

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING
TUESDAY, DECEMBER 17, 2002 (10:00 A. M.)**

**Final
Tues. 12/17/02
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES October 22, 2002 Legislative Mtg.
October 22, 2002 Salary Bd. Mtg.
November 7, 2002 Workshop Mtg.
- V. TEFRA Hearing
 - A. Bruce Walter, Esq., Rhoads & Sinon
 - 1. Upper Dauphin Industrial Development Authority – Project for the Londonderry School.
 - B. Robert Grubic, Herbert, Rowland & Grubic, Inc.
 - 1. End of the year summary of the Liquid Fuels Program.
- VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VII. PUBLIC PARTICIPATION
- VIII. DEPARTMENT DIRECTORS
 - A. Bob Christoff, Dauphin County Conservation District
 - 1. Check presentation to Romaine Macht for participation in the Ag Land Preservation Program. This is a 147 acre farm located in Lykens Township.
 - B. Andrew Giorgione, Esq.
 - 1. Ordinance No. 7-2002 authorizing and approving the 2002 Nonsubstantial revision and consolidation of the County's Municipal Solid Waste Management Plan and providing for the Comprehensive Management, including the processing, disposal and recycling of municipal solid waste generated in the County.
 - 2. Resolution No. 27-2002 directing the joint County/City Department of Solid Waste Management & Recycling to evaluate and prepare certain amendments to the County's Municipal Waste Management Plan.

- C. Edgar Cohen, Facility Director
 - 1. Facility Update
- IX. SALARY BOARD
 - A. Solid Waste Management
 - 1. Creating an in house full time Solid Waste Recyclable collector, range 1005, step 9, salary \$9.54, effective 12/17/02.
- X. PERSONNEL
- XI. OVERTIME
- XII. PURCHASE ORDERS
 - A. Purchase Orders
 - B. Bid Award for yearly Office Supply Contract
- XIII. REPORT FROM BUDGET & FINANCE – MICHAEL YOHE, BUDGET DIRECTOR
 - A. Adoption of the Proposed 2003 Budget with Resolution No. 28-2002 levying a tax on real estate in the County for the year 2003; fixing the County Real Estate Tax Rate, and discounts and penalties applicable thereto, for the year 2003; and appropriating specific sums required for purposes of county government, as set for the County’s budget, for the year 2003; and levying other taxes for specified purposes.
 - B. Proposed budget cuts to the Proposed 2003 Budget.
 - C. Investment Report
- XIV. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS
- XV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet
 - B. Approval of FY02/03 Per Diem Rates between Children & Youth Agency and:
 - 1. National Mentor Health Care, Inc.:
 - W. W. Specialized Program: \$100.00/day
 - 2. YMCA Harrisburg Area East Shore Branch:
 - Day Care part-time (infant) thru 12/01/02 \$30.00/day
 - Day Care part-time (infant) thru 12/01/02-06/30/03 \$32.00/day
 - Day Care part-time (toddler) thru 12/01/02 \$27.00/day
 - Day Care part-time (toddler) 12/01/02-06/30/03 \$28.00/day
 - Day Care part-time (preschool) thru 12/01/02 \$25.00/day
 - Day Care part-time (preschool) 12/01/02-06/30/03 \$26.00/day
 - Day Care full-time (infant) thru 12/01/02 \$130.00/day
 - Day Care full-time 12/01/02-06/30/03 \$140.00/day
 - Day Care full-time (toddler) thru 12/01/02 \$122.00/day
 - Day Care full-time (toddler) 12/01/02-06/30/03 \$126.00/day
 - Day Care full-time (preschool) thru 12/01/02 \$112.00/day
 - Day Care full-time (preschool) 12/02/02-06/30/03 \$116.00/day
 - Optional Lunch Program \$1.75/day

- C. Real Estate Tax Refunds:
1. Partial refund of 2002 Real Estate Taxes to Curtis Engle, 258 & 260 North Street, Harrisburg, parcel #'s 04-002-033 & 04-002-034, in the amt. of \$282.60.
 2. Partial refund of 2002 Real Estate Taxes to Melody Oliveri, 1404 Fulton Street, Harrisburg, parcel #06-017-018, in the amt. of \$288.56.
 3. Complete refund of 2002 Real Estate Taxes to Dennis Maloskey & Michelle Grab, 1645 Rear Palm St., Derry Township, parcel #24-007-036, in the amt. of \$244.02.
 4. Partial refund of 2002 Real Estate Taxes to Samuel & Lorraine Papandrea, Powells Valley Road, Jefferson Township, parcel #33-003-001, in the amt. of \$465.87.
 5. Partial Refund of 2002 Real Estate Taxes to ASA Company, Route 25, Lykens Township, parcel #39-019-008, in the amt. of \$248.83.
 6. Partial Refund of 2002 Real Estate Taxes to Ronald Hoffman, North of Armstrong Valley Road, Jackson Township, parcel #32-006-087, in the amt. of \$650.63.
- D. Proposal from Zelenkofske & Axelrod, LLC reflecting a wider scope of duties for the audit of Dauphin County for the year ended December 31, 2002 and subsequent years. The increased scope of work will result in an increased cost to the county of between \$16,000 to \$20,000 per year.
- E. Agreement between Dauphin County and Keystone Tax Claim Bureau, LLC for the collection of delinquent real estate taxes.
- F. Remove parcel #07-026-015, 621 Harris Street, Harrisburg from the Repository List.
- G. Appoint James R. Carelli as Deputy Tax Collector to collect county taxes in East Hanover Township.
- H. Appoint August (Skip) Memmi to the Dauphin County Industrial Development Authority – term will expire October 1, 2003.
- I. Appointment/Reappointments to the Dauphin County Economic Development Advisory Committee:
1. Tom Bell – reappt.
 2. Linda Goldstein – reappt.
 3. Alan Dakey – reappt.
 4. Fred Clark – reappt.
 5. David Black – reappt.
 6. Nick Dininni – reappt.
 7. George Hartwick – reappt.
 8. Fred Rice – reappt.
 9. Gayle Russell – reappt.
 10. LeGree Daniels – appt.
- J. Reappoint Walter W. Cohen to the Dauphin County General Authority. Term will expire – January, 2008.

- K. Commercial Lease Agreement between Dauphin County and 1100 Associates to lease office space at 1100 S. Cameron Street, Harrisburg, for Crisis Management and Drugs & Alcohol Agency.
- L. PNA Contract with Dauphin Manor Nurses and Social Workers.
- M. Lease Agreement between Dauphin County and Washington Township for D. J. Rebecca Margerum's Office.
- N. Board of Commissioners acceptance of the property owner's appraisal report as the market value for the Assessment Appeal and Consent to a Stipulated Settlement on the following properties:
 - 1. PA DUI Association, 2413 North Front St., Harrisburg, Tax parcel #10-067-018.
 - 2. 2016 Associates, 2080 Linglestown Road, Harrisburg, Dauphin County Docket No. 5854 CV 2001-CV.
 - 3. Sophil Corporation (UPS Facility)
Tax parcel #'s 63-024-088 & 63-024-096
Dauphin County Docket No. 5185-S-2000.
 - 4. Eastridge Apartments
Tax parcel #63-015-068.
- O. Commissioners agree to commit to County's prorata share of \$490.00 to complete the appraisal at the Cumberland Court Apartments, Tax parcel #05-008-001.
- P. Consultant Agreement between Dauphin County and Terry Haines to administer the Dauphin County Affordable Housing Fund Program.
- Q. Lease Agreement between Dauphin County and Block Business Systems for the final phase of the Copier Upgrade Program at Dauphin County.
- R. Cleaning Contract between Dauphin County and Tina Shatto for cleaning services at Fort Hunter.
- S. Ground Lease between Dauphin County and Harold Engle for a 10 foot tract of land located at 1 Laurel Lane, Millersburg for a temporary communications facility and metal equipment cabinet. (EMA)
- T. Agreement between Dauphin County and the Dauphin County Executive Commission on Drugs and Alcohol, Inc.
- U. Telephone Line Agreement with Verizon Select Services, Inc., to expand services to public safety agencies and for DEMA staff when traveling outside the area.
- V. Memorandum of Agreement for participation in the PA Task Force 1 Urban Search & Rescue Team on a State requested activation. (EMA)
- W. Recommendation to have Barry Wyrick and Rick Wynn as Dauphin County representatives on the CABHC Board with Dan Eisenhauer and Smittie Brown as alternates.

- X. Resolution No. 29–2002 authorizing the filing of a Proposal for Y03/04 funds with the Dept. of Community & Economic Development in the amount of \$226,861.00 for the improvement of emergency shelter services and facilities for the homeless:
 - 1. Catholic Charities
 - 2. YWCA
 - 3. Shalom House

- Y. Proposal to create an Independent Dauphin County Auditing Board.

- Z. Lease Agreement between Dauphin County and Barmill Partnership for the Northern Dauphin County Government Center.

- AA. Adoption Assistance Agreements:
 - 1. #2002-17
 - 2. #2002-18
 - 3. #2002-19

- BB. Maintenance Agreement with G. R. Sponagule for maintenance of various county buildings.

- CC. Amendment to Contracts for the permanent Dauphin County Appeals Board Members.

- DD. Resolution No. 30-2002 authorizing the filing of a proposal to the PA Dept. of Community and Economic Development pertaining to the Brownfields for Housing Grant, on behalf of the Harrisburg Realty Improvement Corp. (International House, 306 Chestnut Street, Harrisburg, PA)

- EE. Professional Engineering Services Agreement between Dauphin County Solid Waste Management & Recycling and Buchart Horn, Inc., to perform the feasibility, equipment selection and siting and design services for the proposed recycling materials recovery facility. (This is State monies and not Dauphin County's General Fund monies)

- FF. Subordination Agreements for the following individuals in relation to Affordable Housing Program:
 - 1. Fernando & Ruth Rivers for property located at 630 S. 20th Street, Harrisburg.
 - 2. Susan Knisley for property located at 3129 N. 6th St., Harrisburg.

- GG. Agreement between Dauphin Manor and dBi Laboratories, Inc., to provide phlebotomy services.

- HH. Subordination Agreements for the following individuals in relation to the Redevelopment Authority of Dauphin County:
 - 1. Ilija and Pavica Kozulovic for property located at 475 Stikle St., Steelton, (mortgage amount \$5,406.00)
 - 2. Pero and Ruzica Jovic for property located at 499 Stikle St., Steelton, (mortgage amount of \$5,406.00)

II. Acceptance of preliminary proposal from Hershey Cleaners to occupy space in the Veterans Building and provide valet dry cleaning services, i.e., drop off and pick up, at discounted rates, to county employees. Upon the granting of preliminary acceptance of this proposal a formal contract will be submitted for Board approval.

JJ. Approval of creation of a Courthouse renovations oversight Committee.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS' DISCUSSION & ACTIONS

A. Anthony M. Petrucci, Commissioner

1. Proposal for 2003 County tax billing cycle that would allow the opportunity for property owners to contribute \$1.00 of their county tax to go to farm preservation or Parks & Recreation Conservation.

XIX. CORRESPONDENCE

A. Received a letter from DEP in reference to the Harrisburg Incinerator & Transfer Station, permit #100758 renewal application, Public Hearing of April 13, 2002, Comment-response document.

B. Notification from Herbert, Rowland & Grubic, Inc., on behalf of Swatara Township, indicating they intend to apply to DEP for a Water Obstruction and Encroachment General Permit for construction of a composting facility, Kelker St. and Orchard Drive, Swatara Township, Dauphin County.

C. Notification from Brinjac Engineering, on behalf of Conewago Enterprises, Inc., indicating they will be submitting an application to DEP for discharge of stormwater associated with construction activities at Lot No. 4 - Stoneridge Commerce Park, Lower Swatara Township, Dauphin County.

D. Notification from R. J. Fisher & Associates, Inc., indicating Bill Rothman will be filing an application with DEP for a General NPDES Permit to permit discharge of stormwater from construction activities for the Hearthsides East Development, Lower Paxton Township, Dauphin County.

E. Notification from ConAgra Foods, is applying for a Pennsylvania State Only (Synthetic Minor) Operating Permit for its flour mill located on 99 Second St., Highspire, Dauphin County.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

*******THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

THE NEXT SCHEDULED MEETING WILL BE TUESDAY, JANUARY 7, 2003 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."