

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 13, 2006 (10:00 A. M.)**

**Final
Wed. 12/13/06
10:00 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - November 22, 2006 Legislative Mtg.
 - November 22, 2006 Salary Bd. Mtg.
 - November 22, 2006 Election Bd. Mtg.
 - November 29, 2006 Workshop Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
 - A. Commissioners
 - 1. Presentation of Proclamation to the Lower Dauphin Field Hockey Team-
PIAA Class AAA Champions
Attendees: Coaches Linda Kreiser, Kiley Strohm, Darby Fischl, & Peggy Barton
Team members: Lauren Alloway, Laura Johnson, Kelly Boland, Bryn Stevens,
Whitney Wolfgang, Julie Barton, Ashley Tatangelo, Cara Tatangelo, Taylor
Weidensaul, Jenna Higgins, & Lindsey Shaffer
- VIII. SALARY BOARD
 - A. Commissioners' Office
 - 1. Create a part-time County Government Intern position, range 9050,
step 01, salary \$6.65 p/h, effective December 13, 2006.
 - B. Children & Youth Agency
 - 1. Eliminate a full-time Casework Manager I position, range 00116,
step 01, salary \$23.30 p/h.
 - 2. Create a full-time Casework Supervisor position, range 00112,
step 01, salary \$19.27 p/h, effective December 13, 2006.
 - C. Information Technology
 - 1. Eliminate a full-time Administrative Assistant I position, range 106,
step 10, salary \$17.12 p/h.
 - 2. Create a full-time Administrative Assistant II position, range 108,
step 06, salary \$17.41 p/h, effective December 18, 2006.

3. Eliminate a full-time IT Project Manager position, range 110, step 14, salary \$22.51 p/h.
4. Create a full-time Manager of IT Operations position, range 112, step 13, salary \$24.32 p/h, effective December 18, 2006.
5. Eliminate a full-time Operations Manager position, range 1013, step 27, salary \$21.83 p/h.
6. Create a full-time Technical Support Specialist I position, range 106, step 01, salary \$14.32 p/h, effective December 18, 2006.

D. Parks & Recreation

1. Eliminate a full-time Secretary I position, range 1010, step 08, salary \$12.91 p/h.
2. Create a full-time Secretary II position, range 1012, step 08, salary \$14.24 p/h, effective December 18, 2006.
3. Eliminate a full-time Park Maintenance Worker I position, range 1011, step 03, salary \$12.29 p/h.
4. Create a full-time Park Maintenance Worker III position, range 1015, step 01, salary \$14.38 p/h, effective December 18, 2006.

E. Schaffner Youth Center

1. Create two (2) part-time Youth Counseling Intern positions, range 09050, step 15, salary \$10.25 p/h, effective December 13, 2006.

IX. PERSONNEL PACKET

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

- A. Purchase Orders
- B. Office Supply Bid Award
- C. Remote Access Requests
- D. Cell Phone Contracts

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet
- B. Ratify the December 1, 2006 Tornado Disaster Declaration – Halifax Area.
- C. Satisfaction Piece(s) with the following individuals:
 1. Diane Dillard for property located at 515 Stikle Street, Steelton, PA 17113
 2. Angela Gehman for property located at 804 Cherrington Drive, Harrisburg, PA
- D. Subordination Agreement for Hervie Shull and Jacqueline Shull on property located at 125 E. Broad Street, Williamstown, PA 17098

- E. Natural Gas Service Agreement between Dauphin County and Texon Distributing L.P., d/b/a Texon L.P. Texon is selling its Pennsylvania assets to CenterPoint Energy Services, Inc. (CES). Whereas, Dauphin County consents to assignment of Agreement to CES.
 - F. Amendment to ZA Accounting Contract to include CDBG and Home Program internal control and compliance testing including documentation of control narratives and selective testing compliance at the cost of \$3,800.
 - G. Spring Creek Application Permit to Operate Food Establishment in Swatara Township during calendar year 2007.
 - H. Motorola Master Radio Service Software License Agreement with Emergency Management Agency.
 - I. Service Agreement between Dauphin County and Verizon for telecommunications Customer Premises Equipment (CPE) for 911 Enhanced calls and CPE installation and maintenance services. (EMA)
 - J. Subrecipient Agreement between Dauphin County and the Penbrook Borough for a Traffic Study for funding through the Community Development Block Grant Program. (Community & Economic Development /Community Development Block Grant)
 - K. Notice of Assignment and Request for Consent wherein Dauphin County consents to the assignment of the Agreement to Harris and the assumption by Harris of Government e-Management Solutions, Inc., and assign the Contract Agreement between SCI and Dauphin County to Harris. (Information Technology)
 - L. Notice of Fee Adjustment from Interstate Tax Service, Inc. Fee to increase by \$40.00 per month (annual increase of 2.6%). The new adjusted monthly fee will increase from \$250 to \$290 per month, effective January 1, 2007.
 - M. Adopt Resolution #32-2006 authorizing the allocation of \$30,000 of the FY2004 Unprogrammed Fund Community Development Block Grant Program Account for the YWCA YW-Works Program.
 - N. Proposal for Health and Welfare Consulting Services between Dauphin County and Conrad Siegel Actuaries as amended.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Receipt of a letter from Herbert, Rowland & Grubic, Inc., giving Notice of Intent to Award the bid of a roof replacement project to the low bidder, LR Four Roofing, Co., Inc.
 - B. Notification from Herbert, Rowland & Grubic, Inc., indicating that Lower Swatara Township intends to apply to DEP for a general NPDES permit for stormwater discharges associated with construction activities at the Lower Swatara Township Community Park.

- C. Notification from Dauphin Engineering Co., on behalf of BW Partnership, indicating they intend to submit an application to DEP for a general permit for discharges of stormwater from construction activities at the east side of Lumber Street & Spring Garden Drive.
- D. Notification from CET Engineering Services, on behalf of Lower Paxton Township, indicating they intend to submit an application to DEP for a water quality management part II permit for an interceptor replacement on Earl Drive and a sanitary sewer replacement on Winfield Street, Lower Paxton Township.
- E. Notification from Fischback Morgan & Associates, LLC, on behalf of Franklin and Elizabeth Kury, indicating they intend to submit an application to DEP for a general NPDES permit for a residential subdivision located on 420 Fishing Creek Valley Road, Harrisburg.
- F. Notification from Herbert, Rowland, & Grubic, Inc., on behalf of West Hanover Township, indicating they intend to submit an application to DEP for a general NPDES permit for construction activities that will discharge toward an unnamed tributary of Beaver Creek.
- G. Notification from Raudenbush Engineering, Inc., on behalf of Halifax Township, indicating they intend to submit an application to DEP for a general NPDES permit for stormwater discharges associated with construction activities on parcel #29-13-27 in Halifax Township.
- H. Notification from Rettew, on behalf of The Department of General Services, indicating they intend to submit an application to DEP for a general NPDES permit for stormwater discharges associated with construction of a new materials testing laboratory and parking lot at the intersection of Sycamore Road & Dogwood Drive.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 20, 2006 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."