

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING
WEDNESDAY, JANUARY 4, 2012
(10:00 A. M.)**

**Final
Wednesday, January 4, 2012
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - December 14, 2011 Workshop Meeting
 - November 23, 2011 Election Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
- VIII. SALARY BOARD
 - A. 2012 Pay Scales and Pay Increases.
 - B. Parks & Recreation
 - 1. Create a Part-Time Environmental Educator position, Range 09050, Step 13, Grade 02, Salary \$10.00 p/h, effective January 9, 2012.
 - 2. Abolish a Full-Time Environmental Educator position, Range 00108, Step 07, Grade 02, Salary \$18.24 p/h, effective January 9, 2012.
 - 3. Create a Full-Time Administrative Assistant I position, Range 00106, Step 12, Salary \$18.17 p/h, effective January 23, 2012.
 - C. Prison
 - 1. Abolish a Full-Time Secretary I (Education Department) (Interim Fill) position, Range 01010, Step 01, Salary \$11.48 p/h, effective January 4, 2012.
 - D. Veterans' Affairs
 - 1. Create a Full-Time Administrative Assistant I position, Range 00106, Step 01, Salary \$14.61 p/h, effective January 4, 2012.
- IX. HUMAN RESOURCES
 - A. Personnel Packet
- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
 - A. Purchase Orders

- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, DIRECTOR
 - A. Investment Report
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.
- XIII. SOLICITOR'S REPORT – JOE CURCILLO, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.
 - B. Satisfaction Pieces for:
 - 1. Que X. Nguyen and Men Thi Nguyen on the property located at 434 Hale Ave., Harrisburg, PA 17104 - \$3,500.00.
 - 2. Maria Merriweather on the property located at 658 S. 2nd St., Steelton, PA 17113 - \$2,288.00.
 - C. Bailment and Tax Collection Services Agreement between Dauphin County and Charles Fultz, Tax Collector.
 - D. Purchase of Service Agreement between Dauphin County and Ticket Turtle for online service to purchase tickets, merchandise and gift certificates for Dauphin County Parks & Recreation events and programs.
 - E. Certification for authorizing use of 9-1-1 Funds.
 - F. Highmark, Inc. OPL Recovery Services for a Subrogation lien settlement.
 - G. 2012 Hotel Tax Disbursements:
 - 1. Friends of International House-Harrisburg - \$2,000
 - 2. Camp Curtin Memorial-Mitchell United Methodist Church - \$3,050
 - H. Approve the award of a local share gaming grant in the amount of \$97,629.28 to East Hanover Township, consistent with the First Amended and Restated Memorandum of Understanding with East Hanover Township and the recommendation of the Dauphin County Gaming Advisory Board.
 - I. Adoption Assistance Agreements #2011-52, #2011-53, #2011-59, #2011-61 and #2011-62.
 - J. Addendum #1 to Purchase of Service Agreement between Dauphin County and the YMCA of Greater Harrisburg.
 - K. Emergency Shelter Grant Agreement between Dauphin County and the Commonwealth of Pennsylvania Department of Community and Economic Development.
 - L. Long-Term Structured Residence (LTSR) Agreement between Dauphin County and the Cumberland/Perry Mental Health/Intellectual and Developmental Disabilities Office.
 - M. Grant Application for a Paul Coverdell Forensic Science Improvement Grant to the Pennsylvania Commission on Crime and Delinquency.

- N. Contract for Services between RSR Appraisers and Analysts and Dauphin County for an appraisal on the Herbert Schaffner Youth Center.
 - O. PEMA Circular C2011-05 regarding Emergency Management Performance Grant Annual Submission.
 - P. Ratification of the Appointment of the Chief Clerk, Laura E. Evans, Esq.
 - Q. Ratification of the Appointment of the Solicitor, Joseph Curcillo, Esq.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for a General NPDES Permit for the installation of observation tees and replacement/repair of approximately 364 laterals and building sewers at the Forest Hills Development off of Linglestown Road.
 - B. Notification from HRG advising that Londonderry Township is applying to DEP for a General Permit #11 for the Foxianna Road Structure Replacement in Londonderry Township.
 - C. Receipt of an Order from the PA Public Utility Commission regarding the Application of UGI Central Penn Gas, Inc. for approval to begin to offer, render, furnish or supply gas utility services to the public in the additional territories of Centerpoint Borough and Jefferson Township, Berks County; Silgo Borough, Clarion County; Wayne and Woodward Townships, Clinton County; Jackson, Jefferson, Lykens, Rush and Williams Township, Dauphin County; Milford Township, Juniata County; Cold Spring and East Hanover Townships, Lebanon County; Mount Jewett Borough, McKean County; Decatur Township, Mifflin County; Lehigh Township, Northampton County and Cass Township, Schuylkill County, Pennsylvania.
 - D. Notification from Act One Consultants, Inc. advising that Yingst Homes, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the development of a 32.9 acre tract into 108 condominium units in West Hanover Township.
 - E. Notification from Larson Design Group advising that the Porter Tower Joint Municipal Authority is applying to DEP for a NPDES Permit for the Wastewater Treatment Plant Upgrade Project in Williams Township.
- XIX. PUBLIC PARTICIPATION
- XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 11, 2012 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.******

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."