

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, OCTOBER 14, 2003 (10:00 A. M.)**

**Final
Tues. 10/14/03
9:00 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - Sept. 16, 2003 Workshop Mtg.
 - Sept. 23, 2003 Salary Bd. Mtg.
 - Sept. 23, 2003 Legislative Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. ELECTION BOARD
 - A. Plain English Statement – Central Dauphin Act 50 Referendum
- VIII. DEPARTMENT DIRECTORS
- IX. SALARY BOARD
 - A. Spring Creek
 - 1. Create six (6) Full Time LPN Charge positions, range 9432, step 01, salary \$16.00 p/h, effective October 13, 2003.
 - 2. Eliminate six (6) Per Diem LPN Charge positions, range 3332, step 01, salary \$18.25 p/h, effective October 13, 2003.
 - B. Fiscal Affairs
 - 1. Create an Insurance Administrator position, range 0108, step 12, salary \$18.48 p/h, effective October 14, 2003.
 - C. Emergency Management
 - 1. Create three (3) Telecommunicator Trainee positions, range 1012, step 1, salary \$11.69 p/h, effective October 15, 2003.
 - D. Community & Economic Development
 - 1. Create an Administrative Assistant/Program Asst. Coordinator, range 00106, step 1, salary \$13.49 p/h, effective January 1, 2004.
 - 2. Eliminate a Temporary Intern position, range 9050, step 8, salary \$7.65 p/h, effective December 1, 2003.

E. Weatherization

1. Reclassify a Crew Worker position, range 1008, step 7, salary \$10.82 p/h to a Crew Worker position, range 1015, step 03, salary \$14.10 p/h, effective October 14, 2003.
2. Reclassify a Crew Worker position, range 1008, step 16, salary \$12.93 p/h to a Crew Worker position, range 1015, step 10, salary \$16.19 p/h, effective October 14, 2003.
3. Create two Crew Worker positions, range 1015, step 01, salary \$13.55 p/h, effective October 14, 2003.
4. Reclassify a Weatherization Outreach Estimator, range 1009, step 13, salary \$12.81 p/h to a Weatherization Outreach Estimator, range 1016, step 07, salary \$16.00 p/h, effective October 14, 2003.
5. Reclassify two (2) Crew Leader positions, range 1013, step 14, salary \$15.90 p/h to two (2) Crew Leader positions, range 1016, step 11, salary \$17.32 p/h, effective October 14, 2003.
6. Reclassify a Department Clerk 2 position, range 1009, step 17, salary \$13.87 p/h to a Secretary 3 position, range 1015, step 12, salary \$16.85 p/h, effective October 14, 2003.
7. Eliminate a Special Assistant to Director position, range 0108, step 12, salary \$18.48 p/h, effective October 14, 2003.

F. Public Defender's Office

1. Reclassify a Receptionist/Typist position, range 9332, step 5, salary \$9.26 p/h to a Clerk III position, range 9334, step 05, salary \$11.25 p/h, effective October 14, 2003.

G. District Attorney

1. Create a Deputy District Attorney position, range 114, step 01, salary \$19.91 p/h, effective October 27, 2003.

X. PERSONNEL PACKET

XI. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS

XIV. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XV. MATTERS REQUIRING BOARD ACTION

A. Training Packet.

- B. Subordination Agreement with Doreen J. Bell aka Doreen J. Heckert for property located at 1252 Second Street, Steelton, PA (Economic Dev./Affordable Housing Program)

- C. Approval of proposed settlement for Tax Assessment Appeals for the following properties:
(Tax Assessment Board)
 - a. Governor Hotel Partnership
Tax Parcel No. 03-001-067
 - b. John W. Hoover (Multiple Tax Parcels)
Case No. 5467 CV 2002 TX

- D. Approval to pay the County's pro-rata share (\$920.00) for the necessary expenditures of an Appraiser for the Georgetown Commons Associates Tax Assessment Appeal
Tax Parcel No. 36-018-059
(Tax Assessment Board)

- E. Purchase of Service Agreements with:
(Children and Youth)
 - a. King's Kids Camp
 - b. Holy Family Social Services
 - c. Catholic Charities
 - d. Tressler Lutheran Services dba TresslerCare
 - e. George Jr. Republic
 - f. The Bradley Center
 - g. Families United Network
 - h. Pressley Ridge
 - i. Boys and Girls Club of Lancaster, Inc.

- F. Amendment to Purchase of Service Agreements with:
(Children & Youth)
 - a. High Pointe - FY 02/03 Amendment #1
 - b. High Pointe - FY 03 / 04 Amendment #1
 - c. Children's Home of York - Amendment #1

- G. Amendments to Purchase of Service Agreements with:
(MH/MR)
 - a. Victoria Kern/Kern Physical Therapy Services - Amendment #1
 - b. Elizabeth M. Kelly t/b/d/a Pediatric Physical Therapy - Amendment #2
 - c. ARC of Dauphin County - Amendment #1
 - d. HealthSouth Rehab of Mechanicsburg - Amendment #1
 - e. The Paxton Ministries - Amendment #1
 - f. Gaudenzia - Amendment #2
 - g. United Cerebral Palsy Central PA - Amendment #1
 - h. Center for Independent Living - Amendment #1
 - i. Geewater Psychiatric Center - Amendment #1

- H. Purchase of Service Agreement with MHA of the Capital Region
(MH/MR)

- I. Lease Agreement with MX Rental Property for property located at 1650 South Cameron Street, Harrisburg (Courts/District Justice Office)
- J. Agreement with G.R. Sponaugle for HVAC System Balancing of the supply air diffusers for the Liebert System to insure uniform air flow throughout the EMA Dispatcher Room (Emergency Management)
- K. Comprehensive Health Services Agreement with PrimeCare Medical, Inc. (Schaffner Youth Center)
- L. Telecommunications Services Agreement with Verizon Select Services, Inc. for Internet TI connection at EMA to build a redundant Internet link to the existing technology located within IT (Emergency Management Agency)
- M. Security and Surveillance Proposal from Herbert, Rowland & Grubic, Inc. to provide professional engineering services for security at the Spring Creek and McBride buildings (Safety and Security)
- N. Agreement with Honeywell International, Inc. for an EBI Digital Video Manager System (Prison)
- O. Maintenance Agreement with McClure Company for the VAC System located at the Human Service Building (Facilities Maintenance Department)
- P. Agreement for Janitorial Services for Dilworth Paxson LLP (County tenant) located on the 8th Floor of the Veterans Memorial Building (Facilities Maintenance Department)
- Q. Appoint Mary Lundeen to the Friends of Fort Hunter Trustee Board – term to expire December 31, 2006.
- R. Real Estate Tax Refunds
 - 1. Partial refund of 2002 & 2003 Real Estate Taxes to Chad Jones, 203 Lincoln Street, Harrisburg, parcel #35-033-020, in the amount of \$207.61.
 - 2. Partial refund of 2002 & 2003 Real Estate Taxes, Highlands Drive, Parcel #35-066-001, in the amount of \$340.21.
 - 3. Partial refund of 2002 & 2003 Real Estate Taxes to Thomas & Alice Czarnecki, Rear Ridgeview Road, Parcel #35-038-042, in the amount of \$253.30.
- S. Approval of FY 2003/04 Per Diem Rates between the Children & Youth Agency and:
 - 1. Bethanna

RTF-MA approved room and board	\$ 64.00 p/d
RTF-non MA approved treatment, room & board	\$206.05 p/d
 - 2. Children's Choice, Inc.

Foster Care-Level I	\$ 36.15 p/d
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	Foster Care-Medical Level I, II, III & IV	\$ 36.15 p/d
	Foster Care-Level II	\$ 47.33 p/d
	Foster Care-Level III (MH)	\$ 71.18 p/d
3.	Northwestern Youth Services	
	Boot Camp	\$135.00 p/d
	Detention	\$187.00 p/d
	Community Based Services	\$196.00 p/d
	Intermediate Secure	\$214.00 p/d
	Intensive Secure	\$232.00 p/d

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS' DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

- A. Notification from Navarro & Wright Consulting Engineers indicating that they intend to submit a Notice of Intent for Coverage Under the General NPDES Permit for stormwater discharges associated with construction activities in Swatara Township.
- B. Notification from Act One Consultants indicating that they intend to submit an application to DEP for an extension of the existing NPDES permit PAR-10I182 for the Brynfield Project in West Hanover Township.
- C. Notification from Act One Consultants indicating that they intend to submit an application to DEP for an extension of the existing NPDES permit PAR-10I181 for the Sagewicke Project in West Hanover Township.
- D. Notification from Act One Consultants indicating that they intend to submit an application to DEP for an extension of the existing NPDES permit PAR-10I183 for the Brynfield East Project in West Hanover Township.
- E. Notification from Vartan Enterprises Company that they intend to submit an application to DEP for a Renewal NPDES Permit for David M. Trexler in Susquehanna Township.
- F. Notification from Rettew that they intend to submit an application to DEP for a General Stormwater NPDES Permit for Jim Novinger (RETTEW project #03-05583-001).
- G. Received notification from Dauphin Engineering Co. that they intend to submit an application for Coverage under the PA General Permit for Discharges of Stormwater from Construction Activities on behalf of Anderson & Gulotta Holding Group in Lower Paxton Township.
- H. Received notification that G. Martin Eichelberger is intending to submit an application to DEP for the restoration of a river bank in Middle Paxton Township.
- I. Received notification that Kenneth E. Wolfe is intending to submit an application to DEP for the restoration of a river bank in Middle Paxton Township.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, OCTOBER 21, 2003 AT 10:00 A.M.
- A COMMISSIONERS' WORKSHOP MEETING.**

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”