

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, JULY 14, 2004 (10:00 A. M.)**

Final
Wed. 7/14/04
9:15 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - June 16, 2004 Legislative
 - June 23, 2004 Salary Bd. Mtg.
 - June 23, 2004 Workshop Mtg.
 - June 23, 2004 Election Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
 - A. Commissioners
 - 1. Check presentation to Attractions of South Central Pennsylvania for tourism map –tourism grant money.
- VIII. SALARY BOARD
 - A. Conservation District
 - 1. Eliminate an Environmental Education Coordinator position, range 108, step 1, salary \$15.17 p/h.
 - 2. Create a full time Education/Communication Coordinator for Natural Resource Management position, range 00108, step 1, salary \$15.17 p/h, effective July 14, 2004. (position to be filled by August 16, 2004).
 - 3. Create a part-time Resource Conservationist position, range 09050, step 1, grade 02, salary \$13.76 p/h, effective August 30, 2004.
 - B. Children & Youth Agency
 - 1. Eliminate a County Casework Manager I position, range 0116, step 1, salary \$22.39 p/h.
 - 2. Create a full time County Casework Supervisor position, range 6112, step 1, salary \$18.42 p/h, effective July 19, 2004.
 - C. Communications Department
 - 1. Eliminate a Communications Specialist position, range 0114, step 08, salary \$23.47 p/h.
 - 2. Create a full time Press Secretary position, range 0115, step 08, grade 02, salary \$24.77 p/h, effective July 19, 2004.

- D. District Justice Judy's Office
 - 1. Eliminate a Legal Clerk I position, range 1481, step 03, salary \$9.26 p/h.
 - 2. Create a full time Legal Clerk II position, range 1482, step 03, salary \$10.20 p/h, effective July 19, 2004.
- E. District Justice Shugars' Office/District Justice Zozos' Office
 - 1. Eliminate a part-time Legal Clerk I position, range 1481, step 1, salary \$8.90 p/h (D. J. Zozos).
 - 2. Create a full time Legal Clerk I position, range 1481, step 1, salary \$8.90 p/h (D. J. Shugars), effective July 19, 2004.
- F. Parks & Recreation/Wildwood Lake Sanctuary
 - 1. Create a full time Environmental Educator/Park Naturalist position, range 105, step 1, salary \$13.11 p/h, effective August 2, 2004.

IX. PERSONNEL PACKET

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

A. Training Packet

B. Approval of FY04/05 Per Diem rates between Children & Youth and:

- 1. Hempfield Behavioral Health, Inc.

Psychological Testing & Evaluations	\$52.50/hr
Behavioral Consultations	\$63.00/hr
Training & Consultation	\$63.00/hr
TENS	\$63,664.50/mo
Healthy Families Dauphin County Grant	\$19,353.48/mo
Nurse Family Partnership-PCCD Grant Match	\$2,343.75/July-Sept.
Nurse Family Partnership-PCCD Grant Match	\$4,687.50/Oct.-June
New Possibilities-Delinquency Prevention Program	\$11,084.16/annual
MST-year 3 PCCD Grant Match	\$5,033.08/mo
MST-expansion-delinquency prev. prog.	\$12,861.33/mo
- 2. Hoffman Homes, Inc.

Residential Treatment Facility (JCAHO)	\$211.75/day
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- 3. Life Management Associates

Therapeutic Counseling	\$80.00/hr
Reimbursement for fee	\$50.00/yr
- 4. Children's Choice, Inc.

Foster Care-Level I	\$36.15/day
Foster Care-Level I, II, III, IV	\$36.87/day
Foster Care-Level II	\$47.33/day
Foster Care-Level III (MH)	\$71.18/day

5.	ChildFirst Services, Inc.	
	Treatment Foster	\$56.00/day
	Intensive Services/Grp	\$190.00/day
	Specialized/Grp	\$200.00/day
	Special Rate II	\$330.00/day
	Diagnostic Services	\$140.00/day
	SIL/Individual or shared apartment	\$140.00/day
	Baby with mother	\$ 45.00/day
6.	Pressley Ridge School	
	Wilderness School-Ohio	\$161.60/day
7.	Northwestern Youth Services	
	SOAR program	\$152.00/day
8.	Bethany Christian Services	
	Level V Foster Care	\$95.00/day
9.	Jewish Family Service of Greater Hbg. Inc.	
	Home evaluation-if withdrawn before completion	\$70.00/hr
	Home evaluation	\$1,000.00/case
	Adoption Home Studies	\$1,500.00/case
10.	United Methodist Home for Children Emergency	
	Shelter for Youth, Inc.	
	Emergency Shelter	\$161.55/day
11.	United Methodist Home for Children	
	Residential Care, Inc.	
	Intensive Treatment	\$173.30/day
12.	Family Service Partners	
	Intensive Family Service Program	\$ 51.28/hr
	Psychiatric evaluation-adult	\$170.00/eval.
	Psychiatric evaluation-child	\$190.00/eval.
	Counseling copay for M.S. family	\$ 15.00/session
13.	ParentWorks	
	Parent Education In-Home	\$ 33.99/hr
	Parent Education Center based	\$ 75.55/(2 ½ hr)

- C. Adopt Resolution No. 18-2004 authorizing the restructuring of the 1994 financing by the Harrisburg Redevelopment Authority for the Jewish Federation of Greater Harrisburg to finance improvements to the Jewish Community Center and Approval Certificate.
- D. Agreement authorizing Brown, Schultz, Sheridan & Fritz to provide verification agent services for escrow restructuring.
- E. Authorizing Rhoads & Sinon to provide legal counsel services for escrow restructuring.
- F. Agreement authorizing Public Financial Management to provide Swap valuation services.
- G. Resolution No. 19-2004 establishing the boundaries of and creating a tax increment financing district; providing a district name; containing findings regarding the tax increment financing district and the public purposes of the purposes of the project; approving project plan for implementation of the project activity within the tax increment district; authorizing and directing officers of the County to undertake all steps necessary to implement the project plan; providing for procedures for collection of tax increment revenues; providing for amendment, severability, repealer and effective date of the terms of the ordinance.

- H. Approval of the Weatherization Work Plan format and proposed allocations for the 2004-2005 Program Year submitted to the PA Dept. of Community and Economic Development.
- I. Satisfaction Piece for Amy Horst, formerly Amy Hoffer, on property located at 1309 N. 22nd. St, Harrisburg.
- J. Subordination Agreement with Mary E. Davis for property located at 2131 Green St., Harrisburg.
- K. Electronic Services Agreement between Dauphin County and United Concordia to access their system to add, change or delete County employees from coverage.
- L. Purchase of Service Agreements for FY04/05 between Area Agency on Aging and:
 - 1. Extended Family Care
 - 2. Jewish Family Service of Greater Harrisburg (2)
 - 3. Yoffe & Yoffe
 - 4. EAA Enterprises, Inc.
 - 5. Caring Companions, Inc.
 - 6. SUN Home Health Services, Inc.
 - 7. Grayson View Adult Day Center, Inc.
 - 8. Neighborhood Services of Lancaster
 - 9. United Cerebral Palsy of Central PA
 - 10. Michael S. Greevy, Ph.D.
 - 11. Jean Gebsewics, R.D.
- M. Purchase of Service Agreement for FY04/05 between MH/MR and:
 - 1. Dauphin County MH/MR Case Management Unit
 - 2. National Mentor Health Care, Inc.
 - 3. The ARC of Dauphin and Lebanon Counties
 - 4. TherAbilities, Inc.
 - 5. Emily Player, M.S., CCC-SLP
- N. Homeless Assistance Program Agreements for FY04/05 between MH/MR and:
 - 1. Catholic Charities
 - 2. Christian Churches United
 - 3. YWCA of Greater Harrisburg
 - 4. The DELTA Community
 - 5. Brethren Housing Association
- O. Amendment #1 to the Human Services Development Fund (HSDF) Agreement between the Human Services Director's Office and The PROGRAM for Female Offenders, Inc.
- P. Continuum of Care Homeless Assistance Program Grant Application for the Human Services Director's Office and the City of Harrisburg with the U.S. Dept. of Housing & Urban Development (HUD).
- Q. Purchase of Service Agreements for FY04/05 between Children & Youth Agency and:
 - 1. Bradley Center
 - 2. Youth Services Agency, Inc.

3. T W Ponessa and Associates, Inc.
 4. Bowling Brook Preparatory School, Inc.
 5. National Mentor Health Care, Inc.
 6. The PROGRAM for Female Offenders, Inc. of the Greater Harrisburg Area
- R. Amendment #1 to Adoption Assistance Agreement #2003-3.
- S. Adoption Assistance Agreement #2004-14.
- T. Approval of Settlement Stipulations with the following:
1. Cumberland Court Associates, tax parcel #05-008-001
 2. 4180-4299 Chambers Hill Road, tax parcel #63-27-27.
- U. Co-Permittee Agreement between Dauphin County and Conewago Enterprises, Inc., assumption of responsibility under a General or Individual NPDES Permit for stormwater discharges associated with construction activities at the Dauphin County Materials Recycling Facility.
- V. Appoint August "Skip" Memmi as the alternate to Commissioner Jeff Haste on the Capital Resource Conservation and Development (RC&D) Area Council.
- W. Real Estate Tax Refunds/Exonerations:
1. Partial refund of 2004 real estate taxes to Land Holdings, Inc., 2327 N. 7th St., Harrisburg, parcel #10-004-001, City of Harrisburg, in the amt. of \$990.89.
 2. Partial refund of 2004 real estate taxes to Land Holdings, Inc., 2151 Linglestown Road, Harrisburg, parcel #62-013-131, Susquehanna Township, in the amt. of \$1,080.98.
- X. Appoint the Dauphin County Risk Manager and Safety & Security Director as Staff Safety Coordinators for the County of Dauphin.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Notification from H. Edward Black & Associates, P.C., on behalf of U-Gro Learning Center, indicating they intend to submit an application to DEP for a general permit for the discharges of storm water from construction activities for the facility to be located at Tecport Drive, Swatara Township, Dauphin County.
 - B. Notification from Act One Consultants indicating they intend to submit an application to DEP for an NPDES Phase 2 permit for the removal of existing low quality trees and underbrush and the moving of a topsoil pile at the Saratoga Meadows subdivision located in Susquehanna Township, Dauphin County.
 - C. Notification from Erdman, Anthony & Associates, Inc., on behalf of the Halifax Plaza, indicating they intend to submit an application to DEP for a NPDES permit.
 - D. Notification from Carl Poffenberger, on behalf of the Lenker Estate's Homeowner's

Association, indicating they intend to apply to DEP for a Part II Sewage Permit for the developments of Lenker Estate-Ph I & Lenker Estates II, situated in Halifax Township, Dauphin County.

- E. Notification from Eli K. Smucker indicating he intends to apply to DEP for a permit for the installation of an agricultural stream crossing on his property located at 211 Phillips Road, Upper Paxton Township, Dauphin County.
- F. Notification from Light-Heigel & Associates, Inc. indicating UGI Utilities, Inc., will be applying to DEP for a General Permit, GP-5, Utility Line Stream Crossing for a proposed gas line extension along Sterling Road in West Hanover Township, Dauphin County.
- G. Notification from Johnson, Mirmiran & Thompson indicating that the PA Dept. of Transportation will be filing a NPDES permit application with DEP for a project that consists of the replacement of stockpile 0007 with a newly constructed maintenance stockpile yard located in Lower Paxton Township, Dauphin County.
- H. Notification from R. J. Fisher & Associates, Inc., on behalf of the McNaughton Company, indicating they intend to file an application to DEP for renewal of and existing NPDES permit for discharges of stormwater associated with construction activities for the Margaret's Grove Development located in Susquehanna Township, Dauphin County.
- I. Notification from J. Michael Brill & Associates, Inc., indicating that Members 1st Federal Credit Union will be applying to DEP for a general NPDES permit for the construction of a building, paved parking area, access drives and applicable underground utilities to be located in South Hanover Township, Dauphin County.
- J. Notification from Benatec Associates indicating that the Skyline Partners will be applying to DEP for a general NPDES permit for the Skyline Partners - Skyline Car Wash located in West Hanover Township, Dauphin County.
- K. Notification from Dauphin Engineering Co., on behalf of Agile Partnership, indicating they intend to apply to DEP for a general permit minor road crossing for a preliminary subdivision plan, Chapelshire, Steinruck Road, Londonderry Township, Dauphin County.
- L. Received a copy of a letter from Harrisburg Housing Authority addressed to the County Crisis Intervention Office expressing their gratitude for assistance in the past few months.
- M. Received a copy of a letter from The Central PA Chapter of Speaking for Ourselves addressed to the County expressing their gratitude for assistance in the start-up of their business.
- N. Received a copy of a letter from DEP to S & M Coal Company in reference to the underground coal mining permit for the Buck Mountain Slope Operation, Wiconisco Township, Dauphin County
- O. Notification from CET Engineering Services, on behalf of Susquehanna Township Authority, indicating they submitting notification to use general permits 5 & 8 for the construction of utility line stream crossings and temporary road crossings to be used as part of the Authority's drainage area 221 South Sanitary Sewer Replacement Project, Susquehanna Township, Dauphin County.

- P. Received from Benatec Associates a list of the Dauphin County 2004 Interim NBIS Inspections of municipally-owned bridges.
- Q. Notification from Navarro & Wright Consulting Engineers, Inc., on behalf of the Minerva Manor Irrevocable Trust, indicating they have submitted an application to DEP for a NPDES permit for stormwater discharges associated with construction activities for the Minerva Manor Apartments, Swatara Township, Dauphin County.
- R. Received correspondence from Goodwill in reference to a foster care issue.
- S. Received correspondence from American Humane expressing gratitude for organizing the 2004 Conference.
- T. Received correspondence from Harrisburg Weed and Seed organization expressing gratitude for assistance in making the CONTACT training possible.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****** A SPECIAL RETIREMENT BOARD MEETING WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONES' MEETING.**

**THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JULY 21, 2004 AT 10:00 A.M.
- A COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."