

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, FEBRUARY 12, 2002 (10:00 A. M.)**

**Final
Tues. 02/12/02
9:00 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - January 15, 2002 Workshop Mtg.
 - January 24, 2002 Legislative Mtg.
 - January 24, 2002 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
 - A. Dan Robinson, Director, Dauphin County Comm. & Eco. Dev.
Joe Link, Dan Leppo, Don Wells, Chris Blount, from City of Harrisburg;
Mike Musser and George Hartwick, from Steelton Borough;
John Gunnett and Steve Deck, from Skelly & Loy
 - 1. Intergovernmental Cooperation Grant Check presentation to
to City of Harrisburg and Borough of Steelton in the amount
of \$12,500.
- VIII. SALARY BOARD
 - A. Court Administrator's Office
 - 1. Reclassify a Court Matron position from range 1481, step 5,
salary \$9.26 p/h to range 1482, step 5, salary \$10.20 p/h,
effective January 7, 2002.
 - B. Domestic Relations
 - 1. Eliminate eight (8) Intake Interviewer positions:
 - a) range 1483, step 19, salary \$14.84 p/h
 - b) range 1483, step 6, salary \$11.48 p/h
 - c) range 1483, step 19, salary \$14.84 p/h
 - d) range 1483, step 11, salary \$12.67 p/h
 - e) range 1483, step 6, salary \$11.48 p/h
 - f) range 1483, step 18, salary \$14.55 p/h
 - g) range 1483, step 4, salary \$11.03 p/h
 - h) range 1483, step 6, salary \$11.48 p/h

2. Create eight (8) Client Service Representative positions, effective January 7, 2002:
 - a) range 1484, step 19, salary \$16.35 p/h
 - b) range 1484, step 6, salary \$12.65 p/h
 - c) range 1484, step 19, salary \$16.35 p/h
 - d) range 1484, step 11, salary \$13.96 p/h
 - e) range 1484, step 6, salary \$12.65 p/h
 - f) range 1484, step 18, salary \$16.03 p/h
 - g) range 1484, step 4, salary \$12.16 p/h
 - h) range 1484, step 6, salary \$12.65 p/h

3. Eliminate four (4) Departmental Clerk 3 positions:
 - a) range 1483, step 3, salary \$10.81 p/h
 - b) range 1483, step 16, salary \$13.98 p/h
 - c) range 1483, step 11, salary \$12.67 p/h
 - d) range 1483, step 2, salary \$10.60 p/h

4. Create four (4) Client Service Representative positions, effective January 7, 2002:
 - a) range 1484, step 3, salary \$11.92 p/h
 - b) range 1484, step 16, salary \$15.41 p/h
 - c) range 1484, step 11, salary \$13.96 p/h
 - d) range 1484, step 2, salary \$11.69 p/h

C. D. J. Bridges

1. Eliminate a Temporary Legal Clerk I position, range 1481, step 2, salary \$8.39 p/h, effective February 12, 2002.

D. Parks & Recreation Dept.

1. Reclassify two (2) Environmental/Educational Naturalist positions, from range 00103, step 04, salary \$12.13 p/h to range 00105, step 03, salary \$13.11 p/h; and from range 00103, step 02, salary \$11.66 p/h to range 00105, step 01, salary \$12.60 p/h, effective February 18, 2002.

IX. PERSONNEL

X. OVERTIME

XI. PURCHASE ORDERS

XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF - ROBERT BURNS

XIV. COMMISSIONERS' DISCUSSION & ACTIONS

XV. MATTERS REQUIRING BOARD ACTION

A. Training Packet

B. Real Estate Tax Refund to Marilyn J. Cowan, Tax Collector, in the amount of \$124.99 (a stop payment was issued on a check the tax collector received).

C. Approval of FY01/02 Per Diem Rates between Children & Youth and:

1.	The Pines Residential Treatment Facility	
	Residential Treatment Facility	\$295.18/day
	Psychological Testing	\$106.05/hr.
	Psychiatric Evaluation	\$234.00/Eval.
	Psychotropic Medication Mgmt.	\$102.00/visit
2.	CHOR Youth & Family Services, Inc.	
	RTF-Non MA approved – room & board	\$323.02/day
	RTF-MA approved – room & board	\$ 45.49/day
3.	Keystone Children & Family Services, Inc.	
	Therapeutic Foster Care-mother/baby/rate	\$149.63/day
4.	Mission Home Ministries	
	Shelter	\$134.09/day
5.	Penn State Milton S. Hershey Medical Center	
	Counseling-Co-pay max. 20 visits	\$ 25.00/visit
	Counseling	\$ 98.00/visit
6.	Cornell Abraxas Group, Inc.	
	Parenting Academy	\$54,594.00/max annually
7.	Philhaven	
	Children & Youth	\$337.50/day
8.	Keystone Children & Family Services, Inc.	
	CRR Host Home-Room & Board	\$13.36/day

D. Resolution No. 5-2002 authorizing the Turnpike Commission to pay additional money, over and above the maximum benefit normally allowed, to any property owners in Dauphin County who may be forced to relocate as the result of the replacement of a bridge at Milepost 245.

E. Contract between Dauphin County and William F. Rothman, RSR Appraisers & Analysts for real estate appraisal and report of the property located at Dauphin Manor.

F. Resolution No. 6-2002 authorizing the filing of an application to the City requesting the City to vacate River Street between the Dauphin County Courthouse and Dauphin County Administration Building.

G. Change Order No. 03001 with Edwin L. Heim Company in an add amount of \$3,548.00 for electrical work at the Aspin Center.

H. Intent to Award Bid for Dauphin Manor Renovations Project to the low bidder for Plumbing – W. G. Tomko, Inc., in the amount of \$858,888.00.

I. Renewal of Contract for Professional Services between Dauphin County Solid Waste Management and Evergreen Environmental, Inc.

J. Amendment #1 to FY01/02 Purchase of Service Agreement between Area Agency on Aging and Capital Area Transit (CAT)

- K. Agreements between Dauphin County Drug & Alcohol and:
 - 1. Hamilton Health Center FY01/02
 - 2. Pennsylvania Driving Under the Influence Association - 1/01/02-6/30/02

- L. Purchase of Service Agreements for FY01/02 between Children & Youth and:
 - 1. SummitQuest Academy
 - 2. Visiting Nurse Association of Central Pennsylvania
 - 3. Foster Care and Adoption Resources

- M. Amendment #1 to FY01/02 Purchase of Service Agreement between Children & Youth and LMA Systems Group, Inc.

- N. Adoption Assistance Agreements:
 - 1. #2001-23
 - 2. #2002-2

- O. Purchase of Service Agreements for FY01/02 between Mental Health/Mental Retardation and:
 - 1. Masonic Homes Adult Daily Living Center
 - 2. Youth Advocate Programs, Inc.
 - 3. Community Life Team Inc.

- P. Bid Award to Metro Flag, Inc., low bidder, in the amount of \$21,545.00, flags for Veterans Affairs.

- Q. Appointment of Daniel Robinson, Director of Community and Economic Development, to Downtown Improvement District, filling the unexpired term of Mark Stewart.

- R. Authorize Michael Cataldi of Black, Davis & Shue to renew life insurance and AD&D coverage with Harleysville Life Insurance Company as quoted.

- S. Adoption of Resolution No. 7-2002, approving the financing by the Dauphin County Industrial Development Authority of a project requested by Advanced Communication, Inc., consisting of the acquisition and renovation of an existing building to be used by the Company as a commercial printing facility and related activities, which facility will be located in the City of Harrisburg, Dauphin County.

- T. Contract between Dauphin County and Dan Mosel.

- U. Contract between Information Technology and Westlaw (Enhanced) for a subscription to provide legal research on the Internet.

- V. Contracts between Dauphin County Emergency Management and:
 - 1. Emergency Management Performance Grant through PEMA
 - 2. Communications System Maintenance Contract (renewal) with Capital Area Communications
 - 3. Cleaning Contract with S & J Maintenance Company, Inc.
 - 4. Professional Services Contract with SSI Service for Radio Communications Project

- W. Hold Harmless Agreement between Dauphin County Parks & Recreation and Harrisburg Area Road Runners to utilize certain roadways/lands at the Wildwood Lake Sanctuary during the Harrisburg Marathon.
 - X. Contracts for benefits between Dauphin County and:
 - 1. Keystone Health Plan Central
 - 2. Spectra
 - 3. Express Scripts
 - Y. Workers' Compensation Self-Insurance Loss Valuation Project with Conrad M. Siegel, Inc.
 - Z. Contract between Dauphin County and StaffMasters to supply a Technical Trainer for Information Technology.
 - AA. Lease Agreement between Dauphin County and Tri-County Planning for office space in the Veterans Memorial Building.
 - BB. Rental Contract between Dauphin County and Interior Furniture Resources (IFR) for D. J. Zozos' office.
 - CC. Agreement between Dauphin County and National Elevator Inspection Services for the Dauphin County Administration Building.
 - DD. Contract between Dauphin County and G. R. Sponaugle for Preventative Maintenance for the Dauphin County Administration Building.
 - EE. Approval of Notice of Intent to Award to Shea Roofing in the amount of \$125,443.00 for coupling repair and roof replacement of the Veterans Memorial Building.
 - FF. Subordination Agreement with Constance Crawford relating to the Affordable Housing Fund.
 - GG. Letter of Intent to Lease between Dauphin County and SAC Associates for potential use by the Dauphin County Drugs & Alcohol Agency.
 - HH. Removal County Owned property Parcel #62-002-023, 5264 North Front Street, (Susquehanna Township), Dauphin County, Harrisburg, PA from the County's Real Estate Tax billings.
 - II. Rescission of Resolution No. 1-2002 which resolved to close the Schaffner Youth Center.
- XVI. FORMER BUSINESS
- XVII. NEW BUSINESS
- XVIII. CORRESPONDENCE
- A. Notification from ACT One Consultants indicating James Perano has submitted an application to DEP for renewal of NPDES Permit for sewage treatment facility for the Shady Back Acres Mobile Home Park.

- B. Notification from Herbert, Rowland & Grubic, Inc., indicating VOPAK Chemical has filed a Consumptive Water Use Application to the Susquehanna River Basin Commission. This application was requested by the SRBC in order to project the quantity of water that Vopak will consume for the next 25 years.
- C. Notification from Versar, Inc., indicating they plan to remediate Turnpike Industrial Park, Parcel 12, Lower Swatara Township and have submitted a final report to DEP for the subject site owned by Heartland Realty, L.L.C.
- D. Notification from J. T. Walker Industries, Inc., indicating a Plan Approval Application to construct, modify or reactivate an air contamination source and/or install an air cleaning device has been submitted to DEP for MI Metals facility located at 1517 Route 209, Millersburg, Dauphin County.
- E. Received a copy of a letter addressed to UGI Utilities, Inc., from Dauphin County Conservation District indicating they received UGI's notification and registers use of a General Permit for work in Susquehanna Township, Dauphin County.
- F. Notification from UGI Gas Service indicating they want to revise GP No. 05 22 99 117 for permission to bore Black Run to serve Vartan Enterprises with natural gas service. The location is south of old Linglestown Road and north of Route 39, Susquehanna Township, Dauphin County.
- G. Notification from the McNaughton Company indicating they have filed with the Dauphin County Conservation District for a GP-5 Utility Line Stream Crossing Permit for installation of a proposed sanitary sewer line across wetlands with Phase II of a new home community of Amber Fields, located in Lower Paxton Township, Dauphin County.
- H. Notification from Evans Engineering, Inc., indicating that Hershey Foods Corporation will be applying for a NPDES permit with DEP for an expansion to Hershey Finished Good Facility along West Chocolate Avenue.
- I. Notification from Whitney Bailey Cox Magnani indicating they intend to submit an application to DEP for a S.R. 0225, Section 015 (Market St) Highway Restoration Project between Elizabethville and Berrysburg Boroughs, Washington & Mifflin Townships, Dauphin County.
- J. Notification from Christopher S. Wert indicating an Erosion and Sedimentation Control Plan & NPDES permit application was submitted for the Deer Run Subdivision Phase III in accordance with the Halifax Township Subdivision and Land Development Ordinance.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

THE NEXT SCHEDULED MEETING WILL BE THURSDAY, FEBRUARY 21, 2002 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."