

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, JANUARY 26, 2005 (10:00 A. M.)**

**Final
Wed. 1/26/05
9:15 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - December 29, 2004 Legislative Mtg.
 - December 29, 2004 Salary Bd. Mtg.
 - January 5, 2005 Workshop Mtg.
 - January 12, 2005 Legislative Mtg.
 - January 12, 2005 Salary Bd. Mtg.
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DEPARTMENT DIRECTORS
- VIII. SALARY BOARD
 - A. Prison
 - 1. Eliminate a full-time Deputy Warden for Support Services position, range 00115, step 20, salary \$31.70 p/h, effective 1-14-05.
 - B. Sheriff
 - 1. Eliminate a full-time Clerk III position, range 9334, step 03, salary \$11.25 p/h., effective 1/26/05.
 - 2. Eliminate three (3) part-time Deputy Sheriff positions, two (2) at range 9335, step 01, salary \$11.93 p/h, and one (1) at range 9335, step 02, salary \$12.17 p/h, effective 1/19/05.
 - C. Domestic Relations
 - 1. Create two (2) full-time Department Clerk I positions at range 1481, step 01, salary \$8.90 p/h, effective 1/31/05.
Create one full-time Paralegal position at range 1485, step 01, salary \$13.14 p/h, effective 1/31/05.
 - 2. Create one full-time Operations Manager position at range 112, step 01, salary \$18.79 p/h, effective 1/31/05.
 - D. Veteran's Affairs
 - Eliminate one full-time Secretary I position at range 01010, step 14, salary \$14.26 p/h, effective 1/31/05.

- E. Commissioners Office
 - 1. Create one full-time Secretary I position at range 01010, step 14, salary \$14.26 p/h. (transfer of Secretary I position from Veteran's Affairs Office at range 01010, step 14, salary \$14.26 p/h), effective 1/31/05.
- F. Spring Creek
 - 1. Eliminate one per diem MDS Supervisor position at range 123, step 23, salary \$34.77 p/h, effective 1/31/05.
 - 2. Create one full-time RNAC Supervisor position at range 124, step 03, salary \$26.48 p/h, effective 1/24/05.
- G. Mental Health/Mental Retardation
 - 1. Create one full-time Mental Health Program Specialist I position at range 115, step 01, salary \$21.76 p/h, effective 1/31/05.
- H. Information Technology
 - 1. Eliminate one full-time Programmer 2 position at range 110, step 13, salary \$21.23 p/h, effective 1/31/05.
 - 2. Create one full-time Information Systems Web Specialist position at range 108, step 01, salary \$15.47, effective 1/31/05.
 - 3. Eliminate one full-time Technical Support Analyst 1 position at range 108, step 12, salary \$18.85, effective 1/31/05.
 - 4. Create one full-time Technical Support Specialist 1 position at range 106, step 01, salary \$14.04, effective 1/31/05.
- I. Public Defender
 - 1. Eliminate one full-time Assistant Public Defender position at range 114, step 02, salary \$21.14, effective 2/9/05.
- IX. PERSONNEL PACKET
- X. PURCHASE ORDERS
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet

- B. Approval of FY04/05 Per Diem Rates between Children & Youth Agency and:
 - Boy's and Girl's Club of Pennsylvania, Inc. \$20.85/day
- C. Report of County Liquid Fuels Tax Fund for 2004 to be submitted to The PA Dept. of Transportation, Bureau of Municipal Services.
- D. Re-appoint the following individuals to the Children & Youth Advisory Board. (Terms expire January 26, 2008).
 - 1. Kim Smith
 - 2. Bradford Dorrance
 - 3. Aaishah Muhammad
- E. Re-appoint Georgeann Zogas to the MH/MR Advisory Board. (Term expires 12/31/07).
- F. Agreement for Release of Protected Health Information and Proprietary Data between Highmark and Dauphin County so that Alpha will be able to receive the deductible report directly from the Highmark to pay deductibles for Dauphin County employees.
- G. Extended Warranty and Support Services Agreement with BI Incorporated for renewal of existing Maintenance and Service Agreement for Juvenile Probation.
- H. Agreement with PPL Electric Utilities Corporation and the Dauphin County Weatherization Department. The Dept. will be a facilitator of the WRAP Program.
- I. Approval by the Board of Commissioners to contribute its *pro rata* share (\$3,424) for appraisal services needed to ascertain the true value of property owned by Colonial Park Properties, LLC located at 800 King Russ Road, Lower Paxton Township, Harrisburg – Tax Parcel No. 35-067-008.
- J. Approval by the Board of Commissioners to accept the proposed Settlement figure for the Tax Assessment Appeal of Paul Peffley, Jr. for property located at 2307 North 4th Street. Tax parcel #10-031-054.
- K. Amendment #1 to Adoption Assistance Agreement 1996-02.
- L. Adoption assistance Agreements:
 - 1. 2004-26
 - 2. 2004-27
- M. Purchase of Service Agreement for fiscal year 04/05 between Mental Health/Mental Retardation and Quest Inc.
- N. Emergency shelter agreements for fiscal year 04/05 between Mental Health/Mental Retardation and
 - 1. Catholic Charities.

- 2. Shalom House
 - 3. YWCA of Greater Harrisburg.
- O. Subordination Agreements for:
- 1. Agnes and Olamae Kent for property located at 546 S. 20th Street, Harrisburg
 - 2. Linda M. Wilson (Puliti) for property located at 118 Houston Avenue, Harrisburg
- P. Approval of MERP Plan Document, Summary Plan Description and Exhibit A – HIPPA Information Document.
- Q. Hold Harmless Agreement with the Harrisburg Area Road Runners Club to utilize certain roadways/lands at the Wildwood Lake Sanctuary on Sunday, November 13, 2005
- R. Equipment Lease Agreement with BI Incorporated to purchase replacement electronic monitoring equipment for Adult Probation.
- S. Consultant Agreement between Dauphin County and Terry R. Haines. (Eco. Dev.)
- T. Authorize the Chairman of the Board to execute the Dauphin County FY05/06 request for renewal of the Family Centers.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Notification from ISG Steelton, LLC indicating they intend to submit an application to DEP for renewal of its existing Title V Operating Permit (Permit #22-05012).
 - B. Notification from The Department of Public Welfare indicating plans to close the Harrisburg State Hospital in Dauphin County by December 30, 2005.
 - C. Notification from Alpha Consulting Engineers, Inc. indicating that Capitol Self Storage intends to apply to DEP for a NPDES for discharge of stormwater associated with construction activities of an storage building totaling 41,194 square feet and an associated 1,200 square foot office/apartment located at 1851 Arsenal Boulevard.
 - D. Notification from CET Engineering Services, indicating that Susquehanna Township Authority intends to apply to DEP for a NPDES for discharge of stormwater associated with construction activities at the Susquehanna Township Authority Sanitary Sewer Extension and Wayne Avenue Ejector Station.
 - E. Notification from Glace Associates, Inc., on behalf of Gratz Borough Municipal Authority, indicating they intend to apply for renewal of the NPDES permit for discharges of waste water into an unnamed tributary of the Wiconisco Creek in Gratz Borough, Dauphin County.

- F. Received from GSA Mid-Atlantic Region, U. S. General Services Administration an update on the plans to acquire a site for the construction of a new federal courthouse in Harrisburg, PA.
- G. Notification from Bohler Engineering, Inc., on behalf of High Real Estate Group, indicating they will be applying to DEP for a general NPDES permit for proposed construction of a shopping center with associated parking and storm water management basin behind the Wyndham Hotel property located at 4650 Lindle Road, Swatara Township, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

*****The Retirement Board will convene immediately following the Commissioners Meeting.**

THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 2, 2005 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."