

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, MARCH 24, 2004 (10:00 A. M.)**

Final
Wed. 3/24/04
10:00 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - February 18, 2004 Workshop Mtg.
 - February 25, 2004 Legislative Mtg.
 - February 25, 2004 Salary Bd. Mtg.
 - February 25, 2004 Election Bd. Mtg.
 - March 3, 2004 Workshop Mtg.
 - March 10, 2004 Legislative Mtg.
 - March 10, 2004 Salary Bd. Mtg.
- V. PUBLIC HEARING
 - A. Peter Carlucci, Esq., Eckert Seamans Cherin & Mellott, LLC
 - 1. Harrisburg East Mall Tax Increment Financing
- VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VII. PUBLIC PARTICIPATION
- VIII. DEPARTMENT DIRECTORS
 - A. Janis Schmees, President of the Hershey Capital Region Visitors Bureau
 - 1. Keystone State Games Open for Bid, 2005-2007.
 - B. Steve Howe, Director of Tax Assessment/Tax Claim
 - 1. Pictometry Grant Application.
 - C. Ed Chubb, Director of Parks & Recreation
 - 1. Proposal for services from Lefever Title Research, Inc. for searching the titles for all lands abutting and underlying the bed of the former Lykens Valley Railroad & Coal Company through Washington and Wiconisco Townships between Lykens Borough and Elizabethville Borough.
- IX. PERSONNEL PACKET
- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet
- B. Approval of FY03/04 Per Diem rates between Children & Youth and:
 - 1. Contact Helpline
Safe Haven DPW Grant \$6,000.00 (Mar. thru June)
 - 2. York County Youth Development Center
Detention (1/02/04-6/30/04) \$249.30/day
 - 3. ChildFirst Services, Inc.
Baby with mother \$45.00/day
- C. Adopt Ordinance #3-2004 authorizing and approving the 2004 Non-substantial revision to the County's Municipal Solid Waste Management Plan and providing for the comprehensive management, including the processing, disposal and recycling of municipal solid waste generated in the County.
- D. Non-emergency Medical Transportation Services Agreement with South Central Emergency Medical Services for Spring Creek.
- E. Exoneration of 2003 Delinquent County Taxes for the Calvary Independent Church property located at 6300 State Route 209, Lykens, PA, parcel #69-014-020 in the amt. of \$844.67.
- F. Approval of the following union contracts:
 - 1. Teamsters Local 776 – Court Appointed Professionals
(Adult/Juvenile Probation and Domestic Relations-
Jan. 1, 2003 to Dec. 31, 2006)
 - 2. Dauphin County Detectives Association
(Jan. 1, 2004 to Dec. 31, 2006)
- G. Satisfaction Pieces for the following individuals:
 - 1. Michelle A. Paluscio for property located at 901 Monroe Street, Steelton, PA.
 - 2. Thomas and Pamela Woods for property located at 2715 Banks Street, Harrisburg, PA.
- H. Subordination Agreements for the following individuals:
 - 1. Jeffrey & Hanell Weaser for property located at 563 Second Street, Enhaut, PA.
 - 2. Philisha L. Gray for property located at 237 Maclay Street, Harrisburg, PA.
 - 3. Neil and Reyna Scott for property located at 932 Cocoa Ave., Hershey, PA.
- I. Approval of RFP language for Benefit Brokers/Consultants.
- J. Lease Agreement between Dauphin County and Hasler Financial Services, LLC for postal equipment located in the County Mail Room.
- K. Maintenance Agreement between Dauphin County and Kenney Mechanicals for equipment located in the Veterans Memorial Building.

- L. Electronic Monitoring Equipment Agreement between Dauphin County Juvenile Probation and BI, Inc., for equipment located in the Juvenile Probation Department.
- M. Authorize the County Solicitor to terminate the Special Counsel Agreements with Kevin McKeon, Esq., effective May 5, 2004.
- N. Adopt Resolution No. 7-2004 – County Right-To-Know Policy.
- O. Delta Dental of Pennsylvania contracts for the following county employees:
 - 1. County Probation Officers/IBT Local #776
 - 2. Amendment to Schedule II of the County Probation Officers/IBT Local #776
 - 3. County Prison Guards/IBT Local 776
 - 4. Amendment to Schedule II of the Prison Guards/IBT Local #776
 - 5. County Court Related Non-Professionals/IBT Local #776
 - 6. Amendment to Schedule II of the County Court Related Non-Professionals/IBT Local #776
- P. Approval by the Board of Commissioners to contribute its *pro rata* share for appraisal services needed to ascertain the true value of the following:
 - 1. PNC Bank Properties located at 909 West Governor Rd, Derry Twp., parcel # 24-029-021 in the amt. of \$420.00.
 - 2. Uptown Partners, LP; Landex Corp., properties located in the 10th and 11th Wards of Harrisburg City, 59 separate tax parcels.
- Q. Adoption Assistance Agreements:
 - 1. 2004-04
 - 2. 2004-08
 - 3. 2004-09
- R. Purchase of Service Agreements between Dauphin County Children & Youth Agency and:
 - 1. The Devereux Foundation for FY02/03
 - 2. The Devereux Foundation for FY03/04
- S. Amendment #1 to FY03/04 Purchase of Service Agreement between Dauphin County Children & Youth Agency and Chariots, LLC.
- T. Human Services Development Fund Grant Agreements for FY03/04 between the Dauphin County Human Services and:
 - 1. Parents Anonymous
 - 2. International Service Center
 - 3. Catholic Charities
 - 4. Upper Dauphin Human Services Center, Inc.
 - 5. CONTACT Helpline
 - 6. Community Action Commission
 - 7. ParentWorks
 - 8. The PROGRAM for Female Offenders, Inc.
 - 9. Puerto Rican Organizing Committee

- U. Amendment #1 to FY03/04 Human Services Development Fund Grant Agreements with:
 - 1. ACCEPT Supportive Care
 - 2. Courteous Rentals/Airport Limo
 - V. Agreement between Dauphin County and Intercon Automation to maintain HVAC Equipment located in the Human Services Building.
 - W. Ratify Notice of Cancellation of Contract between Dauphin County and Mobile X-Ray Imaging, Inc., for services at Spring Creek.
 - X. Ratify a Contract between Dauphin County/Spring Creek and Symphony Diagnostic Services No. 1, Inc., d/b/a MobilexUSA for services at Spring Creek.
 - Y. Amendment #1 to FY03/04 Purchase of Service Agreement between Dauphin County Area Agency on Aging and Heinz-Menaker Senior Center.
 - Z. Partial Refund of 2003 Real Estate Taxes to Roland & Luella Cope, Enders Rd., Jackson Township, parcel #'s 32-020-078 & 32-020-080 in the amt. of \$77.48
- XV. FORMER BUSINESS
 - XVI. NEW BUSINESS
 - XVII. COMMISSIONERS' DISCUSSION & ACTIONS
 - XVIII. CORRESPONDENCE
 - A. Received correspondence from ServiceNet, Inc., expressing appreciation for facilitating the training on Family Group Conferencing. (Human Services)
 - B. Received correspondence from Kunkel School expressing appreciation for help and support of a student. (Mental Health/Mental Retardation)
 - C. Received correspondence from the Dauphin County Housing expressing appreciation for assistance with housing for MH clients. (Mental Health/Mental Retardation)
 - D. Received correspondence from an individual expressing appreciation for the Dauphin County Children & Youth Services.
 - E. Notification from Pennsy Supply, Inc., indicating they plan to submit an application to DEP for a plan approval to construct, modify or reactivate an air contamination source and/or install an air cleaning device at the Hummelstown Quarry, South Hanover Twp., Dauphin County.
 - F. Notification from Light-Heigel & Associates, Inc., on behalf of Middle Paxton Township, indicating they intend to submit an application to DEP for necessary waterways encroachment permits for replacement of a culvert at the intersection of Denison Road and Stoney Creek Road in Middle Paxton Township, Dauphin County.
 - G. Notification from Light-Heigel & Associates, Inc., on behalf of Morgan Brothers Construction, indicating they intend to submit an application for a PADOT Highway Occupancy permit for utility installation and possible encroachment in Lower

Swatara Township, Dauphin County.

- H. Notification from Light-Heigel & Associates, Inc., on behalf of Jackson Township, indicating they intend to submit an application for a PADEP General Permit for firefighting water intakes in Armstrong Creek and its tributaries at Rettinger Road, Creek Road, Wolf Hole Road, and Dietrick Road.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

*******THE DAUPHIN COUNTY RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, MARCH 31, 2004 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING MEETING.

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”