

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, MAY 5, 2004 (10:00 A.M.)**

Final
Wed. 5/05/04
9:15 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - March 31, 2004 Workshop Mtg.
 - April 7, 2004 Legislative Mtg.
 - April 7, 2004 Salary Bd. Mtg.
 - April 14, 2004 Workshop Mtg.
 - April 14, 2004 Election Bd. Mtg.
- V. ELECTION BOARD
 - A. Certification of computation of Primary Election Results.
- VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VII. PUBLIC PARTICIPATION
- VIII. DEPARTMENT DIRECTORS
 - A. Dominick DeRose, Warden, Dauphin County Prison
 - 1. Proclamation – Corrections Employee Week – May 2-8, 2004
 - B. Richard Seitz, Alexander Construction
 - 1. Spring Creek Project
- IX. SALARY BOARD
 - A. Treasurer's Office
 - 1. Create an Accounting Assistant II position, range 1012, step 1, salary \$11.92 per hour, effective May 6, 2004.
 - 2. Eliminate an Administrative Assistant I position, range 0106, step 1, salary \$13.76 per hour, effective May 6, 2004.
- X. PERSONNEL PACKET
- XI. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
- XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XIV. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet
- B. Quarterly Budget Amendments for the quarter ending March 31, 2004. First quarter figures for the calendar year and third quarter figures for fiscal budget.
- C. Real Estate Tax Refunds/Exonerations:
 - 1. Partial refund of 2004 Real Estate Taxes to Tara Nisbet, 379 Middletown Road, Hummelstown, parcel #24-050-005, in the amount of \$23.22.
 - 2. Partial refund of 2004 Real Estate Taxes to Helen & Wayne Raup, 1118 Deibler Gap Road, Dalmatia, parcel #44-002-003, in the amount of \$21.61.
 - 3. Partial refund of 2004 Real Estate Taxes to Waverly Woods Associates, P.O. Box 622, Lemoyne, parcel #62-087-900, in the amount of \$169.35.
 - 4. Partial refund of 2004 Real Estate Taxes to Waverly Woods Associates, P. O. Box 622, Lemoyne, parcel #62-087-013, in the amount of \$63.66.
 - 5. Partial refund of 2003 & 2004 Real Estate Taxes to New Governours Place, LP, P. O. Box 678, Wynnewood, parcel #62-037-126, in the amount of \$8,377.19.
 - 6. Partial refund of 2002-2004 Real Estate Taxes to Wedgewood Hills Apartment Association, LP, c/o Berwind Property Group, Inc., 3550 Centre Square W, 1500 Market St., Philadelphia, parcel #62-031-095, in the amount of \$15,046.15.
 - 7. Partial refund of 2002 & 2003 Real Estate Taxes to Richard E. & Anthea A. Tallman, 6068 State Route 209, Lykens, parcel #66-015-002, in the amount of \$660.86.
 - 8. Partial refund of 2004 Real Estate Taxes to Joseph & Debra Spear, 521 Colony Rd., Middletown, parcel #36-009-371, in the amount of \$130.92.
 - 9. Partial refund of 2002-2004 Real Estate Taxes to mark E. Kimmel, 1400 Old Reliance Road, Middletown, parcel #36-005-165, in the amount of \$1,195.43.
 - 10. Partial refund of 2004 Real Estate Taxes to Dauphin County Child Evangelism, P. O. Box 6129, Harrisburg, parcel #35-023-068, in the amount of \$382.55.
 - 11. Partial refund of 2004 Real Estate Taxes to Barry Butina, 7504 Clover Lee Blvd., Harrisburg, parcel #68-049-071, in the amount of \$51.65.
 - 12. Partial refund of 2002 & 2003 Real Estate Taxes to Harry & Kay Millard, 743 Mill Drive, Halifax, parcel #32-001-001, in the amount of \$294.34.
 - 13. Partial refund of 2003 Real Estate Taxes to Kathleen A. Lord, Apartment 1, Beechwood Building, Middletown, parcel #30-021-007, in the amount of \$46.34.
 - 14. Partial refund of 1999-2004 Real Estate Taxes to The Estate of Vera Steckline, c/o Arlene Wilson, 5704 Meadowbrook Drive, Harrisburg, parcel #35-052-174, in the amount of \$268.86.
 - 15. Partial refund of 1999-2003 Real Estate Taxes to Dennis Grubb, 6968 Hemlock Rd., Harrisburg, parcel #43-026-040, in the amount of \$195.09.
- D. Exoneration of 2004 County & Library Taxes in the amount of \$555.20 for the Borough of Highspire on parcel #30-005-033, 213 Market St., Highspire, permitting the Borough to raze the building and place the vacant lot on the market for sale.
- E. Purchase of Service Agreements for FY Year 2003/04 between Children and Youth and:
 - 1. CONTACT Helpline, Inc.

2. Keystone Education and Youth Services, Inc.
- F. An Agreement for Secure Detention Services between the Schaffner Youth Center and Lebanon County.
 - G. State and Local Government Master Operating Lease Agreement between Information Technology and Hewlett-Packard Financial Services Company.
 - H. Application and Agreement between Domestic Relations and Seisint, Inc. to determine the eligibility for accessing information through Accruint.com.
 - I. Addendum to Master Agreement with Metrocall Wireless to add 100 pagers for the Adult Probation Department (contract amount will remain the same).
 - J. Three (3) Maintenance Service Agreements between Adult Probation and G. R. Sponaugle (contracts will continue year-to-year unless either party gives written notices (30) days prior to the expiration date):
 1. AC – 1/2004 thru 12/2004 - \$3,472.00 annually
 2. HV – 1/2004 thru 12/2004 - \$4,494.00 annually
 3. Facility Electrical Distribution System – 1/2004 thru 12/2004 - \$4,412
 - K. Two Pest Control Service Agreements between Adult Probation and Ehrlich Company, Inc.:
 1. Exterior spraying (3) times per year at \$249.00 each visit.
 2. Interior spraying once a month at \$86.00 each visit
 - L. Addendum to Purchase of Service Agreement between Children and Youth and KidsPeace National Centers of PA, Inc. – Amendment #1.
 - M. PILOT Agreement between Tax Assessment and Pennsylvania Housing Finance Agency located in the City of Harrisburg.
 - N. Addendum #2 to the Professional Engineering Agreement between the Solid Waste and Recycling Department and Navarro & Wright Consulting Engineers, Inc. for the Dauphin County Material Recycling Facility Project.
 - O. Approval of the partnership between the Dauphin County Community and Economic Development Department and SCORE of Greater Harrisburg whereby SCORE will be housed in the Economic Development Office as of June 1, 2004 and also approval for the Economic Development Office to spend up to \$4,000 in economic development funds to purchase a lock/key cubicle to be used by SCORE. It is also understood that no services rendered to clients in or out of Dauphin County shall be charged and that a 60-day notice of termination be instituted.
 - P. Approval for the City of Harrisburg Redevelopment Authority to purchase parcel #9-68-89, 1426-1428 Derry Street, Harrisburg from the repository list and that the repository fees be waived.
 - Q. Human Services Development Fund Agreement between the Human Services Director's Office and Capital Area Coalition on Homelessness.
 - R. Appointment of the following to the Tri-County Regional Planning Commission (terms expire December 31, 2005)
 1. Edward Carney

2. John Kerschner
3. Paul Clark
4. Gary Lenker

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS' DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

- A. Notification that Dane and Sharon Farner are applying to DEP for an application for a small stream project (replacing existing pipe and adding two additional pipes in the Armstrong Creek in Jackson Township).
- B. Notification that Pine Manor Mobile Homes is applying to DEP for a NPDES Permit for a project located at 3857 East Harrisburg Pike, Middletown.
- C. Notification that Pine Creek Structures of Berrysburg in applying to DEP for a General NPDES Permit for an erosion and sedimentation control plan for a land development project located at Shippen Dam Road.
- D. Notification that the Taylor-Wharton facility on Herr St., Harrisburg is submitting an application to DEP for renewal of its Title V Air Quality Permit, in accordance with the requirements of Act 14.
- E. Notification that Lower Paxton Township is applying to DEP for a revised Application for GP-7 Minor Road Crossing Page Road, Lower Paxton Township, Dauphin County DEP File No. GP-05-22-03-104.
- F. Notification from DEP that they have extended the comment period to May 17, 2004 regarding the proposed draft stormwater discharge permit for PennDOT roadway systems within urbanized areas.
- G. Notification from Entech that Stroehmann Bakeries is applying to DEP for an Air Quality Plan Approval Application for the construction of a catalytic oxidizer to reduce air emissions from the facility's existing bread and roll baking lines. The oxidizer is being installed as a direct replacement of an existing oxidizer.
- H. Notification from ANH that A. P. Green Refractories, Inc. in Middletown has submitted a State Only Operating Permit application to DEP Air Quality Program. DEP's existing source-by-source air quality operating permit system is being converted to a "facility-wide" operating permit system. This application includes the following existing sources: PS-001 Recycle Ball Mill, PS-002 Spray Dryer, PS-003 Spray Dryer Bagger, CE-01 Spray Dryer Product Collector and CE-02 System Dust Collector.
- I. Notification from Skelly & Loy that the City of Harrisburg intends to submit an application to DEP for the Black Run Stream Restoration Project (stream restoration with aquatic habitat improvements) in Susquehanna Township.
- J. Notification from Light-Heigel & Associates, Inc. that Mount Calvary Christian School is applying to DEP for a Chapter 105 Small Projects Permit. The proposed plan involves the replacement of existing agricultural land with an athletic complex

containing a synthetic track, parking, a field house, and multiple baseball and practice fields in Conewago Township.

- K. Notification from the PA Fish and Boat Commission advising of a proposed fish habitat improvement project under the direction of the cooperative Adopt-a-Stream Program (Manada Creek – Dauphin County).
 - L. Receipt of a completed audit of the Hershey-Capital Region Visitors Bureau.
 - M. Receipt of a letter from United States Senator Rick Santorum regarding the Commissioners' letter on space exploration.
 - N. Notification from DEP that Dauphin Meadows, Inc. has resubmitted an application for the Western Expansion to their landfill in Upper Paxton & Washington Townships. A meeting will be held to discuss the application on May 25, 2004 at 7:00 p.m. at the Millersburg Senior Center.
 - O. Receipt of a letter from Ingrid Jobe advising that she is resigning from the Mental Health/Mental Retardation Advisory Board.
 - P. Notification from R. J. Fisher & Associates, Inc. that Craig Bretz, Carol Murray-Negron and Joan E. Bretz are filing an application with DEP for a NPDES permit for storm water discharge associated with construction activities (Preliminary Subdivision Plan for Clover Hill Lots 10A, 10B, 10C and 12B).
 - Q. Notification from Norfolk Southern Railway Company advising of the presence of Upstream Regulated Substances at Lucknow Yard on 3322 Industrial Road, Harrisburg.
 - R. Notification from Norfolk Southern Railway Company advising of the presence of Upstream Regulated Substances at Enola Yard, 213 Enola Rd., Enola.
 - S. Notification from the PA Dept. of Transportation that they have been issued a General Permit from DEP for the use of Recycle Asphalt Pavement (RAP) in various highway construction projects. This General Permit covers all PennDOT Engineering Districts that use and store RAP at locations in their Districts.
 - T. Notification from John K. Fisher on his intent to register use of a General Permit (GP-6) in Mifflin Township for the installation of an agricultural stream crossing on his property at 273 Hoover Road, Mifflin Township.
 - U. Notification from J. Michael Brill & Associates, Inc. that Susquehanna Valley Pain Management, P.C. & Spinal Diagnostic Center is applying for a General NPDES Permit from DEP for the North side of Sir Thomas Court project.
- XX. PUBLIC PARTICIPATION
- XXI. ADJOURNMENT

**THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, MAY 12, 2004 AT 10:00 A.M.
- A COMMISSIONERS' WORKSHOP MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."