

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, AUGUST 26, 2003 (10:00 A. M.)**

**Final
Tues. 8/26/03
8:00 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - July 22, 2003 Legislative Mtg.
 - July 22, 2003 Salary Bd. Mtg.
 - August 7, 2003 Workshop Mtg.
 - August 12, 2003 Legislative Mtg.
 - August 12, 2003 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
 - A. Thomas F. Smida, Esq.
 - 1. Adopt Ordinance #3-2003 to incur debt not to exceed \$5,000,000 in connection with the refunding by the General Authority of its 1998 Bonds. These bonds were issued for the acquisition of 100 Chestnut Street.
- VIII. SALARY BOARD
 - A. Solicitor's Office
 - 1. Eliminate a Secretary I position, range 1010, step 02, salary \$10.81 p/h, effective August 26, 2003.
 - B. Chief Clerk's Office
 - 1. Eliminate a Secretary I position, range 1010, step 05, salary \$11.48 p/h, effective August 26, 2003.
 - 2. Eliminate a Secretary I position, range 1010, step 01, salary \$10.60 p/h, effective August 26, 2003.
 - C. Emergency Management Agency
 - 1. Reclassify an Administrative Assistant position, range 106, step 5, salary \$14.61 p/h to a full time Secretary II position, range 1012, step 5, salary \$12.65 p/h, effective September 1, 2003.
 - 2. Reclassify a Data Base Specialist position, range 1017, step 1, salary \$14.91 ph to a full time Data Base Technician position, range 1019, step 1, salary \$16.45 p/h, effective September 1, 2003.

3. Reclassify a Radio Systems Technician position, range 1019, step 9, salary \$19.28 p/h to a full time Assistant Manager of Radio Systems position, range 1020, step 9, salary \$20.25 p/h, effective September 1, 2003.
4. Reclassify a SARA Title III Coordinator position, range 1017, step 5, salary \$16.14 p/h to a full time Assistant Manager of EMA Training position, range 1019, step 4, salary \$17.46 p/h, effective September 1, 2003.
5. Create a full time Finance Officer position, range 109, step 1, salary \$15.62 p/h, effective September 1, 2003.
6. Reclassify an Emergency Management Specialist position, range 1017, step 24, salary \$23.52 p/h to a full time Assistant Manager of Planning position, range 1019, step 1, salary \$16.45 p/h, effective September 1, 2003.

D. Parks & Recreation Department

1. Create a part time Maintenance Worker position, range 9050, step 07, salary \$7.43 p/h, effective August 26, 2003.

IX. PERSONNEL PACKET

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS

XIII. SOLICITOR'S REPORT – ROBERT KNUPP, ESQ., SOLICITOR

- A. Recommendation of policy procedures for paying of 2003 real estate taxes.

XIV. MATTERS REQUIRING BOARD ACTION

A. Training Packet

B. Approval of FY03/04 Per Diem rates between Children & Youth and:

1. The Oaks Treatment Center

Residential Treatment Facility (JCAHO)	\$213.67/day
Personal expenses and allowance:	\$ 2.00/day
2. Keystone Community Resources, Inc.

Main Avenue	\$129.00/day
Birch	\$211.50/day
Bryn Mawr	\$134.00/day
Pequest Ave.	\$143.50/day
Laurel Cabin	\$151.00/day
Pittston Ave.	\$157.00/day
South Webster	\$156.00/day
Wheeler Avenue	\$154.00/day
Stafford Avenue I	\$129.00/day
North Lincoln Avenue	\$141.50/day
Leslie Drive	\$130.50/day

Shawnee Avenue	\$174.00/day
Gouldsboro I	\$160.00/day
Gouldsboro II	\$182.50/day
Hickory	\$199.00/day
Jackson Street	\$159.50/day
South Summer Avenue	\$178.00/day
Family Living	\$ 89.00/day
Supported Living	\$ 77.00/day
Prader-Willi Syndrome	\$185.00/day
Childrens & Youth Services	\$203.50/day
Clothing	\$ 2.00/day
Personal spending allowance	\$ 2.00/day

C. Real Estate Tax Refunds/exonerations:

1. Partial refund/exoneration of 2003 real estate taxes to the Providence Mennonite Church, 169 East Caren Drive, East Hanover Twp., parcel #25-014-147, in the amt. of \$1,738.33.
 2. Partial refund of 2002 & 2003 real estate taxes to Hitendra Amin, 1834 North 3rd St., Harrisburg, parcel #11-014-003, in the amt. of \$217.54.
 3. Partial refund of 2002 real estate taxes to Clean Properties, Inc., Charles Street, Highspire Borough, parcel #30-014-072, in the amt. of \$192.71.
 4. Partial refund of 2002 real estate taxes to David A. & Diane E. Krulac, North of Parkway East, Lower Paxton Twp., parcel #35-003-123, in the amt. of \$79.47.
 5. Partial refund of 2003 real estate & July-December 2002 Interim taxes to Thomas, Jr. & Michelle Bumbarger, 180 Krepps Road, Middletown, Londonderry Twp., parcel #34-011-205, in the amt. of \$110.47.
 6. Exoneration of year 2000 real estate taxes for the following properties owned by Harrisburg Parking Authority:
 - a) 125 Cranberry St., parcel #04-031-011 \$147.74
 - b) 127 Cranberry St., parcel #04-031-010 \$464.19
 - c) 132 Cranberry St., parcel #04-030-013 \$337.96
 - d) 136 Cranberry St., parcel #04-030-014 \$172.96
 - e) 125 Rear Pine St., parcel #04-030-024 \$ 99.59
 - f) 127 Rear Pine St., parcel #04-030-025 \$ 99.59
 - g) 218 N. 2nd St., parcel #04-031-001 \$3,694.70
 - h) 204 N. 2nd St., parcel #04-031-005 \$6,555.06
 - i) 215 River St., parcel #04-031-013 \$ 98.56
 - j) 217 River St., parcel #04-031-012 \$113.19
 - k) 122 Rear Locust St., parcel #04-031-017 \$38.15
 - l) 124 Rear Locust St., parcel #04-031-018 \$38.15
- D. Application for federal assistance for a Family Group Decision Making Conference (FGDMF) to the Dept. of Health and Human Services for the Dauphin County Human Services Agency.
- E. Request for a Change Order with L. R. Costanzo Co. Inc., for Courthouse renovations in the not to exceed amt. of \$19,838.86.
- F. Appoint Gene Joy to the Children & Youth Advisory Board. Term expires August 26, 2006.

- G. Dauphin County Mental Health/Mental Retardation Program Mental Health Annual Plan for FY04/05 submitted to PA Dept. of Public Welfare.
 - H. Subordination Agreement with Ms. Hollister for property located at 1153 Wintertide Drive, Harrisburg, PA.
 - I. Maintenance and Support Agreement and Escrow Agreement with LegalEdge Software for software that will be installed in the Public Defender's Office.
 - J. Agreement between Dauphin County and Hershey Philbin Associates, Inc., for the procurement of funds from the Federal Government for use by the Board of Commissioners.
 - K. Service Agreement between Emergency Management Agency and Verizon Pennsylvania, Inc., for the installation of the of the Vesta 911 upgrade for the Dauphin County 911 Public Safety Answering point at DEMA.
 - L. Service Agreement between Emergency Management Agency and Verizon Pennsylvania, Inc., for the installation of a Multi-line interface to upgrade 911 capabilities.
 - M. Agreement between Emergency Management Agency and SSI Services to update and convert the Dauphin County Emergency Operations Plan into the new PEMA format.
 - N. Emergency Shelter Grant Agreement between Human Services Adult and Family Services and the PA Department of Community and Economic Development for a period of 7/14/03 thru 7/13/05.
 - O. Addenda to FY02/03 Purchase of Service Agreements between MH/MR and:
 - 1. Speechcare, Inc.
 - 2. Leta Deatrick
 - 3. Karen K. Reale, OTR/L
 - 4. Melmark, Inc.
 - 5. Lizabeth M. Kelly
 - P. Technical Assistance Grant Agreement between Dauphin County MH/MR and PA Dept. of Public Welfare for support of customer driven projects for persons with mental retardation.
 - Q. Change Order #1 with Jbeitz Enterprises, Inc., in the amt. of \$11,270.00 for the rehabilitation of Dauphin County Bridge No. 43A, Henninger Farm Covered Bridge, Washington Township.
- XV. FORMER BUSINESS
 - XVI. NEW BUSINESS
 - XVII. COMMISSIONERS' DISCUSSION & ACTIONS
 - XVIII. CORRESPONDENCE
 - A. Notification from Linda and Troy Page of West Hanover Township, Dauphin County indicating they intend to submit an application to DEP for a pool.

- B. Notification from Boles Smyth Associates, Inc., on behalf of the PA Dept. of Transportation intends to apply to DEP for a NPDES permit for discharges of stormwater from construction activities for the proposed construction of two (2) sound barrier walls along the northbound on ramp and southbound off ramp of I-81 at Front Street in Susquehanna Twp. and five (5) walls are also being constructed along SR 0022 between Front Street in Heckton and I-81 in Middle Paxton Twp., Susquehanna Twp. and the City of Harrisburg.
- C. Notification from Kimmel's Coal and Packing, Inc., indicating they have filed an application to combine the existing four permits into one facility wide permit.
- D. Notification from Firetree, Ltd. indicating a change of location for the federal female population to Conewago Harrisburg as well as the state residents.
- E. Notification from BCM Engineers, on behalf of Hegins-Hublely Authority, indicating they will be submitting a Part II permit application to DEP for a new well and construction of an extension of their water system. The construction will take place in Dauphin and Schuylkill Counties.
- F. Notification from R. H. Kreiser indicating he intends to submit an application to DEP for renewal of a permit for Kreiser's SFSTF.
- G. Notification from Navarro & Wright Consulting Engineers, Inc., on behalf of Daniel Piscioneri and James Ridd (developers), indicating submission of notice of intent for coverage under the PA general permit to the Dauphin County Conservation District for discharges of stormwater associated with construction at Pinedale Court, preliminary subdivision plan, Swatara Township, Dauphin County.
- H. Notification from Moore Engineering Company indicating they intend to apply to DEP for a permit for the installation of a replacement boiler at the Middletown Home, 999 W. Harrisburg Pike, Middletown, Dauphin County.
- I. Notification from R J Fisher & Associates, Inc., on behalf of Triple Crown Corporation, indicating they intend to file an application with DEP via the Dauphin County Conservation District for a NPDES permit for storm water discharge associated with construction activities for preliminary/final subdivision plans for Chelsey Park.
- J. Notification from Alpha Consulting Engineers, Inc., indicating they have applied to DEP for NPDES general permit for the proposed construction of a 15,557 s.f. office with associated parking on a 4.88 acre tract located at 939 East Park Drive, Lower Paxton Township, Dauphin County.
- K. Notification from Dauphin Engineering Co., on behalf of Benjamin Slotzmick, indicating their intent to submit an application to DEP for a notice of intent for coverage under the PA General Permit for discharges of storm water from construction activities for a revised preliminary subdivision plan for Covington Commons, Continental Drive, Lower Paxton Township, Dauphin County.
- L. Notification from Alpha Consulting Engineers, Inc., indicating they have applied to DEP for a permit for a proposed 84 Lumber facility located in the Borough of Highspire, Dauphin County.
- M. Received a copy of a letter addressed to Meadowbrook Coal Co., Inc. from DEP in reference to an application for the Medco Bank Operation, Wiconisco Township, Dauphin County.

- N. Received notification from the Pennsylvania Commission on Crime and Delinquency indicating the award of subgrant #2003-VF-05-13267, project period 07/01/2003 to 06/30/2004, "Maintain Victim Services" in the amount of \$183,016.00
- O. Notification from Dawood Engineering, Inc., indicating they will be submitting an application to DEP for a small flow sewage treatment facility with stream discharge, authorizing an outfall pipe discharge to an unnamed tributary of the Paxton Creek. This project is being completed for Ron and Susan Calhoon located at 2120 Blue Mountain Parkway, Harrisburg, PA 17112.
- P. Notification from Alpha Consulting Engineers, Inc., indicating an application will be submitted to DEP for a NPDES General Permit for the proposed construction of 6 self storage units totaling 65,005 s.f. (Capital Self Storage) and a 1,200 s.f. office/single family dwelling on a 5.00 acre lot on Vine Street immediately south of S.R. 283, Londonderry Twp.
- Q. Notification from Alpha Consulting Engineers, Inc., indicating an application will be submitted to DEP for a NPDES General Permit for the proposed 84 Lumber facility 4.9 acre project situated on Industrial Road in the Borough of Highspire on lands at one time owned by Bethlehem Steel.
- R. Received a copy of a letter from the PA Public Utility Commission in reference to an application of PPL Electric Utilities Corporation for approval of the alteration of the crossing (DOT 592 183 D) where 40th St. (S.R. 3005) crosses, above grade, the tracks of Norfolk Southern Railway Company in the Township of Swatara, Dauphin County, by reason of the construction of an overhead telecommunications cable.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

THE NEXT SCHEDULED MEETING WILL BE THURSDAY, SEPTEMBER 4, 2003 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."