

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, FEBRUARY 21, 2007
(10:00 A. M.)**

**Final
Wed. 02/21/07
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - January 24, 2007 Legislative Mtg.
 - January 24, 2007 Election Bd. Mtg.
 - January 24, 2007 Salary Bd. Mtg.
 - January 31, 2007 Workshop Mtg.
 - January 31, 2007 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
 - A. Commissioners
 - 1. Presentation of a Dental Health Month Proclamation.
Attendees: Representatives from the Harrisburg School District
 - 2. Presentation of Weight Watchers' Certificates.
Recipients: Brandi Shutt; Michele McNaughton; Dawn Eldridge;
Joyce DeWees; and Toni Flora-Mihalic.
 - B. John Frey and/or Glen Williard of Public Financial Management;
David Twaddell, Esq. of Rhoads-Sinon; Mark Stewart, Esq., Wolf Block;
and Jeff Foreman, Esq.
 - 1. Adopt Resolution No. 5-2007 - Authorizing the approval forms of Escrow
Agreements for the investment of the Spring Creek sale proceeds and
termination of the 2005B SWAP.
- VIII. SALARY BOARD
 - A. Juvenile Probation
 - 1. Eliminate two (2) full-time Juvenile Probation Officer II positions, as follows:
range 8003, step 08, salary \$18.06 p/h and range 8003, step 04,
salary \$16.69 p/h.
 - 2. Create two (2) full-time Juvenile Probation Officer I positions, range 8002,
step 01, salary \$15.12 p/h effective March 12, 2007.

- B. Courts/MDJ Solomon's Office
 - 1. Eliminate a full-time Legal Clerk III position, range 1483, step 01, salary \$11.25 p/h.
 - 2. Create a full-time Legal Clerk I position, range 1481, step 01, salary \$9.26 p/h, effective February 26, 2007.
- C. Prothonotary
 - 1. Eliminate a full-time temporary fill Teamsters Clerk II position, range 9333, step 01, salary \$10.20 p/h, effective February 26, 2007.
- D. Public Defender's Office
 - 1. Create a full-time Administrative Support Specialist position, range 107, step 02, salary \$15.33 p/h, effective February 26, 2007.
 - 2. Eliminate two (2) Assistant Public Defender positions (Interim Fill), range 00114, step 02, salary \$21.56 p/h, effective February 21, 2007.
- E. Schaffner Youth Center
 - 1. Eliminate a part-time Temp Maintenance Worker I position, range 9008, step 01, salary \$12.84 p/h, effective February 21, 2007.
- F. Information Technology
 - 1. Eliminate two (2) part-time Help Desk Technician positions, range 9050, step 25, grade 03, salary \$13.09 p/h.
 - 2. Create a Technical Support Specialist I position, range 106, step 01, salary \$14.32 p/h, effective February 26, 2007.

IX. PERSONNEL

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR

- A. Investment Report
- B. Approval of Investment RFP's.

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet
- B. Approval of FY06/07 per diem rates between Children & Youth Agency and:
 - 1. Barry Metz

Staff/Professional Leadership Seminar	\$2,606.19/seminar
Community Partner Leadership Seminar	\$2,606.19/seminar
Youth Leadership Seminar	\$1,256.19/seminar

2. Mary Telesford
SOC Trainer & Consultant \$775.00/per day
- C. Ratify a Fire Damper quote for Fire and Smoke Damper Maintenance and Inspection with Airborne Contamination Identification Associates, Ltd. for Dauphin County Spring Creek Rehabilitation Center
- D. Approval to sell the following parcels from the Repository List to William Robinson for the amount of \$400 each:
 1. Parcel #10-17-41, 632 Emerald St.
 2. Parcel #10-17-42, 630 Emerald St.
 3. Parcel #10-17-43, 628 Emerald St.
 4. Parcel #10-17-44, 626 Emerald St.
 5. Parcel #10-19-7, 619 Forrest St.
 6. Parcel #10-19-8, 617 Forrest St.
 7. Parcel #10-19-10, 613 Forrest St.
 8. Parcel #10-19-11, 611 Forrest St.
 9. Parcel #10-32-36, 2207 N. 5th St.
 10. Parcel #11-7-5, 1940 Green St.
 11. Parcel #15-16-34, 1846 State St.
- E. Approval to sell parcel #9-50-35, 18 South 15th St. from the Repository List to Sonya Stoute in the amount of \$300.00.
- F. Approval to sell the following parcels from the Repository List to Nelson Puente:
 1. Parcel #1-35-1, 1300 S 13th St., in the amt. of \$350.00
 2. Parcel #2-19-54, 317 Hummel St., in the amt. of \$355.00
 3. Parcel #2-26-18, 460 Crescent St., in the amt. of \$450.00
 4. Parcel #9-11-40, 42 N. 13th St., in the amt. of \$500.00
 5. Parcel #9-45-33, 31 Evergreen St., in the amt. of \$450.00
 6. Parcel #9-45-34, 33 Evergreen St., in the amt. of \$450.00
 7. Parcel #15-8-22, 715 N. 19th St., in the amt. of \$350.00
- G. Real Estate Tax Refunds/Exonerations:
 1. Refund to the Estate of Patsy Donmoyer, past Tax Collector, Lower Paxton Township, the amount of \$3,853.23 for four (4) non-sufficient fund checks that were issued by taxpayers for their taxes.
 2. Refund to Patricia Pacifico, Tax Collector for Susquehanna Township, in the amount of \$2,414.09 for one (1) non-sufficient fund check that was issued by a taxpayer for their taxes. The mortgage company paid the taxes in error.
 3. Real estate tax refund to Vincent McCray, 1501 Smokehouse Lane, Harrisburg, PA 17110 for parcel #07-012-022, 614 Kelker St., Harrisburg, PA, City of Harrisburg, in the amount of \$190.76.
 4. Request the exoneration of 2004, 2005, 2006, & 2007 taxes & bureau costs, in the amount \$479.72 for RVG Management & Development Co. on parcel #25-009-055-012-0030, 154 Deann Lane, Grantville, PA. (mobile home park)
 5. Request the exoneration of 2004, 2005, 2006 & 2007 taxes & bureau costs in the amount of \$675.00 for the Chesapeake Estates, parcel #25-008-008-206-0206, 206 Houston Drive, Grantville, PA (mobile home park)
 6. Refund of 2004, 2005, & 2006 real estate taxes to Donald & Grace Snow, 7337 Appalachian Trail, Harrisburg, PA 17112 for Parcel #35-007-042, Piketown Road, Lower Paxton Township, in the amt. of \$701.85.

- H. Satisfaction Piece(s) for the following individuals:
1. Brenda Kelliehan on property located at 145 Lucknow Road, Harrisburg, PA 17110. This mortgage is from 1996 and has 10 yr forgiveness clause.
 2. Caryn Watson on property located at 2027 Chestnut Street, Harrisburg, PA 17104. This mortgage is from 1996 and has 10 yr forgiveness clause.
 3. Melinda S. Hobbs on property located at 6130 Pine Knoll Drive, Harrisburg, PA 17111
- I. Subordination Agreement(s) with the following individuals:
1. Beatrice M. Wiggins on the property located at 2312 Berryhill Street, Harrisburg, PA 17104
 2. Erin N. LaVia on the property located at 450 S. 17th St., Harrisburg, PA.
- J. Cooperative Agreement for Construction of Facilities for Recreation Boats between Dauphin County Parks & Recreation and the Pennsylvania Fish & Boat Commission for \$75,000 Boating Facility Grant.
- K. Renewal of Maintenance Agreement for Facility Electrical Distribution System between Dauphin County and G.R. Sponaugle Service Company, LLC for Schaffner Youth Center. Annual renewal costs is \$1,393.00.
- L. Approval of a Proposal for Veteran's Building Dispatch Design Review Project from SSI Services. Emergency Management Project Work Costs: \$23,438.
- M. Restated Lease Agreement between Emergency Management Agency and Chambers Hill Fire Company and Community Association for the installation of all radio equipment associated with the cell tower.
- N. Authorization to an Execute Land Development Plan for Turkey Hill Construction on County Land located at Paxton Street, City of Harrisburg.
- O. Amendment #1 to FY06/07 Purchase of Service Agreement between Children & Youth Agency and Jewish Family Service of Greater Harrisburg, Inc.
- P. Mental Health Purchase of Service Agreements for FY06/07 between Mental Health/ Mental Retardation and:
1. Grayson Harrisburg Limited Partnership
 2. Sharp Visions, Inc.
- Q. Mental Retardation Purchase of Service Agreements for FY06/07 between Mental Health/Mental Retardation and:
1. Grayson Harrisburg Limited Partnership
 2. Sharp Visions, Inc.
- R. Amendment #1 to FY05/06 Purchase of Service Agreement between Mental Health/ Mental Retardation and Pennsylvania State University.
- S. Homeless Management Information System (HMIS) Memorandum of Understanding between Dauphin County Human Services Director's Office and Catholic Charities of the Diocese of Harrisburg.

- T. South Central Community Health District Comprehensive Tobacco Control Programs Grant Application submitted to the PA Dept. of Health, Bureau of Administration & Financial Services. (Human Services Director's Office)
 - U. GIS License Agreement between Dauphin County Information Technology and Urban Research and Development, Corp.
 - V. Agreement between Dauphin County Parks & Recreation and Kenney Mechanicals for a maintenance program for the Wildwood Visitor Center. Term 1/1/07-12/31/07 for annual fee of \$1,400.
 - W. Proposed Contract between Dauphin County and Zelenkofske Axelrod LLC to Audit Central Dauphin School District Tax Collector for the year ended December 31, 2006. Fee ranges from \$18,000-\$20,000.
 - X. Purchase of Service Agreements for FY06/07 between Children & Youth Agency and:
 - 1. Barry Metz (Consultancy Agreement)
 - 2. Mary C. Telesford (Consultancy Agreement)
 - 3. Common Sense Adoption Services
 - Y. Updated Affirmative Action Plan for Dauphin County for the period of July 1, 2006 through June 30, 2007.
 - Z. Adopt Resolution No. 6-2007 establishing an investment relationship with PNC Bank.
 - AA. Adopt Resolution No. 7-2007 supporting the implementation of the Highlands Conservation Act and protection of the Highlands region. (Parks & Recreation)
 - BB. State and Local Government Single Schedule Lease Purchase Agreement. (Second Phase of the Dauphin County Data Center Storage Area Network and Computer Server Technology refresh replacing the Unisys Mainframe. Total equipment cost is \$150,050.19.)
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Notification from AmerGen indicating they intend to submit an application to DEP to renew an existing NPDES permit for the discharge of industrial waste water from TMI into the Susquehanna River.
 - B. Notification from Brinjac Engineering indicating The Harrisburg Authority intends to submit an application to DEP for renewal of an existing NPDES permit for the Harrisburg Advanced Wastewater Treatment Facility located in the City of Harrisburg/Swatara Township, Dauphin County.
 - C. Notification from Hempt Bros., Inc. indicating they have submitted an application to DEP for Air Pollution Control permit for the Steelton Asphalt Plant.
 - D. Notification from John Lapp indicating he intends to submit an application to DEP for a General Permit 6 for the installation of an agricultural stream crossing

on his property located at 242 Price Lane, Lykens Township.

- E. Notification from Alice Fulkroad indicating she intends to submit an application to DEP for a General Permit 6 for the installation of two (2) agricultural stream crossings on her property located near the intersection of Shippen Dam Road and Matter Lane, Upper Paxton Township.
- F. Notification from Ecological Solutions, Inc. indicating that Manada Golf Club, Inc., intends to submit an application to DEP for a NPDES permit for maintenance dredging of exiting pond located in East Hanover Township.
- G. Notification from the New Hope Brethren in Christ Church indicating they intend to submit an application to DEP for renewal of a NPDES permit for stormwater discharges associated with construction activities for the completion of land preparation for stone driveway and parking facilities, soccer/baseball fields, etc.
- H. Notification from Rettew indicating they intend to submit an application to DEP for a NPDES permit for the Highspire Borough Wastewater Treatment Plant.
- I. Received a copy of the Independent Auditors' Report of the Redevelopment Authority's Financial Statements for year ended June 30, 2006.
- J. Notification from J. Michael Brill & Associates, Inc., indicating that Cedar Clock Tower, LLC intends to apply to DEP for a General NPDES Permit for the demolition of the Vartan Lumber Building and construction of a 105,000 sq. ft. Giant Food Store, retail establishments, pump fueling island, two (2) bank out parcels and associated parking and utilities.
- K. Notification from ELA Group, Inc., on behalf of Longleaf Development Company, indicating they intend to submit an application to DEP through the Dauphin County Conservation District, for a NPDES permit for the discharge of stormwater associated with construction sites at the Lauffer Hill subdivision, Londonderry Twonship.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 28 2007 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."