

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, SEPTEMBER 9, 2003 (10:00 A. M.)**

**Final
Tues. 9/09/03
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - August 19, 2003 Workshop Mtg.
 - August 19, 2003 Election Bd. Mtg.
 - August 26, 2003 Legislative Mtg.
 - August 26, 2003 Salary Bd. Mtg.
- V. ELECTION BOARD MEETING
 - A. Steve Chiavetta, Director of Registration & Election
 - 1. Change of Polling Place for Middletown 3rd Ward, 1st precinct – from Alice Demey School, 901 N. Catherine St., Middletown to Frey Village, 1020 N. Union St., Middletown, PA.
 - 2. Central Dauphin School District Referendum
- VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VII. PUBLIC PARTICIPATION
- VIII. DEPARTMENT DIRECTORS
- IX. SALARY BOARD
 - A. Adult Probation
 - 1. Create a temporary part-time Probation Officer position, range 08002, step 1, salary \$13.97 p/h, effective September 9, 2003.
 - B. Spring Creek
 - 1. Eliminate a per diem RN Supervisor position, range 123, step 15, grade 2, salary \$30.16 p/h.
 - 2. Create a full time part time RN Supervisor position, range 124, step 04, salary \$25.47 p/h, effective September 15, 2003.
- X. PERSONNEL PACKET
- XI. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
- XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS

XIV. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XV. MATTERS REQUIRING BOARD ACTION

- A. Proclamation Declaring September 11, 2003 as “Dauphin County Day of Prayer & Remembrance” and “Patriots Day”.
- B. Training Packet
- C. Approval of FY03/04 Per Diem Rates between the Children & Youth Agency and:
 - 1. Boy’s Club and Girl’s Club of Lancaster, Inc.
 - Group Home \$119.00/day
 - Emergency Shelter \$128.50/day
 - SIL \$ 75.00/day
 - Group Home Girls \$148.00/day
 - 2. The Oaks Treatment Center
 - Education (180 days/yr.) \$90.00/day
 - 3. Susquehanna Intermediate Unit
 - Cross Systems Approach to Substance Abusing Fam. \$55,454.00/annual
 - 4. Impact Systems
 - Specialized Group Home for K.E. \$56.00/day
 - 5. Hempfield Counseling Associates, Inc.
 - Psychiatric Evaluations \$190.00/eval.
- D. Real Estate Tax Refunds/Exonerations:
 - 1. Partial refund 1999-2003 real estate taxes to Dauphin Deposit Bank & Trust Co., 3607 Derry St., Paxtang Borough, parcel #47-038-012, in the amt. of \$43,732.69.
 - 2. Partial refund of 2003 real estate taxes to Barbush Family Real Estate, 171 Tioga Ave., Lower Swatara Township, parcel #36-022-104, in the amt. of \$158.93.
 - 3. Partial refund of 2003 real estate taxes to Daniel & Wanda Hockenberry, 295 Weaver Road, Mifflin Township, parcel #44-009-006, in the amt. of \$65.88.
 - 4. Partial refund of 2002 & 2003 real estate taxes to Gerald & Tricia Kreiser, 1321 Newberry Road, Londonderry Township, parcel #34-002-055, in the amt. of \$95.36.
 - 5. Partial refund of 2002 & 2003 real estate taxes to EMKA, Inc., 1961 Fulling Mill Road, Lower Swatara Township, parcel #36-009-315, in the amt. of \$2,210.15.
 - 6. Partial refund of 2002 real estate taxes (2001/2002 School), to Northwestern Human Services, 7191 Catherine St., West Hanover Twp., parcel #68-029-021, in the amt. of \$475.73.
 - 7. Refund of 2002 real estate taxes to Northwestern Human Services, 727 N. Highland Dr., Swatara Township, parcel #35-117-055, in the amt. of \$577.12.
 - 8. Partial refund of 2002 & 2003 real estate taxes to Jasen Beemer, 1715 Logan St., Harrisburg, parcel #12-004-056, in the amt. of \$808.21.

- E. Change Orders for Phase I Renovations to the Dauphin County Courthouse:
 - 1. P-1 Allowance Reduction #1 with Jay R. Reynolds, Inc., in the amt. of \$28,015.00 for work previously completed by Jay R. Reynolds, Inc., in August through December of 2002, for Phase I Renovations to the Dauphin County Courthouse.
 - 2. P-1 Allowance Reduction #2 with Jay R. Reynolds, Inc., in the amt. of \$8,842.00 for work previously completed by Jay R. Reynolds, Inc., in February through April of 2003, for Phase I Renovations to the Dauphin County Courthouse.
 - 3. Change Order #2002-01-14 with L. R. Costanzo Co., Inc., general contract, in an add amt. of \$17,704.20 for Phase I Renovations to the Dauphin County Courthouse.

- F. Approval for the Steelton Borough to purchase the following six parcels from the Repository List:
 - 1. parcel #57-33-52 – St. Mary’s Drive
 - 2. parcel #58-6-3 – Harrisburg St.
 - 3. parcel #59-2-16 – Baldwin St.
 - 4. parcel #59-7-25 – 147 Adams St.
 - 5. parcel #59-7-34 – 150 Adams St.
 - 6. parcel #59-7-51 – 133 Adams St.

- G. Contract between Dauphin County Emergency Management and Capital Area Communications for the installation of Motorola/Harris Microwave Equipment.

- H. Approval of a Proposal from Public Financial Management to serve as financial advisor to the County for analysis of a potential County Guarantee of the Harrisburg Authority Bond Issue pertaining to the Harrisburg Incinerator Project.

- I. Approval of a Proposal from Herbert, Rowland & Grubic, Inc., for engineering services in conjunction with the retrofit of the Harrisburg Incinerator Project.

- J. Subordination Agreements:
 - 1. Ms. Y. Porter for property located at 1958 Bellevue Rd., Harrisburg.
 - 2. Lonnie C. Devan for property located at 704 Melrose St., Harrisburg.
 - 3. Dana M. Ross a/k/a Dana M. Royster for property located at 3005 Derry St., Harrisburg.

- K. Approval of a Stipulation of Settlement Agreement involving the Pennsylvania Medical Society Tax Assessment Appeal, tax parcel #35-074-054.

- L. Approval of the County’s commitment to pay its pro-rata (\$992.00) for the appraisal of tax parcel #66-008-038 for Barmill Partnership.

- M. HOME Investment Partnership Program Agreements between Dauphin County and the Dauphin County Housing Authority & Dauphin County Redevelopment Authority administered by the Dauphin County Community & Economic Development Department.

- N. Agreement between Dauphin County and Smith & Company Design Group for the addition of an exterior covered walkway and interior connection corridor to the

existing north building located at the Spring Creek Nursing Home.

- O. Subrecipient Agreements by and between the County of Dauphin and the recipients of the FY 2003 Dauphin County CDBG Funds as follows:

1.	Washington Township	\$40,000
2.	Millersburg Area Senior Center	\$60,000
3.	Penbrook Borough	\$20,000
4.	Goodwill Ind. of Central PA	\$22,500
5.	Shalom House	\$31,080
6.	Lower Paxton Twp.	\$75,000
7.	Lykens Borough	\$124,355
8.	D.C. Adult & Family Svcs.	\$31,400
9.	Berrysburg Borough	\$44,272
10.	Rutherford House Senior Ctr.	\$50,000
11.	Dauphin Borough	\$120,606
12.	Hummelstown Borough	\$20,000
13.	Paxtang Borough	\$20,000
14.	Highspire Borough	\$80,220
15.	Lower Swatara Twp.	\$20,000
16.	D.C. Planning Commission	\$10,000
17.	Edgemont Community Improvement Assoc.	\$50,000
18.	YMCA, Northern D.C. Branch	\$50,000
19.	Halifax Borough	\$135,500
20.	Royalton Borough	\$166,493
21.	Derry Township	\$20,000
22.	Elizabethville Borough	\$100,100
23.	Gratz Borough	\$77,865
24.	Center for Independent Living of Central PA	\$47,313
25.	Steelton Borough	\$17,560
26.	Steelton Borough	\$40,000
27.	Steelton Borough	\$167,920

- P. Lease Extension between Dauphin County Weatherization and Stonesifer Properties for 24 (twenty-four) months for property located at 200 First St., Millersburg, PA.

- Q. Agreement between Dauphin County Emergency Management Agency and G. R. Sponaugle to load test the County's emergency generator.

- R. Purchase of Service Agreement for FY03/04 between Mental Health/Mental Retardation and Pennsylvania Counseling.

- S. Addendum to FY03/04 Purchase of Service Agreements between Mental Health/Mental Retardation and:

1.	Geisinger Community Health Services – Amendment #1
2.	Cherie Rodgers, SL-CCC, MA – Amendment #2
3.	Keystone Community Resources, Inc. – Amendment #2
4.	Masonic Homes, Inc. – Amendment #1
5.	Sun Home Health Services, Inc. – Amendment #1 & #2
6.	Capital Area Intermediate Unit – Amendment #1

- T. Adoption Assistance Agreement #2003-10.

- U. Purchase of Service Agreements for FY03/04 between Children & Youth Agency and:
 - 1. National Institute for the Study, Prevention and Treatment of Sexual Trauma
 - 2. Harborcreek Youth Services, Inc.
 - 3. CHOR Youth and Family Services, Inc.
 - 4. COBYS Family Services
 - 5. Lancaster County Council of Churches
 - 6. Pinnacle Health Hospital - Women's & Children's Services
 - 7. Philhaven
 - 8. Clear Brook, Inc.
 - 9. Mission Home Ministries
 - 10. The Summit School, Inc.
 - 11. Windsor Pointe, Inc.
 - 12. Hoffman Homes, Inc.
 - 13. Baptist Children's Services
 - 14. Laurel Youth Services
 - 15. Bethany Home, Inc.
 - 16. Cornell Abraxas Group, Inc.
 - 17. Visiting Nurse Association of Central PA
 - 18. Tressler Counseling and Education Services
 - 19. Children's Home of York
 - 20. Specialized Treatment Services, Inc.
 - 21. Lourdsmont Good Shepherd Youth and Family Services
 - 22. Tioga County Department of Human Services
 - 23. National Center on Institution and Alternatives (NCIA) (York Youth in Transition Program)
 - 24. Youth Advocate Programs, Inc.

- V. Addendum to Purchase of Service Agreements between Children & Youth Agency and:
 - 1. Keystone Children & Family Services, Inc. – Amendment #5 –FY02/03
 - 2. Tressler Lutheran Services d/b/a TresslerCare – Amendment #1 – FY02/03
 - 3. White Deer Run – Amendment #1 – FY03/04
 - 4. Cornell Abraxas Group, Inc. – Amendment #1 – FY03/04

- W. Child Welfare Education for Leadership Program Contracts between the Children & Youth Agency and:
 - 1. Jenna Schickley/Pittsburgh University
 - 2. Hope Rhode/Pittsburgh University

- X. Emergency Shelter Grant Agreements for FY03/04 between Dauphin County Adult & Family Services and:
 - 1. YWCA of Greater Harrisburg
 - 2. Catholic Charities

- Y. Homeless Assistance Program Fund Agreement for FY03/04 between Human Services Adult & Family Services and Catholic Charities.

- Z. Amendment to August 26, 2003 motion for policy procedures for paying of 2003 real estate taxes. Ending date of December 31, 2003. The Treasurer shall be authorized to accept payment in the discount amount through December 31, 2003.

- AA. Authorize Solicitor's Office to file a petition in the Court of Common Pleas seeking approval to retain Mette Evans & Woodside as Special Counsel by the County of Dauphin for the Harrisburg Incinerator Project.
- BB. Retain Public Financial Management as Financial Consultant by the County of Dauphin for the Harrisburg Incinerator Project.
- XVI. FORMER BUSINESS
- XVII. NEW BUSINESS
- XVIII. COMMISSIONERS' DISCUSSION & ACTIONS
- XIX. CORRESPONDENCE
 - A. Notification from Ames True Temper indicating that their five above ground storage tanks containing a water based paint are protected with secondary containment for spill prevention and are registered with DEP.
 - B. Notification from Tri-Tech Resources, Inc., indicating The Development Group, Inc., is applying to DEP for a General NPDES Permit. The permit is required for the discharge of storm water associated with construction activities of Hoffman Heights - 82 Lot Residential development located in Swatara Township, Dauphin County.
 - C. Notification from Melham Associates, PC, on behalf of Rustrum Reality Company, indicating they plan to submit a permit application to construct a new sewer collection system, sewage pump station and appurtenances for a residential subdivision known as Chestnut Ridge located at the intersection of Linglestown Road – Route 39 and Manor Drive and to the north and south of the intersection in West Hanover Township, Dauphin County.
- XX. PUBLIC PARTICIPATION
- XXI. ADJOURNMENT

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, SEPTEMBER 16, 2003 AT 10:00 A.M.
- A COMMISSIONERS' WORKSHOP MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."