

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, JUNE 24, 2003 (10:00 A. M.)**

**Final
Tues. 6/24/03
8:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - May 29, 2003 Legislative Mtg.
 - May 29, 2003 Salary Bd. Mtg.
 - June 3, 2003 Workshop Mtg.
 - June 3, 2003 Election Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
- VIII. SALARY BOARD
 - A. Information Technology
 - 1. Eliminate a Coordinator of Services position, range 0108, step 12, salary \$18.48 p/h; and a part-time Technical Support Analyst position, range 9052, step 6, salary \$22.88 p/h.
 - 2. Create an Information Technology Project Manager position, range 0110, step 11, salary \$19.99 p/h, effective June 24, 2003.
 - 3. Create an Information Technology GIS Analyst position, range 0108, step 11, salary \$18.13 p/h, effective June 24, 2003.
 - B. Area Agency on Aging
 - 1. Eliminate an Administrative Officer III position, range 115, step 19, salary \$29.86 p/h.
 - 2. Create an Area Agency on Aging Deputy Administrator III position, range 118, step 01, salary \$24.21 p/h, effective June 24, 2003.
 - C. Domestic Relations
 - 1. Reclassify an Accounts Clerk III position, range 1483, step 17, salary \$14.55 p/h. to an Administrative Assistant I position, range 1484, step 17, salary \$16.03 p/h, effective March 04, 2002.
- IX. PERSONNEL PACKET

- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
 - A. Purchase Order packet
 - B. Bid Award
 - 1. Intent to Award; Notice to Award and Notice to Proceed with the rehabilitation of County Bridge No. 43A – Henninger Farm Covered Bridge, Washington Township to JBeitz Enterprise, Inc., in the lowest bid amount of \$243,849.60.
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
 - A. Investment Report
 - B. Adopt the proposed Fiscal Year 2003/2004 Budget.
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS
- XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet
 - B. Approval of FY02/03 & FY03/04 Per Diem Rates between the Children & Youth Agency and: (per list distributed)
 - 1. Greater Harrisburg Foundation FY02/03 Childhood Training Institute \$20,000/annually
 - 2. Community Specialist Corporation (d/b/a The Academy)
 - 3. Kidspace National Center, Inc.
 - 4. Program for Female Offenders, Inc. of Greater Harrisburg Area
 - 5. United Methodist Home for Children Residential Care, Inc. (previously Mechanicsburg Children's Home)
 - 6. White Deer Run, Inc. dba Cove PREP
 - 7. Youth Services Agency
 - 8. Chariots LLC
 - 9. Divesified Treatment Alternatives, Inc.
 - 10. Harborcreek Youth Services, Inc.
 - 11. Northern Home for Children
 - 12. Specialized Treatment Services, Inc.
 - 13. Thompson, Ramona
 - 14. United Methodist Home for Children Emergency Shelter for Youth, Inc., (previously Daron Emergency Shelter)
 - C. Recommendations to the Workforce Investment Board:
 - 1. Tom Bell
 - 2. Frank Cibort
 - 3. Patrick McHugh
 - D. Satisfaction of Mortgage with Mr. and Mrs. Steven & Marie Stern for property located at 65 West Areba Avenue, Hershey, PA, in a payoff amt. of \$3,500.00.

- E. Subordination Agreements with:
 - 1. Ms. Marjory Knapp for property located at 1 Harrise Drive, Hbg.
 - 2. Mr. & Mrs. John & Nanette Chism for property located at 518 Radnor St., Harrisburg.
- F. Proposal/Agreement between Dauphin County Prison and Honeywell International, Inc., to upgrade the present HVAC Control System at DCP.
- G. Approval of a Declaration of Covenants between Dauphin County and The Pennsylvania Historical and Museum Commission in order to receive a \$50,000 grant for restoration of the Centennial Barn.
- H. Agreement between Spring Creek Rehabilitation and Health Care Center (Dauphin Manor) and Harrisburg Area Community College (HACC) to provide space and the opportunity to train Nursing Assistants the required clinical experiences.
- I. Preventative Maintenance Agreement between Area Agency on Aging Kitchen and B&W, Inc.
- J. Renewal of Preventative Maintenance Agreement between Spring Creek Rehabilitation and Health Care Center and ThyssenKrupp Elevator.
- K. Proposal for Services between Dauphin County Tax Assessment Office and Gancom for the preparation and delivery of Dauphin County and municipal tax bills for tax years 2004, 2005 and 2006.
- L. Approval to amend the County's Allfirst Merchant Services Agreement by replacing it with M & T Bank Amended Merchant Services Agreement and Schedule A.
- M. Voluntary Recycling Drop-Off Agreement between Dauphin County Solid Waste Management Office and the Borough of Halifax.
- N. Correction of Purchase of Service Agreements approved 06/10/03 for Children & Youth Agency should have been Area Agency on Aging and:
 - 1. Michael S. Greevy, Ph.D.
 - 2. Center for Independent Living of Central PA
 - 3. Lee's Industries, Inc.
 - 4. ADDUS Health Care, Inc.
 - 5. Jewish Family Service of Greater Harrisburg, Inc.
 - 6. United Cerebral Palsy of Central Pennsylvania
 - 7. ACCEPT Supportive Care
- O. Purchase of Service Agreements for FY02/03 between Children and Youth Agency and:
 - 1. King's Kid Camp
 - 2. Cambria County Emergency Shelter Facility
- P. Affiliation Agreement with Clarion University and Children & Youth for one (1) intern that was hired through Civil Service as a County Social Caseworker Intern.

- Q. Purchase of Service Agreements for FY03/04 between Area Agency on Aging and:
1. RESTART Tempts
 2. CONTACT Helpline
 3. Neighborhood Services of Lancaster
 4. SUN Home Health Services
 5. Visiting Nurse Association of Central PA (In Home/Bridge Services)
 6. Visiting Nurse Association of Central PA (RN Consultancy Services)
- R. Purchase of Service Agreements for FY03/04 between Mental Health/Mental Retardation and:
1. SUN Home Health Services, Inc.
 2. Good will Industries of Central PA
 3. Tyler Personal Assistance Associates
 4. Masonic HOMes
 5. Riverside Associates, P.C.
 6. Ho-Thanh Nguyen
 7. Cherie M. Rodger, SLP-CCC, M.A.
 8. Melmark, Inc.
 9. Visiting Nurse Association
 10. United Cerebral Palsy of Central PA
 11. Diana T. Myers and Associates
 12. Community Lifeteam, Inc.
 13. Central Pennsylvania Supported Employment Program
 14. Parentworks, Inc.
 15. William M. Shreve, Esq.
 16. YWCA of Greater Harrisburg
 17. National Mentor Healthcare, Inc., d/b/a PA Mentor
 18. Suncom Industries, Inc.
 19. Capital Area Transit
 20. Bonnie J. Glass, MA, CCC-SLP
 21. Keystone Community Resources
 22. Youth Advocate Programs, Inc.
 23. Patch-N-Match
- S. Purchase of Professional Service Agreement between Dauphin County and Herbert, Rowland & Grubic, Inc., for engineering services for the Dauphin County land located in Swatara Township across from the Harrisburg East Mall for the potential site of a new Dauphin County Juvenile Residential Continuum of Care Campus.
- T. Change Order No. 17-004 with Quandel Group, Inc., covering Cost Events #147 and #148 in an add amt. of \$5,440.00 for the Dauphin Manor Nursing Home renovations project. (Paid from Alexander's fees)
- U. Real estate tax refunds:
1. ABN AMRO Mortgage Group, Inc., in the amt. of \$288.06. (Mortgage company paid said parcel in error - parcel #15-011-010).
 2. Partial refund of 2003 Real Estate taxes to George Parmer, c/o Fine Line Homes, 5300 Derry Street, parcel #63-015-046, in the amt. of \$285.58.
 3. Partial refund of 2003 Real Estate taxes to Miriam Hervitz & Rose Hervitz Kahn (Hervitz & Kahn Realty), 2801 N. 2nd. St., parcel #10-056-018, in the amt. of \$712.71.
 4. Partial refund of 2003 Real Estate taxes to Yingst Homes, Inc., Green Hill Rd., parcel #68-030-024, in the amt. of \$200.65.

- V. Settlement Approval for Personnel in the amount of \$500.
 - W. Authorize the Chairman of the Board to execute a Grant Application to PA DEP for the Dauphin County Recycling Program.
 - X. Authorization to Monumental Life Insurance Company/Professional Insurance Services, Inc., offering Long Term Care Insurance to all county employees.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Received a letter from Comsearch indicating they have completed an interference analysis regarding the Digital microwave system and the proposed system. Meets industry accepted interference criteria with systems of Cornwall-Ephrata; Ephrata-Williamson; Welsh-Truce-Ironville-Elizabethtown; Welsh-Williamson, PA.
 - B. Received a letter from Comsearch forwarding a revised coordination data on behalf of Grace Digital Media for modifications to their proposed Ku-Band Transmit-Receive Earth Station to be located in Washington, D.C.
 - C. Notification from Steve Stoltzfus indicating he has made application to DEP for a permit for the installation of an agricultural stream crossing on his property located on Luxemburg Road, just east of Deer Run Road, in Lykens Township, Dauphin County.
 - D. Notification from Haines & Kibblehouse, Inc., indicating they will make application to DEP for an Air Quality permit for the use on-specification recycled fuel oil as an alternate fuel for the dryer burner at Handwerk Materials-Asphalt Plant.
 - E. Notification from Alpha Consulting Engineers, Inc., indicating they have applied to DEP for a utility line stream crossing, Allentown Boulevard Storage, Lower Paxton Township, Dauphin County.
 - F. Notification from Pennoni Associates, Inc., indicating that the Halifax United Methodist Church has submitted an application to DEP for a general NPDES permit for discharges associated with construction activities for the proposed building expansion of the church located in Halifax Township, Dauphin County.
 - G. Notification from H. Edward Black and Associates, P.C., indicating the Ned Smith Center for Nature and Arts plans to submit an application for a general permit for the discharges of storm water from construction activities to the Dauphin County Conservation District. The Center will be located in Upper Paxton Township, Dauphin County.
 - H. Notification from Boles, Smyth Associates, Inc., indicating the Pennsylvania Department of Transportation will be submitting an application for a NPDES permit for discharges of stormwater from construction activities for the proposed construction of two sound barrier walls along the northbound on ramp and southbound off ramp of I-81 at Front St., Susquehanna Township, five walls

also are being constructed along SR0022 between Front St. in Heckton and I-81 in Middle Paxton Township, Susquehanna Township and City of Harrisburg.

- I. Received a letter from the United States Nuclear Regulatory Commission regarding the Three Mile Island Nuclear Station, Unit 1 second and third 10-year interval inservice inspection program requests for relief, RR-02-19, parts A through N.
- J. Received a letter from the United States Nuclear Regulatory Commission regarding the summary of May 21, 2003 public meeting with Exelon Generation Company, and Amergen Energy Company on operating reactor licensing issues.
- K. Notification from Aquatic Resource Restoration Company indicating they will be requesting a 404/105 Joint Permit Application for a water obstruction and encroachment permit from DEP for Spring Creek, Phase II located in Swatara Township, Dauphin County.
- L. Received notification from Herbert, Rowland & Grubic, Inc., indicating they have notified the bidders the results of the bids for the rehabilitation of County Bridge 43A, Henninger Farm Covered Bridge, Washington Township, Dauphin County.
- M. Notification from Light-Heigle & Associates, Inc., indicating Timothy Weaver will be applying to DEP for an NPDES General Permit for discharge of stormwater associated with disturbance during construction activities located at Berrysburg, Dauphin County.
- N. Notification from J. Michael Brill Associates, Inc., indicating that Members 1st Federal Credit Union will be applying to DEP for an General NPDES Permit in reference to construction of a proposed hotel facility, located North Side of Derry Street, approximately 1,000 feet west of Nyes Road, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

*******THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, JULY 1, 2003 AT 10:00 A.M.
- A COMMISSIONERS' WORKSHOP MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."