

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, JUNE 11, 2002 (10:00 A. M.)**

**Final
Tues. 6/11/02
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES May 23, 2002 Workshop Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. ELECTION BOARD
 - A. Steve Chiavetta, Director of Registration & Elections
 - 1. Final Certification of the Primary Election results of May 21, 2002.
- VII. PUBLIC PARTICIPATION
- VIII. DEPARTMENT DIRECTORS
 - A. Commissioners
 - 1. Check presentation to the Dauphin County Firemens' Convention Committee - Chris MacNamara.
- IX. SALARY BOARD
 - A. Children & Youth Agency
 - 1. Eliminate an Administrative Officer 2 position, range 112, step 01, salary \$17.71 p/h.
 - 2. Create a full time Program Specialist I position, range 115, step 01, salary \$20.50, effective June 15, 2002.
 - 3. Create a full time Fiscal Technician position, range 6633, salary \$13.41 p/h, effective June 15, 2002.
 - 4. Create a full time Administrative Officer I position, range 109, step 01, salary \$15.31 p/h, effective June 15, 2002.
 - B. Emergency Management Agency
 - 1. Create a full time Radio Systems Technician position, range 1019, step 01, salary \$16.13 p/h, effective June 24, 2002.
 - 2. Create a full time Data Base Specialist position, range 1017, step 01, salary \$14.62 p/h, effective June 24, 2002.

3. Reclassify a full time Asst. Manager of Telecommunication position, from range 1019, step 02, salary \$16.45 p/h, to range 1020, step 02, salary \$17.27 p/h, effective June 24, 2002.
4. Reclassify a full time Asst. Manager of EMA Quality Assurance position, from range 1017, step 07, salary \$16.45 p/h, to range 1019, step 07, salary \$18.17 p/h, effective June 24, 2002.
5. Reclassify a full time Asst. Manager of Telecommunication Training from range 1017, step 20, salary \$21.30 p/h, to range 1019, step 20, salary \$23.50 p/h, effective June 24, 2002.
6. Reclassify a full time Asst. Manager of GIS System, from range 1019, step 09, salary \$18.90 p/h, to range 1020, step 12, salary \$21.05 p/h, effective June 24, 2002.
7. Reclassify a full time Manager of EMA Systems & EMA Programs from range 0113, step 08, salary \$21.36 p/h, to range 0115, step 09, salary \$24.02 p/h, effective June 24, 2002.
8. Reclassify a full time Manager of EMA Communications from range 0113, step 16, salary \$25.01 p/h, to range 0115, step 16, salary \$27.59 p/h, effective June 24, 2002.
9. Reclassify a full time Emergency Management Specialist position, from range 1013, step 31, salary \$21.82 p/h, to range 1017, step 23, salary \$22.60 p/h, effective June 24, 2002.
10. Reclassify a full time Manager of Operations position, from range 0114, step 19, salary \$27.90 p/h, to range 0115, step 19, salary \$29.27 p/h, effective June 24, 2002.
11. Reclassify a full time Law Enforcement Specialist position, from range 1015, step 23, salary \$20.53 p/h, to range 1017, step 23, salary \$22.60 p/h, effective June 24, 2002.

X. PERSONNEL

XI. OVERTIME

XII. PURCHASE ORDERS

XIII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

XIV. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS

XV. COMMISSIONERS' DISCUSSION & ACTIONS

A. Commissioner Lowman S. Henry

1. Adopt-&-Beautify Agreement between Dauphin County and PA Dept of Transportation to enhance roadside environment at the interchange on Rt. 83 at Union Deposit.

XVI. MATTERS REQUIRING BOARD ACTION

A. Training Packet

B. Approval of FY01/02 Per Diem rates between Children & Youth Agency and Clear Brook, Inc.:

1. Detoxification: \$160.00/day
2. Adolescent Short-term: \$150.00/day
3. Adolescent Long-term: \$142.00/day

- C. Approval of FY02/03 Per Diem rates between Children & Youth and:
(Per Provider list and rates distributed)
1. Adelphoi Village, Inc.
 2. Boy's & Girl's Club of Central Pennsylvania, Inc.
 3. ChildFirst Services, Inc.
 4. Drug & Alcohol Rehabilitative Service, Inc.
 5. Roger Friedman
 6. Harmony Center, Inc.
 7. ParentWorks, Inc.
 8. Pyramid Healthcare, Inc.
 9. United Children's Homes, Inc.
 10. T W Ponessa and Associates
- D. Real Estate tax refunds:
1. Partial Refund of 2001 Real Estate Taxes to Kinney Shoe Corporation, parcel #45-021-004, Wiconisco Avenue, Harrisburg, in the amount of \$2,360.67.
 2. Partial Refund of 2002 Real Estate Taxes to Donald & Jan Ayers, parcel #32-021-019, Muckleratz Rd., Jackson Twp., in the amount of \$254.79.
 3. Revision of Taylor Park Apartments tax refund, previously approved May 14, 2002 at the amount of \$15,185.83. The correct amount of refund is \$16,724.21.
 4. Real Estate tax refund to Melissa A. Steffy, parcel #10-035-042, in the amount of \$187.24. (Duplicate payment)
- E. Change Orders for the Dauphin County Administration Bldg. project contingent upon Solicitor's review:
1. Change Order #2001-18-12, Contract #2000-08 with J. R. Reynolds, Plumbing contractor, in an add amt. of \$39,108.00.
 2. Change Order #2001-08-13, Contract #2000-08 with Herre Brothers, Inc., Electrical contractor, in an add amt. of \$155,178.55.
- F. Change Orders for the Veterans Memorial Building renovation project contingent upon Solicitor's review:
1. Change Order No. 03, Contract No. 2002-03 E, with Herre Bros., Inc., in an add amt. of \$446.70.
 2. Change Order No. 05, Contract No. 2002-03 E, with Herre Bros., Inc., in an add amt. of \$424.14.
- G. Approval for Intent to Award; Notice to Award; and Notice to Proceed with the following bid packages for the Dauphin Manor replacement facility project pending review by the solicitor:
1. Bid Package No. 20 – Flooring, Re:Source Pennsylvania: \$384,387.36
 2. Bid Package No. 21 – Ceramic Tile, DeGol Brothers Carpet: \$ 50,113.00
 3. Bid Package No. 22 – Painting, Ralph E. Jones, Inc.: \$193,147.00

- H. Authorization for the Dauphin County Conservation District to proceed with the 2003 Gypsy Moth Suppression Program for Dauphin County with the cost of spraying to remain at \$7.00 per acre sprayed and shared equally with participating municipalities.

- I. Approval of 2nd and 3rd quarter per diem rates for FY01/02 to be retroactively billed to the State for TANF and Act 148 reimbursement:
 - 1. 2nd qrt. Oct. 1-Dec. 31, 2001
 - Secure Detention: \$275.99
 - Shelter: \$222.64
 - 2. 3rd qrt. Jan. 1 – Mar. 31, 2002
 - Secure Detention:\$306.98
 - Shelter: \$170.38

- J. Utility Easement Agreements between Dauphin County and the following utility companies to allow access to utility lines under River Street between Market Street and Blackberry Street for creation of the Plaza Project:
 - 1. PPL
 - 2. Comcast
 - 3. Verizon

- K. Approval to submit a Pennsylvania Service System Reform 2002 County Profile Survey Application by Human Services to the PA Dept. of Public Welfare.

- L. Homeless Assistance Program Fund (HAP) Agreements for FY02/03 between Human Services, Adult and Family Services Agency and:
 - 1. Christian Churches United of the Tri-County Area
 - 2. YWCA of Greater Harrisburg
 - 3. Delta Housing, Inc.

- M. Addendum No. 1 to 10/01/01 Agreement between Dauphin County Human Services Director's Office and the Capital Area Behavioral Health Collaborative.

- N. Adoption Assistance Agreement #2002-9.

- O. Amendment to Adoption Assistance Agreement 2001-9.

- P. Purchase of Service Agreements for FY02/03 between Drugs & Alcohol and:
 - 1. H.E.A.R.
 - 2. Evergreen House
 - 3. DayStar Center for Spiritual Recovery
 - 4. Spanish American Civic Association for Equality, Inc.
 - 5. Bowling Green Inn of Brandywine, Inc.
 - 6. Clear Brook, Inc.

- Q. Consultancy Agreement for FY02/03 between Drugs & Alcohol and Mike Filanowski.

- R. Amendment #1 to a Pennsylvania Commission on Crime and Delinquency Grant, Subgrant #01/02/03 PC-ST-11168 with the Dauphin County Human Services Agency being Subgrantee and the Wesley Union Community Development Corp., as the recipient agency, for the project period of 07/01/01 to 06/30/02.
- S. Sublease Agreement between Dauphin County Human Services Director's Office and the Upper Dauphin Human Services Center, Inc., for the following Dauphin County Agencies:
 - 1. Drugs & Alcohol – Room #3
 - 2. MH/MR (Crisis Intervention) – Room #6
 - 3. Children & Youth – Room #1 & #7
 - 4. Area Agency on Aging – Room #16
- T. Purchase of Service Agreements for FY02/03 between MH/MR and:
 - 1. Geisinger Community Health Services
 - 2. Keystone Service Systems, Inc.
- U. Purchase of Service Agreements for FY01/02 & FY02/03 between A.A.A. and:
 - 1. The Steelton Community Development Foundation, Inc.
 - 2. The Cumberland-Perry Assoc. for Retarded Citizens
 - 3. CONTACT Helpline
 - 4. Interim Health Care
 - 5. Visiting Nurse Association of Central PA
 - 6. SUN Home Health Services
 - 7. ACCEPT Supportive Care, Inc.
 - 8. Capital Area Transit
 - 9. E4 Exchange, Inc. FY01/02
 - 10. Hayes Large Architect FY01/02
- V. Authorization to satisfy the Affordable Housing Second Mortgage with:
 - 1. Joseph N. Barbush
 - 2. Leland J. Nelson
- W. Dauphin County Board of Commissioners approval to commit to pay its prorata share of appraisal costs for the following Tax Assessment Appeals:
 - 1. Melvin L. Petersheim, et. ux.
 - 2. William T. Straw, et. ux. for Jackson and Wayne Townships
 - 3. Martha P. Wertz & Rudy L. Wertz
 - 4. Samuel Papandrea, et. ux.
 - 5. PA National Turf Club, Inc.
 - 6. Hershey Foods Corporation, 200 East Hersheypark Drive
- X. Authorization for the Dauphin County Human Services/Adult and Family Services Agency to submit a Homeless Management Information System (HMIS) Project Application to the US Dept. of Housing and Urban Development for the 2002 Continuum of Care Program.
- Y. Resolution No. 14-2002 authorizing the Chairman of the Dauphin County Board of Commissioners to execute a Highway Safety Grant for the Dauphin County Sobriety Checkpoint and Expanded DUI/Underage Drinking Enforcement Program. The grant application requests \$31,080.00 and there is no county match.

- Z. Director of Administrative Services Position.
 - AA. Financial support to the South Central Assembly for Effective Governance to be funded by the Intergovernmental Cooperation Grant Program for the year 2002.
- XVII. FORMER BUSINESS
- XVIII. NEW BUSINESS
- XIX. CORRESPONDENCE
- A. Notification from ARM Group, Inc., indicating The Country Club of Harrisburg has filed an application for approval with the Susquehanna River Basin Commission for the continued withdrawal of surface water from a water intake structure on the Fishing Creek in Middle Paxton Township, Dauphin County.
 - B. Notification from Light-Heigel & Associates, Inc., indicating that Wayne Township has submitted a General Permit BP-7 Minor Road Crossing permit application to DEP. The project is a culvert replacement west of Sheetz Road, under Back Road, Wayne Township, Dauphin County.
 - C. Notification from The McNaughton Company indicating they have applied to the Dauphin County Conservation District for a NPDES General Permit for stormwater discharge associated with construction activities at the Summit View Manufacturing District, Swatara Township, Dauphin County.
- XX. PUBLIC PARTICIPATION
- XXI. ADJOURNMENT

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, JUNE 18, 2002
AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.**

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”