - 6. Endokia Mallios, tax parcel #05-021-008 & #05-020-011
- R. Purchase of Service Agreements for FY02/03 between Children & Youth and:
 - 1. Windsor Pointe, Inc. FY01/02
 - 2. Bradley Center
 - 3. Kidspace National Centers of PA, Inc.
 - 4. Specialized Treatment Services, Inc.
 - 5. Keystone Service Systems, Inc.
- S. Adoption Assistance Agreements:
 - 1. #2001-61
 - 2. #2002-10
 - 3. #2002-11
 - 4. #2002-12
- T. Purchase of Service Agreements for FY02/03 between MH/MR and:
 - 1. Allegheny Valley School
 - 2. Stacy A. Foreman
 - 3. James M. Petrascu
 - 4. Impact Systems, Inc.
 - 5. Capital Area Intermediate Unit
 - 6. Byron Schreck

7. Philhaven
 8. Victoria Kern
 9. Liberty Ambulance
 10. Suncom Industries, Inc.
 11. Pinnacle Health Hospitals
 12. Pinnacle Health Hospitals
 13. Lynch Homes-Montgomery County
 14. Best Buddies International, Inc.
- U. Purchase of Service Agreements for FY02/03 between A.A.A. and:
1. Neighborhood Services of Lancaster
 2. American Red Cross of the Susquehanna Valley
 3. United Cerebral Palsy of Central PA
 4. Pinnacle Health Medical Services (Consultancy)
 5. Michael S. Greevy, PhD. (Consultancy)
- V. Purchase of Service Agreements for FY02/03 between Drugs & Alcohol and:
1. Firetree LTD.
 2. Clem-Mar House, Inc.
 3. Blue Mountain House of Hope, Inc.
 4. YWCA of Harrisburg
 5. Shalom House
 6. Life Esteem, Inc. t/d/b/a Dauphin County RADAR Network Center
 7. Jump Street
 8. Choices of Quality Living
 9. Capital Region Health System@ Hamilton Health Center
 10. Samara House of CYWA
 11. Community Action Commission
 12. Substance Abuse Services, Inc.
 13. YMCA-Northern Dauphin County Branch
- W. Purchase of Service Agreements for FY02/03 between Children & Youth and:
1. Clear Brook, Inc. FY01/02
 2. Clear Brook, Inc.
 3. Bowling Brook Preparatory School, Inc.
 4. ParentWorks, Inc.
 5. Program for Female Offenders, Inc.
 6. Community Action Commission
 7. Drug and Alcohol Rehabilitative Services, Inc.
 8. New Passages
 9. United Children's Home
 10. Visiting Nurses Association of Central PA
 11. White Deer Run, Inc. t/b/d/a/ Cove PREP
 12. National Center on Institution and Alternatives (NCIA)
 13. Reigler, Shienvold & Assoc (Consultancy)
 14. Roger S. Friedman, Ph.D. (Consultancy)
 15. Charles Cladel, MD (Consultancy)
 16. Jewish Family Service of Greater Harrisburg, Inc. (Consultancy)
 17. Psychiatric Assoc. of Central PA (Consultancy)
 18. Jason P. Kutulakis (Legal Services)
 19. William M. Shreve (Legal Services)
 20. The Center of Applied Management Practices (2001) (Consultancy)
 21. The Center of Applied Management Practices (2002) (Consultancy)

- 22. Contact Helpline (2001) (Consultancy)
- 23. Contact Helpline (2002) (Consultancy)

- X. Purchase of Service Agreement between Children & Youth and MiShar Production's Capitol Dinner Theatre for the "Foster Parents Night Out" event.

- Y. Human Services Development Fund Grant Contracts for FY02/03 between Human Services Adult and Family Services and:
 - 1. Middletown Interfaith Housing, Inc.
 - 2. Masonic Homes
 - 3. Upper Dauphin Human Services
 - 4. Lee's Industries, Inc.
 - 5. Addus HealthCare

- Z. Homeless Assistance Program Fund (HAP) Agreement for FY02/03 between Human Services Adult and Family Services and Shalom House.

- AA. Vendor Agreement between Domestic Relations and LabCorp for Paternity Testing Services.

- BB. Notice of Intent to Award; Notice to Award; and Notice to Proceed with a bid for a new water main at Dauphin Manor to the low bidder, Detraglia Excavating, Inc., in the amount of \$34,225.00, contingent upon Solicitor's review of contract.

- XVI. FORMER BUSINESS

- XVII. NEW BUSINESS

- XVIII. CORRESPONDENCE
 - A. Notification from Dauphin Engineering Company indicating they intend to submit, on behalf of the Central Dauphin School District, an application to DEP for a General Permit for discharges of storm water from construction activities for a preliminary/final division and land development plan for the Central Dauphin East Senior High School, Rutherford Road, Lower Paxton Township, Dauphin County.
 - B. Notification from Fisher & Associates, Inc., indicating that Dennis Burd will be filing an application with DEP through the Dauphin County Conservation District for a General NPDES permit for the Dennis Burd subdivision, Derry Township, Dauphin County.
 - C. Notification from Herbert, Rowland & Grubic, Inc., indicating that Keystone Custom Homes intends to apply to DEP for a General Permit for discharges of stormwater from construction activities related to a development located in Conewago and Londonderry Townships, Dauphin County consisting of 83 single family homes on 61.6 acres.

- XIX. PUBLIC PARTICIPATION

- XX. ADJOURNMENT

**THE NEXT SCHEDULED MEETING WILL BE THURSDAY, JULY 18, 2002
AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.**

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”