

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
TUESDAY, APRIL 8, 2003 (10:00 A. M.)**

**Final
Tues. 4/08/03
8:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES March 18, 2003 Workshop Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
- VIII. SALARY BOARD
 - A. Information Technology
 - 1. Eliminate a full time Help Desk Analyst position, range 0106, step 3, salary \$14.04 p/h.
 - 2. Create three part time Help Desk Analyst positions, range 09050, step 27, salary \$12.11 p/h, effective April 21, 2003.
 - 3. Eliminate a full time Chief Information Officer position, range 1120, step 17, salary \$46.94 p/h, effective May 30, 2003.
 - B. Communications Department
 - 1. Eliminate a part time Communications Specialist position, range 09052, step 4, grade 2, salary \$22.56 p/h.
 - 2. Create a full time Communications Specialist position, range 0114, step 7, grade 2, salary \$22.56 p/h, effective April 14, 2003.
 - C. Personnel & Payroll Department
 - 1. Eliminate a full time Asst. Director of Labor Relations position, range 00116, step 14, salary \$28.41 p/h.
 - 2. Create a full time Manager of Labor/Employee Relations position, range 00114, step 01, salary \$19.91 p/h, effective April 21, 2003.
 - D. Fiscal Affairs Department
 - 1. Eliminate a full time Director of Fiscal Affairs position, range 1120, step 10, grade 03, salary \$41.01 p/h, effective May 30, 2003.

- E. Human Services Agency
 - 1. Eliminate a full time Administrative Officer position, range 0111, step 09, salary \$20.17 p/h, effective May 30, 2003.
- F. Budget & Finance Department
 - 1. Create a full time Fiscal Technician position, range 0109, step 16, salary \$21.03 p/h, effective June 2, 2003.
- IX. PERSONNEL
- X. OVERTIME
- XI. PURCHASE ORDERS
- XII. REPORT FROM BUDGET & FINANCE – MICHAEL YOHE, BUDGET DIRECTOR
- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet
 - B. Commissioners' Consent to Settlement Stipulations for the following Assessment Appeals:
 - 1. PAL Associates (K-Mart Plaza), tax parcel #35-043-041
 - 2. Clean Properties, Inc., tax parcel #30-014-072
 - 3. Continental Senior Housing Corp. (Meadowview Village), tax map #35-132, multiple parcels 1-63.
 - C. Real Estate Tax Refunds:
 - 1. Rescind a partial refund of 2002 Real Estate taxes to Eastridge Apartments, Worcester Avenue, Swatara Twp., parcel #63-015-068, in the amt. of \$1,147.29 (previously approved 3/26/03).
 - 2. Partial refund of 2002 Real Estate taxes to Susquehanna Chestnut Partners, 301 Chestnut Street, Harrisburg, parcel # 03-002-012, in the amt. of \$37,951.01.
 - D. Contract between Dauphin County and Buchart Horn designating Buchart Horn as Construction Manager for the Dauphin County Courthouse renovations project.
 - E. Proposed reimbursement of \$1,334.35 to Best Western of Middletown for money paid out of hotel funds and not collected from the State.
 - F. Grievance Settlements:
 - 1. #62942 in the amt. of \$5,000
 - 2. #62842 in the amt. of \$5,000
 - 3. Schaffner Youth Center Grievance matter discussed in Executive Session of 2/19/03 in the amt. of \$20,000

- G. Subordination Agreements with:
 - 1. Virginia N. Edwards for property located at 1959 Mulberry St., Harrisburg.
 - 2. Beatrice M. Wiggins for property located at 2315 Berryhill St., Harrisburg.
 - 3. Dian S. Roy for property located at 111 Market Street, Harrisburg.

- H. Agreement between Schaffner Youth Center and Berks County for Secure Detention Services.

- I. Renewal Service Contract between Schaffner Youth Center and Berkshire Systems Group, Inc., for the Fire Alarm Control Panel and various other security systems.

- J. Contract Extension between Dauphin County Weatherization and GPU Energy for the services provided by the FirstEnergy's WARM Program.

- K. Continuation of ABE/GED Grant Agreement between Dauphin County Prison and Pennsylvania Department of Education.

- L. Contract between Spring Creek Rehabilitation & Health Care Center (Dauphin Manor) and Philhaven Behavioral Healthcare Service to provide psychiatric services to residents.

- M. Agreement for Services between Spring Creek Rehabilitation & Health Care Center (Dauphin Manor) and Hospice Preferred Choice.

- N. Letter of Agreement between Emergency Management Agency and Skelly & Loy to amend the Dauphin County Hazard Plan.

- O. Maintenance Contract Renewal between Emergency Management Agency and Intergraph Public Safety for 911 Computer Aided Dispatch (CAD) software.

- P. Amendment to Contract between Emergency Management Agency and Verizon to provide Mag IC 911 Telephone logging system in the Harrisburg Public Safety Answering Point of County's 911 System.

- Q. Purchase of Service Agreements for FY02/03 between MH/MR and:
 - 1. Hempfield Counseling Associates, Inc.
 - 2. Keystone Service Systems, Inc.

- R. Purchase of Service Agreements for FY02/03 between Children & Youth and:
 - 1. Keystone Education and Youth Services, d.b.a. PA Clinical Schools
 - 2. Center for Healthy Families
 - 3. YMCA Camp Curtin Branch

- S. Addenda to FY02/03 Purchase of Service Agreements between Children & Youth and:
 - 1. Community Action Commission – Amendment #2
 - 2. Cornell Abraxas Group, Inc. – Amendment #3

- T. Addenda to FY02/03 Purchase of Service Agreements between Adult and Family Services and:
 - 1. Lee’s Industries, Inc. – Amendment #1
 - 2. The Visiting Nurse Association of Central PA, Inc. – Amendment #1

- U. Adoption Assistance Agreement #2003-8.

- V. Adopt Resolution No. 5-2003 authorizing Garry Esworthy, Risk Manager/HIPAA Privacy Officer to execute all HIPAA Business Associate Agreements between Dauphin County and various vendors.

- W. Business Associates Agreements between Dauphin County and:
 - 1. Visiting Nurse Association
 - 2. AFSCME Health and Welfare Fund
 - 3. Delta Dental of Pennsylvania
 - 4. SPECTERA
 - 5. Department of Public Welfare/Health Choices
 - 6. Capital Area Behavioral Health Collaborative, Inc.

- X. Adopt Resolution No. 6-2003 providing benefits and salary differences to Dauphin County employees called to active duty during Operation Iraqi Freedom.

- Y. Agreement between Dauphin County Information Technology and Microsoft Software Enterprise.

- XV. FORMER BUSINESS

- XVI. NEW BUSINESS

- XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

- XVIII. CORRESPONDENCE
 - A. Notification from Civil & Environmental Design Group, on behalf of the Harrisburg School District, indicating they plan to submit a Notice of Intent for Coverage under the General NPDES permit for discharges of stormwater associated with construction activities of the Harrisburg School District-new facilities building, Susquehanna Township, Dauphin County.

 - B. Notification from Urban Engineers, Inc., on behalf of Susquehanna Area Regional Airport Authority (SARAA) indicating they are in the process of applying for various local, state and federal permits for various construction activities at the Harrisburg International Airport.

 - C. Received a copy of a letter addressed to Rocky Licensing Corp., from DEP correcting a permit for Fiddler’s Elbow Quarry Operation.

- D. Received a copy of a letter addressed to Pennsy Supply, Inc., from DEP correcting a permit for the Hummelstown Quarry Operation.
- E. Notification from Hartman & Associates, Inc., on behalf of Messick Construction, Inc., indicating they intend to apply to DEP for a general NPDES permit relating to single family residential subdivision – 19 residential lots at Woodridge P.R.D., Lower Swatara Township, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, APRIL 15, 2003
AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."