

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING  
WEDNESDAY, JANUARY 7, 2009  
(10:00 A. M.)**

**Final  
Wednesday, January 7, 2009  
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
  - December 10, 2008 Salary Board Minutes
  - December 17, 2008 Salary Board Minutes
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
- VIII. SALARY BOARD
  - A. 2009 Pay Scales and Pay Increases.
  - B. Adult Probation
    - 1. Create a Full-Time Adult Probation Officer II (MH Caseload Specialty) position, Range 08003, Step 01, Salary \$17.19 p/h, effective January 12, 2009.
    - 2. Create a Full-Time Probation Officer Aide 2 (MH Caseload Specialty) position, Range 01484, Step 01, Salary \$12.90 p/h, effective January 12, 2009.
  - C. MDJ Court Administration
    - 1. Create a Full-Time Legal Clerk 2 (Floater) position, Range 01482, Step 01, Salary \$10.61 p/h, effective January 12, 2009.
  - D. Prison
    - 1. Create two (2) Full-Time Correctional Officer I Probation positions, Range 00030, Step 01, Salary \$18.73 p/h, effective January 12, 2009.
    - 2. Create a Full-Time Maintenance Worker position, Range 00030, Step 01, Salary \$18.73 p/h, effective January 12, 2009.
    - 3. Create a Full-Time Policy Compliance Officer position, Range 00131, Salary \$30.10 p/h, effective January 12, 2009.
- IX. PERSONNEL
  - A. Personnel Packet
- X. PURCHASE ORDERS – RANDY BARATUCCI, DIRECTOR OF PURCHASING

- A. Purchase Orders
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR
- A. Investment Report
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
- A. Training Packet.
  - B. Appointment of Leland Nelson to the Dauphin County Solid Waste Advisory Committee.
  - C. Appointment of Darrin Robinson to LEPC to replace Chief Donald Konkle who retired.
  - D. 2009 Illusion Maker Agreement for Performance for recycling education instruction at Central Dauphin, City of Harrisburg, Halifax, Susquehanna, Steelton-Highspire, Derry Township, Lower Dauphin, Middletown, Millersburg and Upper Dauphin School Districts.
  - E. Crabtree, Rohrbaugh & Associates proposal to assemble bid documents for replacing mezzanine fencing at the Dauphin County Prison.
  - F. Contract Amendment between Dauphin County Weatherization and PP&L.
  - G. Certification of County Funds for 2009 Program Year between Dauphin County and the Pennsylvania Department of Agriculture certifying the County match for easement purchases for farmland preservation.
  - H. Consultant Agreement between Dauphin County and Terry R. Haines for administration of the Dauphin County Affordable Housing Fund Program from 1/1/09 – 12/31/09.
  - I. Appointment of Deborah Nifong, Bruce Foreman, Sara Jane Cate, Chris Mummert and Pete Palacios to the Dauphin County Library Board. Terms will expire December 31, 2009.
  - J. Purchase of Service Per Diem Rates between Children and Youth and:
    - 1. T. W. Ponessa and Associates
    - 2. Diversified Treatment Alternatives, Inc.
    - 3. Families United Network, Inc.
    - 4. Family Care for Children and Youth, Inc.
    - 5. Family Care Services, Inc.
    - 6. Gaudenzia Chambers Hill Adolescent Program
    - 7. George Junior Republic of PA
    - 8. Glade Run Lutheran Services
    - 9. Glen Mills School
    - 10. Holy Family Social Services
    - 11. The Impact Project, Inc.
    - 12. Jewish Family Service of Greater Harrisburg, Inc.
    - 13. Keystone Children & Family Services, Inc.
    - 14. Commonwealth Clinical Group, Inc.

- K. Amendment to 2008-2009 LIHEAP Program increasing funds for the Weatherization Assistance Program.
- L. Uniform Rental Service Agreement between Dauphin County and Cintas for 1/1/09 – 12/31/09.
- M. Service Agreement between Dauphin County and Cintas for mops for 1/1/09 – 12/31/09.
- N. Amendments to Purchase of Service Agreements between Area Agency on Aging and:
  - 1. It Takes A Village, Inc. – Amendment #1
  - 2. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #1
- O. Purchase of Service Agreements between Children and Youth and:
  - 1. COBYS Family Services, Inc.
  - 2. Children’s Choice, Inc.
  - 3. The Bradley Center, Inc.
  - 4. Adelphoi Village, Inc.
  - 5. Cornell Abraxas Group, Inc.
- P. Amendment #1 to Purchase of Service Agreement between Children and Youth and Pressley Ridge.
- Q. Adoption Assistance Agreements #2008-94, #2008-95, #2008-96 and #2008-97.
- R. Subsidized Legal Custodianship Agreement #2008-08.
- S. Memorandum of Understanding between Dauphin County and the Administrative Office of Pennsylvania Courts for reimbursement of costs incurred by the County for entering data into the Common Pleas Case Management System.
- T. MH Purchase of Service Agreement between MH/MR and Alexia Wheeler, M.A., CCC-SLP.
- U. ITF Medicaid Waiver Service Agreement between MH/MR and Alexia Wheeler, M.A., CCC-SLP.
- V. Amendments to Purchase of Service Agreements between MH/MR and:
  - 1. Wyoming Valley Professional Ambulance Service, Inc. – Amendment #1
  - 2. Victoria Kern, MPT t/d/b/a Kern Physical Therapy Services – Amendment #1
- W. Amendment #1 to the Human Services Development Fund Agreement between Dauphin County and the Central Pennsylvania Food Bank, Inc.
- X. Homeless Management Information System Agreement between Dauphin County and the Capital Area Coalition on Homelessness, Inc.
- Y. Refund of 2007 March Interim Penalties, Interest and Bureau Costs – Rodney & Molly Sauder – Parcel #62-029-109 - \$100.85.
- Z. Agreement between Dauphin County (Schaffner) and PrimeCare, Inc. - Amendment #1.
- XV. NEW BUSINESS

XVI. COMMISSIONERS' DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

- A. Notification from Act One Consultants, Inc. advising that Dan C. Welte is applying to DEP for a General Permit #5 for the installation of a sanitary sewer line crossing under a small tributary stream on part of the Brookview subdivision in West Hanover Township.
- B. Receipt of a letter from Traffic Planning and Design, Inc. advising that PennDOT is applying to DEP for a Joint Application for Pennsylvania Water Obstruction and Encroachment Permit and U.S. Army Corps of Engineers Section 404 Permit for the SR 0209 Section 011 over Wiconisco Creek (replacement of the existing three span bridge carrying SR 0209 over the Wiconisco Creek in Williams Township).

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 14, 2009 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.\*\*\*\***

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."