

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING  
WEDNESDAY, JULY 13, 2011  
(10:00 A. M.)**

**Final  
Tuesday, July 12, 2011  
3:50 p.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

June 15, 2011 Workshop Meeting  
June 29, 2011 Workshop Meeting  
July 7, 2011 Legislative Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

A. Jeff Patton, Juvenile Probation and Ron Sharp, ARC

1. Dauphin County Neighborhood Reporting Center – Summer Work Program

B. Jennifer Storm

1. 2011 JAG Grant Continuation Application (Listed as Item #F under Matters Requiring Board Action)

VIII. SALARY BOARD

A. EMA

1. Create a Full-Time Manager of Operations position, Range 00113, Step 27, Grade 02, Salary \$34.35 p/h, effective July 25, 2011.
2. Eliminate a Full-Time Assistant Manager of Operations-EMA position, Range 00113, Step 27, Grade 02, Salary \$34.35 p/h, effective July 25, 2011.
3. Create a Full-Time Manager of Communications position, Range 00115, Step 16, Salary \$30.46 p/h, effective July 25, 2011.
4. Eliminate a Full-Time Manager of Operations position, Range 00115, Step 20, Salary \$32.97 p/h, effective July 25, 2011.
5. Create a Full-Time Assistant Manager of Communications position, Range 00113, Step 01, Salary \$20.53 p/h, effective July 25, 2011.
6. Eliminate a Full-Time Assistant Manager of Operations-ECC position, Range 00113, Step 11, Grade 04, Salary \$25.44 p/h, effective July 25, 2011.
7. Create a Full-Time Administrative Assistant I position, Range 00106, Step 01, Salary \$14.61 p/h, effective July 25, 2011.
8. Eliminate a Full-Time Secretary II position, Range 01012, Step 15, Salary \$16.68 p/h, effective July 25, 2011.

- B. MDJ Judy's Office
  - 1. Create a Full-Time Legal Clerk 1 position, Range 1481, Step 01, Salary \$10.23 p/h, effective July 13, 2011.
  - 2. Eliminate a Full-Time Legal Clerk 3 position, Range 1483, Step 32, Salary \$27.03 p/h, effective July 13, 2011.
- C. MDJ Margerum's Office
  - 1. Create a Full-Time Legal Clerk 3 position, Range 1483, Step 01, Salary \$12.42 p/h, effective July 25, 2011.
  - 2. Eliminate a Full-Time Legal Clerk 2 position, Range 1482, Step 05, Salary \$12.19 p/h, effective July 25, 2011.
- IX. DEPARTMENT OF HUMAN RESOURCES
  - A. Personnel Packet
- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
  - A. Purchase Orders
  - B. Vending Machine RFP Discussion
- XI. REPORT FROM BUDGET & FINANCE – GREG SCHNEIDER
  - A. Investment Report
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.
- XIII. SOLICITOR'S REPORT – FRED LIGHTY, ESQ.
- XIV. MATTERS REQUIRING BOARD ACTION
  - A. Training Packet.
  - B. Purchase of Service Per Diem Rates between Children & Youth and:
    - 1. Halifax United Methodist Church
    - 2. Hansel and Gretel Day Care Center
    - 3. International Service Center
    - 4. PA Counseling Service
    - 5. Program for Female Offenders, Inc. of Greater Harrisburg Area
    - 6. Sleber Associates, Inc.
    - 7. Visiting Nurse Association of Central Pennsylvania
  - C. Subordination Agreements for:
    - 1. Adam M. Alumbaugh on the property located at 1840 State Street, Harrisburg, PA 17103.
    - 2. Gabriel D. Bol on the property located at 2743 Boas Street, Harrisburg, PA 17103.
  - D. Request to contribute the County's pro rata share (\$2,204.00) for appraisal services and trial costs needed to ascertain the true value of The Suite at Hershey Condominium

Association, 176 E. Hershey Park Drive, Docket No. 2010-CV-1370-TX – Parcel #24-004-035.

- E. Justice Assistance Grant (JAG) Local Jurisdiction for the Pennsylvania District Attorneys Institute to provide training to Pennsylvania juvenile prosecutors.
- F. 2011 JAG Grant Continuation Application and Inter-Local Agreements between:
  - 1. County of Dauphin/Lower Paxton Township - \$10,961 of JAG Funds
  - 2. County of Dauphin/Swatara Township - \$19,503 of JAG Funds
  - 3. County of Dauphin/City of Harrisburg - \$5,735 of Entitlement
- G. Resolution #19-2011 authorizing the execution of the Transportation Enhancement Program, Federal-Aid Reimbursement Agreement for reimbursement of County funds expended to construct a portion of the Lykens Valley Rail Trail.
- H. Memorandum of Understanding between Dauphin County on behalf of the South Central (PA) Task Force and Washington County, Maryland.
- I. PEMA State Fiscal Year 2010/2011 Hazardous Material Response Fund Grant Agreement for \$67,666 (HMRF Grant and Guidance Application submitted 4/4/11).
- J. Partial Refund of 2010 Real Estate Taxes to COBA, Inc. – Parcel #63-024-055 (3501 Paxton Street) - \$306,134.1.
- K. Tenant Estoppel Certificate between Dauphin County and COBA, Inc., MB Harrisburg Holdings, LLC and First Harrisburg, Inc., current term of lease expires 4/30/2020.
- L. 2010-2011 Affirmative Action Plan.
- M. Proposed Change Orders (PC) – Juvenile Court Relocation and Renovation Project:
  - 1. Simeral Construction (PC 34) – Provide Door Hardware Changes - \$1,698.00
  - 2. J & S Fabrication, Inc. (PC 11) – Additional Fire Dampers Required per Code Inspector - \$2,235.00.
  - 3. Altamar Enterprises, Inc. (PC 35) – Install Data at future Children & Youth – \$4,205.00
- N. Purchase of Service Agreement between Dauphin County and De Lage Landen Financial Services for one Lanier LD150sp Digital Copy System for the Juvenile Court Center.
- O. Budget Amendments: Second Quarter for those funds on a calendar year and final 2010/2011 figures for those on a fiscal budget.
- P. Appointment of Amy Fox to the Dauphin County Library Board. Term expires December 31, 2011.
- Q. Purchase of Service Agreements between AAA and:
  - 1. Assistance-At-Home, Inc.
  - 2. Good News Consulting, Inc.
- R. Purchase of Service Agreements between Children & Youth and:
  - 1. Pennsylvania Counseling Services, Inc.
  - 2. Sleber Associates, P.C.

3. Visiting Nurse Association of Central Pennsylvania, Inc.
  4. International Service Center
  5. The Program for Female Offenders of South Central Pennsylvania, Inc.
  6. Commonwealth Clinical Group, Inc.
  7. Halifax United Methodist Church
  8. Samara: The Center for Individual and Family Growth, Inc.
  9. YWCA of Greater Harrisburg
  10. Hempfield Behavioral Health, Inc.
  11. Family Support of Central Pennsylvania, Inc.
  12. Eleanor Bush, Esq.
- S. Amendment #1 to Purchase of Service Agreement between Children & Youth and Boyo Transportation Services, Inc.
- T. Adoption Assistance Agreements #2011-22 and #2011-23.
- U. Purchase of Service Agreements between MH/ID and:
1. NHS Pennsylvania t/b/d/a NHS Capital Region
  2. Western Pennsylvania School for the Deaf
  3. Riverside Associates, P.C.
  4. Victoria T. Kern, MPT
  5. Jaime L. Hunter, CCC-SLP
  6. Jessica Gazsi, PT DPT
  7. Fetterhoff & Zilli
  8. Keystone Service Systems, Inc.
  9. Pressley Ridge
  10. Allegheny Valley School
- V. ITF Medicaid Waiver Service Agreements between MH/ID and:
1. Victoria T. Kern, MPT
  2. Jaime L. Hunter, CCC-SLP
  3. Jessica Gazsi, PT DPT
  4. Western Pennsylvania School for the Deaf
  5. Keystone Service Systems, Inc.
- W. Emergency Food Assistance Program (TEFAP) Grant Agreement between Dauphin County and the Pennsylvania Department of Agriculture.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Notification from Dauphin Engineering Co. advising that Ernst Mishra Real Estate Associates is applying to DEP for a General NPDES Permit for discharges of stormwater from construction activities in Susquehanna Township.
  - B. Notification from Herbert, Rowland & Grubic advising that The Harrisburg Authority is applying to DEP for a Water Allocation Permit Application. This permit will allow the Authority to continue to withdraw surface water from the DeHart Reservoir and the Susquehanna River to supply their drinking water system.

- C. Notification from CET Engineering Services advising that the Lykens Borough Authority is applying to DEP for a Water Quality Management Permit and a Joint Permit for Water Obstruction and Encroachment for proposed improvements to the existing Authority wastewater treatment facility located on Arlington Street in Lykens Borough.
- D. Notification from CEI advising that they are applying to DEP for a General NPDES Permit for discharges of stormwater from construction activities on State Route 209 near Railroad Street, Williamstown.
- E. Notification from Instrumentation, Control & Energy Engineering, LLC advising that Hummelstown Borough is applying to DEP for a Part II Water Quality Management Permit for upgrades to Pump Stations #1, #2 and #3.
- F. Notification from Haines & Kibblehouse, Inc. advising that they are applying to DEP for the renewal of their existing State Only Operating Permit with regards to the Handwerk Materials Crushing Plant in Lower Swatara Township.
- G. Notification from RK&K advising that the West Hanover Township Water and Sewer Authority is applying to DEP for a Small Project Permit – Water Obstruction and Encroachment Permit for the upgrading of the existing wastewater treatment plant.
- H. Notification from Century Engineering, Inc. advising that Lawrence Street Partners, L.P. is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities on Route 230 and Lawrence St., Middletown.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 27, 2010 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.\*\*\*\***

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”