

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, MARCH 23, 2005 (10:00 A. M.)**

**Final
Wed. 3/23/05
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES February 23, 2005 Legislative Mtg.
February 23, 2005 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
 - A. Commissioners
 - 1. Presentation of Proclamation proclaiming March as "Mental Health Month". (Barry Wyrick, MH/MR; Duane Lentz, MH/MR; Michael Powanda, Keystone Residence; Ken Seeger, ARC of Dauphin & Lebanon Counties; Roland Champ, Allegheny Valley Schools; Gwendolyn Bell, Susquehanna Developmental Services; and Pam Pryzie, Impact Systems, Inc.)
 - B. Gary Lenker, Member of the Affordable Housing Board
 - 1. Request for proposals for the Affordable Housing Fund of Dauphin County.
- VIII. SALARY BOARD
 - A. Purchasing
 - 1. Eliminate a full-time Administrative Assistant I position, Range 00106, Step 1, salary \$14.04 p/h, effective March 28, 2005
 - 2. Create a Secretary II position, Range 01012, Step 1, salary \$12.16 p/h, effective March 28, 2005
- IX. PERSONNEL PACKET
- X. PURCHASE ORDERS – RANDY BARATUCCI, DIRECTOR
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet
- B. Approval of FY04/05 Per Diem Rates between Children & Youth Agency and:
 - 1. Universal Health System d/b/a Clarion Psychiatric Center
Clarion Psychiatric Center RTF \$174.74/day
 - 2. Southwood Psychiatric Hospital
Prosperity House \$185.12/day
Concord House \$185.12/day
- C. Recommendations to the Dauphin County Executive Commission on Drugs & Alcohol:
 - 1. Oscar Lee Douglas, Jr.
 - 2. Dr. Kenneth Kitch
- D. Satisfaction Piece with Martin and Eloise Gross for property located at 2004 North Street, Harrisburg.
- E. Subordination Agreements with the following individuals:
 - 1. Jonathan Dudley and Kelley Britton on property located at 1935 Briggs Street, Harrisburg.
 - 2. Tyrone Tennant on property located at 1951 Zarker Street, Harrisburg
- F. Agreement between Dauphin County and Maximus, Inc. to develop Dauphin County's 2004 (and optionally 2005 and 2006) calendar year OMB A-87 Cost Allocation Plan for \$13,000.00.
- G. Lease Agreement between Dauphin County Information Technology and HP Financial Services for the installation of 21 personal computers at CID and Schaffner Youth Center
- H. Lease Agreement between Dauphin County Information Technology & HP Financial Services for the installation of a server and 20 Tablet PC's at the Adult Probation Department.
- I. Agreement between Dauphin County Personnel Office and ExperienceWorks for a Senior Temp as Receptionist Position in the Personnel Office.
- J. Agreement between Dauphin County Solid Waste Management and EnviroCycle, Inc., for the May 21, 2005 Electronics Recycling Program at HACC.
- K. Client Service Agreement between Dauphin County and Black, Davis and Shue Agency USA, Inc., to assess the County's risks to design and develop the County's insurance program.
- L. Cancellation Agreement with East End Medical Group at Spring Creek.
- M. Approval of Medical Staff By-Laws at Spring Creek.
- N. ATM Agreement with PNC Bank for a MAC Machine at Spring Creek.
- O. Transportation Services Agreement with Susquehanna Township EMS for Spring Creek residents.

- P. Memorandum of Agreement Renewal with the Community Action Commission to provide an alternative to repeated incarceration for non-payment of Child Support in Dauphin County.
- Q. Lease Agreement between Dauphin County and De Lage Landen Financial Services (through Block Business Systems) for a Minolta Digital Copy System.
- R. Professional Service Agreement between Dauphin County Emergency Management Agency and Intergraph Public Safety, Inc. to assist DEMA staff with GIS Data Migration from non-supported MGE GIS Software to the GeoMedia Software.
- S. Agreement between Dauphin County Emergency Management Agency and SSI Services, Inc., to provide Technical Consultation and Coordination for the express purpose of securing Dauphin County property rights for ten (10) tower sites.
- T. Maintenance Agreement between Dauphin County Emergency Management Agency and Intergraph Public Safety, Inc. for the Computer Aided Dispatch System at Dauphin County Emergency Management Agency.
- U. Subrecipient Agreement between the Dauphin County Redevelopment Authority and the Tri-County Planning Commission for the FY2005 HOME Rehabilitation Program.
- V. Service Agreement between Dauphin County and Honeywell Building Solutions for a digital HVAC Control Systems throughout the Prison.
- W. Maintenance Agreement between Dauphin County and Kenney Mechanicals for HVAC Equipment located at the Wildwood Nature Center.
- X. Agreement with the Office of Commonwealth Libraries to receive grant monies from the Library Facilities Grant Program of the Keystone Recreation, Park and Conservation Fund.
- Y. Purchase of Service Agreement between Dauphin County Area Agency on Aging and B&W, Inc., to service the HVAC and refrigeration equipment at the AAA Kitchen.
- Z. Adoption Assistance Agreements:
 - 1. #2005-5
 - 2. #2005-6
- AA. Amendment to FY04/05 Purchase of Service Agreements between Children & Youth Agency and:
 - 1. Youth Advocate Programs, Inc. – Amendment #1
 - 2. Keystone Service Systems, Inc., t/b/d/a Keystone Children and Family Services – Amendment #2
 - 3. Alternative Rehab Communities, Inc. – Amendment #1
 - 4. Centre County Youth Service Bureau – Amendment #1
- BB. Subsidized Legal Custodianship Agreement #2005-1
- CC. GIS License Agreement between Dauphin County Information Technology and Derry Township
- DD. Advertising Agreement with Yellow Book USA (Children & Youth Agency).

- EE. American Medical Technologies Business Associate Contract for Spring Creek.
- FF. Agreement for Services with American Medical Technologies, Inc. for Spring Creek.
- GG. Extension of existing FirstEnergy (MET-ED) Contract with Dauphin County Weatherization for the WARM Program.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Notification from Brinjac Engineering indicating Washington Township Authority is submitting a renewal application for their NPDES permit for the Loyaltown Wastewater Treatment Plant.
- B. Notification from ARRO indicating Londonderry Township is in the process of obtaining a general permit from DEP for the purpose of reinstalling a culvert located under Cedar Street, Londonderry Township, Dauphin County.
- C. Notification from Aquatic Resource Restoration Company indicating they intend to apply to DEP for a water obstruction and encroachment permit for restoration activities on Spring Creek in Lower Swatara Township, Dauphin County.
- D. Received a letter from the South Hanover Township Board of Supervisors indicating their support for the replacement of County Bridge #122, Hanover Street, Dauphin County.
- E. Notification from Navarro & Wright Consulting Engineers, Inc., indicating they intend to apply to DEP for a general permit for stormwater discharges associated with construction activities at the Steelton-Highspire Elementary School.
- F. Received a copy of the 2005 Pennsylvania straight line diagram (SLD) for state routes for Dauphin County.
- G. Notification from Oransky Engineering & Consulting indicating that in accordance with the Commonwealth of Pennsylvania Administrative Code (Section 1905-A) Cooperation with Municipalities, Highmark Inc. is submitting a Storage Tank – Site Specific Installation Permit to DEP for their new facility located at 8004 Bretz Drive, West Hanover Township.
- H. Notification from Gannett Fleming indicating that Mountainview Thoroughbred Racing Association intends to submit an application to DEP for construction of a new Wastewater Treatment Plant in Grantville, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

*****THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, MARCH 30, 2005 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”