

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING
TUESDAY, NOVEMBER 18, 2003 (10:00 A. M.)**

**Final
Tues. 11/18/03
8:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - November 6, 2003 Workshop Mtg.
 - November 6, 2003 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. ELECTION BOARD
 - A. Steve Chiavetta, Director of Registration & Elections
 - 1. First Certification of the November 4, 2003 General Election Results.
- VIII. DEPARTMENT DIRECTORS
 - A. Steve Suknaic, Director, Juvenile Probation Agency.
 - 1. Proclamation Presentation to Fred Grove, named Juvenile Probation Officer of the Year.
- IX. SALARY BOARD
 - A. Solid Waste Department
 - 1. Reclassify an In-House Recycling Collector position, from range 1005, step 10, salary \$9.92 p/h, to range 1010, step 01, salary \$10.60 p/h, effective 11/18/03.
- X. PERSONNEL PACKET
- XI. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
- XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
 - A. Investment Report
 - B. Placing the proposed 2004 calendar year budget on the table.
- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS
- XIV. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR
- XV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet
- B. Renewal of Dauphin County's participation in DEP's Black Fly Suppression Program for year 2004 at a contribution rate of \$115,005. This is the same amount we contributed in 2003.
- C. Application for a \$10,000 Recycling Grant from Dell to host an E-Cycling event.
- D. Ratification of change in Resident Smoking Policy at Spring Creek.
- E. Proposal to change vision insurance carriers in 2004 to Clarity Vision.
- F. Reappointments to the MH/MR Advisory Board:
(Terms will expire December 31, 2006)
 - 1. Laurie Theal
 - 2. Lee C. Miller, M.D.
 - 3. Margery Wasko, M.D.
 - 4. Andrea Kepler
- G. Reappoint Jay M. Brandt to the Agricultural Land Preservation Board. The term will expire December 31, 2006.
- H. Virtual Server Demonstration Agreement #111203TS1 between Adult Probation and BI Incorporated.
- I. Change Order #1 with Edwin L. Heim Co., in a credit amount of \$5,960.00 for the Dauphin County Prison Stair Tower Heating.
- J. Change Orders for Phase I renovations to the Dauphin County Courthouse:
 - 1. Change Order No. 2002-01-17 with ThyssenKrupp Elevator Corporation, elevator contractor, in a credit amount of \$11,904.45
 - 2. Change Order No. 2002-01-18 with L. R. Costanzo Co., Inc., general contractor, in an add amount of \$11,904.45.
 - 3. Change Order No. 2002-01-19 with ThyssenKrupp Elevator Corporation, elevator contractor, in a credit amount of \$2,324.76.
 - 4. Change Order No. 2002-01-20 with L. R. Costanzo Co., Inc., general contractor, in an add amount of \$2,324.76.
- K. Satisfaction Piece with Amy C. McGoff for property located at 2332 Berryhill Street, Harrisburg, PA.
- L. Service Agreements between Dauphin County Security and Electronic Systems Integration, Inc. for the County's security equipment. Agreement #231103PR covers the period of November 10, 2003 to December 31, 2003 and Agreement #231103 covers the period of January 1, 2004 to December 31, 2004.
- M. Agreement between Dauphin County and Keystone Remodeling & Finishes to re-install two flagpoles in the front of the Courthouse.
- N. Approval of proposed settlement for Tax Assessment Appeal of Continental Senior Housing Corporation (Meadowview Village), Tax Map No. 35-132, Parcels 1-63.

- O. Recommendation from the Benefit Committee for return of AFLAC products and servicing by Joanne Ciavarella and Gaile Del Baugh.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS' DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

- A. Received a copy of a letter addressed to Mount Joy Township from Benatec Associates in reference to the bridge inspection of Bridge CWT-2 a.k.a. MTJ-9 which carries T-564 in Conewago Township, Dauphin County and T-310 in Mt. Joy Township, Lancaster County, over Conewago Creek.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

*****THE RETIRMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, DECEMBER 2, 2003 AT 10:00 A.M.
- A COMMISSIONERS' WORKSHOP MEETING MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."