

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
TUESDAY, MARCH 26, 2002 (10:00 A. M.)**

**Final  
3/26/02  
8:45 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES March 7, 2002 Workshop Mtg.  
March 14, 2002 Legislative Mtg.  
March 14, 2002 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
- VIII. SALARY BOARD
  - A. Children & Youth Agency
    - 1. Create a Children & Youth Program Specialist II position, range 117, step 01, salary \$22.60 p/h, effective April 2, 2002.
    - 2. Create a Fiscal Technician position, range 6633, salary \$13.41 p/h, effective April 2, 2002.
  - B. Communications Department
    - 1. Eliminate a part-time Communications Specialist position, range 9052, step 01, salary \$20.86 p/h.
    - 2. Create a full time Communications Specialist position, range 114, step 01, salary \$19.52 p/h, effective March 26, 2002.
  - C. Solid Waste Management Dept.
    - 1. Create a Departmental Clerk II position, range 1009, step 01, salary \$9.90 p/h, effective March 26, 2002.
  - D. Treasurer
    - 1. Eliminate a full time Departmental Clerk II position, range 1009, step 1, salary \$9.90 p/h.
    - 2. Create a full time Accounting Asst. II position, range 1012, step 3, salary \$11.92 p/h, effective March 26, 2002.

- E. Facility Maintenance
  - 1. Create a part time temporary Custodial Worker position, range 9050, step 12, salary \$8.27 p/h, effective March 26, 2002.
- F. Emergency Management Agency
  - 1. Create a full time EMA GIS Technician position, range 1019, step 1, salary \$16.13 p/h, effective March 26, 2002.
- G. Information Technology
  - 1. Create a part time temporary Print Shop Assistant, range 9051, step 9, salary \$15.02 p/h, effective March 26, 2002.
- IX. PERSONNEL
- X. OVERTIME
- XI. PURCHASE ORDERS
- XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS
- XIV. COMMISSIONERS' DISCUSSION & ACTIONS
- XV. MATTERS REQUIRING BOARD ACTION
  - A. Training Packet
  - B. Contract Proposal between Dauphin County and Kitlinski & Associates to provide soil testing services for the Dauphin Manor construction project.
  - C. Approval of a 2002-2003 Adult Basic Education Grant/GED Application to the Pennsylvania Dept. of Education for the Dauphin County Prison.
  - D. Grant Application to Children's Partnership by County of Dauphin on behalf of the Dauphin County Collaborative FSSR Board for Multisystemic Therapy (Blueprint for Violence Prevention Program) to contract with Hempfield Counseling Associates.
  - E. Grant Application to PCCD by the County of Dauphin on behalf of The Program For Female Offenders
  - F. Real Estate Tax Refund in the amount of \$1,048.77 to Debra Fedor, Tax Collector. (Tax Collector sent wrong amount)
  - G. Phase I Agreement between Dauphin County and DEP for the Wiconisco Creek Watershed Stormwater Management Plan in an amount of \$6,450.00.
  - H. Adoption Assistance Agreements:
    - 1. #2002-5
    - 2. #2002-6

- I. Amendment #1 to Adoption Assistance Agreements:
  - 1. 1996-06
  - 2. 2000-18
  
- J. Agreement for Steam Supply between Dauphin County and NRG Energy Center Harrisburg, Inc. for the Human Services Building.
  
- K. Elevator Maintenance Agreement between Dauphin County and ThyssenKnupp Elevator Company for the Olewine Nature Center.
  
- L. Contract/Proposal from ImageFirst Uniform Rental Services for Facility Maintenance.
  
- M. Subordination Agreement with Elias and Ivette Jimenez - Affordable Housing Program.
  
- N. Satisfaction Pieces with the following individuals for the Affordable Housing Program:
  - 1. Pamela Stecker  
Pamela Allison & Kathleen Heilig
  
- O. Authorize appropriate agent of the County to execute Settlement Stipulation for Burd Street Bridge.
  
- P. Amendment to Contract with LIHEAP to receive an additional \$46,838.00 for the Weatherization Dept.
  
- Q. Preventative Maintenance Proposal between Parks & Recreation and Herre Bros., Inc., for the HVAC System at Olewine Nature Center.
  
- R. Agreement for Performance between Dauphin County Solid Waste Management & Recycling and Illusion Maker.
  
- S. Contract with Harleysville Life Insurance Company to provide additional Life Insurance for county employees.
  
- T. Purchase of Service Agreement between Dauphin Manor and Neighborhood Services.
  
- U. Contract between Dauphin County and Lencioni's Window Cleaning Company at the Olewine Nature Center.
  
- XVI. FORMER BUSINESS
  
- XVII. NEW BUSINESS
  
- XVIII. CORRESPONDENCE
  - A. Notification from The McNaughton Company indicating they have filed with Dauphin County Conservation District for an NPDES Permit for a new home community of Latshmere Hills located in Susquehanna Township, Dauphin County.

- B. Notification that Dauphin County has made application to the PA Fish & Boat Commission to draw off water from an unnamed impoundment located in Swatara Township for the McDonald's Corporation.
- C. Notification from Brinjac Engineering on behalf of the City of Harrisburg, indicating they intend to submit to DEP a permit application for construction activities in the flood plain of the Susquehanna River associated with the Pennsylvania National Sports Hall of Fame, City Island, City of Harrisburg.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, APRIL 2, 2002  
AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.**

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”