

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
TUESDAY, JANUARY 28, 2003 (10:00 A. M.)**

**Final**  
Tues. 1/28/03  
8:45 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES None
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
  - A. Lou Verdelli, Public Financial Management
    - 1. Proposal to restructure 2003 General Obligation Debt.
- VIII. SALARY BOARD
  - A. Dauphin Manor
    - 1. Eliminate an Assistant Administrator position, range 00119, step 07, salary \$28.63 p/h.
    - 2. Create a full time Administrator position, range 01118, step 09, salary \$36.34 p/h, effective February 3, 2003.
  - B. Children & Youth Agency
    - 1. Create a full time Caseworker 1 position, range 6633, step 01, salary \$13.41 p/h or full time Caseworker 2/Social Worker 1 position, range 6635, step 01, salary \$14.32 p/h, effective February 3, 2003.
    - 2. Create a full time Caseworker 1 position, range 6633, step 01, salary \$13.41 p/h or full time Caseworker 2/Social Worker 1 position, range 6635, step 01, salary \$14.32 p/h, effective February 3, 2003.
    - 3. Eliminate a County Casework Supervisor position, range 0112, step 03, salary \$18.79 p/hr.
    - 4. Create a full time County Casework Manager 1 position, range 0116, step 01, salary \$21.95 p/h, effective February 3, 2003.
  - C. Human Services
    - 1. Create a full time Administrative Officer position, range 111, step 9, salary \$20.17 p/h, effective Jan. 2, 2003.

- IX. PERSONNEL
- X. OVERTIME
- XI. PURCHASE ORDERS
- XII. REPORT FROM BUDGET & FINANCE – MICHAEL YOHE, BUDGET DIRECTOR
- XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – ROBERT BURNS
- XIV. MATTERS REQUIRING BOARD ACTION
  - A. Training Packet
  - B. Approval of FY02/03 Per Diem Rates between Children & Youth Agency and:
    - 1. Mission Home Ministries
      - Residential Female-short term \$129.11/day
    - 2. Valley Youth House Committee, Inc.
      - Shelter \$135.00/day
      - SIL-Base Rate \$118.00/day
      - SIL-High Structure \$140.00/day
      - SIL-Single Apt. Transition \$103.00/day
      - Therapy \$ 18.00/day
      - Intensive Therapy \$ 40.00/day
    - 3. Keystone Children & Family Services, Inc.
      - Capital Area Head Start Day Care-Vartan Way
        - Infants-6wks. to 12 mos. \$140.00/wk
        - Young toddler 13 to 24 mos. \$132.50/wk
        - Older toddler 25 to 36 mos. \$125.00/wk
        - Preschool 37 mos. + \$113.00/wk
      - Capital Area Head Start Day Care-Dauphin Co. Vo-Tech
        - Infants-6wks. to 12 mos. \$120.00/wk
        - Young toddler 13 to 24 mos. \$115.00/wk
        - Older toddler 25 to 36 mos. \$110.00/wk
        - Preschool 37 mos. + \$105.00/wk
      - Capital Area Head Start Day Care-Granite Street
        - Infants-6wks. to 12 mos. \$140.00/wk
        - Young toddler 13 to 24 mos. \$132.50/wk
        - Older toddler 25 to 36 mos. \$125.00/wk
        - Preschool 37 mos. + \$113.00/wk
      - Capital Area Head Start Day Care-Lang Manor
        - Full time preschool/K-5 \$100.00/wk
        - Part time preschool/K-5 \$ 77.50/wk
        - Summer school age \$ 95.00/wk
        - School Age-more than 2 hrs/day \$ 66.45/wk
        - School Age-less than 2 hrs/day \$ 32.50/wk
      - Capital Area Head Start Day Care-Martin Luther King, Jr.
        - Infants-6wks. to 12 mos. \$140.00/wk
        - Young toddler-13-24 mos. \$132.50/wk
        - Older toddler 25-36 mos. \$125.00/wk
        - Preschool-37 mos. + \$113.00/wk
      - Capital Area Head Start Day Care-Marshal Elementary
        - Infants 6 – 12 mos. \$140.00/wk
        - Young toddler 13-24 mos. \$132.50/wk
        - Older toddler 25-36 mos. \$125.00/wk

4. Center County Youth Service Bureau
 

Stepping Stone Transitional Living Program	\$100.00/day
Zerbe Gap Group Care	\$140.00/day
- C. Real Estate Tax Refunds:
1. Partial refund of 2002 Real Estate Taxes to Lois A. Kramer & Thomas A. Starr, 655 S. 26<sup>th</sup> St., Harrisburg, parcel #13-074-017, in the amt. of \$31.29.
  2. Partial refund of 2001 & 2002 Real Estate Taxes to Dauphin Deposit, E Main St. & 12 E. Main St., Hummelstown Borough, parcel #'s 31-027-002 & 31-027-003, in the amt. of \$1,016.85.
  3. Partial refund of January 1-June 30, 2002 Interim Real Estate Taxes to Scott A. & Kristie L. Wilson, 123 Graystone Drive, Hummelstown Borough, parcel #31-002-043, in the amt. of \$81.99.
  4. Partial refund of 1997-2002 Real Estate Taxes to William M. & Tammy L. DeLiberty, 2325 Locust Lane, Derry Township, parcel #24-055-046, in the amt. of \$352.64.
  5. Partial refund of 2001-2002 Real Estate Taxes to BT-NEWYO LLC, 1821 S. 19<sup>th</sup> Street, Swatara Township, parcel #'s 63-024-088 & 63-024-096, in the amt. of \$5,378.92.
  6. Partial refund of 2002 Real Estate Taxes to Stanley S. & Phyllis J. Hughes, 5821 & 5829 Linglestown Road, Lower Paxton Township, parcel #'s 35-016-020 & 35-016-023, in the amt. of \$1,752.23.
  7. Real Estate Tax Refund to Marianne Reider, Tax Collector Steelton Borough, on parcel #57-010-003, in the amt. of \$198.46. (Property owners tax payment check did not clear).
- D. Reappoint Walter W. Cohen to the Dauphin County General Authority. Term will expire – January, 2008.
- E. Year 2002 Liquid Fuels Report to be submitted to the PA Dept. of Transportation.
- F. Municipal Planning Proposal and Agreement between Dauphin County Emergency Management Agency and SSI Services, Inc., to redo the 40 municipalities Emergency Operations Plan.
- G. Addendum to Agreement between Dauphin Manor and Healthy Choice Staffing.
- H. Appointments to the Dauphin County Council on Aging:  
(Terms 01/01/03 thru 12/31/05)
1. Kay Huber
  2. Virginia Bruner
  3. Michael Donaldson
  4. Marielle Hazen
- I. Proposal for Telecommunications System Design Services between Dauphin County and Brinjac Engineering, Inc., for the Dauphin Manor project.

- J. Change Orders for Phase I renovations to the Dauphin County Courthouse:
  1. Change Order #2002-01-02 with L. R. Costanzo Co., Inc., General Contractor, Project #2002-01, in a credit amt. of \$42,852.19. (Revised last week's Change Order #2002-01-02 by deleting items previously listed on the same Change Order)
  2. Change Order #2002-01-04 with Edwin L. Heim, Company, Electrical Contractor, Project #2002-01, in an add amt. of \$39,237.56. (Revised last week's Change Order #2002-01-04 by deleting items previously listed on the same Change Order)
  3. Change Order #2002-01-05 with Triangle Communications, Inc., Security Contractor, Project #2002-01 in an add amt. of \$2,953.36.
- K. Satisfaction Piece with Barbara Fajt (Grill) for property located at 603 Lucknow Road, Harrisburg, payoff amount if \$3,500.00.
- L. Purchase of Service Agreement between the Dauphin County Human Services Director's Office and Capital Area Behavior Health Collaborative for the period of October 1, 2002 thru September 30, 2004.
- M. Governmental Services Payment Agreement between Dauphin County and The Redevelopment Authority of the City of Harrisburg; The School District of the City of Harrisburg; The City of Harrisburg and Pennsylvania Higher Education Assistance Agency.
- N. Four (4) Telecom Non-Disclosure Agreements for planning and implementation of Phase I of Wireless Enhanced 911.
- O. Boiler Treatment Contract between Dauphin Manor and The Keeler Company, Inc.
- P. Radio System Maintenance Contract between Dauphin County Emergency Management Agency and Capital Area Communications.
- Q. 9-1-1 Inter-County Call Handling Agreement between Dauphin County Emergency Management Agency and Lebanon County.
- R. Professional Services Contract between Dauphin County Emergency Management Agency and Skelly and Loy for the Dauphin County Hazard Vulnerability Assessment & Mitigation Plan.
- S. Addendum to Contract between Dauphin County Information Technology and Government e-Management Solutions, Inc., "GEMS" NT Mitigation
- T. Extended Warranty and Support Services Agreement between Dauphin County Juvenile Probation and BI Incorporated.
- U. Contract Proposal from Zelenkofske & Axelrod, LLC to provide audit services pertaining to Drug & Alcohol for the period July 1, 2002 through December 31, 2002, in order to assure the proper transfer of balances to the new Drug & Alcohol Program as of January 1, 2003. The cost of these services will be \$14,500 to be divided between the county and non-profit corporation.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Notification from ACT One Consultants, on behalf of Stratford Woods, Inc., indicating their intent to submit an application to DEP for a NPDES Phase II General Permit for discharge of stormwater associated with construction activities at the Stratford Woods Phase III, residential 26 lot single-family development.
- B. Notification from RT Environmental Services, Inc., on behalf of the PA Asphalt and Paving Association (PAPA), indicating their intent to submit to DEP permit application packages for coverage under the General Permit to cover the beneficial re-use of reclaimed asphalt pavement materials. The Hummelstown Quarry Facility owned by Pennsy Supply, Inc., located on Route 39, Harrisburg, will be registered with DEP.
- C. Notification from RT Environmental Services, Inc., on behalf of the PA Asphalt and Paving Association (PAPA), indicating their intent to submit to DEP permit application packages for coverage under the General Permit to cover the beneficial re-use of reclaimed asphalt pavement materials. The Fiddlers Elbow Quarry facility owned by Pennsy Supply, Inc., located at North Union Street, Harrisburg, will be registered with DEP.
- D. Notification from RT Environmental Services, Inc., on behalf of the PA Asphalt and Paving Association (PAPA), indicating their intent to submit to DEP permit application packages for coverage under the General Permit to cover the beneficial re-use of reclaimed asphalt pavement materials. The Paxton Street facility owned by Pennsy Supply, Inc., located at 1001 Paxton Street, Harrisburg, will be registered with DEP.
- E. Notification from Dauphin Engineering Co., on behalf of the Central Dauphin School District, indicating they intend to apply to DEP for a PADEP/ACOE Joint Permit application for the final land development plan for the new Central Dauphin High School, West Hanover Township, Dauphin County.
- F. Received a copy of a letter from DEP addressed to Eastern Industries, Inc., Elizabethville Operation, Washington Township, Dauphin County indicating a permit correction to approve the utilization of Asphalt Baghouse Fines for Reclamation.
- G. Received copies of two letters from DEP addressed to Eastern Industries, Inc., Elizabethville Quarry & Quarry II Operation, Washington Township, referencing permit(s) and authorization to mine.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**\*\*\*THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.**

**THE NEXT SCHEDULED MEETING WILL BE TUESDAY, FEBRUARY 4, 2003  
AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.**

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."