

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING  
WEDNESDAY, JANUARY 5, 2011  
(10:00 A. M.)**

**Final  
Wednesday, January 5, 2011  
9:30 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

December 15, 2010 Workshop Meeting  
December 22, 2010 Legislative Workshop Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

VIII. SALARY BOARD

A. 2011 Pay Scales and Pay Increases

B. Human Resources

1. Create a Full-Time Director of Human Resources position, (Title Change as a result of Department Name Change), effective January 10, 2011.
2. Abolish a Full-Time Director of Personnel & Payroll position, effective January 10, 2011.
3. Create a Full-Time Human Resources Generalist position, (Title Change as a result of Department Name Change), effective January 10, 2011.
4. Abolish a Full-Time Personnel Generalist position, effective January 10, 2011.

C. Sheriff's Office

1. Abolish a Part-Time Chief Deputy Sheriff Trainee position, Range 09051, Step 01, Salary \$15.17 p/h, effective January 10, 2011.

D. Work Release

1. Create six (6) Full-Time Adult Probation Officer I positions, Range 8002, Step 01, Salary \$17.36 p/h, effective January 5, 2011.
2. Abolish six (6) Full-Time Probation Officer Aide II positions, Range 1484, Step 01, Salary \$13.69 p/h, effective January 5, 2011.

IX. DEPARTMENT OF HUMAN RESOURCES

A. Personnel Packet

- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
  - A. Purchase Orders
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, DIRECTOR
  - A. Investment Report
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XIII. SOLICITOR’S REPORT – WILLIAM TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
  - A. Training Packet.
  - B. Proposed Stipulations of Settlement for Tax Assessment Appeals:
    - 1. Eastridge Affordable Housing, LP, No. 2009-CV-15586-TX, Parcel No. 63-015-068, Worchester Avenue, Swatara Township
    - 2. The Third Clabell Company/Horst Realty, Docket No. 2010-CV-14060-TX, 34 Pineford Drive, Middletown Borough, Tax Parcel No. 41-022-002
    - 3. Harrisburg Hospitality Group, LLC, 525 South Front Street, Docket No. 2008-CV-15354-TX, Tax Parcel No. 01-056-005
    - 4. Pheasant Hill Estates, 14400 Pheasant Hill Road, Docket No. 2009-CV-15806-TX, Tax Parcel No. 62-013-12
  - C. Purchase of Service Agreement between Dauphin County and Comcast for 2011 Public Service Announcements.
  - D. Service Agreement (67084) between Dauphin County and Controls, Service & Engineering Co., Inc. for 2011 HVAC maintenance for the ECC.
  - E. Service Agreement (PM67083) between Dauphin County and Controls, Service & Engineering Co., Inc. for 2011 HVAC maintenance for the following Tower Sites:
    - 1. Ellendale
    - 2. Berry
    - 3. Blue Mountain
    - 4. Conewago
    - 5. Lower Swatara
    - 6. Chambers Hill
    - 7. Fairview
    - 8. 333 Market
    - 9. Lykens
    - 10. Mahantango
    - 11. Peter’s Mountain
    - 12. Londonderry
    - 13. Pillow
    - 14. Reservoir Park
    - 15. Derry Township
  - F. Service Agreement (PM67084) between Dauphin County and Controls, Service & Engineering Co., Inc. for 2011 HVAC maintenance at the EMA Main Administration Building.

- G. Memorandum of Understanding between Dauphin County and Exelon Nuclear for continuance of an Emergency Planner position for the period 1/1/2011 – 12/31/2014.
  - H. Proposed exoneration of St. Margaret Mary Parish; Tax Parcel No. 62-021-292 - \$745.72 and Tax Parcel No. 62-021-043 - \$2,711.74 for the years 2004, 2005, 2006, 2007, 2008 and 2009 (County Tax and County Library Tax).
  - I. Resolution No. 1- 2011 selecting Commissioner George P. Hartwick, III to serve on the Board of Directors of the SouthCentral LEO.
  - J. Resolution No. 2-2011 appointing Robert Gallagher, Ray Spencer, and Matt Tunnell to the SouthCentral Workforce Investment Board to serve for a term expiring on September 30, 2013.
  - K. Subdivision and Land Development Service Agreement between Dauphin County and the Board of Commissioners of Swatara Township.
  - L. Lease Agreement between Dauphin County and HP Financial Services, Schedule No. 103108000040 for 90 PCs and 5 laptops for distribution to various departments.
  - M. Appointment of Scott Shearer to the Fort Hunter Board of Trustees, term expiring December 31, 2013.
  - N. Satisfaction Piece for Yvette Montague-Taylor on the property located at 2453 Walnut Street, Harrisburg, PA 17103 (\$5,000.00).
  - O. Senior Center Grant Agreement between Dauphin County and The Steelton Community Development Foundation, Inc.
  - P. Purchase of Service Agreements between Children & Youth and:
    - 1. Children's Home of York
    - 2. Glen Mills Schools
  - Q. Purchase of Service Agreement between MH/MR and Pennsylvania Behavioral Health & Aging Coalition.
  - R. Purchase of Service Per Diem Rates between Children & Youth and:
    - 1. Bethany Christian Services of Central PA
    - 2. Hempfield Behavioral Health, Inc.
  - S. Matching Share from Unrestricted Gaming Funds for Millersburg Colonnade Theater to match State Redevelopment Assistance Capitol Grant (RACP) for \$750,000 to be administered through the Dauphin County Redevelopment Authority.
  - T. Consultant Agreement between Dauphin County and Terry R. Haines for administration of the Dauphin County Affordable Housing Program for the period 1/1/2011 to 12/31/2011.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Notification from Tyco Electronics advising of their intent to submit a NPDES renewal application to the PA Dept. of Environmental Protection for discharge of treated water from groundwater remediation system to Wiconisco Creek, Williamstown Borough, Dauphin County.
- B. Notification from H. Edward Black and Associates, P.C. advising that Millersburg Borough is applying for a Chapter 105, Water Obstruction and Encroachment Permit, and a Chapter 106, Floodplain Encroachment Permit from the PA Dept. of Environmental Protection and a U.S. Army Corps of Engineers Section 404 Permit for the proposed additions to the existing park complex at Millersburg Riverfront Park project located at the confluence of Susquehanna River and Wiconisco Creek, Millersburg Borough, Dauphin County.
- C. Notification from Glace Associates advising that Halifax Water and Sewer Authority's Act 14 Notification Public Water Supply Improvements in compliance with Groundwater Rule is being reviewed by the DEP.
- D. Notification from The Hershey Company advising of their request for approval to modify existing air contamination sources and obtain a permit, from DEP, to operate these sources at The Hershey Company, West Hershey, PA Plant, 1033 Old West Chocolate Ave., Derry Township, Dauphin County.
- E. Notification from dhi engineering & environmental services advising that Dura-Bond Pipe LLC is applying to DEP for an application for the renewal of Air Quality Operating Permit No. 22-05047 for the facility located in Steelton.
- F. Notification from Mellott Engineering, Inc. advising that The McNaughton Company is applying to DEP for permits for The Townes at Briar Creek proposed 96-unit residential townhouse project off Dewey Drive in West Hanover Township project

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 12, 2010 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.\*\*\*\***

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."