

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
WORKSHOP MEETING
WEDNESDAY, JANUARY 26, 2011 (10:00 A.M.)**

Final
Wednesday, January 26, 2011
9:30 a.m.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

January 5, 2011 Workshop/Legislative Meeting **(For Approval)**
January 5, 2011 Salary Board Meeting **(For Approval)**
January 12, 2011 Workshop Meeting
January 19, 2011 Legislative Meeting

V. PUBLIC PARTICIPATION

VI. DIRECTORS/GUESTS

A. Greg Kline, EMA

1. Radiological Emergency Response Plan and 9-1-1 Update

VII. SALARY BOARD

A. Prison **(**A Vote is Requested 1/26/11**)**

1. Create a Full-Time Treatment Specialist I – Interim Fill position, Range 6634, Salary \$15.72 p/h, effective January 24, 2011.

B. Solicitor's Office **(**A Vote is Requested 1/26/11**)**

1. Create a Part-Time Assistant Solicitor position, Range 09052, Step 33, Grade 02, Salary \$33.54 p/h, effective January 10, 2011.

2. Eliminate a Full-Time Assistant Solicitor position, Range 00018, Step 05, Grade 03, Salary \$33.54 p/h, effective January 10, 2011.

C. Adult Probation **(**A Vote is Requested 1/26/11**)**

1. Create a Full-Time Department Clerk 2 position, Range 01482, Step 04, Salary \$11.95 p/h, effective January 10, 2011.

2. Eliminate a Full-Time Department Clerk 1 position, Range 01481, Step 04, Salary \$10.86 p/h, effective January 10, 2011.

D. EMA **(**A Vote is Requested 1/26/11**)**

1. Create nine (9) Full-Time Telecommunicator Trainee positions, Range 01012, Step 01, Salary \$12.65 p/h, effective January 19, 2011.

E. MDJ Jennings **(**A Vote is Requested 1/26/11**)**

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 07, Salary \$13.99 p/h, effective January 10, 2011.
 2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 07, Salary \$12.68 p/h, effective January 10, 2011.
- F. MDJ Lindsey (*****A Vote is Requested 1/26/11*****)
1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.43 p/h, effective January 10, 2011.
 2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 06, Salary \$11.29 p/h, effective January 10, 2011.
- G. MDJ Solomon (*****A Vote is Requested 1/26/11*****)
1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 09, Salary \$14.55 p/h, effective January 10, 2011.
 2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 09, Salary \$13.19 p/h, effective January 10, 2011.
- H. MDJ Smith (*****A Vote is Requested 1/26/11*****)
1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 07, Salary \$13.99 p/h, effective January 10, 2011.
 2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 07, Salary \$12.68 p/h, effective January 10, 2011.
- I. MDJ Smith (*****A Vote is Requested 1/26/11*****)
1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.43 p/h, effective January 10, 2011.
 2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 06, Salary \$11.29 p/h, effective January 10, 2011.
- J. MDJ Pelino (*****A Vote is Requested 1/26/11*****)
1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.43 p/h, effective January 10, 2011.
 2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 06, Salary \$11.29 p/h, effective January 10, 2011.
- K. MDJ K. Lenker (*****A Vote is Requested 1/26/11*****)
1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.43 p/h, effective January 10, 2011.
 2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 06, Salary \$11.29 p/h, effective January 10, 2011.

VIII. DEPARTMENT OF HUMAN RESOURCES

- A. Personnel Packet

IX. DIRECTOR OF PURCHASING

- A. Purchase Orders - Updated Packet (includes current and 1/19/11 Packet)
(*A Vote is Requested 1/26/11***)**

- X. TRAINING PACKET (1/26/11 Packet)
- XI. SOLICITOR'S REPORT
 - A. Final Report 1/19/11
 - B. Draft Report 1/26/11
- XII. ITEMS FOR DISCUSSION
 - A. Submission of the 2010 Act 44 Tax Fund Report to PennDOT. (*****A Vote is Requested 1/26/11*****)
 - B. Submission of the 2010 Dauphin County Liquid Fuels Tax Fund Report to PennDOT. (*****A Vote is Requested 1/26/11*****)
 - C. Appointment of the following to the Capital Resource Conservation & Development Board: Sarah (Sally) Moffitt Zaino (Member-at-Large position) – term expires March 2014 and Mike Hubler (Alternate position) – term expires March 2012. (*****A Vote is Requested 1/26/11*****)
 - D. General Release of all Claims re: Singer v. Dauphin County. (*****A Vote is Requested 1/26/11*****)
 - E. Memorandum of Understanding (MOU) between the County of Dauphin and the Township of Derry allocating and providing for payment of the costs for the relocation of Dauphin County Bridge No. 122 and the Relocation of Hanover Street. This MOU modifies the MOU approved by the Board of Commissioners on 2/17/2010. (*****A Vote is Requested 1/26/11*****)
- XIII. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.
 - B. Appointment of Adam Rabenold to the Ag Land Preservation Board. Mr. Rabenold will be filling an unexpired term, which will expire December 31, 2011.
 - C. Appointment of Dan Tunnell to the Tri-County Regional Planning Commission. Mr. Tunnell will be filling an unexpired term, which will expire December 31, 2011.
 - D. Appointment of Josh First to the Dauphin County Planning Commission – term expires December 31, 2014.
 - E. Satisfaction Pieces for:
 - 1. Carol S. Berkich on the property located at 286 Broad Street, Highspire, PA 17034 (\$2,441.00).
 - 2. Mark T. Whitaker and Daphne R. Whitaker on the property located at 2010 Market Street Extension, Middletown, PA 17057 (\$3,214.00).
 - F. Subordination Agreement for Jewel M. Vargas on the property located at 1526 N. 5th Street, Harrisburg, PA 17102.
 - G. Purchase of Service Agreement for 2011 between Dauphin County and Illusion Maker for recycling education instruction in Dauphin County School Districts:

Harrisburg – Foose Elementary; Upper Dauphin – Upper Dauphin Elementary; Halifax Area – Enders-Fisherville Elementary; Lower Dauphin – East Hanover Elementary and Steelton-Highspire – Steelton-Highspire Elementary.

- H. Maintenance Agreement between Dauphin County and G.R. Sponaugle for mechanical HVAC services for the Administration Building for the period 1/1/2011 – 12/31/2013.
- I. Purchase of Service Agreement between Dauphin County and Cintas for facility service product rentals.
- J. Maintenance Agreement Renewal (No. C0059) between Dauphin County and Intercon Automation, Inc. for the Dauphin County Administration Building for the period 1/1/2011 – 12/31/2011.
- K. Memorandum of Agreement between Dauphin County for the South Central Task Force and the Lancaster County Public Safety Training Center (LCPSTC) for support services for the regional planning, training and exercise program for the period 1/1/2011 – 7/31/2013.
- L. Purchase of Service Agreements between Drug and Alcohol and:
 - 1. Pennsylvania Recovery Organizations Alliance, Inc. – Contract #1
 - 2. Pennsylvania Recovery Organizations Alliance, Inc. – Contract #2
- M. 2011 Promulgation for the Dauphin County Radiological Emergency Response Plan.
- N. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer, Julie Ann Wilt, Tax Collector, Lower Swatara Township. The County and Treasurer agree to accept appointment to receive and collect real estate taxes for the period 1/1/2011 – 1/2/2012.
- O. Agreement between Dauphin County and Cornell Abraxas-South Mountain for Juvenile Detention Services.
- P. Approval of Environmental Covenants with PA DEP for remediated land at 5415 Front Street and Payment of \$500 Review Fee.
- Q. Contract for the Weatherization Assistance Program (WRAP) between Dauphin County Weatherization and PPL for the period 1/1/2011 – 12/31/2015.
- R. Repository Bids received from Robert G. Beck, Rogue Enterprises, LLC for property #02-048-006, 1511 Berryhill Street - \$300 and property #09-25-038, 1718 Carnation Street - \$300.
- S. Professional Services Contract between Dauphin County and Harry Bricker, Esq. for the provision of legal services for the Bureau of Child Support Enforcement for Domestic Relations for the period 10/1/2010 – 11/30/2010.
- T. Professional Services Contract between Dauphin County and Jennifer Bush Archer, Esq. as Solicitor for Domestic Relations for the period 10/1/2010 – 9/30/2015.

- U. Certification of County Funds for 2011 Program Year between Dauphin County and the Pennsylvania Department of Agriculture certifying the County match for easement purchases for farmland preservation.
 - V. Purchase of Service Per Diem Rates between Children & Youth and Retiki's Open Arms Child Care (Jamila Samuels – Child Specific Contract).
 - W. Partial Refund of 2008, 2009 and 2010 Real Estate Taxes – DBOB Lingstor, LP C/O OB Companies – Parcel #35-015-004 – \$11,015.96.
 - X. Appointment of Bill Kohl to the Dauphin County General Authority. Mr. Kohl will be filling an unexpired term, which will expire the 1st Monday in January, 2013.
 - Y. Resolution #4-2011 approving the Keystone Human Services Project for a RACP grant. (This modifies Resolution #3-2011 which was approved on 1/12/11.)
 - Z. Purchase of Service Agreement between Dauphin County and Cintas for uniform rentals for the period 1/1/2011 – 12/31/2011.
- XIV. CHIEF CLERK'S REPORT
- XV. COMMISSIONERS' COMMENTS
- A. Jeff Haste, Commissioner
 - B. Mike Pries, Commissioner
 - C. George P. Hartwick, III, Commissioner
- XVI. CORRESPONDENCE
- A. Notification from the PA Game Commission advising that they are applying for a Chapter 102 NPDES Permit for stormwater discharges associated with construction activities (road to State Game Lands #211 in Rush Township).
 - B. Notification from Light-Heigel & Associates, Inc. advising that the South Hanover Township Sewer Authority is applying to DEP for a permit for the Kellock Run Pump Station Rehabilitation Project in South Hanover Township.
 - C. Receipt of the Harrisburg Authority's Amended Resource Recovery Facility's 2011 Budget.
 - D. Notification from Light-Heigel & Associates, Inc. advising that the Middle Paxton Township Board of Supervisors is applying to DEP for a General Permit 7 for a minor road crossing Water and Encroachments Permit for a culvert replacement project on Stoney Creek Road in Middle Paxton Township.
 - E. Receipt of a letter from the Governor's Office advising that they will be reviewing with the assistance of a consultant the Redevelopment Assistance Capital Project Application for the Whitaker Center for Science and the Arts.
 - F. Receipt of a letter from Marjorie Aleksy, Secretary for Reed Township, advising that she will be retiring as the Secretary/Treasurer for Reed Township and that J. Stephen Allen will be the new Secretary/Treasurer.
- XVII. PUBLIC PARTICIPATION

XVIII. ADJOURNMENT

******THE NEXT MEETING WILL BE A COMMISSIONERS' LEGISLATIVE MEETING TO BE HELD WEDNESDAY, FEBRUARY 2, 2011 AT 10:00 A.M.******

******THE RETIREMENT BOARD MEETING WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”