

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 1, 2004 (10:00 A. M.)**

Final
Wed. 12/01/04
9:50 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - November 10, 2004 Workshop Mtg.
 - November 17, 2004 Legislative Mtg.
 - November 17, 2004 Election Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
 - A. Kathy Otto from Complete Health Care
 - 1. Spring Creek Update.
- VIII. SALARY BOARD
 - A. Facility Maintenance
 - 1. Eliminate a full-time Custodial Worker position, range 1005, step 01, salary \$8.47 p/h.
 - 2. Create two (2) part-time Custodial Worker positions, range 9050, step 02, salary \$6.51 p/h, effective December 6, 2004.
 - B. Criminal Investigation Division
 - 1. Eliminate four (4) part-time DUI Booking Officer positions, range 9050, step 31, salary \$13.56 p/h, effective December 6, 2004.
 - C. Conservation District
 - 1. Eliminate a part-time Seasonal West Nile Project position, range 9050, step 22, salary \$10.51 p/h, effective December 6, 2004.
 - D. Liquid Fuels Fund
 - 1. Eliminate a part-time Crew Worker position, range 9050, step 01, salary \$6.26 p/h, effective December 6, 2004.

E. Controller's Office – (Reclassifications)

1. Reclassify a full-time Accounting Assistant position, range 106, step 14, salary \$18.16 p/h to a full-time Accounts Payable Supervisor position, range 109, step 14, salary \$21.03 p/h, effective January 17, 2005.
2. Reclassify a full-time Accounts Clerk II position, range 1012, step 7, salary \$13.69 p/h to a full-time Assistant Accounts Payable Supervisor position, range 107, step 7, salary \$16.60 p/h, effective January 17, 2005.
3. Reclassify a full-time Accounts Clerk I position, range 1010, step 2, salary \$11.25 p/h to a full-time Accounts Payable Assistant position, range 1012, step 2, salary \$12.40 p/h, effective January 17, 2005.
4. Reclassify a full-time Accounts Clerk I position, range 1010, step 2, salary \$11.25 p/h to a full-time Accounts Payable Assistant position, range 1012, step 2, salary \$12.40 p/h, effective January 17, 2005.
5. Reclassify a full-time Accountant I position, range 109, step 7, salary \$18.31 p/h to a full-time Accountant I position, range 111, step 7, salary \$20.17 p/h, effective January 17, 2005.
6. Reclassify a full-time Accountant II position, range 111, step 7, salary \$20.17 p/h to a full-time Accountant II position, range 112, step 7, salary \$21.17 p/h, effective January 17, 2005.
7. Reclassify a full-time Accountant III position, range 113, step 7, salary \$22.23 p/h to a full-time Accountant III position, range 114, step 7, salary \$23.34 p/h, effective January 17, 2005.

F. Spring Creek

1. Eliminate a full-time Dietary Aide position, range 5024, step 018, salary \$12.67 p/h.
2. Create two (2) part-time Activity Aide positions, range 9042, step 01, salary \$8.27 p/h, effective December 6, 2004.
3. Eliminate a full-time Housekeeping Aide position, range 5024, step 01, salary \$7.90 p/h.
4. Create two (2) part-time Activity Aide positions, range 9042, step 01, salary \$8.27 p/h, effective December 6, 2004.
5. Create a full-time Emergency Medical Technician position, range 5033, step 01, grade 02, salary \$10.32 p/h, effective December 6, 2004.

IX. PERSONNEL PACKET

X. PURCHASE ORDERS

A. Bid award for marble.

B. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Real estate tax refunds/exonerations:
1. Partial refund of 2004 real estate taxes to Ronald L. Morrison, 1716 N. 3rd St., City of Harrisburg, parcel #12-003-087, in the amt. of \$441.41.
 2. Partial refund of 2004 real estate taxes to Michael Fahnestock & Stewart Ross, 1714 N. 3rd St., City of Harrisburg, parcel #12-003-088, in the amt. of \$503.26.
 3. Partial refund of 2004 real estate taxes to Charmaine Clowney, 1712 N. 3rd St., City of Harrisburg, parcel #12-003-089, in the amt. of \$574.12.
 4. Partial refund of 2004 real estate taxes to George Schneider, 1708 N. 3rd St., City of Harrisburg, parcel #12-003-091, in the amt. of \$464.23.
 5. Partial refund of 2004 real estate taxes to Jeremy & Claudine Garver, 1736 N. 4th St., City of Harrisburg, parcel #12-004-150 amt. of \$811.34.
 6. Partial refund of 2004 real estate taxes to Glenn and Kim Sponaule, 965 Eby Road, Palmyra, Derry Township, parcel #24-048-031, in the amt. of \$601.78.
 7. Partial refund of 2004 real estate taxes to Richard A. Wright, 495 Stoverdale Road, Hummelstown, Derry Township, parcel #24-049-020-034-0001, in the amt. of \$23.60.
- B. Appoint Carl "Jeff" Patton to the Dauphin County Executive Commission on Drugs & Alcohol, Inc. (Term will expire December 31, 2006)
- C. Appointments/reappointments to the Dauphin County Library System Board of Trustees: (Terms will expire December 31, 2005)
1. Joan Leopold
 2. Dr. Thomas Carey
 3. Carol DeSoto
 4. Melissa McCoy Vera
 5. Linda Ruff
- D. Adopt Resolution No. 35-2004 establishing the operating cost attributable to the rental area of the Dauphin County Human Services Building for fiscal year 2003-2004.
- E. M & T Band Funds Transfer Agreement (related to Cash Management Services Agreement and WebINFOCUS Agreement) with Spring Creek.
- F. Ancillary Management Solution, Inc., Transition Agreement with Spring Creek.
- G. Amerihealth Mercy Health Plan Ancillary Provider Services Agreement with Spring Creek.
- H. Agreement with Delta Dental for the County Non-Professional Employees/IBT Local #776 Group #3051.
- I. Agreement with Delta Dental for the County Prison Guards IBT Local Group #384.

- J. Agreement with Delta Dental for the Schaffner Youth Center Employees/IBT Local #776 Group #3042.
- K. Renewal Lease Agreement and Rider between Parks & Recreation and Lamar Advertising Company to construct, repair and relocation of an outdoor advertising sign.
- L. Agreement between Parks & Recreation and K & J Maintenance Company, Inc., for janitorial services at Fort Hunter Park location.
- M. Agreement for Secure Detention Services between Schaffner Youth Center and Cumberland County at a rate \$274.58 per unit.
- N. Memorandum of Agreement between Domestic Relations and Firm Foundation to provide child support obligors alternatives to incarceration.
- O. Lease Agreement between Dauphin County and UPS for a Drop Box located at 10 S. Market Square (Facility Maintenance).
- P. Agreement/Proposal between Dauphin County Security and Electronic Systems Integration, Inc., to provide continued services and maintenance of the County Card Reader System.
- Q. Adopt Resolution No. 36-2004 requesting funds from the Community Development Block Grant (CDBG) 2004 Un-programmed Fund Account in the amount of \$35,218.00 for Lykens Borough.
- R. Adopt Resolution No. 37-2004 requesting Community Development Block Grant (CDBG) Un-programmed Funds for a new truck to deliver Meals on Wheels Programs throughout Dauphin County in the amount of \$36,745.00.
- S. Concurrence with the City of Harrisburg to continue the Tax Abatement Ordinance No. 44 of the City Council.
- T. Amendment #1 to FY04/05 Purchase of Service Agreement between Area Agency on Aging and Jewish Family Service.
- U. Purchase of Service Agreement for FY04/05 between Children & Youth Agency and Philhaven.
- V. Amendment #1 to FY04/05 Purchase of Service Agreements between Children & Youth Agency and:
 - 1. Cornell Abraxas Group, Inc.
 - 2. Vision Quest National, Ltd., Inc.
- W. Adoption Assistance Agreements:
 - 1. #2004-16
 - 2. #2004-17
 - 3. #2004-24
- X. Consultancy Agreement between Children & Youth Agency and Balinger R. Brown, not to exceed \$13,592.00.

- Y. Purchase of Service Agreement for FY04/05 between Mental Health/Mental Retardation and YAPA Apartment Living Program, Inc., d/b/a Project Transition.
- Z. Amendments to FY03/04 Purchase of Service Agreements between Mental Health/Mental Retardation and:
 - 1. Keystone Service Systems, Inc. – Amendment #2
 - 2. HealthChoices Behavioral Health Agreement – Amendment #2
 - 3. United Cerebral Palsy Central PA – Amendment #2
 - 4. NAMI Pennsylvania – Amendment #2
 - 5. Volunteers of America – Amendment #1
 - 6. Goodwill Industries of Central PA – Amendment #1
 - 7. Capital Area Intermediate Unit – Amendment #2
 - 8. Healthsouth Rehabilitation of Mechanicsburg – Amendment #1
- AA. Human Services Development Fund Grant Agreement between the Dauphin County Human Services Director's Office and Halifax Communities that Care, Northern Dauphin County YMCA.
- BB. Adopt Resolution No. 38-2004 to submit an application for Financial Assistance under HUD's Section 108 Loan Program for Advanced Communication in support of the Cameron Street Expansion Project.
- CC. Facility Staffing Agreement between Spring Creek and HealthCore of Maryland, L.L.C.
- DD. Facility Staffing Agreement between Spring Creek and HealthCore, L.L.C. (Pennsylvania).
- EE. Approval by the Board of Commissioners to contribute its pro rata share (\$483.00) for appraisal services needed to ascertain the true value of Project Developers, Inc., properties (16) located on Dauphin Street in the City of Harrisburg, Dauphin County Docket No. 2004-CV-4254 TX.
- FF. Approval by the Board of Commissioners to contribute its pro rata share (\$195.00) for appraisal services needed to ascertain the true value of Raymond Manari, et. ux. property located at 120 Governor Road, Derry Township, Dauphin County Docket No. 24-045-014.
- GG. Mazzitti & Sullivan EAP Services Agreement regarding employee Assistance Program Services.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
 - A. Notification from Skelly and Loy, Inc., on behalf of David Martin, indicating he intends to submit an application to DEP to renew his existing NPDES permit to discharge 800 gallons per day of treated effluent to an unnamed tributary of Conewago Creek in Londonderry Township, Dauphin County.

- B. Notification from Skelly and Loy, Inc., on behalf of Todd Librandi, indicating he intends to submit an application to DEP to renew his existing NPDES permit to discharge 1,200 gallons per day of treated effluent to an unnamed tributary of Conewago Creek in Londonderry Township, Dauphin County.
- C. Received an advisory notice pursuant to the provisions of a Municipal Services Agreement between Dauphin County and the Dauphin County General Authority in reference to the Riverfront Office Building.
- D. Received notice that the next meeting of the Lower Dauphin Area Regional Planning Group will be Wednesday, December 1, 2004 at 7:30 p.m., Conewago Township Municipal Building.
- E. Received notice from the Pennsylvania Department of Environmental Protection indicating the 2004 Black Fly Suppression Program is completed and they are beginning to develop work plans and contracts for 2005. The County share will remain at \$115,005.00.
- F. Notification from Navarro & Wright Consulting Engineers, Inc., on behalf of Steelton Borough Authority, indicating they have submitted an application to DEP for a water distribution system improvement for various locations in Steelton Borough, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 8TH, 2004 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."