

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 15, 2004 (10:00 A. M.)**

Final
Wed. 12/15/04
9:15 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES November 24, 2004 Workshop Mtg.
November 24, 2004 Election Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
 - A. Robert Christoff, Dauphin County Conservation District
 - 1. Ag Land Preservation Check presentation to Melvin Fureman pertaining to his 137 acre farm located in East Hanover Township.
- VIII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
 - A. Investment Report
 - B. Presentation of proposed 2005 General Fund Budget – Resolution No. 40-2004 adopting the budget.
- IX. SALARY BOARD
 - A. Spring Creek
 - 1. Create a full-time Payroll Specialist position, range 1011, step 07, salary \$12.79 p/h, effective December 20, 2004.
 - 2. Create a full-time Insurance Administrator position, range 00106, step 01, salary \$13.76 p/h, effective December 15, 2004.
 - 3. Eliminate a full-time Social Services Secretary position, range 5030, step 02, salary \$9.52 p/h.
 - 4. Create a full-time Staff Development Secretary position, range 5030, step 02, salary \$9.52 p/h, effective December 20, 2004.
 - B. Communications
 - 1. Eliminate a full-time Communications position, range 1112, step 06, salary \$26.06 p/h, effective December 1, 2004.

- C. District Justice Lindsey
 - 1. Eliminate a full-time Legal Clerk I position, range 1481, step 01, salary \$8.90 p/h, effective December 15, 2004
- D. Emergency Management Agency
 - 1. Eliminate a full-time GIS Technician position, range 1019, step 02, salary \$17.12 p/h, effective December 15, 2004
- E. Information Technology
 - 1. Eliminate a full-time Computer Operator position, range 1011, step 13, salary \$14.41 p/h, effective December 15, 2004.
- F. Dauphin County Prison
 - 1. Eliminate a full-time Correctional Officer III position, range 0029, step 01, salary \$19.50 p/h, effective December 15, 2004.
 - 2. Eliminate three (3) full-time Correction Officer Probation positions, range 0030, step 01, salary \$15.67 p/h, effective December 15, 2004.
 - 3. Eliminate a full-time Chief Records Officer position, range 0028, step 03, salary \$23.43 p/h, effective December 15, 2004.
 - 4. Eliminate a full-time Assistant to Director of Human Resources position, range 0113, step 01, salary \$19.35 p/h, effective December 15, 2004.
 - 5. Eliminate a full-time Training Officer position, range 0131, step 01, salary \$25.67 p/h, effective December 15, 2004.
- G. Public Defender
 - 1. Eliminate a full-time Chief Deputy Public Defender position, range 0119, step 03, salary \$26.98 p/h, effective December 15, 2004.
- H. Purchasing
 - 1. Eliminate a full-time Warehouse Equipment Operator/Voter Machine Technician position, range 1009, step 1, salary \$10.30 p/h, effective December 15, 2004.
- I. Schaffner Youth Center
 - 1. Eliminate a full-time Recreational Coordinator position, range 0047, step 03, salary \$18.64 p/h, effective December 15, 2004.
- J. Security
 - 1. Eliminate three (3) full-time Security Guard positions, range 1007, step 02, salary \$9.54 p/h; range 1007, step 06, salary \$10.32 p/h; and range 1007, step 12, salary \$11.63 p/h, effective December 15, 2004.
- K. Solicitor's Office
 - 1. Eliminate a full-time Assistant Solicitor position, range 0018, step 01, salary \$27.00 p/h, effective December 15, 2004.

- L. Commissioners' Office
 - 1. Eliminate a full-time Insurance Administrator position, range 0180, step 13, salary \$19.22 p/h, effective December 15, 2004.

- M. Court Administrator's Office
 - 1. Eliminate a full-time Judicial Law Clerk position, range 112, step 03, salary \$19.35 p/h.
 - 2. Create a full-time Information Technology Specialist position, range 111, step 01, salary \$17.90 p/h, effective January 3, 2005.

- N. Tax Assessment
 - 1. Eliminate a full-time Residential Field Appraiser/Assessor position, range 1015, step 01, salary \$13.82 p/h, effective December 15, 2004.

- O. Sheriff's Office
 - 1. Eliminate a full-time Deputy Sheriff position, range 9336, step 10, salary \$15.70 p/h, effective December 15, 2004.
 - 2. Eliminate a full-time Assistant Deputy Sheriff position, range 00106, step 01, salary \$13.76 p/h, effective December 15, 2004.
 - 3. Eliminate a full-time Deputy Sheriff position, range 9336, step 05, salary \$14.22 p/h, effective December 15, 2004.

- X. PERSONNEL PACKET

- XI. PURCHASE ORDERS

- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

- XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet

 - B. Real estate tax refunds/exonerations:
 - 1. Refund of 2004 real estate taxes to Shaffer & Gelder Development, Deer Run Dr., parcel #24-049-140, Derry Township, in the amt. of \$399.20.
 - 2. Real estate tax refund to Shirley L. Hoon, Tax Collector, in the amt. of \$272.33 for parcel #25-008-008-078-0176. (Taxpayer's insufficient funds)

 - C. Approval of FY2004/2005 Per Diem Rates between Children & Youth Agency and:
 - 1. YMCA Camp Curtin Branch
Teen Court-Delinquency Prevention Program \$26,522.50/annual
 - 2. Jump Street
Imagine Nations Summer Camp \$6,250.00/5wks.

- D. Approve a request from the Swatara Township Board of Commissioners to consider \$150,000 of Liquid Fuels Funds for the conversion of Paxton Street to two-way traffic.
- E. Adopt Resolution No. 41-2004 authorizing the initiation of eminent domain proceedings to acquire the property at 1300 Rolleston Street, City of Harrisburg, for the public purposes of constructing and operating a District Justice Office.
- F. Approve a request from Middletown Emergency Management to place measuring numbers on the County Bridge "The Aqueduct" located on South Union Street, Middletown.
- G. Satisfaction Piece for Anna M. Baskerville for property located at 3210 Derry Street, Harrisburg.
- H. Authorization by the Dauphin County Board of Commissioners to terminate a Temporary Parking License Agreement dated November 3, 2004 with Feldman, Lubert, Adler Harrisburg LP.
- I. Agreement between Dauphin County and Harrisburg Parking Authority to provide parking spaces for jurors during the Year 2005.
- J. Emergency Subscriber List Information License Agreement between Emergency Management Agency and Verizon to support release of requested information to the City of Harrisburg.
- K. Adopt Resolution No. 42-2004 authorizing the increase in the Grant Allocation for the HOME Rehabilitation Program (Economic Development).
- L. Adopt Resolution No. 43-2004 authorizing the re-allocation of Lead-Paint Reduction Program Funds to the HOME Rehabilitation Program (Economic Development).
- M. Approval by the Board of Commissioners of the proposed Tax Settlement Agreement with Ryan Buck for property located at 1622 Zarker Street - parcel #09-052-047.
- N. Amendment #1 to the FY03/04 Purchase of Service Agreement between Mental Health/Mental Retardation and Family Service Partners.
- O. Purchase of Service Agreement for FY04/05 between Children & Youth Services Agency and Keystone Education.
- P. Zelenkofske Axelrod LLC Agreement to audit the Comprehensive Tobacco Control Program for Drugs & Alcohol for the period of July 1, 2002 through December 31, 2002.
- Q. Professional Services Agreement between Dauphin County and Hewlett-Packard for Statement of Work for the Dauphin County Adult Probation Office Mobility Solution. (Information Technology)
- R. Reappoint Bradley Forman to the Industrial Development Authority. (Term will expire January 1, 2010.)
- S. Adopt Resolution No. 44-2004 authorizing the issuance of Notes by the Dauphin County Hospital Authority regarding refinancing project for the Jewish Home of Greater Harrisburg.

- T. Services Agreement with Vision Healthcare Services Inc., for supplemental healthcare services at Spring Creek.
 - U. Agreement with Medical Staffing Network, Inc., for supplemental healthcare services at Spring Creek.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Received a letter from Pennsylvania Historical & Museum Commission regarding the Harrisburg Polyclinic Hospital indicating it was listed in the National Register of Historic Places on 11/12/04.
 - B. Notification from Jonas Lontz of Upper Paxton Township indicating he has applied to DEP for a general permit for underground outlets for drop boxes and downspouts.
 - C. Notification from Glace Associates, Inc., on behalf of the Halifax Municipal Authority, indicating they plan to do a study of the existing treatment plant and design flow organic loading associated therewith.
 - D. Notification from Civil & Environmental Design Group, on behalf of the Lower Swatara Township Municipal Authority, indicating that they intend to submit a Water Quality Management Permit Application to DEP in order to construct a new sewage pumping station to serve a new Middletown Middle School and future residential connections adjacent to the site.
 - E. Notification from Raudenbush Engineering, Inc., on behalf of Steven Shirk, indicating the applicant is preparing an erosion and sedimentation control plan for a land development project located on Lot 1 of a residual tract of the former Resnick Trust parcel situated on N. Progress Avenue in Susquehanna Township.
 - F. Notification from Alpha Consulting Engineers, Inc., indicating that Lakeside Towns, Lower Swatara Township, intends to propose a residential subdivision creating 33 lots to be used for townhouses and one lot to be used as a common area for the home owner's association located between Jefferson and Lakeside Drives in Lower Swatara Township.
 - G. Notification from Pennsy Supply indicating they intend to make application to DEP for an air quality control for the Hummelstown Quarry, South Hanover Township, Dauphin County, for a plan approval to construct, modify or reactivate an air contamination source and/or install an air cleaning device.
 - H. Received a copy of the September 28, 2004 Board of Trustees for Fort Hunter Minutes.
 - I. Notification from Alpha Consulting Engineers, Inc., indicating they have made application to the Dauphin County Conservation District for a NPDES Permit

in reference to construction of a project site 3.63 acres located on the north side of Linglestown Rd., Lower Paxton Township, Dauphin County.

- J. Notification from Black & Veatch indicating they intend to apply for a major permit in reference to the United Water Pennsylvania, 6th Street Water Treatment Plant, Susquehanna Township, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 22TH, 2004 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."