

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, APRIL 7, 2004 (10:00 A. M.)**

**Final**  
Wed. 4/07/04  
9:15 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
  - March 17, 2004 Workshop Mtg.
  - March 17, 2004 TEFRA Hearing
  - March 17, 2004 Election Board Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
  - A. Marge Forster, Area Agency on Aging
    - 1. Area Agency on Aging Four Year Plan
  - B. Brian Groce, Buchart Horn
    - 1. Change Orders – Dauphin County Courthouse renovations.
- VIII. SALARY BOARD
  - A. Schaffner Youth Center
    - 1. Eliminate a part-time Youth Program Specialist Aide position, range 9004, step 01, salary \$12.03 p/h.
    - 2. Create a part-time Youth Program Specialist I position, range 9005, step 01, salary \$13.38 p/h, effective April 12, 2004.
  - B. Spring Creek
    - 1. Eliminate a full time HIPPA Compliance Officer position, range 00106, step 06, salary \$15.25 p/h.
    - 2. Create a full time Human Resources Coordinator position, range 00109, step 01, salary \$16.00 p/h, effective April 12, 2004.
    - 3. Eliminate an Administrative Assistant II position, range 00108, step 06, salary \$16.74 p/h.
    - 4. Create a full time Labor Relations Manager position, range 00113, step 01, salary \$19.35 p/h, effective April 12, 2004.
    - 5. Eliminate a Payroll Entry Clerk position (Fiscal Services), range 1008, step 04, salary \$10.40 p/h.
    - 6. Create a full time Secretary II position (Human Resources), range 1012, step 01, salary \$11.92 p/h, effective April 12, 2004.

7. Eliminate a Secretary I position, range 1010, step 04, salary \$11.48 p/h.

IX PERSONNEL PACKET

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

A. Training Packet

B. Approval of Per Diem rates between Children & Youth and:

1. Keystone Education & Youth Services (FY03/04)  
PA Clinical Schools \$250.00/day
2. Bair Foundation of Pennsylvania (FY04/05)  
Medically Needy Foster Care I & II \$51.20/day  
Medically Needy Foster Care III & IV \$55.66/day  
Therapeutic Foster Care/Pre-placement visit \$60.39/day

C. Real Estate Tax Refunds/Exonerations:

1. Partial refund of 2003 real estate taxes to Barmill Partnership, 301 State Drive, Washington Township, parcel #66-008-038, in the amt. of \$1,086.70.
2. Partial refund of 2004 real estate taxes to Zachary Straw, 285 Rettinger Road, Jackson Township, parcel #32-015-064, in the amt. of \$90.68.

D. Approval of two Community Development Block Grant Projects:

1. Resolution #8-2004 Berrysburg Municipal Authority Emergency Generator Bldg. Project
2. Resolution #9-2004 Williamstown Borough Authority Sanitary Sewer Improvements Project

E. Appoint Paul Clark to the Dauphin County Industrial Development Authority. (Term expires October 1, 2004)

F. Approval of the West Nile Spraying Program (Identification of Mosquito Breeding Habitat on Private Property and Notice of Mosquito Control Activity).

G. Approval of the Application for an Intergovernmental Cooperation Grant Program submitted to the Dauphin County Community and Economic Development Agency by Millersburg Borough and Upper Paxton Township for a Joint Comprehensive Plan.

H. Appoint Cora G. Memmi as Tax Collector to collect the County taxes for Derry Township (replacing Phil Fratti).

- I. Amendment to Contract between Dauphin County and Zelenkofske Axelrod LLC for providing audit services for the year ended December 31, 2003.
- J. Overview of the CCAP Health Insurance Trust Interest.
- K. Official recognition of the Emergency Fire Dispatch Steering Committee for EMA Accreditation.
- L. Approval of Appraisal of County Property by American Appraisal Associates for insurance purposes.
- M. Approval of an Application for Continuation of a 2004/2005 ABE/GED Grant for the Dauphin County Prison.
- N. Satisfaction Pieces for the following individuals:
  - 1. Larry T. and Judy A. Cofield for property located at 607 South 2<sup>nd</sup> St., Steelton.
  - 2. Nancy L. Suttvireeson for property located at 4432 Londonderry Rd., Harrisburg.
- O. Subordination Agreement with Edmonia M. Benton for property located at 3917 Durham Road, Harrisburg.
- P. Available Funds Notification from the PA Juvenile Court Judges' Commission for the County's Agreement for Temporary Assistance to Needy Families Block Grant (TANFBG) funding for FY2003/2004 in the amt. of \$65,321.00.
- Q. Lease Agreement between Dauphin County and Robert R. Jones and Associates for District Justice Bridges Office space.
- R. Lease Agreement between Dauphin County and Block Business Systems for a copier located in the MH/MR Dept. at 100 Chestnut Street.
- S. Agreement between Dauphin County and DEP to provide funding for the Multi-Creek Act 167 Stormwater Management Plan/Beaver Creek, Bow Creek, Manada Creek, and Kellock Run.
- T. Purchase of Service Agreement between Dauphin County and Double Trouble DJ Company for the Annual Children & Youth Foster Parent Appreciation Dinner on May 7, 2004 at the Holiday Inn in Grantville.
- U. Adoption Assistance Agreement 2004-10.
- V. Purchase of Service Agreements for FY03/04 between Children & Youth Agency and:
  - 1. Family Care for Children & Youth, Inc.
  - 2. Southwood Psychiatric Hospital
- W. Amendments to FY03/04 Purchase of Service Agreements between Children & Youth Agency and:
  - 1. YMCA, Northern Dauphin County Branch – Amendment #2
  - 2. Cornell Abraxas Group, Inc. – Amendment #3

- X. Human Services Development Fund Grants (HSDF) for FY03/04 between the Dauphin County Human Services Office and:
  - 1. Family Service Partners
  - 2. Christian Churches United of the Tri-County Area
  - 3. Children's Resource Center of Pinnacle Health
  - 4. YWCA of Greater Harrisburg
  
- Y. Amendments to FY03/04 Human Services Development Fund Grants (HSDF) between the Dauphin County Human Services Office and:
  - 1. Lee's Industries, Inc. – Amendment #1
  - 2. Visiting Nurse Association of Central PA – Amendment #1
  - 3. Addus Health Care, Inc. – Amendment #1
  
- Z. Electronic Equipment Recycling Collection Program Agreement between Dauphin County's Dept. of Solid Waste Management & Recycling and Envirocycle, Inc.
  
- AA. Feasibility of Expansion Study Proposal/Agreement between Dauphin County and Crabtree, Rohrbaugh & Associates to be performed at the Nature Center at Wildwood Lake Sanctuary for the purposes of development of suitable office space for the Pennsylvania Audubon Society.
  
- BB. Proclamation – Child Abuse Prevention Month in Dauphin County.
  
- CC. Approval of Whiting Turner Settlement in the amount of \$338,670.79. \$316,932.45 has already been encumbered by the Director of Budget & Finance for this matter.
  
- DD. Appointment of Gary Lenker to the Dauphin County Planning Commission. Term expires December 31, 2007.
  
- EE. Approval to terminate the Agreement dated March 1, 2002 with the City of Harrisburg for the removal of 13 parking meters located on the north and west sides of the Courthouse.
  
- FF. Contract Amendment for the Weatherization Department to get an additional \$20,000 in LIHEAP Funds.
  
- GG. Modification Agreement to Therapy Services Agreement with Genesis Eldercare Rehabilitation Services, Inc.
  
- HH. Notice of Cancellation of Contract regarding lab services provided by dBi Laboratories, Inc.
  
- II. Laboratory Services Agreement with Omega Medical Laboratories.
  
- XV. FORMER BUSINESS
  
- XVI. NEW BUSINESS
  
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Notification from RGS Associates indicating an application is being sent to the Dauphin County Conservation District for a PA General Permit for discharges of storm water from construction activities for Southpoint Meadows in Derry Township, Dauphin County.
- B. Notification from Pennsy Supply indicating they will be moving a permitted portable nonmetallic processing plant to the Fiddler's Elbow Quarry.
- C. Notification from Applied Water Management, Inc., on behalf of DeAnn Corporation, d/b/a Manada Creek Mobile Home Park, indicating they will be submitting a permit renewal application to DEP for wastewater treatment facility in East Hanover Township, Dauphin County.
- D. Notification from ISG Steelton LLC indicating they will be submitting an application to DEP for a Plan Approval to modify an existing source. The plan would permit the replacement of an existing 200 million BTU steam boiler to a smaller 99.3 million BTU steam boiler.
- E. Notification from Pennoni Associates, Inc., on behalf of the Harrisburg Authority, indicating they will be applying to DEP for a NPDES General Permit for storm water discharges associated with construction activities with the proposed upgrades to the existing incinerator.
- F. Notification from Kimball Architects and Engineers, on behalf of the Harrisburg Area Community College, indicating they will be submitting an application to DEP for a NPDES General Permit for the construction of an Early Childhood Development & Care Center on the campus of HACC.
- G. Notification from Glace Associates, Inc. that Flight Source, Inc. is submitting an Application for a Water Obstruction and Encroachment Permit to DEP to construct two storage buildings on property along Rutter Road, Halifax Township.
- H. Notification that the United States Post Office, in accordance with Act No. 14, is applying to DEP for the renewal of a NPDES General Stormwater Discharge Permit for the Lower Paxton and Uptown Station Post Offices.
- I. Notification from HRG that Wal-Mart Real Estate Business Trust will be applying to DEP for a NPDES General Permit for Discharge of Stormwater During Construction Activities in Lower Paxton Township (Construction of a 223,806+/- square feet Supercenter, parking and related site improvements).
- J. Notification that Pennsy Supply, Inc. will be moving a permitted portable Nonmetallic Processing Plant to their Hummelstown Quarry. The setup will consist of stone crushing and screening equipment.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**\*\*\*\*\*A SPECIAL MEETING OF THE DAUPHIN COUNTY RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

**THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, APRIL 14, 2004 AT 10:00 A.M.  
- A COMMISSIONERS' WORKSHOP MEETING MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."