

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
TUESDAY, OCTOBER 28, 2003 (10:00 A. M.)**

**Final  
Tues. 10/28/03  
8:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
  - October 7, 2003 Workshop Mtg.
  - October 14, 2003 Legislative Mtg.
  - October 14, 2003 Salary Bd. Mtg.
  - October 14, 2003 Election Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
  - A. Michael Wertz, Director of Emergency Management
    - 1. Presentation of Proclamation to Don Smith, a long-time volunteer with EMA.
  - B. Chuck Zwally, Esq.
    - 1. Update and review of an analysis for the potential Guarantee for the Harrisburg Incinerator Project.
- VIII. SALARY BOARD
  - A. Juvenile Probation Department
    - 1. Eliminate a Juvenile Probation Officer I position, range 8002, step 01, salary \$13.97 p/h.
    - 2. Create a Juvenile Probation Officer II position, range 8003, step 01, salary \$14.53 p/h, effective November 10, 2003.
- IX. PERSONNEL PACKET
- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
  - A. Budget amendments for the third quarter calendar year budgets and the first quarter fiscal budgets.
  - B. Investment Report.
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS
- XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet
- B. Approval of FY03/04 Per Diem Rates between the Children & Youth Agency and:
  - 1. Via Quest Behavioral Health of PA, LLC dba Seven Mountains Academy Group Home for Females \$217.18/day
  - 2. Hempfield Behavioral Health, Inc. Nurse Family Partnership \$2,343.75/mo.
- C. Real Estate Tax Refunds/Exonerations:
  - 1. Partial refund of 2003 real estate taxes to Frank H. Grumbine, 130 Dock St., Royaltown Borough, parcel #54-002-050, in the amt. of \$93.05.
  - 2. Partial refund of 2002 & 2003 real estate taxes to Anna Marie Mader, 6901 Somerset St., Swatara Township, parcel #62-020-054, in the amt. of \$74.25.
  - 3. Partial refund of 2003 real estate taxes to Szeles Investment Co., 999 East Park Drive, Lower Paxton Township, parcel #35-074-038, in the amt. of \$931.25.
  - 4. Refund of 2003 real estate taxes to Northwestern Human Services, 727 N. Highlands Circle, Lower Paxton Township, parcel #35-117-055, in the amt. of \$577.12.
  - 5. Partial refund of 2003 real estate taxes to Kyle B. Maddow Jackson, 615 S. 23<sup>rd</sup> St., City of Harrisburg, parcel #13-061-005, in the amt. of \$19.37.
  - 6. Partial refund of 2002 & 2003 real estate taxes to Barbara Crowley, 615 S. 23<sup>rd</sup> St., City of Harrisburg, parcel #13-061-005, in the amt. of \$96.85.
  - 7. Partial refund of 2002 real estate taxes to James McElwee, 333 Waco Drive, East Hanover Township, parcel #25-008-008-333-0333, in the amt. of \$126.00.
  - 8. Refund of real estate taxes to Patsy R. Donmoyer, Tax Collector, for taxes collected on parcel #35-104-105 in the amt. of \$466.05. (received bad check)
  - 9. Partial refund of 2003 real estate taxes to Hershey Entertainment & Resorts Co., Park Boulevard, Derry Township, parcel #24-009-050, in the amt. \$2,672.42.
- D. Telecommunications Services Agreement with Verizon Select Services, Inc., for Internet IT connection at EMA to build a redundant Internet link to the existing technology located within Information Technology Dept.
- E. Adopt Resolution No. 24-2003 recommending the amending of the By-Laws of the Dauphin County General Authority.
- F. Approval to extend the AFSCME Contract for Spring Creek employees.
- G. Refund of 2002 property and library taxes to Foot Locker, Inc., for parcel #45-021-004, #65-033-129, #64-33-130, and #65-033-189, in the amt. of \$4,575.16.

- H. Change Order #2002-01-16 with Herre Bros., Inc., for Phase I renovations to the Dauphin County Courthouse, in a credit amt. of \$526.34.
- I. Mass Transit Services and Funding Agreement between Dauphin County, the City of Harrisburg, County of Cumberland, and the Cumberland-Dauphin-Harrisburg Transit Authority ("CAT").
- J. Subordination Agreements:
  - 1. Trina L. Elliott for property located at 2340 N. Sixth St., Harrisburg, PA
  - 2. Ryan P. Grady for property located at 2618 River Road, Middletown, PA
- K. Satisfaction Pieces:
  - 1. Linh D. Nguyen for property located at 2352 Derry St., Harrisburg, PA
  - 2. Douglas and Tamara Kertulis for property located at 5522 Hazel Street, Harrisburg, PA
- L. Intent to Award; Notice to Award; and Notice to proceed with bid Award and Contract with Jay Fulkroad & Sons, Inc., for the 2003 Bridge Maintenance repairs. (Per recommendations of Herbert, Rowland & Grubic, Inc.)
- M. Letter Agreement between Dauphin County Adult Probation and the PA Board of Probation and Parole for renewal of the Supervision Fee Contract for the period of 7/01/03 through 6/30/04.
- N. Agreement between Dauphin County Solid Waste Management Agency and Envirocycle for a Dauphin County recycling event to be held November 8, 2003.
- O. Approval of recommendation from Randy Paul & Associates, Inc., to accept the base bid from Edwin L. Heim Company for the modifications to the Stair Tower Heating in Cell Blocks at the Dauphin County Prison.
- P. Third Amendment to the Administrative Agreement between Dauphin County MH/MR and the Capital Area Behavioral Health Collaborative (CABHC).
- Q. Commercial Lease Agreements between Dauphin County and 1100 Associates, Inc., for the following offices:
  - 1. Edgewater Psychiatric Services, Inc.
  - 2. Dauphin County Executive Commission on Drugs & Alcohol, Inc.
  - 3. Dauphin County Mental Health/Mental Retardation Case Management Unit, Inc.
- R. Adopt Resolution No. 25-2003 authorizing submission of the Annual Action Plan for FY2004 with the U. S. Dept. of Housing and Urban Development and a Community Development Block Grant and HOME Program.
- S. Reappointments to the Dauphin County Industrial Development Authority:
  - 1. Matthew Steck – term will expire 10/01/08
  - 2. Brad Forman – term will expire 10/01/05
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS

XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Notification from Melham Associates, on behalf of Zimmer-Grove Homes Inc., indicating they will be filing an application for an NPDES permit for the proposed construction of Phase 6 of Stoneybook located on the southerly side of Union Deposit Road and the westerly side of Simsbury Drive.
- B. Notification from Dura-Bond Pipe indicating an application has been made for a renewal of a facility-wide air permit to DEP for its facility located in Steelton Borough.
- C. Notification from Earth Tech, indicating that a proposed State Only Operating Permit has been submitted to Reiff & Nestor by DEP. The permit covers various sources of air pollution and pollution control devices used in R & N's manufacturing process, including a chromium scrubber that was recently installed to comply with NESHAP requirements for electroplating processes.
- D. Notification from Civil & Environmental Design Group, on behalf of East Hanover Township, indicating they plan to submit a General Permit Registration GP-7 Minor Road Crossing to DEP for the West Dairy Lane Construction Access Drive.
- E. Notification from Peri & Stewart, L.L.C., submitting a Notice of Intention to withdrawal from doing business for the Medisan Pharmaceuticals, Inc., in the Commonwealth.
- F. Received notification from Caldwell & Kearns indicating a notice to dissolve the corporate existence of Grace, Reed & Kreider with their principal office located at 1505 East Chocolate Avenue, Hershey, PA.
- G. Received the following correspondence from Herbert, Rowland & Grubic, Inc.:
  - 1. Dauphin County NBIS Bridge Inspection Program – 2003 Inspection Cycle Reports.
  - 2. A letter indicating a Partial Completion of Paxton Street Two-Way Project, County Aid Grant, Project No. C-03-22102-07CA.
  - 3. A letter in reference to the rehabilitation of Dauphin County Bridge No. 43A, Henninger Farm Covered Bridge, Washington Township, Dauphin County, Temporary Shoring Layout Submittal; Brick Pavers Submittal; and Paint Submittal.
  - 4. Dauphin County 2003 Bridge Maintenance Repairs Project Manual
- H. Notification from Raudenbush Engineering, Inc., on behalf of Wellkept Properties, Inc., of Lebanon, PA, indicating the applicant is preparing an erosion and sedimentation control plan for land development project located at 400 East Chocolate Avenue, Hershey, PA.
- I. Notification from Hayes Large Architects, on behalf of the Susquehanna Township School District, indicating they will be applying for coverage under the General NPDES Permit for discharges of storm water due to construction activities located at the north west of the intersection of Linglestown Road and Crooked Hill Road, in Susquehanna Township, Dauphin County.

- J. Notification from Civil & Environmental Design Group, on behalf of East Hanover Township, indicating they plan to submit a Notice of Intent for Coverage under the General NPDES Permit to DEP for the West Dairy Lane construction access drive.
- K. Notification from Rettew, on behalf of James Novinger, indicating they plan to submit an Application for a Chapter 105/Section 404 Joint Permit to DEP for a site located in Middle Paxton Township, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**\*\*\*\*THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

**THE NEXT SCHEDULED MEETING WILL BE THURSDAY, NOVEMBER 6, 2003 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."