

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, MAY 14, 2002 (10:00 A. M.)**

**Final
Tues. 5/14/02
9:40 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES April 16, 2002 Workshop Mtg.
April 23, 2002 Legislative Mtg.
April 23, 2002 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
- VIII. SALARY BOARD
 - A. Courts
 - 1. Eliminate a Legal Clerk II position, range 1482/3, step 1, salary \$9.42 p/h, in D. J. Magaro's office.
 - 2. Create a full time Legal Clerk II position, range 1482/3, step 1, salary \$9.42 p/h, in D. J. Yanich's office, effective May 14, 2002.
 - 3. Eliminate a Legal Clerk II position, range 1482/3, step 1, salary \$9.42 p/h, in D. J. Margerum's office.
 - 4. Create a full time Legal Clerk III position, range 1483/4, step 1, salary \$10.39 p/h, in D. J. Margerum's office, effective April 29, 2002.
 - B. Domestic Relations
 - 1. Eliminate an Administrative Assistant I position (PACSES Adm.) range 1484, step 1, salary \$11.46 p/h.
 - 2. Create a full time Enforcement Officer position, range 1485, step 1, salary \$12.63 p/h, May 14, 2002.
 - C. District Attorney's Office
 - 1. Create a full time Deputy District Attorney position, range 0114, step 01, salary \$19.52 p/h, effective May 14, 2002.
(Funded 100% by Federal Community Gun Prosecution Grant)

- D. Drugs & Alcohol Agency
 - 1. Create a full time Prevention Specialist position, range 6635, step 1, salary \$14.32 p/h, effective July 1, 2002.
(Funded by Tobacco Settlement Grant)

- IX. PERSONNEL
 - A. Personnel Packet
 - B. Approval of revision to the Family & Medical Leave Policy for county employees.

- X. OVERTIME

- XI. PURCHASE ORDERS

- XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS

- XIV. COMMISSIONERS' DISCUSSION & ACTIONS

- XV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet

 - B. Adopt Resolution No. 11-2002 supporting a 211-telephone system.

 - C. Approval of Memorandum of Understanding between Dauphin County and the PA Department of Agriculture regarding division of inspection responsibility between the Dept. of Agriculture and the Dauphin County Office of Weights and Measures.

 - D. Proposal to maintain complete benefits coverage for those county employees who are called to active duty by the United States Military. Benefits coverage shall continue to remain in effect until the military duty has been completed.

 - E. Approval of change in per diem rates for secure detention and shelter beds at the Schaffner Youth Detention Center. The secure detention per diem rate for the first quarter of FY01/02 (July-Sept. 2001) will be \$263.29 and the shelter beds will be \$202.26. The per diem rates will be adjusted each quarter and will be based upon actual expenditures and offsetting revenues. These rates apply only to Dauphin County placements.

 - F. Proposal for Professional Services with RBA Group for bid preparation for construction of a new water line for Dauphin Manor. This work is outside the scope of the construction project.

 - G. Amendment to Change Order #14-001, Edwin Heim Co., Electrical Contractor, for Bid Package #14, to include an add amount of \$35,344.00 for Dauphin Manor renovation project.
(There was no change to GMP).

- H. Change Order #06104 with Liberty Excavators, Inc., for B.P. 6A, Bulk Demolition site work, in an add amount of \$9,330.00 for the Dauphin Manor renovations project.
- I. Inclusion of self-directed investment account as a component of Dauphin County's Deferred Compensation Plan.
- J. Real Estate Tax Refunds:
 - 1. The Mortgage Service Center in the amount of \$225.49 for parcel #06-012-007. (duplicate payment)
 - 2. Midland Mortgage Co. in the amount of \$253.30 for parcel #10-36-01. (duplicate payment)
 - 3. Lereta Corp., in the amount of \$215.04 for parcel #13-71-03. (paid incorrect parcel)
 - 4. Cenlar F.S.B. in the amount of \$166.38 for parcel #8-21-36. (duplicate payment)
- K. Refunds on County and Library Real Estate Taxes:
 - 1. Partial refund of 2002 real estate taxes to Wilbur Wolford, c/o Viola P. Wolford, parcel #41-019-016, 103 Brown St., Middletown Borough, in the amount of \$24.64.
 - 2. Partial refund of 2002 real estate taxes to Rivera, Jose & Simmons, Dorothy Marie, parcel #09-052-068, 1626 Chestnut St., City of Harrisburg, in the amount of \$147.51.
 - 3. Partial refund of 2002 County and Municipal real estate taxes to Taylor Park Apartments, c/o Hollis, Jamie, Todd & Levant Logan, various parcels, 2751-A Wilson Parkway, Harrisburg, in the amount of \$15,185.83.
 - 4. Partial refund of 2002 real estate taxes to Ronald & Sandra Zimmerman, parcel #29-033-012, 400 Hill Circle, Halifax Township, in the amount of \$88.91.
 - 5. Refund of 2002 real estate taxes to Thomas W. & Michelle L. Bumbarger, parcel #34-011-182-001-0002, 180 Krepps Rd., Londonderry Twp., in the amount of \$47.69.
 - 6. Refund of 2002 real estate taxes to Grantville Volunteer Fire Company, parcel #25-012-058, Jonestown Road, East Hanover Township, in the amount of \$1.98.
 - 7. Refund of 2002 real estate taxes to Metropolitan Edison Co., parcel #25-016-024, Laudermilch Rd., East Hanover Twp., in the amount of \$8.94.
 - 8. Partial refund of 2002 real estate taxes to Lee M. Smith, parcel #24-086-119, Common Area, Derry Township, in the amount of \$212.75.
 - 9. Partial refund of July 1-December 31, 2001 Interim taxes & 2002 real estate taxes to TriHempt Limited Partnership, parcel #63-062-096, S Harrisburg St., Swatara Township, in the amount of \$4,397.27.
 - 10. Partial refund of 2002 real estate taxes to Mark & John DiSanto, parcel #35-034-098, 6951 Allentown Blvd., Lower Paxton Township, in the amount of \$2,613.95.

11. Partial refund of 1999, 2000, & 2001 real estate taxes to Dauphin Deposit Bank & Trust, parcel #'s 35-053-087, 35-053-088, & 35-053-089, in the amount of \$7,285.31.
 12. Partial refund of 1999, 2000, & 2001 real estate taxes to Dauphin Deposit Bank & Trust, parcel #03-001-052, in the amount of \$21,134.46.
 13. Partial refund of 2001 real estate taxes to Susquehanna Riverside, Inc., parcel #63-040-026, Greggs Drive, Swatara Township, in the amount of \$956.47.
- L. Subrecipient Contract between the County of Dauphin and Harrisburg Realty Improvements Corporation for approved costs related to the redevelopment and rehabilitation of buildings located at 318-320 Chestnut Street, Harrisburg.
- M. Subordination Agreement between Dauphin County, Mortgagee, and Doreen J. Bell, Mortgagor, relating to the Affordable Housing Trust Fund.
- N. Maintenance Agreement between EMA and Computer Aided Dispatch with Intergraph Public Safety.
- O. Renewal Agreement between Dauphin Manor and Environmental Options Group, Inc., for infectious waste removal.
- P. Agreement between Dauphin County and Betty Thomas for janitorial services at Wildwood Lake Nature Center.
- Q. Resolution No. 12-2002 supporting Pennsylvania House Bill 1436 pertaining to the reduction of the number of unnecessary and unwanted landfills in PA and encourage the Senate to act upon the Bill promptly and positively.
- R. Agreement between Dauphin County Courts/Adult Probation for Extended Warranty and Support Services with BI Corporation.
- S. Adoption Assistance Agreement #2002-8.
- T. Purchase of Service Agreements for FY02/03 between MH/MR and:
1. PA Counseling Services, Inc. (FY01/02)
 2. Fetterhoff & Zilli (FY01/02)
 3. Lawrence Vuxta
 4. TMB Development Therapy & Message
 5. Speechcare, Inc.
 6. Terry Ann Kulczk
 7. Guadenzia, Inc.
 8. Debra A. Ziegler
 9. Paxton Ministries
 10. Capital Area Transit
 11. Karen K. Reale, OTR/L
 12. International Service Center
 13. Family & Children Service
 14. Joanne P. Peters
- U. Family Center Renewal Application for FY02/03 with the PA Dept. of Public Welfare for the Dept. of Adult and Family Services.

- V. Approval of Assessment Appeal Stipulation for Mann Realty Associates, Inc., parcel #63-024-108, 1530 Bobali Drive and parcel #63-024-115, 1520 Bobali Drive.

- W. Approval of prorated shares of appraisal fees for the following properties in Dauphin County:
 - 1. Pennsylvania Mobile Home Communities, Inc., (Nelson Mobile Home Park) parcel #36-022-008.
 - 2. ADG Keystone Plaza, 100 Market Street, Harrisburg, parcel #03-003-037 and 035.
 - 3. Hershey Foods Corporation, Hershey West Plant, parcel #24-008-035; and Technical Center, parcel #24-029-040.
 - 4. HARSCO Corporation, 1000 State Street, parcel #08-034-005; and 900 North Cameron Street, parcel #08-034-007.
 - 5. Hershey Food Corporation, 515 Rear West Chocolate Avenue, parcel #24-009-046 and 053.
 - 6. Dauphin Deposit Bank (Allfirst), 4120 Linglestown Road, parcel #35-010-134.
 - 7. Dauphin Deposit Bank (Allfirst), 12 East Main Street, parcel #31-027-002 and 003.
 - 8. Dauphin Deposit Bank (Allfirst), Parking Garage Site, 214-216 Chestnut Street; and Bank and Office Building, 213 Market Street.

- X. Lease Agreement between Dauphin County and the Borough of Millersburg for a Haul-All Recycling Program host site.

- Y. Authorize Robert L. Knupp, Esq., to enter into a Stipulation Agreement, on behalf of the County of Dauphin, for the Mulberry Street Bridge regarding the Public Utility Commission matter.

- Z. Agreement with Trout Unlimited – Doc Fritchey Chapter to allow them access to Dauphin County land parcel #63-24-34 to conduct stream restoration work.

- AA. Approval for Intent to Award, Notice to Award, and Notice to Proceed with the following bids for Contract No. 2002-01, Phase I Renovations to the Dauphin County Courthouse, pending review by the Solicitor’s Office:
 - 1. General Contract - L. R. Costanzo Co., Inc. -\$3,995,000.00
 - 2. Plumbing Contract – Jay R. Reynolds, Inc. - \$1,070,100.00
 - 3. HVAC Contract – Herre Bros., Inc. - \$2,870,610.00
 - 4. Electrical Contract – Edwin L. Heim, Co. - \$1,567,553.00
 - 5. Elevator Contract – ThyssenKrupp Elevator -\$ 547,338.00

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. CORRESPONDENCE

- A. Notification from Terry Radel indicating he has applied to DEP for a General Permit for a pipe replacement under an access Drive off Back Road, Wayne Township, Dauphin County.
- B. Notification from Steckbeck Engineering & Surveying, Inc., indicating that Renee D. Nodine intends to apply for General Permits GP-5 & GP-7, a NPDES permit and PADOT Highway Occupancy permit for construction activities and construction of low volume driveways related to subdivision/land development activities along S.R. 443 in East Hanover Township, Dauphin County.
- C. Notification from AMES True Temper indicating they intend to apply to DEP, Bureau of Air Quality Control for renewal of a Title V operating permit for the plant located at 1500 South Cameron Street, City of Harrisburg.
- D. Notification from Pennoni Associates, Inc., indicating Hershey Trust Company intends to apply for a major permit modification to an existing NPDES permit for stormwater discharges associated with construction activity at the Milton Hershey School, Derry Township, Dauphin County.
- E. Notification from Fisher & Associates, Inc., indicating that Yingst Homes will be filing an application with DEP through the Dauphin County Conservation District for a General NPDES Permit for the Walnut Run Subdivision located along the south side of Rabbit Lane, and the east side of Fairville Avenue, West Hanover Township, Dauphin County.
- F. Notification from Evergreen Environmental, Inc., indicating The Harrisburg Authority will be filing an application for approval with the Susquehanna River Basin Commission (SRBC) for the Harrisburg Materials, Energy, Recycling and Recovery Facility (HMERRF) located in the City of Harrisburg, Dauphin County.
- G. Notification from Buchart Horn, Inc., indicating the Derry Township Municipal Authority intends to apply to DEP for a Part II Water Quality Management Permit for the High Meadow Pumping Station Renovations.
- H. Notification from Rettew Associates, Inc., indicating they will be submitting a General NPDES Permit Application to the Dauphin County Conservation District for the discharge of stormwater from construction activities related to the Northern Dauphin County Government Center, Washington Township, Dauphin County.
- I. Notification from Rettew Associates, Inc., indicating they will be submitting A General NPDES Permit Application to the Dauphin County Conservation District for the discharge of stormwater from construction activities at the Holiday Inn-Harrisburg/Hershey, located in East Hanover Township, Dauphin County.
- J. Received a copy of a letter addressed to Rocky Licensing Corp., from the PA DEP referencing permits for the Fiddler's Elbow Quarry Operation, Lower Swatara Township, Dauphin County.

- K. Notification from Evergreen Environmental, Inc., on behalf of Consolidated Scrap Resources, Inc., indicating they will be submitting an application for a “State Only” operating permit to DEP for the CSR Harrisburg Facility on Cameron Street, City of Harrisburg, Dauphin County.
- L. Notification from Glace Associates, Inc., indicating an application has been sent to DEP for a public water supply permit for the Elizabethville Area Authority for replacement of water mains on Market Street, Elizabethville, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**THE NEXT SCHEDULED MEETING WILL BE THURSDAY, May 23, 2002
AT 10:00 A.M. - A COMMISSIONERS’ WORKSHOP MEETING.**

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”